

**Lake Grove Water District  
Minutes of Regular Board Meeting  
November 17, 2025**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6 p.m. at the Home Building Association, 15555 Bangy Rd. Lake Oswego, OR 97035 and chaired by Dan Taylor. Present in person: Tammy Schalk, Bruce Goldson, Paul Howard, Edward Hodges, Larry Kitchen, Virgil Pearce, Steve Koper, and JD Pavsek. By Phone: Signe Grimstad and Seth Olson.

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1. **PUBLIC COMMENT:** None.
2. **AGENDA APPROVAL:** Larry Kitchen made a motion to approve the agenda. JD Pavsek seconded the motion. A vote was called. In favor: All.
3. **CONSENT AGENDA:** Larry Kitchen made a motion to approve October 20, 2025, Board meeting minutes. JD Pavsek seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the October 2025 financials. JD Pavsek seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the October 2025 accounts payable. JD Pavsek seconded the motion. A vote was called. In favor: All.
4. **NEW BUSINESS:** Audit presentation - Signe Grimstad presented the FY 2024-2025 Audit. Larry Kitchen made a motion to accept the FY 2024-2025 audit. JD Pavsek seconded the motion. A vote was called. In favor: All
5. **OLD BUSINESS:** City of Lake Oswego contract updates:  
The next meeting with the City of Lake Oswego will be held on December 2, 2025.

Curran-McLeod, Inc Consulting Engineers will be conducting a water blending study for the District. The study will review the existing water quality data, propose mixing scenarios, and a summary report that will help answer the engineering questions for the city of Lake Oswego. Larry Kitchen made a motion to approve the water blending study proposal of \$13,500. JD Pavsek seconded the motion. A vote was called. In favor: All.

**6. DEPARTMENTS:**

**COMMISSIONERS:** Everyone responded yes to Larry Kitchen's question regarding the different scenarios for Lake Grove Water District future usage. The scenarios were sent to the City of Lake Oswego in preparation for the next meeting.

**HILAND WATER:** Paul Howard states that LGWD are in the winter flow using Portland water and have not used the City of Lake Oswego since the end of September. He will be getting ready for meter reading this week. Paul mention the SCADA project is done and will be utilized in the late spring. Seth introduced himself and stated that he will be now working for NW Natural/Hiland Water on a permanent basis.

**OFFICE:** District manager reported that the office is doing great. The District manager asked Bruce Goldson to draft a letter to the Clackamas County that states when new property owners/developers apply for a building permit, that they need to direct them to LGWD to start their application process for clean water.

**ENGINEER:** Current updates on the following projects:

**Sunset Commons – (16607 Boones Ferry– residential/commercial)** There is no change. The review comments came back from the city of Lake Oswego. LGWD cannot address the review until the lighting and landscaping issues are resolved.

**5342 Bonita** – This requires a one-inch meter service. There is no schedule for this yet.

**6122 Carman Drive** – (Pole Barn House) The meter is sized. There is a tentative schedule for new service and reviewing process with the owner.

**16085 Inverurie Road (Woodlands Estates)** – This is a 4-lot subdivision. It is approved and released for construction.

**Hacienda Low Income Housing** – The redesign is in progress. (Ed Hodges is the lead for LGWD). There is conflict with the new revised plan of placing the fire hydrant west on West Sunset and Boones Ferry. The engineer will coordinate the appropriate time for the site visit with Ed and the city.

**Proposed questions from the City of Lake Oswego** - (October 9, 2025). Bruce Goldson and Ed Hodges will produce a master plan for water quality and backflow requirements.

**16158 Parker Road-** The new 1" inch service was installed with full ¾ service meter on November 7, 2025. The old service is unable to be terminated due to existing conditions.


**16284 Bonaire Ave** – The meter is size at 1 inch. No Schedule yet.

**15985 Lake Forest Blvd.** – LGWD needs the contact information for meter and SDC's determined.

**5284 West Sunset** – The meter is sized and there is no schedule for installation.

6. Meeting adjourned at 7:07 pm.

  
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Commissioner, Chair      Date

  
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Commissioner      Date