

**CANBY CITY COUNCIL
SPECIAL CALLED MEETING MINUTES
November 12, 2025**

PRESIDING: Brian Hodson

COUNCIL PRESENT: Traci Hensley, Paul Waterman, Daniel Stearns, Jason Padden and Herman Maldonado (arrived virtually at 6:48 p.m.)

COUNCIL ABSENT: James Davis.

STAFF PRESENT: Randy Ealy, Interim City Administrator; Emily Guimont, City Attorney; Teresa Ridgley, Deputy City Recorder; Don Hardy, Planning Director; and Peter Wood, Human Resources Director.

CALL TO ORDER: Mayor Hodson called the meeting to order at 6:31 p.m.

CITIZEN INPUT AND COMMUNITY ANNOUNCEMENTS: None.

ORDER: Order 25-01 – Emily Guimont, City Attorney, stated the Order represented the formal adoption of what the Council discussed at last week's public hearing for the Noise Variance, which was to modify the hours of work from 5:30 a.m. to 10:00 p.m. The Order also adopted written findings in support of the decision.

****Councilor Waterman moved to approve Order 25-01, AN ORDER GRANTING THE TRAMMELL CROW COMPANY NOISE VARIANCE APPLICATION, SUBJECT TO MODIFICATION, IN ACCORDANCE WITH THE ORDER. Motion was seconded by Council President Hensley and passed 4-0.**

CITY ADMINISTRATOR'S BUSINESS: Randy Ealy, Interim City Administrator, shared updates regarding the pink recycle carts which benefitted the Pink Sistas and ways to advertise the program, the hiring of the Finance Director, meeting with Canby Utility, Bonneville Power, and PGE on November 20 to review the pipeline of growth, possible property options for Canby Utility's new water treatment plant, Street Maintenance Fee which was expected to be implemented in January, planned discussions at the December 9th Bike and Pedestrian Committee meeting, Walnut Street progress which was to be constructed in 2026, Code Compliance demo software for residents to report crimes, pot holes, etc., visit from OSHA requesting information on hazard items, 10th Street and Ivy Street construction completion celebration, PIER Grant update, talks with property owners and the Gun Club regarding the Traverso Trail, the possibility of the high school construction class to work on the fence in the Willow Creek area, presenting a 5-year outlook of the City's finances, and upcoming meetings.

There was discussion regarding the Street Maintenance Fee timing, midyear budget review in January, and Gun Club concerns.

The Mayor adjourned the meeting at 7:01 p.m.

It was suggested to leave more flexibility for the location of Council meetings. There was consensus to add, "In the event the Council chose to meet elsewhere, the Council shall meet at a venue open to the public."

There was discussion regarding how to propose an ordinance or resolution, how to propose an amendment to an ordinance or resolution, and what was the difference between ordinance, resolution, and motion. The current process needed to be three Councilors in favor of the ordinance or resolution or an amendment to put it on the agenda, and then Council direction for staff to draft the document, and Council would vote on it. There was consensus not to put this process in the document. There was consensus to create a section in the document for definitions of key terms within the document.

There was discussion regarding Council refraining from conducting themselves in a manner that would discredit the City, which was vague and had no enforcement. It was noted the remedy for violating ethics rules was issuing a public reprimand through a resolution. There was further discussion regarding the language that when representing the City, the Council member or Mayor could only state the official decision as approved by the majority of the Council. Mayor Hodson said in some of the committees he sat on representing the City, there were times that he had to take a position and there was not time to ask for Council's vote on it. Staff would come back with information on what other cities did in this situation.

There was more discussion on potential conflict of interest and clarification on Council's interactions with staff. There was consensus to change the verbiage to be more specific that Council needed to go to the City Administrator for questions instead of other staff members.

It was noted the code would need to be changed if the Council wanted to meet somewhere other than the Council Chambers.

The changes proposed would be brought back to the next Council meeting. The new policies would go into effect December 1, 2025.

Mayor Hodson adjourned the meeting at 9:35pm.



Maya Benham, CMC
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes – Teresa Ridgley