

City of Sherwood, Oregon
Resolution No. 96-659

A RESOLUTION AMENDING THE CITY OF SHERWOOD PERSONNEL RULES AND EMPLOYEE HANDBOOK REGARDING HOLIDAYS, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the current City Personnel Rules and Employee Handbook (hereinafter called ("Rules")) were established by Resolution 93-547, effective July 1, 1993; and

WHEREAS, Section 6.1.1 of the Rules lists the paid holidays observed by City employees, and Section 6.1.3 grants one floating holiday to employees; and

WHEREAS, to best balance the needs of the public and the interests of employees, adjustments should be made in the holiday schedule.

NOW, THEREFORE, THE CITY RESOLVES AS FOLLOWS:

Section 1. Section 6.1.1 of City Personnel Rules and Employee Handbook. Section 6.1.1 of the Rules shall be amended to read as follows:

6.1.1 When Observed. The City shall observe the following holidays on the dates indicated:

- | | |
|----------------------------------|-----------------------------|
| a. New Years Day | January 1 |
| b. Memorial Day | Last Monday in May |
| c. Independence Day | July 4 |
| d. Labor Day | First Monday in September |
| e. Thanksgiving | Fourth Thursday in November |
| f. Friday following Thanksgiving | Fourth Friday in November |
| g. Christmas Day | December 25 |

Section 2. Section 6.1.3 of City Personnel Rules and Employee Handbook. The first sentence of Section 6.1.3 shall be amended to read as follows:

In addition to the holidays listed in Section 6.1.1, regular full-time employees shall receive two (2) floating holidays per calendar year in recognition of the national observance of the birthday of Martin Luther King and Presidents' Day.

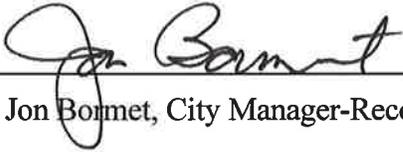
Section 3. Effective Date. This Resolution shall become effective November 1, 1996.

Duly passed by the City Council this 22nd day of October 1996.



Walter Hitchcock, Mayor

ATTEST:



Jon Bonnet, City Manager-Recorder