

Warrenton Urban Renewal Agency
Meeting Minutes
 City Hall, 225 S. Main Warrenton, OR 97146
 Tuesday, October 28, 2025

1. Urban Renewal Agency meeting called to order at 7:15 pm.
2. Roll Call

Commission Members	Present	Excused
Gerald Poe	X	
Jessica Sollaccio	X	
Paul Mitchell	X	
Henry Balensifer, Chair	X	

Staff Members Present	
Executive Director Esther Moberg	City Recorder Dawne Shaw
Harbormaster Jessica McDonald	

3. **Consent Calendar**

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the Urban Renewal Agency.

A. Urban Renewal Agency Meeting Minutes 2025.09.09

Motion:	Move to approve the agency minutes as presented.				
Moved:	Poe				
Seconded:	Sollaccio	Aye	Nay	Abstain	Recused
	Sollaccio	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

Chair Balensifer requested to add item 5E Attendance to the agenda; there were no objections.

4. **Public Hearing** – None
5. **Business Items**

A. Nuway Carpet Grant Update:

The owner of Nuway Carpet, Bert Young thanked the Urban Renewal Agency for the grant and gave an update on his project.

B. Consideration of Request for Proposals – Warrenton Marina E Dock Redesign & Permitting:

Harbormaster Jessica McDonald requested permission for an RFP for the E Dock redesign and permitting. Mayor Balensifer noted the progress and improvements that have been made; brief discussion continued.

Motion:	Move to approve the request for RFP for the design permitting services for the Warrenton Commercial E Dock.				
Moved:	Sollaccio				
Seconded:	Poe	Aye	Nay	Abstain	Recused
	Sollaccio	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

C. Consideration of Outpost Agreement Extension:

Commissioner Sollaccio recused herself from the discussion. Moberg gave a brief summary on the improvements and the request for an extension.

Motion:	Move to approve the time extension for the Outpost Building for the agreement.				
Moved:	Mitchell				
Seconded:	Poe	Aye	Nay	Abstain	Recused
	Sollaccio				X
	Poe	X			
	Mitchell	X			
	Balensifer	X			
Passed:	3/0				

Moberg asked if the extension would be for up to 12 months; the Agency confirmed.

D. Consideration of WURAC Term Limits:

Chair Balensifer noted the WURAC by-laws and the current term limits. He requested to have the committee amend their bylaws to extend term limits to the end of the Urban Renewal District.

Motion:	Move to recommend the Warrenton Urban Renewal Advisory Committee amend their bylaws to suspend term length and maintain the current roster through the sunset of the district pending resignations or removals.				
Moved:	Poe				
Seconded:	Mitchell	Aye	Nay	Abstain	Recused
	Sollaccio	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			

Passed:	4/0
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Mitchell noted he would like an update on the projects and re-examine/discuss the Peterson property. Moberg gave an update on the Peterson project. Brief discussion followed. There was consensus to hold a joint work session with the Warrenton Urban Renewal Advisory Committee the first meeting in January to revisit the priority list.

E. Consideration of attendance on WURAC:

Chair Balensifer noted there is one member on WURAC that has not attended any meetings this year; he requested to move forward with removal of this member.

Motion:	Move to declare position by Ms. Bridgens vacant.				
Moved:	Poe				
Seconded:	Sollaccio	Aye	Nay	Abstain	Recused
	Sollaccio	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

Moberg gave an update on Battery 245 noting the reason for the delays.

6. **Executive Session - None**

7. **Adjournment**

There being no further business, Chair Balensifer adjourned the meeting at 7:40 pm.

Respectfully prepared and submitted by Hanna Bentley, Deputy City Recorder.

Attest:



 Dawne Shaw, Secretary

Approved:



 Henry A. Balensifer III, Chair