



**City of Sherwood
PLANNING COMMISSION
Masonic Hall, 60 NW Washington Street
Tuesday, June 16, 1998
7:00 PM**

A G E N D A

1. **Call to Order/Roll Call**
2. **Approval of Minutes - May 14, 1998, May 19, 1998 & June 2, 1998**
3. **Agenda Review**
4. **Consent Agenda - No items scheduled.**
5. **Public Hearings:** (Hearing Disclosure Statement. Also, declare conflict of interest, ex-parte contact, or personal bias)
 - A. **MLP 98-2 Claus Partition (Columbia Street):** (continued from May 19, 1998) a request by Robert J. Claus for approval of a minor land partition to divide a 0.80 acre parcel into three lots. Site location: Columbia Street, Tax Lot 6800, Map 2S 1 32BC.
 - B. **SUB 98-4/VAR 98-1 Wildlife Haven Preliminary Plat:** a request by Robert J. Claus for preliminary plat approval for a 24-lot single family subdivision located at 585 West Villa Road, zoned MDRH. Additionally, the applicant requests a variance for a cul-de-sac length in excess of 600 feet. Tax lots 7900, 8000, Map 2S 1 32BC. **Staff is requesting this application be continued.**
6. **Community Comments:** are limited to items NOT on the printed agenda under Public Hearings.
7. **Other Business**
 - A. Information: City of Sherwood Water Service Agreement with George Andrews
 - B. Information: Villa Road Pedestrian Bridge
8. **Adjourn**

**ITEMS NOT COMPLETED BY 11:00 PM WILL BE CONTINUED
TO THE NEXT REGULARLY SCHEDULED MEETING**

APPROVED MINUTES

City of Sherwood, Oregon
Planning Commission Minutes
June 16, 1998

1. Call to Order/Roll Call

Vice-Chair Susan Claus called the meeting to order at 7:00 PM.

Commission Members present:

Susan Claus
Adrian Emery
Keith Mays
Angela Weeks

Staff:

Sue Engels, Development Director
Greg Turner, City Planner
Jason Tuck, Assistant Planner
Roxanne Gibbons, Recording Secretary

Commission Members absent:

Scott Franklin
Paul Stecher
Bill Whiteman

2. Minutes of May 14, 1998, May 19, 1998, June 2, 1998

Vice-Chair Claus asked if there were any corrections, additions or deletions to the minutes of May 5, 1998. There were none.

**Adrian Emery moved the Planning Commission accept the May 14, 1998,
May 19, 1998 and June 2, 1998 Planning Commission minutes as presented.
Seconded by Keith Mays.**

Vote for Passage of Motion: 4-Yes, 0-No, 0-Abstain

3. Agenda Review

Vice-Chair Claus announced that Staff is recommending Agenda Item 5B SUB 98-4/VAR 98-1 Wildlife Haven Preliminary Plat be continued.

Greg Turner referred the Commission to the "Rules for Meetings in the City of Sherwood" adopted by the City Council on June 9, 1998 by Resolution #98-743. The Council would like all City Boards and Commissions to follow these rules.

4. Consent Agenda

There were no items scheduled.

5. Public Hearings

Vice-Chair Claus announced she would not be participating in Agenda Items 5A MLP 98-2 Claus Partition (Columbia Street) or 5B SUB 98-4/VAR 98-1 Wildlife Haven Preliminary Plat. She turned the meeting over to Acting Chair Angela Weeks.

5A. MLP 98-2 Claus Partition (Columbia Street) (continued from May 19, 1998)

Acting Chair Weeks asked if the Commission wished to re-open the public hearing for further testimony or to receive additional information. The applicant, Robert J. Claus, announced he would like this agenda item continued.

Adrian Emery moved the Planning Commission continue MLP 98-2 Claus Partition (Columbia Street) to the July 7, 1998 Regular Commission meeting as requested by the applicant. Seconded by Keith Mays.

Vote for Passage of Motion: 3-Yes, 0-No, 0-Abstain

Susan Claus did not participate or vote on the motion.

5B. SUB 98-4/VAR 98-1 Wildlife Haven Preliminary Plat

Acting Chair Weeks announced that Staff was recommending this application be continued to the July 7, 1998 Regular Commission meeting.

Keith Mays moved the Planning Commission continue SUB 98-4/VAR 98-1 Wildlife Haven Preliminary Plat to the July 7, 1998 Regular Commission meeting as requested by Staff. Seconded by Adrian Emery.

Vote for Passage of Motion: 3-Yes, 0-No, 0-Abstain

Susan Claus did not participate or vote on the motion.

6. Community Comments

Vice-Chair Claus resumed the Chair position. Vice-Chair Claus asked if there was anyone who wished to speak on any items not included on the Agenda. There were no comments.

7. Other Business

Staff advised the Commission that a copy of the Water Service Agreement with George Andrews had been included in the packets for their information.

Staff referred the Commission to excerpts from the May 6, 1997 and May 20, 1997 Planning Commission meeting minutes regarding the pedestrian bridge on West Villa Road.

Sue Engels advised Staff is recommending holding a workshop meeting for the Planning Commission on June 30, 1998. The purpose of the meeting would be for the Commission to review the preliminary Transportation System Plan (TSP). The attending Commission members agreed to this date and asked that the other Commission members be advised. Vice-Chair Claus asked if this workshop could be a joint session with the City Council. With regard to the length of the meeting, Ms. Engels said it would probably be within a 2 hour time frame.

Jason Tuck reviewed the upcoming land use application schedule. He introduced Ted Knowlton, the Planning Department Intern, who was in attendance.

Greg Turner advised that the City Council had not yet heard the plan text amendment for streamlining the planning process. At this time, this amendment is scheduled for the June 23, 1998 City Council meeting. He would confirm whether Council will hold a work session prior to holding the public hearing on this proposed amendment.

Vice-Chair Claus asked if the contract for South Sherwood Boulevard improvements had been let. Staff will check on the status of this project.

There being no further business to discuss, the Commission meeting was adjourned at 7:20 PM.

Respectfully submitted,

Planning Department