City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, July 27, 2026, 5:30pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Oral Requests and Communications from the audience

(*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

E. Consent Calendar

1. Approve Council minutes for June 22, 2026 [Pg. 1]
2. Receive monthly financial report for June 2026 [Pg. 3]

F. Staff Reports/Public Hearings/Ordinances/Resolutions/Final Orders

1. CH2M Hill Engineers Inc. Amendment No. 3 [Pg. 9]
   a. CH2M Hill Engineers Inc. Amendment No. 3 [Pg. 10]
2. Tourism Event Funding Assistance Request for Wild Rivers Mushroom Festival [Pg. 12]
   a. Wild Rivers Mushroom Festival PSA to act as their Cover Letter [Pg. 13]
   b. TEFA Application [Pg. 14]

G. Informational Non-Action Items

1. June 2026 Vouchers [Pg. 15]

H. Remarks from Mayor, Councilors and City Manager

I. Adjournment

*Public Comment forms and the agenda packet are available on-line at www.brookings.or.us, and at Brookings City Hall. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours. All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact the City Recorder at 541-469-1102 if you have any questions regarding this notice or would like to provide public comment electronically. You can view City Council meetings LIVE on television on Charter PEG Channel 181, or stream/view on the City's YouTube Channel: https://www.youtube.com/@cityofbrookingsoregon8039 clicking on "Live" or search 'City of Brookings Oregon YouTube' in your browser.

City of Brookings
CITY COUNCIL MEETING MINUTES
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415
Monday, June 22, 2026

Call to Order
Mayor Phoebe Pereda called the meeting to order at 5:43 PM

Roll Call
Council Present: Mayor Phoebe Pereda, Councilors Clayton Malmberg, Jim Jollota, Andy Martin, and Tony Bond when he was appointed to Councilor, a quorum present
Council Absent: Councilor Kristi Fulton as she resigned
Staff Present: City Manager Tim Rundel, Public Works & Development Services Director Tony Baron, Finance Director Lu Ehlers, Grant/Project Manager Wendy Giordano (Zoom), City Attorney Lori Cooper (Zoom) and City Recorder Brooklyn Osterhage
Media Present: None
Others Present: approximately 10 audience members

Consent Calendar
1. Approve Council minutes for June 8, 2026
2. Receive monthly financial report for May 2026

Councilor Malmberg moved and Councilor Martin seconded to approve the Consent Calendar as presented. Motion passed; Mayor Pereda, Councilors Malmberg, Jollota, and Martin voting "aye" [4:0].

Oral Requests and Communications from the audience
1. Val Early, SCCA representative – provided an update on the South Coast Community Aquatics Summer Pool Season.
2. Jonathan Williams, resident – spoke about conditions of neighbor's yard.
3. Barbara Tantare, resident – spoke about conditions of neighbor's yard.
4. Michael Frederick, non-resident – thanked Council for discussing the Tourism Event Fund Assistance form.

Staff Reports and Public Hearings
1. Resignation of Kristi Fulton and filling vacant council position

Councilor Malmberg moved and Councilor Jollota seconded to accept the resignation of Councilor Kristi Fulton and declare position number four vacant. Motion passed; Mayor Pereda, Councilors Malmberg, Jollota, and Martin voting "aye" [4:0].

Council Interviews
Robert Naugle, Jim Turner, and Anthony Bond were interviewed for Council Position #4.

After interviews, Council discussed the applicant's qualifications.

Councilor Martin moved and Councilor Malmberg seconded to appoint Anthony Bond to Council Position #4. Motion passed; Mayor Pereda, Councilors Malmberg, Jollota, and Martin voting "aye" [4:0].

The Oath of Office was given to Anthony Bond by City Recorder and joined the rest of Council on the dais for the remainder of the meeting.

2. Increase appropriations due to grants and donations for FY 2025-26 budget

Councilor Jollota moved and Councilor Bond seconded to adopt Resolution 26-R-1298 accepting specific purpose grants and donations in the General Fund, Capital Projects Reserve Fund, and Special Police Fund. Motion passed; Mayor Pereda, Councilors Malmberg, Jollota, Martin, and Bond voting "aye" [5:0].

3. Increase appropriations from insurance proceeds for FY 2025-26 budget

Councilor Martin moved and Councilor Bond seconded to adopt Resolution 26-R-1296 accepting insurance proceeds in the General Fund and appropriating those funds. Motion passed; Mayor Pereda, Councilors Malmberg, Jollota, Martin, and Bond voting "aye" [5:0].

4. Amendment No. 1 to OWRD Agreement for Ferry Creek Dam Permitting Work

Councilor Malmberg moved and Councilor Bond seconded to authorize the City Manager to execute Amendment No.1 to Agreement WRD 26 020 with the State of Oregon, acting by and through the Oregon Water Resources Department, for Ferry Creek Dam permitting work. Motion passed; Mayor Pereda, Councilors Malmberg, Jollota, Martin, and Bond voting "aye" [5:0].

5. Amendment for additional funding for the Wild Rivers Film Festival

Councilor Jollota moved and Councilor Bond seconded to approve amendment for additional funding for the Wild Rivers Film Festival in the amount of $3,000 through the Tourism Event Fund Assistance Program. Motion passed; Mayor Pereda, Councilors Malmberg, Jollota, Martin, and Bond voting "aye" [5:0].

Remarks from Mayor, Councilors and City Manager

Council thanked all applicants who interviewed for the vacant Council position and encouraged them to apply to volunteer on a Commission or Committee.

Mayor Pereda announced that she will not seek election to continue serving as Mayor due to relocating out of state. She will complete her term.

Adjournment

Mayor Phoebe Pereda adjourned the meeting at 7:06 PM.

Respectfully submitted:

ATTESTED:
this 27th day of July, 2026:

Phoebe Pereda, Mayor

Brooklyn Osterhage, City Recorder

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2026

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
TAXES	4,680,220.00	243,277.52	4,711,988.11	(31,768.11)	100.7
LICENSES AND PERMITS	327,000.00	13,396.56	274,821.14	52,178.86	84.0
INTERGOVERNMENTAL	292,700.00	21,655.70	142,438.50	150,261.50	48.7
CHARGES FOR SERVICES	1,077,500.00	29,719.37	316,589.11	760,910.89	29.4
OTHER REVENUE	175,500.00	63,373.90	320,117.46	(144,617.46)	182.4
TRANSFERS IN	779,400.00	.00	779,400.00	.00	100.0
	7,332,320.00	371,423.05	6,545,354.32	786,965.68	89.3
EXPENDITURES					
JUDICIAL:					
PERSONAL SERVICES	41,083.00	4,378.42	53,026.42	(11,943.42)	129.1
MATERIAL AND SERVICES	12,850.00	325.00	5,546.40	7,303.60	43.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	53,933.00	4,703.42	58,572.82	(4,639.82)	108.6
FINANCE AND ADMINISTRATION:					
PERSONAL SERVICES	461,889.00	36,760.64	447,540.65	14,348.35	96.9
MATERIAL AND SERVICES	243,100.00	18,142.31	243,939.49	(839.49)	100.4
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	704,989.00	54,902.95	691,480.14	13,508.86	98.1
POLICE:					
PERSONAL SERVICES	4,020,285.00	323,363.90	4,000,212.62	20,072.38	99.5
MATERIAL AND SERVICES	268,500.00	26,284.32	262,097.19	6,402.81	97.6
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	104,747.00	.00	.00	104,747.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	4,393,532.00	349,648.22	4,262,309.81	131,222.19	97.0
FIRE:					
PERSONAL SERVICES	243,824.00	20,779.52	247,961.41	(4,137.41)	101.7
MATERIAL AND SERVICES	110,500.00	19,754.70	158,153.38	(47,653.38)	143.1
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	58,542.00	.00	.00	58,542.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	412,866.00	40,534.22	406,114.79	6,751.21	98.4

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2026

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PLANNING AND BUILDING:					
PERSONAL SERVICES	298,206.00	23,067.21	291,644.36	6,561.64	97.8
MATERIAL AND SERVICES	88,400.00	2,233.08	31,475.82	56,924.18	35.6
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	386,606.00	25,300.29	323,120.18	63,485.82	83.6
PARKS & RECREATION:					
PERSONAL SERVICES	366,404.00	24,627.30	338,133.12	28,270.88	92.3
MATERIAL AND SERVICES	146,000.00	12,727.47	141,882.80	4,117.20	97.2
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	9,981.00	.00	9,980.00	1.00	100.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	522,385.00	37,354.77	489,995.92	32,389.08	93.8
GOLF COURSE:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	900,000.00	.00	.00	900,000.00	.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	900,000.00	.00	.00	900,000.00	.0
SWIMMING POOL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	160,500.00	20,712.38	111,583.21	48,916.79	69.5
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	160,500.00	20,712.38	111,583.21	48,916.79	69.5
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	175,100.00	45,381.85	180,246.77	(5,146.77)	102.9
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	533,000.00	.00	533,000.00	.00	100.0
CONTINGENCIES AND RESERVES	689,409.00	.00	.00	689,409.00	.0
	1,397,509.00	45,381.85	713,246.77	684,262.23	51.0
	8,932,320.00	578,538.10	7,056,423.64	1,875,896.36	79.0
	(1,600,000.00)	(207,115.05)	(511,069.32)	(1,088,930.68)	(31.9)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2026

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
INTERGOVERNMENTAL	550,000.00	47,225.69	508,553.18	41,446.82	92.5
OTHER REVENUE	20,000.00	12,350.00	20,646.29	(646.29)	103.2
TRANSFER IN	100,000.00	.00	100,000.00	.00	100.0
	670,000.00	59,575.69	629,199.47	40,800.53	93.9
EXPENDITURES					
EXPENDITURES:					
PERSONAL SERVICES	275,028.00	22,981.13	276,986.58	(1,958.58)	100.7
MATERIAL AND SERVICES	333,000.00	23,705.65	221,240.07	111,759.93	66.4
CAPITAL OUTLAY	15,000.00	.00	7,862.00	7,138.00	52.4
DEBT SERVICE	8,106.00	.00	.00	8,106.00	.0
TRANSFERS OUT	238,700.00	.00	238,700.00	.00	100.0
CONTINGENCIES AND RESERVES	149,166.00	.00	.00	149,166.00	.0
	1,019,000.00	46,686.78	744,788.65	274,211.35	73.1
	1,019,000.00	46,686.78	744,788.65	274,211.35	73.1
	(349,000.00)	12,888.91	(115,589.18)	(233,410.82)	(33.1)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2026

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	2,125,000.00	.00	1,929,884.66	195,115.34	90.8
OTHER INCOME	70,000.00	.00	88,208.05	(18,208.05)	126.0
TRANSFERS IN	.00	.00	.00	.00	.0
	2,195,000.00	.00	2,018,092.71	176,907.29	91.9
EXPENDITURES					
WATER DISTRIBUTION:					
PERSONAL SERVICES	476,605.00	39,368.23	489,297.51	(12,692.51)	102.7
MATERIAL AND SERVICES	197,100.00	20,743.61	219,725.74	(22,625.74)	111.5
CAPITAL OUTLAY	40,000.00	1,500.00	29,811.22	10,188.78	74.5
DEBT SERVICE	29,466.00	1,780.01	21,360.05	8,105.95	72.5
TRANSFERS OUT	40,000.00	.00	40,000.00	.00	100.0
	783,171.00	63,391.85	800,194.52	(17,023.52)	102.2
WATER TREATMENT:					
PERSONAL SERVICES	38,382.00	3,388.72	40,659.75	(2,277.75)	105.9
MATERIAL AND SERVICES	677,150.00	104,289.58	677,362.12	(212.12)	100.0
CAPITAL OUTLAY	10,000.00	.00	.00	10,000.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	734,829.00	.00	734,829.00	.00	100.0
CONTINGENCIES AND RESERVES	211,468.00	.00	.00	211,468.00	.0
	1,671,829.00	107,678.30	1,452,850.87	218,978.13	86.9
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	2,455,000.00	171,070.15	2,253,045.39	201,954.61	91.8
	(260,000.00)	(171,070.15)	(234,952.68)	(25,047.32)	(90.4)

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2026

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
REVENUE					
SOURCE 03	(4,500.00)	.00	.00	(4,500.00)	.0
CHARGES FOR SERVICES	3,718,300.00	27,547.06	3,374,179.00	344,121.00	90.8
OTHER REVENUE	50,000.00	.00	112,849.65	(62,849.65)	225.7
TRANSFER IN	.00	.00	.00	.00	.0
	3,763,800.00	27,547.06	3,487,028.65	276,771.35	92.7
EXPENDITURES					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	734,557.00	57,412.53	712,433.39	22,123.61	97.0
MATERIAL AND SERVICES	465,000.00	8,565.73	154,634.49	310,365.51	33.3
CAPITAL OUTLAY	15,000.00	.00	.00	15,000.00	.0
DEBT SERVICE	29,466.00	1,779.99	21,359.95	8,106.05	72.5
TRANSFERS OUT	291,000.00	.00	291,000.00	.00	100.0
	1,535,023.00	67,758.25	1,179,427.83	355,595.17	76.8
WASTEWATER TREATMENT:					
PERSONAL SERVICES	51,603.00	4,493.98	54,123.23	(2,520.23)	104.9
MATERIAL AND SERVICES	1,420,299.00	208,519.98	1,337,086.58	83,212.42	94.1
CAPITAL OUTLAY	15,000.00	.00	.00	15,000.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	716,000.00	.00	716,000.00	.00	100.0
CONTINGENCIES AND RESERVES	590,375.00	.00	.00	590,375.00	.0
	2,793,277.00	213,013.96	2,107,209.81	686,067.19	75.4
	4,328,300.00	280,772.21	3,286,637.64	1,041,662.36	75.9
	(564,500.00)	(253,225.15)	200,391.01	(764,891.01)	35.5

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 12 MONTHS ENDING JUNE 30, 2026

URBAN RENEWAL AGENCY FUND

		BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
	REVENUE					
	TAXES	844,200.00	23,124.82	882,963.15	(38,763.15)	104.6
	INTERGOVERNMENTAL	.00	.00	.00	.00	.0
	OTHER REVENUE	50,000.00	.00	82,305.80	(32,305.80)	164.6
	TRANSFERS IN	.00	.00	.00	.00	.0
		894,200.00	23,124.82	965,268.95	(71,068.95)	108.0
	EXPENDITURES					
GENERAL:						
	PERSONAL SERVICES	.00	.00	.00	.00	.0
	MATERIAL AND SERVICES	185,256.00	.00	8,455.43	176,800.57	4.6
	CAPITAL OUTLAY	2,468,944.00	.00	13,945.00	2,454,999.00	.6
	DEBT SERVICE	.00	.00	.00	.00	.0
	TRANSFERS OUT	.00	.00	.00	.00	.0
	CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
		2,654,200.00	.00	22,400.43	2,631,799.57	.8
DEPARTMENT 20:						
	CAPITAL OUTLAY	.00	.00	.00	.00	.0
		.00	.00	.00	.00	.0
DEPARTMENT 22:						
	MATERIAL AND SERVICES	.00	.00	.00	.00	.0
	DEBT SERVICE	.00	.00	.00	.00	.0
		.00	.00	.00	.00	.0
DEPARTMENT 24:						
	CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
		.00	.00	.00	.00	.0
		2,654,200.00	.00	22,400.43	2,631,799.57	.8
		(1,760,000.00)	23,124.82	942,868.52	(2,702,868.52)	53.6

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: July 27, 2026

Originating Dept: PW/DS

Signature (submitted by)

City Manager Approval

Subject:

CH2M Hill Engineers Inc. Amendment No. 3

Recommended Motion:

Motion to authorize the City Manager to sign Amendment No. 3 for CH2M Hill Engineers commencing July 1, 2026 and concluding June 30, 2027.

Financial Impact:

The total cost for this base fee with adjustment is $1,988,587 and is included in the 2026-2027 budget.

Background/Discussion:

On May 22, 2023, the City entered into a 10-year service contract with CH2M Hill Engineers (Jacobs Engineering) for Operations, Maintenance, and Management for treatment services.

Jacobs provides all employees and supplies to staff the water and wastewater treatment plants, sewer lift stations, water pump stations, and water storage tanks. The City owns the facilities and equipment, which are maintained by Jacobs.

This contract has proved to be beneficial to the City, in cost savings over previous operating costs, eliminating the challenge of staffing certified operators, and transferring liability to Jacobs.

This yearly base fee with adjustment, Amendment No. 3, outlined in the contract, is determined from the twelve-month percent change (from October of the prior year to October of the current year) in the Consumer Price Index for All Urban Consumers: Water and Sewer and Trash collection services.

Attachment:

a. CH2M Hill Engineers Inc. Amendment No. 3

AMENDMENT NO. 3
to the
AMENDED AND RESTATED AGREEMENT FOR OPERATIONS
MAINTENANCE AND MANAGEMENT SERVICES
for the
CITY OF BROOKINGS

THIS AMENDMENT NO. 3 is made on this ____ day of _____, 2026 between the City of Brookings (hereinafter "Owner"), whose address for any formal notice is 898 Elk Drive, Brookings, OR 97415 and CH2M Hill Engineers, Inc., (hereinafter "CH2M"), whose address for any formal notice is 7001 E. Belleview Ave., Suite 1000, Denver, CO 80237.

NOW THEREFORE, the Owner and CH2M hereby agree that the Agreement dated May 26, 2023 between Owner and CH2M (the "Agreement") shall be and is hereby amended and modified in the following manner:

1. Appendix D COMPENSATION AND PAYMENT, Article D.1.1 is hereby deleted in its entirety and replaced with the following:

   D.1.1 Owner shall pay to CH2M as compensation for services performed under this Agreement a Base Fee of One Million Nine Hundred Eighty-Eight Thousand Five Hundred Eighty-Seven Dollars ($1,988,587), inclusive of the fixed Sixty Thousand Dollars ($60,000) per year Repairs limit set forth in D.1.2.01, for the contract year commencing July 1, 2026 and concluding on June 30, 2027. Subsequent years' base fees shall be determined as hereinafter specified. For clarification purposes, when escalating the Base Fee, the fixed Repairs limit amount shall be excluded from the calculation.

2. Appendix G billing rate table is replaced with the following:

Staff Category	Special Reduced Rate 2026
Senior Advisor	$ 317
Senior Project Manager	$ 293
Project Manager/Sr. Engineer	$ 278
Senior Project Engineer	$ 266
Mid-Level Engineer/Sr. Technical Staff	$ 242
Project Engineer	$ 232
Technical Staff	$ 220
Senior Technician	$ 206
Resident Project Representative	$ 207
Engineer/Editor	$ 194
Staff Engineer 2	$ 179
Technician 2	$ 165
Staff Engineer 1/Scientist	$ 150
Technician 1	$ 136

Project Assistant/Project Accountant	$	122
Office	$	109
Intern	$	93

3. CH2M's address for any formal notice under this Agreement is hereby updated to the following:
   7001 E. Belleview Ave., Suite 1000, Denver, CO 80237, Attention: OMI Counsel ("CH2M")

All other terms and conditions remain in effect in accordance with the Agreement referenced in this Amendment.

Both parties indicated their approval of this Agreement by their signatures below.

CH2M HILL ENGINEERS INC.

Authorized Signature:

Name: Shawn Moffitt
Title: Geographic Director of Projects
Date: July 6, 2026

CITY OF BROOKINGS

Authorized Signature:

Name: Tim Rundel
Title: City Manager
Date: _____

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: July 27, 2026

Originating Dept: Administration

Signature (submitted by)

City Manager Approval

Subject: Tourism Event Funding Assistance Request for Wild Rivers Mushroom Festival

Recommended Motion:

Approve Funding Request for the Wild Rivers Mushroom Festival in the Amount of $5,000

Financial Impact:

Funding from Transient Lodging Tax.

Background/Discussion:

We recently received a TEFA (Tourism Event Funding Assistance) application for the Wild Rivers Mushroom Festival. The festival will be held November 7-8, 2026. The 8th Annual Wild Rivers Mushroom Festival is being held at the Chetco Brewing Company and runs from 10:00 am to 4:00 pm both Saturday and Sunday.

The Wild Rivers Mushroom Club has received $2,000 (the TEFA funding max) in the past. Similar to the recent Wild Rivers Film Festival, they are requesting $3,000 more than the $2,000 max to assist in purchasing radio ads, print, social media and television ads. They will be targeting Portland, San Francisco, Eugene and Redding.

Until the TPAC (Tourism Promotion Advisory Committee) is formally assembled, any request over the max of $2,000 will come before the Council for final approval.

Attachment(s):

a. Wild Rivers Mushroom Festival PSA to act as their Cover Letter
b. TEFA Application

For Immediate Publication

Date: July 13, 2026

Re: 2026 Wild Rivers Mushroom Festival
Contact: Kathleen Dickson, 541-661-1385, kdickson.1961@gmail.com



November Is High Time For The Wild Rivers Mushroom Festival!

If it's November, it must be mushroom season on the Oregon coast! And that, of course, also means it's time for the **Wild Rivers Mushroom Festival** in **Brookings, Oregon,** the weekend of **November 7-8, 2026**.

Known as one of the most popular Pacific Northwest festivals, the 8th Annual Wild Rivers Mushroom Festival is being held once again at **Chetco Brewing Company** (830 Railroad Street in downtown Brookings) and runs from **10:00 am to 4:00 pm both Saturday and Sunday.** General admission is $5.00 for adults (kids 12 and under are free when accompanied by a paying adult) and covers both days; once you've paid, your colored wristband is all you need to come and go during the festival.

If you've attended in the past, you know that our huge mushroom display is a highlight of the festival! We normally collect over 200+ varieties of wild mushrooms in and around our local region, do our best to ID them all, and show them off and talk about them all day, both days. The sheer number and diversity of wild mushrooms that our team is able to gather for this display is mind-blowing!

But it's not just our cool display that keeps mushroom lovers coming back year after year. We also bring in visiting experts for lectures and workshops, and offer mushroom identification hikes during the two-day festival. **Tickets for those activities will go on sale Tuesday, Sept. 8th** (the day after Labor Day) at www.wildriversmushroomfestival.com. Tickets will also be available at the door each day during the festival, unless they're already sold out, of course. Seating is limited, so your best bet is to buy tickets in advance.

And what's a festival without shopping, eating and drinking?? You'll have a select group of vendors with whom to browse all things mushroomy, along with some local food trucks and beverages (porcini beer, anyone?) to keep you full and hydrated! Service dogs are welcome at the Festival, of course, but please leave your sweet and cuddly non-service dogs at home. (Thanks in advance for your understanding and cooperation.)

Make your plans now to attend the **Wild Rivers Mushroom Festival, Saturday and Sunday, November 7-8, 2026, 10:00 am to 4:00 pm** each day. For more information, please email wildriversmushroomfestival@gmail.com, or call 541-661-1385. Hope to see you there!

Please submit a cover letter detailing event along with this completed form			
Event Title:	Wild Rivers Mushroom Festival		
Organization:	Wild Rivers Mushroom Club	**Non Profit: Yes ☒ No ☐**	
Event Description:	A 2-day festival that celebrates the world of fungi; with educational lectures, hands-on learning, and experiential displays.		
Event Date/s:	Nov. 7-8, 2026 (10am-4pm each day)		
Location:	Chetco Brewing Company	**Location secured?**	**Yes ☒ No ☐**
Amount Requested	$5,000		
How will funds be used:	to purchase radio ads in the following markets: Portland, OR; San Francisco, CA; Eugene, OR; Redding, CA		
Marketing Being Used to Attract Visitors:	print · radio · social media · TV (some of this is being funded by the county via "Oregon's Wild Rivers Coast")		

Expected Event Budget

Estimated Income			Estimated Expenses		
Ticket sales Fees Collected	$11,000.00		Facility/Venue Costs	$3240.00	
Admissions	$5,000.00		Insurance	$320.00	
Concessions	$ n/a		Advertising	$7300.00	
Merch sales	$2,000.00		Website - Ticket Fees - Supplies	$1900.00	
Vendor Fees	$675.00		Speaker Expenses	$6700.00	
TOTAL	$18,675.00		TOTAL	$19,460.00	

Is a portion of profits going to a Non-Profit? Yes ☒ No ☐	**If Yes Percent:**	100 %	**Organization:**	Wild Rivers Mushroom Club

Additional Sponsors and Contributions:	Oregon's Wild Rivers Coast - $3K grant

How do you intend to evaluate the success of your event and determine the number of out of town visitors?

Ticket sales + General Admission Count

Contact Person:	Kathleen Dickson		
Phone:	541-661-1385	**Email:**	wildriversmushroomclub@gmail.com
Mailing Address:	16340 Lower Harbor Rd. #530, Brookings, OR 97415		

If more space is required please attach additional pages

Report Criteria:
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount		Invoice GL Account	Invoice GL Account Title
06/26	06/16/2026	95239	4	Alexia Jackson	462.50-	V	10-00-2070	Deposits
06/26	06/04/2026	95271	6032	Bicoastal Media LLC	2,460.00		32-10-6125	Azalea Festival Expenditures
06/26	06/04/2026	95272	5567	CAL/OR Insurance Agency	683.33		30-10-6115	Insurance/Bonds
06/26	06/04/2026	95273	6328	Canopy Wellbeing	66.00		10-19-6090	Contract Services
06/26	06/04/2026	95274	6031	Cascade Home Center	1,336.53		20-21-6030	Operating Supplies
06/26	06/04/2026	95275	5822	Chaves Consulting Inc	388.70		49-10-7030	Computer Hardware
06/26	06/04/2026	95276	5952	Chetco Auto Marine & Industrial Supply	40.50		25-31-6090	Contract Services
06/26	06/04/2026	95277	3834	Clean Sweep Janitorial Service	2,895.00		10-16-6060	Capella Expense
06/26	06/04/2026	95278	5827	Coastal Investments LLC	960.00		10-19-6090	Contract Services
06/26	06/04/2026	95279	1745	Coastal Paper & Supply Inc	1,607.72		10-19-6030	Operating Supplies
06/26	06/04/2026	95280	1740	Code Publishing Company Inc	367.50		10-12-6090	Contract Services
06/26	06/04/2026	95281	317	DCBS - Fiscal Services	2,313.36		10-00-2075	Sur Tax Payable
06/26	06/04/2026	95282	1	Artur Tashchiyan	99.24		20-00-2070	Deposits
06/26	06/04/2026	95283	6255	Derwin Boggs	570.00		61-41-6034	Supplies - Police Reserves
06/26	06/04/2026	95284	6361	Jason E Dimmick	559.20		10-14-6165	B.F.A. Services
06/26	06/04/2026	95285	6362	Gabrielle Dominguez	3,947.20		10-13-5025	Health Insurance
06/26	06/04/2026	95286	2640	Dyer Partnership	10,019.00		52-42-7025	Construction
06/26	06/04/2026	95287	2186	Ferguson Waterworks #3011	4,200.00		20-21-6030	Operating Supplies
06/26	06/04/2026	95288	5432	First Community Credit Union	3,560.00		25-31-8010	Interest
06/26	06/04/2026	95289	6393	Peter Flanderka	615.28		33-04-4115	Rents
06/26	06/04/2026	95290	5078	Geotechnical Resources Inc	3,220.00		54-42-7025	Construction
06/26	06/04/2026	95291	6265	H&S Energy Group	5,142.48		10-13-6030	Operating Supplies
06/26	06/04/2026	95292	1130	H.D. Fowler	590.22		20-21-6030	Operating Supplies
06/26	06/04/2026	95293	6227	Darryl Harmon	559.20		10-14-6165	B.F.A. Services
06/26	06/04/2026	95294	5733	Thomas W Kerr	559.20		10-14-6165	B.F.A. Services
06/26	06/04/2026	95295	202	League of Oregon Cities	199.00		10-12-6120	Training/Travel
06/26	06/04/2026	95296	4269	Gary Milliman	325.00		10-11-6090	Contract Services
06/26	06/04/2026	95297	4443	Napa Auto Parts-Golder's	57.72		20-21-6030	Operating Supplies
06/26	06/04/2026	95298	4487	Net Assets Corporation	480.00		10-12-6090	Contract Services
06/26	06/04/2026	95299	3159	NorthCoast Health Screening	110.00		25-31-6030	Operating Supplies
06/26	06/04/2026	95300	442	OCCMA	450.00		10-12-6120	Training/Travel
06/26	06/04/2026	95301	279	One Call Concepts Inc	34.76		15-10-6090	Contract Services
06/26	06/04/2026	95302	5008	Online Information Services	104.61		10-12-6090	Contract Services
06/26	06/04/2026	95303	4	Ashlynd Bennett	300.00		10-00-2070	Deposits
06/26	06/04/2026	95304	4	Josie DuBois	266.00		10-00-2070	Deposits
06/26	06/04/2026	95305	4	Lisa Little	300.00		10-00-2070	Deposits
06/26	06/04/2026	95306	4	Makena Wadsworth	266.00		10-00-2070	Deposits
06/26	06/04/2026	95307	322	Postmaster	1,300.00		25-31-6005	Office Supplies
06/26	06/04/2026	95308	6390	Wildland Fire Radios	233.28		10-14-6030	Operating Supplies
06/26	06/04/2026	95309	6307	Precision Approach Engineering Inc	2,400.00		33-10-7025	Construction
06/26	06/04/2026	95310	207	Quill Corporation	98.61		10-19-6005	Office Supplies
06/26	06/04/2026	95311	6262	Stateline Tires LLC	2,540.00		10-13-6015	Equipment Maintenance
06/26	06/04/2026	95312	5377	Andrew Stubbs	372.80		10-14-6165	B.F.A. Services
06/26	06/04/2026	95313	142	Tidewater Contractors Inc	651.64		20-21-6030	Operating Supplies
06/26	06/04/2026	95314	432	USA BlueBook	585.98		25-31-6030	Operating Supplies
06/26	06/04/2026	95315	2863	Verizon Wireless	1,110.49		10-13-6135	Communications
06/26	06/04/2026	95316	861	Village Express Mail Center	45.11		10-13-6030	Operating Supplies
06/26	06/11/2026	95317	6173	Airtech Mechanical LLC	501.50		10-18-6040	Building Maintenance
06/26	06/11/2026	95318	5997	AmeriTitle LLC	24,681.00		52-42-7025	Construction
06/26	06/11/2026	95319	6121	AutoZone Inc	74.06		10-14-6030	Operating Supplies
06/26	06/11/2026	95320	6326	Beacon Broadband Inc	401.00		30-10-6135	Communications
06/26	06/11/2026	95321	185	Del Cur Supply	197.48		20-21-6030	Operating Supplies
06/26	06/11/2026	95322	6396	Dollamur Sport Surfaces	5,537.69		50-10-7025	Construction

