



THE DALLES CITY COUNCIL MEETING MINUTES

June 22, 2026 at 5:30 p.m.

CITY HALL · COUNCIL CHAMBER · 313 COURT STREET
IN PERSON & VIA ZOOM

PRESIDING: Council President Tim McGlothlin

COUNCIL PRESENT: Tim McGlothlin, Rod Runyon, Scott Randall, Dan Richardson, Ben Wring

COUNCIL ABSENT: Mayor Richard Mays

STAFF PRESENT: City Manager Matthew Klebes, City Attorney Jonathan Kara, City Clerk Amie Ell, Public Works Director Dale McCabe, Deputy Public Works Director David Mills, Police Chief Tom Worthy, Community Development Director Joshua Chandler, Assistant City Manager/Human Resources Director Brenda Fahey, Finance Director Brita Myer

CALL TO ORDER

The meeting was called to order by Council President McGlothlin at 5:41 p.m.

ROLL CALL OF COUNCIL

City Clerk Amie Ell conducted roll call. Tim McGlothlin, Rod Runyon, Scott Randall, Dan Richardson, Ben Wring present. Richard Mays absent.

PLEDGE OF ALLEGIANCE

Randall invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

Council President McGlothlin noted the removal of:

- Item 5A, FY 24/25 City Audit Presentation, Sorren CPA, PC.; and
- Item 10A Annexation ANX 82-25 for Property Located at 2430 East 18th Street and Special Ordinance No. 26-614 Annexing the Property into the City

Council President McGlothlin noted the addition of:

- Contract Review Board Item 11B, Authorize the City Manager to Execute Change Order No. 2 to Contract No. 2025-014 with Ajax Northwest LLC.; and
- Action Item 13C, Proposed Non-Represented Wage Table Adjustment.

It was moved by Richardson and seconded by Wring to approve the agenda as amended.



Motion carried 5 to 0: Richardson, Wring, McGlothlin, Runyon, Randall voting in favor; none opposed; none absent.

AUDIENCE PARTICIPATION

Jordan Pesci, Public Works Mechanic and representative of SEIU-represented employees, addressed Council regarding ongoing labor negotiations. He discussed recruitment and retention challenges, compensation competitiveness, and the importance of maintaining wages that reflect the skills, certifications, and responsibilities of City employees. A petition signed by union employees requesting consideration of higher wage increases was submitted to Council.

Kristen Dyer, Library employee, read a statement on behalf of Abby Phelps regarding the impacts of inflation and rising costs on City employees. The statement discussed increases in food, fuel, utility, rental, and housing costs and requested consideration of wage adjustments that better reflect current economic conditions and employee retention goals.

Richard "Butch" Watson and Danny May addressed Council regarding a collection of railroad lanterns formerly displayed at the Veterans Building. They requested return of the collection and provided information regarding ownership documentation. City Manager Klebes stated staff would review the documentation and coordinate a follow-up meeting regarding the request. Councilor Runyon noted the Mid-Columbia Veterans Committee supported returning the lanterns to their rightful owners.

CITY MANAGER REPORT

City Manager Matthew Klebes reported;

- Expressed condolences regarding the passing of St. Helens City Administrator Robert Walsh.
- Provided an update on the Westside Interceptor Project, noting Webber Street had temporarily reopened and would close again later in the week for final striping before reopening permanently.
- Reminded Council of the August 10, 2026 Wastewater Master Plan work session.
- Announced the launch of the City's Seasonal Water Supply Monitoring webpage, which will provide monthly updates regarding water supply conditions, temperatures, water production, and system operations. Recognized Public Works staff and City Clerk/Public Information Officer for development of the new webpage.
- Reported that the filing period for the November 2026 City Council election was open and candidate information was available on the City's website.
- Recognized Corliss Marsh for her longtime service on the Library Board and thanked her for her service to the community.

CITY COUNCIL REPORTS

Councilor Runyon:

- Reported no meetings attended.
- Noted he had contacted a local business owner regarding temporary traffic changes associated with the Westside Interceptor Project.



Councilor Richardson:

- Reported no meetings attended.

Councilor Randall:

- Attended the Household Hazardous Waste and Recycling Steering Committee.
 - Received an update regarding distribution and use of new roll-cart recycling containers.
 - Reported recyclable materials collected through the program are transported to a recycling facility in Clackamas rather than disposed of locally.
 - Encouraged residents to visit Tri-County Recycle and Waste Connections websites for additional recycling information.

Councilor Wring:

- Reported no meetings attended.

Council President McGlothlin:

- Participated in a KODL Coffee Break program with Mayor Mays.

CONSENT AGENDA

It was moved by Richardson and seconded by Runyon to approve the Consent Agenda as presented.

Motion carried 5 to 0: Richardson, Runyon McGlothlin, Randall, Wring voting in favor; none opposed; none absent.

Items approved on the consent agenda were:

- A) Approval of the Regular City Council Meeting Minutes for June 8, 2026
- B) Professional Services Agreement with Jacobs Engineering Group Inc. for The Dalles SCADA System Upgrade Phase 2 Water Distribution and Wastewater Collection System Project
- C) Professional Services Agreement with Jacobs Engineering Group Inc. for The Dalles Wastewater Treatment Plant SCADA and Operational Technology System Upgrade Project
- D) Resolution No. 26-024 Concurring with the Mayor's Appointments to the Museum Commission and Library Board
- E) Resolution No. 26-025 Assessing Real Property Located at 1290 West 8th Street the Cost of Nuisance Abatement

CONTRACT REVIEW BOARD ACTIONS

Authorize the City Manager to Execute Change Order No. 2 to Contract No. 2025-014 with Ajax Northwest LLC

Community Development Director Joshua Chandler reviewed the staff report.

In response to Council questions, Chandler provided additional information:

- The sewer line involved was one of the two primary sewer lines serving the downtown



area. He said the line runs through Court Street, underneath the railroad, and connects directly to the wastewater treatment facility.

- Installation of the proposed cured-in-place pipe lining could not occur until two new manholes were installed because there was currently no access point at one end of the line. He added the new manholes would improve future maintenance access and allow rehabilitation of the line without requiring full replacement.
- The proposed lining work would extend approximately one-half of a city block, from the alleyway to First Street along the Baldwin Saloon frontage.
- In response to questions regarding the condition of the sewer line, Chandler said the project team had evaluated the line and believed it could withstand the proposed work. He added that if future inspections determined the line was not suitable for rehabilitation, staff would return to Council to discuss additional options.
- In response to questions regarding potential impacts to the Baldwin Saloon and nearby buildings, Chandler said substantial geotechnical work had been completed and a project team would continue to monitor conditions during construction. He added the micropile installation would be completed by a specialized subcontractor experienced in that type of work.
- The original Ajax contract was approximately \$4.1 million. He said approximately \$781,932 would remain within the overall project budget following completion of the proposed work and anticipated sewer lining improvements.

It was moved by Randall and seconded by Wring to authorize the City Manager to execute Change Order No. 2 to Contract No. 2025-014 with Ajax Northwest LLC in an amount not to exceed \$364,223.64 and to extend the contract completion date to July 13, 2027.

Motion carried 5 to 0: Randall, Wring, McGlothlin, Runyon, Richardson voting in favor; none opposed; Mays absent.

ACTION ITEMS

Special Ordinance No. 26-613 Accepting a Dedication of Right-of-Way on Chenoweth Loop Road for Public Street Purposes

Community Development Director Joshua Chandler reviewed the staff report.

Council President McGlothlin directed the City Clerk to read Special Ordinance No. 26-613 by title only.

City Clerk Ell read the ordinance by title only.

It was moved by Richardson and seconded by Randall to adopt Special Ordinance No. 26-613 accepting the dedication of approximately 2,040 square feet of right-of-way along Chenoweth Loop Road from Chenoweth GP LLC for public street purposes, by title only, as presented.

