

CITY OF SHERWOOD, OREGON

RESOLUTION

NO. 289

WHEREAS, the City council is authorized and directed under the provisions of Ordinance No. 686, adopted October 19, 1977, to make and amend personnel rules and policies by resolution; and

WHEREAS, the Council by resolution No. 169, enacted November 9, 1977 adopted personnel policies, procedures and rules; and

WHEREAS, the Council finds that the following changes and amendments to those procedures are necessary and appropriate;

IT IS HEREBY RESOLVED:

That the Personnel Rules, Policies and Procedures of the City of Sherwood be and are hereby amended as follows:

ARTICLE 6: FRINGE BENEFITS

Section 6.1: HOLIDAYS

Section 6.1.1: The following dates shall be observed as holidays:

New Years Day	January 1
Presidents' Day	3rd Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving Day	Fourth Thursday in November
Christmas Day	December 25

In addition to the foregoing, employees will be granted one "floating" holiday. The floating holiday will be credited to the employee on January 1 and may be taken within the calendar year with the prior approval of the City Administrator or Department Head. If the floating holiday is not taken within the calendar year, the floating holiday will not carry over to the next year. Employees hired after February 20, 1984 are not eligible for a floating holiday in 1984. At termination an unused floating holiday will be paid at the rate of pay applicable at the time of termination.

Adopted this 9<sup>th</sup> day of May, 1984.

By Mary L. Lohman  
Mayor

Attest:

Polly Blankenbaker  
Recorder