

ORDINANCE NO. 1659

AN ORDINANCE AMENDING CHAPTER 2.04 OF THE CANBY MUNICIPAL CODE

WHEREAS, the City of Canby City Charter requires the City Council to adopt “rules for the government of its members and proceedings”;

WHEREAS, the City Council last adopted such rules via the Policies & Operating Guidelines document in December of 2018 and in 2024, Council identified a need to review its rules to determine whether any revisions were needed and, since then, the City Council, the Council Rules Subcommittee, and staff have worked to revise these rules;


WHEREAS, as part of this revision, the City Council would like the ability to hold City Council meetings outside of City Hall as may be convenient for the Council and for the purpose of community engagement and in compliance with state law; and

WHEREAS, Chapter 2.04 of the Canby Municipal Code (CMC) requires the City Council to hold its meetings at City Hall and Council rules cannot supersede the CMC, Chapter 2.04 of the CMC must be amended to allow Council to hold meetings outside of City Hall.

NOW, THEREFORE, THE CITY OF CANBY, OREGON, ORDAINS AS FOLLOWS:

Section 1. The City Council hereby amends Chapter 2.04 of the CMC as described in Exhibit A to this Ordinance, attached hereto and incorporated herein by this reference.


SUBMITTED to the Canby City Council and read the first time at a regular meeting therefore on Wednesday, November 19, 2025, ordered posted as required by the Canby City Charter; and scheduled for second reading on Wednesday, December 3, 2025, commencing at the hour of 7:00 PM in the Council Chambers located at 222 NE 2nd Avenue, 1st Floor Canby, Oregon.


Maya Benham, CMC
City Recorder

PASSED on second and final reading by the Canby City Council at a regular meeting thereof on the 3rd day of December, 2025 by the following vote:


YEAS 5

NAYS 0



Brian Hodson
Mayor

ATTEST:



Maya Benham, CMC
City Recorder

EXHIBIT A
ORDINANCE 1659

CHAPTER 2.04: COUNCIL MEETINGS

Section

2.04.010 Regular meetings.

2.04.020 Special meetings.

§ 2.04.010 Regular meetings.

Regular meetings of the Council shall be held on the first and third Wednesdays of every month ~~in the council chambers of the City Hall~~ at a time and location to be set by the Canby City Council. In the event that the first or third Wednesday of the month is a holiday, the Council meeting shall be held on the following day.

~~(Am. Ord. 1474, passed 4-4-2018; Am. Ord. 1543, passed 2-17-2021)~~

§ 2.04.020 Special meetings.

Special meetings of the Council may be called by the Mayor or at the request of any 3 members of the Council on 24 hours' reasonable notice to the public and at least 24 hours' actual notice to the Council members.

AFFIDAVIT OF POSTING

STATE OF OREGON)
)
County of Clackamas) ss:
)
CITY OF CANBY)

I, Maya Benham, being first duly sworn, depose and say that I am the City Recorder for the City of Canby, Clackamas County, Oregon, a City duly incorporated under and by virtue of the laws of the State of Oregon.

That on the 19th day of November, 2025, the Council for said City of Canby held a Regular City Council Meeting, at which meeting Ordinance No. 1659 was read for the first time and passed by the vote of said Council and then and there ordered posted in at least three (3) public and conspicuous places in said City for a period of five (5) days prior to the second reading and final vote on said Ordinance, as provided in Section 2 of Chapter 8 of the Charter of the City of Canby, and

Thereafter, on the 20th day of November, 2025, I posted said Ordinance in the following three (3) conspicuous places, all within the said City of Canby, to wit:

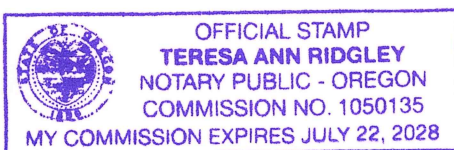
1. Canby Civic Building
2. Canby Post Office
3. City of Canby Web Page

That since said posting on the date aforesaid, the said Ordinance will remain posted in the said three (3) public and very conspicuous places for the period of more than five (5) days and until the very 3rd day of December, 2025.



Maya Benham, CMC
City Recorder

Subscribed and sworn to before me this 1st day of December, 2025.





Notary Public for Oregon
My Commission Expires: