

Resolution No. 26- 32

A RESOLUTION REVISING PROCEDURES RELATIVE TO THE ASTORIA PUBLIC LIBRARY

WHEREAS, the Astoria Public Library, established as a public library by Ordinance No. 4567 on December 16, 1913, and brought into conformity with ORS 357.400 to ORS 357.621, as a department of the City by Resolutions 76-1090, 90-36 and 22-39; and

WHEREAS, the Astoria City Council wishes to amend and restate library operating procedures adopted in 2022 by Resolution 22-39; and

WHEREAS, the Astoria Public Library is financed principally by the General Fund of the City of Astoria, but also through donations from public and private source all subject to the municipal finance laws of the State of Oregon; and

WHEREAS, the Astoria Library Advisory Board was created to pursuant to ORS 357.465 to govern library operations and, except as provided herein, may exercise the powers described in ORS 357.490, and engage in activities assigned by the Astoria City Council; and

WHEREAS, the Astoria Library Friends Association (ALFA) is an Oregon Not For Profit corporation established as a tax exempt public benefit membership organization whose purpose is to foster community use of the Astoria Public Library, to assist library programs, and to encourage the library to develop programs to enrich the cultural life of the community

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ASTORIA:

1. The Astoria Public Library shall be financed principally by the General Fund of the City of Astoria subject to the municipal finance laws of the State of Oregon.
2. All funds collected by the Astoria Public Library shall be sent to the City Finance department for deposit in the proper accounts. These monies may include, but are not limited to donations, non-resident use fees, library fines for overdue materials, and miscellaneous fees.
3. The City recognizes ALFA as an independent organization created to assist the operation, maintenance, and expansion of the Astoria Public Library.
4. ALFA may raise funds and receive monetary gifts. Discarded library materials may be given to ALFA for resale in accordance with library policy. Expenditures by ALFA may be made without approval by the City, but only as prescribed by rules and regulations concerning tax exempt not for profit corporations and municipal budget law.
5. The Mayor shall appoint the Astoria Library Advisory Board consisting of five members, one to be elected chair.
6. Each member of the Astoria Library Advisory Board shall hold office for four (4) years. Terms of Board members shall be staggered so that not more than two positions will expire in any one year. Members may be reappointed. Board members shall receive no salary.
7. The Library Director shall be selected by the City Manager and should be a graduate of a master's program of Library and Information Science accredited by the American Library Association. Library staff shall be City employees, their hiring, working conditions and compensation shall be established pursuant to adopted City procedures and policies.

8. The Library Director shall serve as secretary to the Astoria Library Advisory Board and keep the record of its actions.
9. The Library shall make an annual report to the State Library of Oregon and to the City Manager on a form supplied by the State Library.
10. The Library may only be abolished pursuant to ORS 357.621.

ADOPTED BY THE CITY COUNCIL THIS 8 DAY OF September, 2026.

APPROVED BY THE MAYOR THIS 8 DAY OF September, 2026.

Mayor

ATTEST:

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City Manager

ROLL CALL ON ADOPTION	YEA	NAY	ABSENT
Councilor Davis	X		
Mazzarella	X		
Adams	X		
Conklin	X		
Mayor Fitzpatrick	X		