



PERMIT #: BLD-26-42

ISSUE DATE: March 6, 2026

General Questions: 503.537.1240
Email Address: building@newbergoregon.gov

BUILDING PERMIT

BUILDING DEPARTMENT

SITE ADDRESS:	2315 N VILLA RD Newberg, OR 97132,	PARCEL #:	R3217 01901	TYPE OF CONSTRUCTION:	VB
TYPE OF WORK:	Commercial Alteration to Existing Structure / Mixed Use	TOTAL SQ. FT.:		BUILDING USE:	I-4/A-3
DETAILED DESCRIPTION OF WORK:		Changing Occupancy of Existing Preschool to Liscensed Childcare Facility - No proposed changes to floor plan or building			
ZONING:	R-1	TOTAL VALUE OF WORK:		\$	
PROJECT NAME (if applicable):		TOTAL PERMIT FEE'S PAID:		\$113.63	

APPLICANT:	Forrest Reinhardt	PHONE #:	503-538-3104
MAILING ADDRESS:	2315 Villa Road, Newberg OR. 97132		
OWNER:	NORTHWEST CHRISTIAN CHURCH		
MAILING ADDRESS:	2315 VILLA RD, NEWBERG OR. 97132		

CONTRACTORS INVOLVED IN PERMIT (if applicable)

PRIMARY CONTRACTOR:	CCB #:
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ADDITIONAL INFORMATION/CONDITIONS OF APPROVAL/COMMENTS

ALL WORK IS TO CONFORM TO THE CURRENT EDITION OF THE ORSC & OSCC.

INSPECTIONS REQUESTED **PRIOR TO 7AM** WILL BE COMPLETED THE **SAME** BUSINESS DAY.

INSPECTION RECEIVED **AFTER 7AM** WILL BE SCHEDULED FOR THE **NEXT** BUSINESS DAY.

**Schedule or track inspections at www.newbergor.portal.opengov.com OR
Call 503.554.7714 leave PERMIT # BLD-26-42, address & type of Insp.**

THIS PERMIT EXPIRES 6 MO FROM ISSUE DATE: September 2, 2026 IF WORK IS NOT STARTED OR IF WORK IS SUSPENDED OR ABANDONED FOR 180 DAYS OR LONGER AFTER WORK HAS COMMENCED.	8.15.150 UNNECESSARY NOISE--PERMITTED EXCEPTIONS. UNREASONABLE NOISE AND EXCEPTIONS. 3. The following acts are declared to be per se violations of this section. This enumeration does not constitute an exclusive list: j. Construction or Repair of Buildings, or Excavation of Streets and Highways. The construction, demolition, alteration or repair of any building or the excavation of streets and highways other than between the hours of 7:00 a.m. and 7:00 p.m. on weekdays. In cases of emergency, construction or repair noises are exempt from this provision. In nonemergency situations, the city may issue a permit, upon application, if the city determines that the public health and safety, as affected by loud and raucous noise caused by construction or repair of buildings or excavation of streets and highways between the hours of 7:00 p.m. and 7:00 a.m. will not be impaired, and if the city further determines that loss or inconvenience would otherwise result. The permit shall grant permission in nonemergency cases for a period of not more than three days. The permit may be renewed once for a period of three days or less.
A copy of the building permit & 1 set of approved construction documents are to be available for review at the work site.	
All persons or entities performing work under this permit are required to be licensed unless exempted by ORS 701.010 (Structural/Mechanical), and ORS 693.010-020 (Plumbing).	

NEWBERG CITY HALL

414 E FIRST ST

Web address:
newbergoregon.gov



PERMIT #: BLD-26-42

ISSUED DATE: March 10, 2026

CERTIFICATE OF OCCUPANCY

This structure has been inspected, and at the time of certificate issuance, is in compliance with all applicable codes and regulations for occupancy based on the edition of the Oregon Specialty Code.

Site Address:

2315 N VILLA RD, Newberg, OR, 97132

Parcel #: R3217 01901

Construction Types:

Alteration to Existing Structure / Mixed Use

Permit Type: Commercial

Fire Sprinkler Required by Code:

Yes

Fire Sprinkler Installed/Altered:

DETAILED DESCRIPTION OF WORK: Changing Occupancy of Existing Preschool to Liscensed Childcare Facility - No proposed changes to floor plan or building

AUTHORIZED PERMIT HOLDERS

Owner: NORTHWEST CHRISTIAN CHURCH , NEWBERG, OR. 97132

Contractor: CCB License #:

CONDITIONS

ALL FINAL INSPECTIONS HAVE BEEN COMPLETED AND THE BUILDING IS APPROVED FOR OCCUPANCY

THIS CERTIFICATE MAY BE REVOKED BY THE City of Newberg, OR UPON VIOLATION OF ANY OF ITS RULES AND REGULATIONS.

To view permit details related to this Certificate, scan this barcode or visit newbergor.viewpointcloud.com/#/records/4923



Verification of City/County Approval

Planning and Zoning, Occupancy, and Building Codes

Prior to licensing, you must provide the Child Care Licensing Division with verification that your facility meets local planning and zoning, occupancy, and building requirements.*



To be Filled Out by the Child Care Program

Type of License Applying for:

- ☐ Registered Family Child Care Home (RF)
- ☐ Certified Family Child Care Home (CF)
- ☒ Certified Child Care Center (CC)
- ☐ Certified School-age Center (SC)

Ages of Children Being Served:

- ☐ Infants
- ☐ Toddlers
- ☒ Preschool
- ☐ School-age

Site Address:

2315 Villa Rd Newberg 97132 Yamhill
(street address) (city) (zip) (county)

Verification of Compliance with city/county ordinances is needed because:

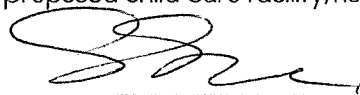
- ☐ RF/CF Provider not living in the home where care will be provided (only planning and zoning approval required)
Check one: ☐ alternate tenant ☐ no tenant
- ☐ RF/CF Home is converted or additional space, not part of the original living quarters, being used for child care (only occupancy and building codes required)
- ☐ CF Home is not located in a commercial or residential zone.
- ☒ CC Building may/may not be zoned to operate a child care business.
- ☐ SC School-age Center that is not in a public school must meet building code and zonings requirements.

To be Filled Out by the Appropriate Local Authority

Planning and Zoning Approval

The proposed child care facility/home is in an approved zone.

☒ Yes ☐ No

 COMMUNITY DEVELOPMENT DIRECTOR

Date: 3-6-26

Signature of authorized representative of Planning and Zoning

Occupancy and Building Codes Approval

The proposed child care facility/home meets Occupancy and Building Codes

☒ Yes ☐ No



Date: 3-6-26

Signature of authorized representative of Occupancy and Building Codes

*Applicable Rules: Registered Family: OAR 414-205-0150(3) Certified Family: OAR 414-350-0130(2) Certified Center: OAR 414-305-0130(6)(a) and Certified School-age Center: OAR 414-310-0130(5)(a)

Date: _____

Signature of Provider/Operator of Facility

Sources: Oregon Administrative Rules (OAR), Oregon Department of Early Learning and Care Chapter 414, Divisions 205 Registered Family Child Care Homes, 305 Certified Child Care Centers, 310 Certified School-age Centers and 350 Certified Family Child Care Homes. You are entitled to language assistance services and other accommodations at no cost. If you need help in your language or other accommodations, please contact the Child Care Licensing Division at 503-947-1400.