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	Invoice GL Account	Invoice GL Account Title
06/26	06/11/2026	95323	6349	Christopher Donovan	208.00	10-13-6120	Training/Travel
06/26	06/11/2026	95324	2640	Dyer Partnership	1,961.03	51-41-7025	Construction
06/26	06/11/2026	95325	6096	ErgoGenesis Workplace Solutions LLC	892.30	10-13-6030	Operating Supplies
06/26	06/11/2026	95326	2186	Ferguson Waterworks #3011	2,960.40	20-21-6030	Operating Supplies
06/26	06/11/2026	95327	153	Ferrellgas	884.16	10-16-6030	Operating Supplies
06/26	06/11/2026	95328	5004	Galls LLC	139.18	10-13-6025	Uniform Allowance
06/26	06/11/2026	95329	6386	GreenTop Planning Development & Rese	14,175.75	10-19-6090	Contract Services
06/26	06/11/2026	95330	139	Harbor Logging Supply	227.00	10-16-6030	Operating Supplies
06/26	06/11/2026	95331	4357	Hemlock Street Properties LLC	600.00	10-14-6030	Operating Supplies
06/26	06/11/2026	95332	6397	Hemmingsen Contracting Company Inc	492.54	10-16-6030	Operating Supplies
06/26	06/11/2026	95333	6395	Campbell Hill	416.80	10-13-6120	Training/Travel
06/26	06/11/2026	95334	5754	iFocus Consulting Inc	2,575.00	49-10-6090	Contract Services
06/26	06/11/2026	95335	5858	Jacobs Engineering Group Inc	45,380.36	53-43-7026	Construction-USDA
06/26	06/11/2026	95336	5858	Jacobs Engineering Group Inc	156,287.42	25-32-6090	Contract Services
06/26	06/11/2026	95337	6065	Local Government Law Group PC	6,715.50	10-12-6065	Legal/Administration Services
06/26	06/11/2026	95338	329	New Hope Plumbing	226.00	10-19-6032	EOC supplies/training
06/26	06/11/2026	95339	5390	O'Reilly Automotive Inc	5.37	10-16-6015	Equipment Maintenance
06/26	06/11/2026	95340	687	Owen Equipment Company	53.86	25-31-6030	Operating Supplies
06/26	06/11/2026	95341	4	United Way of SW Oregon	568.75	10-00-2070	Deposits
06/26	06/11/2026	95342	4	Brookings Harbor Baseball Club	1,150.00	10-00-2070	Deposits
06/26	06/11/2026	95343	4	Michelle Brindle	266.00	10-00-2070	Deposits
06/26	06/11/2026	95344	4	Christina Collado	250.00	10-06-4150	Capella Revenue
06/26	06/11/2026	95345	4	Aubrey De La Rosa	300.00	10-00-2070	Deposits
06/26	06/11/2026	95346	4	Sandy Ewald	300.00	10-00-2070	Deposits
06/26	06/11/2026	95347	4	Kailee Grahek	300.00	10-00-2070	Deposits
06/26	06/11/2026	95348	4	Kristi Kesler	300.00	10-00-2070	Deposits
06/26	06/11/2026	95349	4	Madeline Massey	300.00	10-00-2070	Deposits
06/26	06/11/2026	95350	4	Madison Mills	300.00	10-00-2070	Deposits
06/26	06/11/2026	95351	4	Cortney Moore	300.00	10-00-2070	Deposits
06/26	06/11/2026	95352	4	Cilicia Panerio	300.00	10-00-2070	Deposits
06/26	06/11/2026	95353	6394	Elijah Porter	166.00	10-14-6120	Training/Travel
06/26	06/11/2026	95354	5849	PR Diamond Products Inc	1,499.00	20-21-6030	Operating Supplies
06/26	06/11/2026	95355	5768	Proficient Auto Center Inc	1,635.00	25-31-6030	Operating Supplies
06/26	06/11/2026	95356	6260	South Coast Community Aquatics Inc	20,000.00	10-18-6090	Contract Services
06/26	06/11/2026	95357	6262	Stateline Tires LLC	800.00	20-21-6030	Operating Supplies
06/26	06/11/2026	95358	432	USA BlueBook	523.72	25-31-6036	Misc Safety Supplies
06/26	06/11/2026	95359	4734	Vestis Services LLC	270.00	10-19-6030	Operating Supplies
06/26	06/11/2026	95360	861	Village Express Mail Center	25.10	20-21-6030	Operating Supplies
06/26	06/11/2026	95361	2122	Cardmember Service	12,623.05	10-12-6120	Training/Travel
06/26	06/11/2026	95362	169	Waste Connections Inc	1,072.66	61-41-6038	Range Maintenance
06/26	06/11/2026	95363	5980	Jennifer Wolf	166.00	10-14-6120	Training/Travel
06/26	06/11/2026	95364	5992	Ziply Fiber	227.32	10-13-6135	Communications
06/26	06/18/2026	95365	5070	Canon U.S.A. Inc	207.68	10-15-6030	Operating Supplies
06/26	06/18/2026	95366	5842	Century West Engineering Corp	10,840.00	33-10-7025	Construction
06/26	06/18/2026	95367	5939	Country Media Inc	129.16	10-12-6010	Books & Publications
06/26	06/18/2026	95368	259	Da-Tone Rock Products	89.04	25-31-6030	Operating Supplies
06/26	06/18/2026	95369	6265	H&S Energy Group	4,343.12	10-13-6030	Operating Supplies
06/26	06/18/2026	95370	1130	H.D. Fowler	4,298.19	20-21-6030	Operating Supplies
06/26	06/18/2026	95371	6030	Hartwick Automotive LLC	73.73	25-31-6030	Operating Supplies
06/26	06/18/2026	95372	6106	Hastings Bulb Growers Inc	9,355.00	15-10-6090	Contract Services
06/26	06/18/2026	95373	4357	Hemlock Street Properties LLC	1,170.00	10-13-6090	Contract Services
06/26	06/18/2026	95374	6399	HP Civil Inc	754,709.54	53-43-7026	Construction-USDA
06/26	06/18/2026	95375	6177	J & L Leasing	1,500.00	10-13-6030	Operating Supplies
06/26	06/18/2026	95376	3561	Oil Can Henry's	630.00	10-13-6015	Equipment Maintenance
06/26	06/18/2026	95377	5237	Oregon Mayors Association	475.00	10-12-6120	Training/Travel
06/26	06/18/2026	95378	5703	PacWest Machinery	693.39	20-21-6030	Operating Supplies