Motion carried 5 to 0: Richardson, Randall, McGlothlin, Runyon, and Wring voting in favor; none opposed; none absent.



Authorization of Annual Amendment to Wastewater Treatment Plant Operations Contract – Amendment No. 3

Public Works Director Dale McCabe introduced Wastewater Treatment Plant Manager Oscar Farris.

Farris presented the annual wastewater treatment plant operations report. (see attached)

McCabe reviewed the staff report.

In response to Council questions, Farris and McCabe provided additional information:

- Farris said the contract contains a four percent cap but also includes cost-sharing provisions if actual operating expenses exceed budgeted amounts. He explained the proposed amendment was intended to more accurately reflect current operating costs.
- Farris said several testing requirements that were previously completed annually or semi-annually are now required quarterly under the renewed wastewater discharge permit. He reported outside laboratory costs had increased by approximately 38 percent.
- Farris said the treatment plant continues to experience difficulty recruiting certified operators and often hires individuals without prior wastewater experience and trains them internally. He noted the facility was currently fully staffed for the first time since 2023.
- Farris said repair costs had exceeded the existing repair allowance for several years and the proposed amendment would better align the repair budget with actual operating conditions.
- In response to a question regarding biosolids disposal, Farris said biosolids were not sold and were instead provided to farmers as a fertilizer source.
- McCabe added staff continued to seek disposal locations closer to The Dalles to reduce hauling costs and transportation expenses.
- In response to questions regarding the proposed increase, Farris explained that if actual costs exceed budgeted amounts, the City and OMI share those costs. He said the proposed amendment was intended to better align the budget with actual expenses and reduce future funding shortfalls.

McGlothlin commented on opportunities for future biogas utilization and encouraged continued evaluation of projects that could capture methane generated during treatment processes and offset operating costs.

It was moved by Richardson and seconded by Wring to authorize the City Manager to sign Amendment No. 3 to the OMI Agreement establishing Fiscal Year 2026-2027 annual fees in the amount of \$1,618,781, substantially in the form presented with final revisions approved by the City Attorney as to form.

Motion carried 5 to 0, Richardson, Wring, Randall, Runyon, McGlothlin voting in favor; none opposed; none absent.



Proposed Non-Represented Wage Table Adjustment

City Manager Matthew Klebes reviewed the staff report.

In response to Council questions, Klebes provided additional information:

- The proposed organizational structure was based on separating internal services from external services. He said the Assistant City Manager/Human Resources position currently oversees Human Resources, Information Technology, and safety functions, and that Finance aligns with those internal service functions.
- Klebes said he would continue to serve as Budget Officer and remain actively involved in budget development and financial planning.
- In response to questions regarding the proposed reporting structure, Klebes said the action before Council only amended the wage table and did not establish reporting relationships, which remain under the authority of the City Manager.
- Klebes said the recommendation was being brought forward at this time because the position vacancy created an immediate recruitment need. He added the recommendation likely would have been included in the broader wage table review later in the year regardless.

It was moved by Randall and seconded by Richardson to adopt the June 22, 2026 Wage Table adjusting the Assistant City Manager/Human Resources pay range to DH1.

Motion carried 5 to 0: Randall, Richardson, McGlothlin, Runyon, Wring voting in favor; none opposed; none absent.

EXECUTIVE SESSION

In accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Council President McGlothlin recessed Open Session at 7:10 p.m.

Council President McGlothlin reconvened Open Session at 8:20 p.m.

If no action was taken following Executive Session

ADJOURNMENT

Being no further business, Council President McGlothlin adjourned the meeting at 8:21 p.m.

Prepared by/ Amie Ell, City Clerk

SIGNED: _____

Richard A. Mays, Mayor

ATTEST: _____

Amie Ell, City Clerk



Challenging today.
Reinventing tomorrow.



