



City of Sherwood PLANNING COMMISSION

Sherwood Police Facility
20495 SW Borchers Drive

September 2, 2003

Regular Meeting -7:00 PM

A G E N D A

1. **Call to Order/Roll Call**
2. **Consent Agenda – August 19, 2003 PC Minutes** (*mailed under separate cover*)
3. **Agenda Review**
4. **Community Comments** *are limited to items NOT on the printed Agenda.*
5. **Sherwood TSP – Future Needs (DKS Associates)**
 1. Review Project Schedule & Major Milestones – 5 minutes
 2. Review Future Needs Analysis and Findings – 45 minutes
 - Overview of TSP Draft Chapter 4 presented by DKS Associates
 - Pedestrian Needs
 - Bicycle Needs
 - Transit Needs
 - Motor Vehicle Needs
 - Other Modes

Discussion and Q&A with Commissioners

 3. Introduce possible changes to Transportation Goals & Policies – 15 minutes
 - Overview of how existing comprehensive plan elements may be reorganized (see draft document from Angelo Eaton Associates)
 - Existing plan format issues
 - Benefits of reorganization Comp Plan, city standards and supporting technical materials
 4. Next Steps
 - Next meeting data and discussion points.
 - Commissioner Homework.
6. **Adjourn**

ITEMS NOT COMPLETED BY 11:00 PM WILL BE CONTINUED

TO THE NEXT REGULARLY SCHEDULED MEETING

APPROVED MINUTES

City of Sherwood, Oregon
Planning Commission Minutes
September 2, 2003

1. Call to Order/Roll Call

Chair Adrian Emery called the Planning Commission meeting to order at 7:00 PM.

Commission Members present:

Patrick Allen
Dan Balza
Adrian Emery
Kevin Henry
Jean Lafayette

Staff:

Dave Wechner, Planning Director
Terry Keyes, City Engineer

Commission Members absent:

Ken Shannon
Bill Whiteman

2. Consent Agenda

Chair Emery asked if there were any additions or corrections to the August 19, 2003 Regular Commission meeting minutes. The Commission changed the words “stand alone” in paragraph 3, page 6, to “destination”. The Commission also added the word “commercial” to the paragraph under New Business, page 7, “...was clear that mini-warehousing and commercial storage is not an allowed use in the LI zone.”

Patrick Allen moved the Planning Commission accept the August 19, 2003 Planning Commission meeting minutes as amended. Seconded by Kevin Henry.

Vote for Passage of Motion: 5-Yes, 0-No, 0-Abstain

3. Agenda Review

There were no changes to the Agenda.

4. Community Comments

There were no community comments.

5. Sherwood TSP – Future Needs (DKS Associates)

Carl Springer, DKS Associates, reviewed the Transportation System Plan (TSP) project schedule and major milestones. He presented an overview of the TSP Draft Chapter 4, specifically pedestrian, bicycle, transit, motor vehicle needs and other modes. He introduced possible changes to the Transportation Goals & Policies that included an overview of how existing comprehensive plan elements may be reorganized (draft document included for Commission review).

The Commission made the following comments:

- Mr. Allen was concerned about the bike paths on streets.
- Mr. Emery commented on the transit service, stating that the park 'n ride needs to be located out of Old Town.
- Ms. Lafayette asked for clarification regarding week-end traffic counts versus peak hour traffic. Mr. Springer responded that the data in ITE specific to week-end traffic is weak.

Mr. Springer noted the next steps will be to start on the program alternatives, where the response to the existing conditions will take shape in specific evaluation and recommendations to fix current problems with Sherwood's transportation system.

6. Adjourn

There being no further business to discuss, Chair Emery adjourned the regular Commission meeting at 8:45 PM.

Respectfully submitted,

Planning Department