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount	Invoice GL Account	Invoice GL Account Title
06/26	06/18/2026	95379	4	Alexia Jackson	462.50	10-00-2070	Deposits
06/26	06/18/2026	95380	4	Arianna Crysel	266.00	10-00-2070	Deposits
06/26	06/18/2026	95381	4	Jeffrey Cupp	300.00	10-00-2070	Deposits
06/26	06/18/2026	95382	4	Krystal Duren	300.00	10-00-2070	Deposits
06/26	06/18/2026	95383	4	Patrick Felker	266.00	10-00-2070	Deposits
06/26	06/18/2026	95384	4	Abigail Moser	300.00	10-00-2070	Deposits
06/26	06/18/2026	95385	4	Paige Powers	250.00	10-06-4150	Capella Revenue
06/26	06/18/2026	95386	4	Gladys Rose Utley	850.00	10-06-4150	Capella Revenue
06/26	06/18/2026	95387	4	Jamie Finegan	266.00	10-00-2070	Deposits
06/26	06/18/2026	95388	6398	Pleasant Hill Mobile Home Park LLC	9,318.01	10-14-6040	Building Maintenance
06/26	06/18/2026	95389	5768	Proficient Auto Center Inc	157.50	25-31-6030	Operating Supplies
06/26	06/18/2026	95390	207	Quill Corporation	867.51	10-19-6005	Office Supplies
06/26	06/18/2026	95391	861	Village Express Mail Center	31.40	10-13-6030	Operating Supplies
06/26	06/18/2026	95392	5071	Wes' Towing	93.00	10-16-6015	Equipment Maintenance
06/26	06/18/2026	95393	5992	Ziply Fiber	95.00	30-10-6135	Communications
06/26	06/18/2026	95394	4131	Zumar Industries Inc	1,658.14	15-10-6060	Street Maintenance
06/26	06/25/2026	95395	6105	Brightside Wash	621.00	10-19-6040	Building Maintenance
06/26	06/25/2026	95396	5048	Brookings Harbor Medical Center	150.00	25-31-6030	Operating Supplies
06/26	06/25/2026	95397	6400	Credit Control Corporation	125.21	30-10-6090	Contract Services
06/26	06/25/2026	95398	6327	Curry County	5,000.00	32-10-6090	Contract Services-Events
06/26	06/25/2026	95399	4746	Curry County Treasurer	2,231.00	10-00-2076	County Assessment
06/26	06/25/2026	95400	4534	Daily Journal of Commerce Oregon	413.56	52-42-7025	Construction
06/26	06/25/2026	95401	575	Dell Marketing L.P.	2,140.37	49-10-7030	Computer Hardware
06/26	06/25/2026	95402	2640	Dyer Partnership	26,572.90	52-42-7025	Construction
06/26	06/25/2026	95403	6293	Grand Prize Promotions	265.00	61-41-6030	Supplies - K9
06/26	06/25/2026	95404	5955	Greystone Tactical	581.00	10-13-6025	Uniform Allowance
06/26	06/25/2026	95405	1130	H.D. Fowler	400.00	25-31-6030	Operating Supplies
06/26	06/25/2026	95406	6030	Hartwick Automotive LLC	229.71	10-13-6015	Equipment Maintenance
06/26	06/25/2026	95407	4980	iSecure Inc	65.00	10-12-6090	Contract Services
06/26	06/25/2026	95408	4954	John Deere Financial	602.01	25-31-6030	Operating Supplies
06/26	06/25/2026	95409	4487	Net Assets Corporation	285.00	10-12-6090	Contract Services
06/26	06/25/2026	95410	5155	Oregon Department of Revenue	7,848.68	10-00-2079	State Unitary Assessment
06/26	06/25/2026	95411	4	Jeff Rosene	300.00	10-00-2070	Deposits
06/26	06/25/2026	95412	4	Hailey Cote	266.00	10-00-2070	Deposits
06/26	06/25/2026	95413	4	Michael Jollota	300.00	10-00-2070	Deposits
06/26	06/25/2026	95414	4	Logan Jones	737.50	10-00-2070	Deposits
06/26	06/25/2026	95415	4	Erika McCoy	812.50	10-00-2070	Deposits
06/26	06/25/2026	95416	4	Mira Wilhelm	150.00	10-06-4150	Capella Revenue
06/26	06/25/2026	95417	5101	Pitney Bowes Reserve Acct	500.00	10-19-6030	Operating Supplies
06/26	06/25/2026	95418	5638	Guy Smith	104.00	15-10-6120	Training/Travel
06/26	06/25/2026	95419	6262	Stateline Tires LLC	350.00	10-16-6015	Equipment Maintenance
06/26	06/25/2026	95420	956	Suiter's Paint & Body	85.00	10-13-6015	Equipment Maintenance
06/26	06/25/2026	95421	861	Village Express Mail Center	20.13	53-43-7026	Construction-USDA
06/26	06/25/2026	95422	5992	Ziply Fiber	2,071.30	25-31-6135	Communications
Grand Totals:					1,224,985.94		

M = Manual Check, V = Void Check

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Report type: Summary

M = Manual Check, V = Void Check