2024-2025

Annual Report

**The Dalles,
Oregon**

By the numbers

864 days without a recordable incident

1,100 hours of regional technical support provided

1,780 maintenance work orders completed
with **94%** emphasis on preventive or predictive maintenance

99.93% compliant with the National Pollutant Discharge
Elimination System permit

3,000+ samples collected



Dedicated team at the helm

Since 1989, Jacobs has served as a steward of the City of The Dalles' Wastewater Treatment Plant (WWTP) and Industrial Pretreatment Program (IPP). Over the years, we've worked closely with the City and key stakeholders to deliver essential services to our neighbors and residents and safeguard the city's critical infrastructure.



ROOTED IN PURPOSE: RECOGNIZING A LOCAL LEADER

Plant Manager Oscar Farris joined Jacobs in late 2017 and stepped into a leadership role at the WWTP in 2023. Since then, he has led with heart, purpose and a strong sense of community pride. In June 2025, Oscar was recognized by Jacobs as a leading project manager. He has lived between The Dalles and Hood River, Oregon for most of his life, and brings his deep local roots to the forefront of his work. He remains committed to strengthening client relationships and supporting his team as they continue to serve the City of The Dalles.

Our team brings **70 years** of combined experience to the City of The Dalles.

Name and title	Years of experience	Education/licenses/certifications	Skills
Jeff Houchin Area Manager	27	Oregon Water/Wastewater (W/WW) 4 Washington W/WW 4 Oregon Collections and Distribution 1	Organizational leadership skills and forward-thinking. Extensive education with a highly proficient and technical background, providing confidence in facility operation efficiency.
Oscar Farris Plant Manager	9	Oregon WW Treatment Grade 2 Pursuing Oregon WW Treatment Grade 3	An active leader with diverse skills to support the staff, while providing exceptional delivery of the operations and management objectives at the WWTP.
Curtis Wilhelm Operator 1	9	Oregon WW Treatment Grade 2 Class B Commercial Driver's License (CDL)	An essential member of the team with his continued growth and versatility of skills. Providing training to new staff and assisting in the IPP by inspecting and providing documentation of grease traps. Curtis also provides backup biosolids hauling and land application efforts.
John Wall Biosolids/Mechanic	22	Oregon WW Treatment Grade 3 Oregon WW Collection Grade 1	Extensive institutional knowledge of the facilities. John carries a Class A CDL and provides backup biosolids hauling and land application efforts.
Ana Gil Robles Laboratory Director/ IPP Coordinator	2	Bachelor's degree in nutrition and exercise physiology	Ana comes from directing a food quality laboratory. She brings a dedicated work ethic that has proven essential in her training while developing proficiency in a wastewater laboratory. Ana continues to learn and develop her knowledge and skill as an IPP coordinator in collaboration with the city staff.
Kenneth "KC" Miller Operator-in-Training (OIT)	1	Pursuing Oregon WW Treatment Grade 1 Class A CDL	Young and enthusiastic OIT. KC has shown an eagerness to learn and develop skills quickly and continues to impress. KC has become the primary biosolids hauler for land application efforts.



Maximizing value: Jacobs' unique service offerings

In addition to the value-add projects below, Jacobs' regional support teams **provided 1,100 hours of support at no additional cost to the City.**

DELIVERING DEWATERING ALTERNATIVES EVALUATION AND WASTEWATER TREATMENT PLANT DIGESTER BIOGAS PRODUCTION STUDY

This year, our team completed and delivered a dewatering alternatives evaluation. The main goal of the study was to provide the City with an assessment of different mechanical dewatering technologies and recommend equipment that will reliably produce drier biosolids and ultimately reduce biosolids management and disposal costs.

We also delivered a digester biogas production study to the City. The study was initiated after several processes at the WWTP began failing to meet their design specifications and, since early 2022, could no longer generate enough biogas to operate the microturbine. Jacobs evaluated biogas production, modeled digester gas output and explored alternative solutions to determine the most beneficial uses for the biogas.

Both evaluations are being considered for the development of the 20-year Wastewater Facilities Master Plan update.

Client benefit:

Between the dewatering alternatives evaluation and the digester biogas production study, we saved the City an estimated \$105,000 by using in-house experts to perform the studies and avoid outsourcing to a third-party vendor.

MASTER PLAN COLLABORATION

We continue to support the City's 20-year Wastewater Facilities Master Plan update. Several key members of the Jacobs team attended and participated in bi-weekly meetings, brainstorming workshops and provided historical knowledge of the WWTP — which plays a key role in the successful production of a plan for future plant improvements.

City benefit:

Access to institutional knowledge of our onsite team who are intimately familiar with the facility's history of challenges and achievements.

PERMIT RENEWAL SUPPORT

Jacobs assisted the City in the permit renewal process. We supported the application review process, assisted with interpretation of the newly issued permit and identified language that required clarification to ensure compliance.

City benefit:

We provided 80 hours of local and regional support to the City at no additional cost — an estimated savings of \$9,600.

UTILIZING JACOBS INSTRUMENTS AND CONTROLS TECHNICIANS

Jacobs configured the integration of the new ultraviolet (UV) system with the WWTP's supervisory control and data acquisition (SCADA) network, providing an essential piece to the functionality of the new UV system.

City benefit:

Our team mobilized quickly and provided a seamless transition, eliminating the need to outsource to a third party.

PARTNERING WITH OTHER JACOBS-OPERATED FACILITIES

With a strong presence in the Pacific Northwest, we have access to a broad network of expertise. This past year, our team utilized neighboring Jacobs-operated facilities for staff augmentation, training and laboratory services.

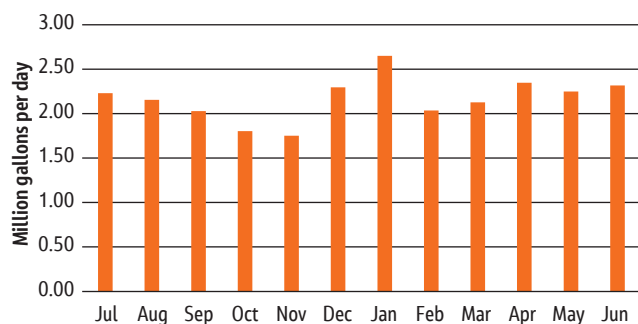
City benefit:

Nationwide experts who can mobilize quickly to navigate unique challenges, maintain permit compliance and keep equipment operational.

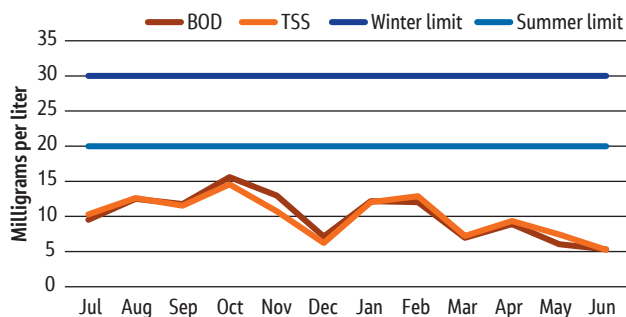
Operations highlights

We marked another successful year, staying well below permitted effluent levels of biochemical oxygen demand (BOD) and total suspended solids (TSS). Our delivery of high-quality wastewater indicates effective treatment and consistent adherence to regulations.

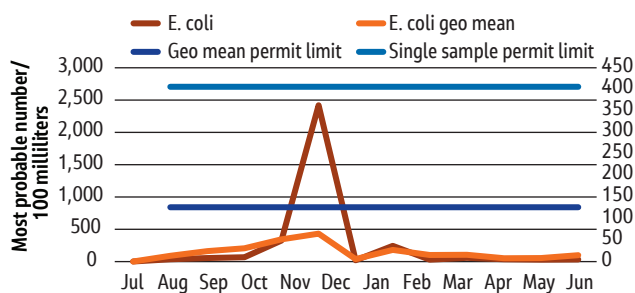
Monthly average effluent flow



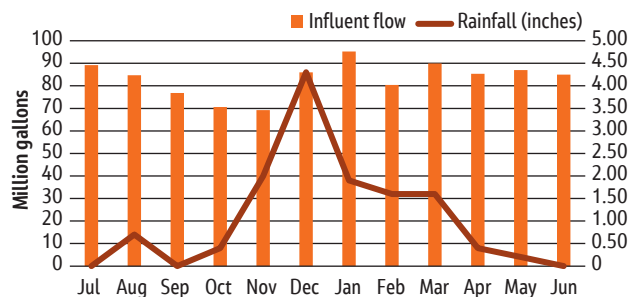
BOD and TSS monthly average versus permit limits



E. coli monthly total versus permit level



Influent flow versus rainfall



LABORATORY QUALITY ASSURANCE AND QUALITY CONTROL

Jacobs operates a state certified laboratory that collects and performs daily in-house analysis, coordinates and collects samples to be sent to outside contract laboratories and maintains quality assurance/quality control in accordance with the state and federal regulations outlined in our National Pollutant Discharge Elimination System (NPDES) permit.

Jacobs laboratory staff collected **over 3,000** samples, which included **1,370** NPDES required compliance samples in-house.



INDUSTRIAL PRETREATMENT PROGRAM

The IPP — a core element of the NPDES permit — aims to protect water resources and municipal biosolids from industrial pollutants.

Jacobs IPP support provided in the last year included:

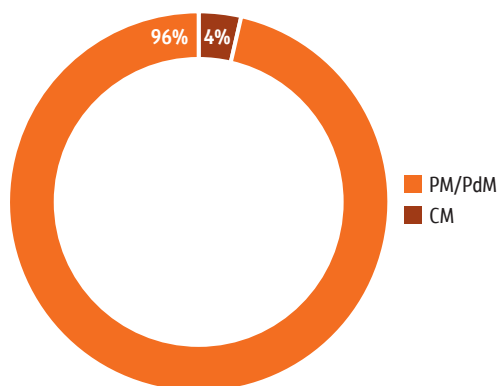
- Assisting the City with the collection and review of industry wastewater discharge reports.
- Working with the City on industry permit reviews, renewals and issuance.
- Supporting the City in annual industry inspections.
- Collecting and shipping out split sampling at industries to ensure proper collection methods by industry staff and compare results.
- Inspecting a minimum of 50 grease traps and interceptors throughout the City on a quarterly basis.
- Providing the City with a completed pretreatment annual report for submittal through Oregon's Your Department of Environmental Quality (DEQ) Online system. The DEQ accepted and approved the report without any edits or recommendations.

MAINTENANCE AND ASSET MANAGEMENT

Jacobs is committed to protecting the City's facilities and equipment by practicing routine preventive and predictive maintenance (PM/PdM) to minimize corrective maintenance (CM). The industry standard for maintenance performance follows an 80/20 ratio, with the goal of 80% PM to 20% CM work orders logged over a year.

For this reporting period, we completed 64 CM work orders and 1,716 PM work orders. Based on these parameters, our team exceeded expectations with a 96% PM-to-4% CM ratio.

Maintenance program performance



Major maintenance activities we completed in conjunction with the City this past year included:

- Removal of old aeration basin mixing motors. The work to remove the mixing motors was coordinated between Jacobs and the City by scheduling the unwiring and abandonment of power to the units, crane removal and the recycling of 28,000 pounds of scrap metal.



- Replacement of valves in both UV channels to help improve operations at the WWTP in a team effort between Jacobs and the City. Jacobs sourced the valves, stems and operating equipment for the City to purchase as a capital improvement. Jacobs and the City scheduled crews to prepare and maintain plant operations while the work to remove and replace the valves was performed.
- Completion of a SCADA workstation upgrade. The City purchased new central processing units for the three SCADA workstations, and Jacobs installed the new workstations and loaded the updated and supported versions of Wonderware (SCADA monitoring program) and Win911 (alarm notification system).
- Completion of the UV system installation. The existing UV disinfection system was installed in 2005 and was nearing its 20-year end-of-life. Many of the critical components became obsolete, and maintaining the equipment for proper disinfection and permit compliance was becoming more of a concern. Jacobs and the City took a proactive approach to procuring and installing an updated version of the UV disinfection equipment that could be retrofitted into the existing infrastructure and provide the reliability needed for this critical unit process.

Sustainability in action

Our employees are instrumental in brainstorming, evaluating and implementing processes, procedures and operational methods to leave a more sustainable footprint for the City and community. Our sustainability goals and accomplishments for the last year included:

- Recycling over 2,000 pounds of products and materials — including cardboard, plastics, paper, disposable gloves, laboratory glassware, oils and glass.
- Recycling 40,000 pounds of scrap metal.
- Participating in Waste Connections' Quarterly Haz Recycle event to properly dispose of fluorescent lamps from the UV disinfection system and other hazardous items.
- Active monitoring of fishing line receptacles along the Columbia River to prevent pollution.
- Engaging in an equipment oil analysis program to reduce the number of oil changes needed.
- Composting organic waste like coffee grounds, banana peels and more.

This year, our team also upgraded the UV system and provided an adequate level of disinfection at a lower operating percentage. To achieve this same level of disinfection with the previous system, we had to operate at 100% power consumption — now, we operate at 60%. The UV system and the blowers that provide dissolved oxygen to the aeration basins are the two largest energy consumers at the project. Reducing energy consumption by 40% is a significant savings and a testament to our sustainability and process optimization goals.

Safety is second nature

We celebrated working over 864 days without a recordable incident.

To further our commitment, we designated a safety champion, OIT KC Miller. KC leads our culture of caring and holds the team accountable as we continue to identify areas of improvement to ensure we send everyone home to their families. We maintain our focus on providing a positive, safe and healthy work environment.



BeyondZero is about keeping our people safe. That means not getting injured, not allowing others to be injured and not allowing unsafe practices, behaviors or conditions to exist. It's about creating a culture of caring by actively engaging and involving employees and influencing their beliefs and behaviors.



Serving our community

Partnering and giving back to the community where we work is integral to our values at Jacobs. We found numerous ways to support and be an integrative part of the community this past year:

- Participated in the annual community cleanup event held by the City and the local Lions Club.
- Represented Wasco County on the Oregon State Wastewater Surveillance team to help collect and analyze human pathogen concentrations in wastewater throughout Oregon.
- Sponsored the annual Easter Egg Scramble and holiday radio greetings to celebrate local traditions in the community.
- Sponsored a local Little League team and hung a banner in the outfield — which provided a great opportunity to start conversations with the residents we serve and educate them about our role in the community.



Annual community cleanup



Easter Egg Scramble



Jacobs sponsors local Little League team in the City of The Dalles

Committing to the future

A few projects and accomplishments planned for the next contract year and beyond include:

- Complete a full SCADA upgrade to bring the system up to modern standards, including advances in products, design approaches, new Human Machine Interface features, cybersecurity improvements and increased system resiliency.
- Assist the City in meeting key milestones outlined in the new permit's compliance schedule, with a focus on achieving final effluent limits for ammonia.
- Ensure proper stewardship of the newly issued NPDES permit and compliance with all regulations therein.

Jacobs is proud to partner with the City of The Dalles. We look forward to advancing our relationship as we support the community, public health and environment.





Company values

We do things right

We always act with integrity — taking responsibility for our work, caring for our people and staying focused on safety and sustainability. We make investments in our clients, people and communities, so we can grow together.

We challenge the accepted.

We know that to create a better future, we must ask difficult questions. We always stay curious and are not afraid to try new things.

We aim higher.

We do not settle — always looking beyond to raise the bar and deliver with excellence. We are committed to our clients by bringing innovative solutions that lead to profitable growth and shared success.

We live inclusion.

We put people at the heart of our business. We embrace different perspectives, collaborating to make a positive impact. Through a strong focus on inclusion, with a diverse team of visionaries, thinkers and doers, we build trust — in each other and across our company.

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