AGENDA

REGULAR CITY COUNCIL MEETING
NOVEMBER 24, 2025
5:30 p.m.

CITY HALL COUNCIL CHAMBER
313 COURT STREET
&
LIVE STREAMED
https://www.thedalles.org/Live_Streaming

To speak online, register with the City Clerk no later than noon the day of the council meeting. When registering include: your full name, city of residence, and the topic you will address.

Upon request, the City will make a good faith effort to provide an interpreter for the deaf or hard of hearing at regular meetings if given 48 hours' notice. To make a request, please contact the City Clerk and provide your full name, sign language preference, and any other relevant information.

Contact the City Clerk at (541) 296-5481 ext. 1119 or amell@ci.the-dalles.or.us.

1. CALL TO ORDER
2. ROLL CALL OF COUNCIL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. PRESENTATIONS/PROCLAMATIONS
   A. OPOA Award Recognition
   B. Household Hazardous Waste & Recycling Program
6. AUDIENCE PARTICIPATION

   During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Interested citizens are required to sign up in advance to be recognized. Up to three minutes per person will be allowed. Citizens are encouraged to ask questions with the understanding that the City can either answer the question tonight or refer that question to the appropriate staff member who will get back to you within a reasonable amount of time. If a response by the City is requested, and that response is not immediately provided, the speaker will be referred to the City Manager for further action.
7. CITY MANAGER REPORT
8. CITY COUNCIL REPORTS

9. CONSENT AGENDA

Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the City Council to spend its time and energy on the important items and issues. Any Councilor may request an item be "pulled" from the Consent Agenda and be considered separately. Items pulled from the Consent Agenda will be placed on the Agenda at the end of the "Action Items" section.

A. Approval of the October 27, 2025 Regular City Council Meeting Minutes

B. Approval of the November 6 and 7, 2025 City Council Goal Setting Work Session Minutes

C. Resolution No. 25-044 Amending Provisions of Resolution No. 23-024 (Beautification and Tree Committee) and Concurring with the Mayor's Appointments of Emily Whitfield and Andruea Knight

D. Award of Contract No. 25-010 for the Westside Interceptor Upgrades – Phase 2

10. PUBLIC HEARINGS

A. Resolution No. 25-046 Adopting a Supplemental Budget for Fiscal Year 2025-26, Making Appropriations and Authorizing Expenditures for the Fiscal Year Ending June 30, 2026

11. ACTION ITEMS

A. Resolution No 25-045 Authorizing Transfers of Budgeted Amounts Between Categories of Various Funds of the City Of The Dalles Adopted Budget, Making Appropriations, and Authorizing Expenditures for the Fiscal Year Ending June 30, 2026

B. Resolution No. 25-047 Approving a Rate Increase Resulting from Increased Operational and Disposal Fee Costs Incurred by Waste Connections of Oregon, Inc. (DBA The Dalles Disposal)

C. General Ordinance No. 25-1422 Amending The Dalles Municipal Code Chapter 11.04 (Planning Commission)

12. DISCUSSION ITEMS

A. Proposed Updates to the Funding Request Process

13. ADJOURNMENT

This meeting conducted VIA Zoom

Prepared by/Amie Ell, City Clerk

CITY of THE DALLES
313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481
FAX (541) 296-6906

PRESENTATION

AGENDA LOCATION: Item #5B

MEETING DATE: November 25, 2025

TO: Honorable Mayor and City Council

TOPIC: Household Hazardous Waste & Recycling Program

ATTACHMENTS:

A. Presentation Slides | Tri-County Hazardous Waste & Recycling Program
B. Local Government Recycling Acceptance List
C. Flyer | Registration for Free Hazardous Waste Collection Event
D. Informational Sheet | Recycling Modernization Act

Tri-County

Hazardous Waste & Recycling Program

"SERVING HOOD RIVER, WASCO, AND SHERMAN COUNTIES IN THE COLUMBIA RIVER GORGE"

Presented By: Kristina Fiebig
Solid Waste Coordinator

IGA PARTNERS

WASCO COUNTY

SHERMAN COUNTY

WELCOME TO City of Dufur

HOOD RIVER COUNTY FRUIT RECREATION INDUSTRY

CITY OF MAUPIN INC. 1922

CITY OF HOOD RIVER est. 1895

CITY OF MOSIER OREGON 1914

CASCADE LOCKS

CITY OF THE DALLES OREGON

OUR PROGRAM

Our program holds up to 18 free household hazardous waste events that service agricultural producers, local tribes, small businesses, and households within Hood River, Wasco, and Sherman counties. We also provide/participate in the following:

EDUCATION/OUTREACH

- Tabling at local farmers' markets and fairs
- Social Media Outreach
- Planned classes

SUBSIDIZING

- Appliance subsidizing with Freon
- Sharps subsidizing at both permanent hazardous waste locations

RENTALS

- Clearstream recycling receptacle rentals
- Preserveware dinnerware rentals

www.tricountyrecycle.com

2025 COLLECTION

TOTAL OF 150,343 LBS

AS OF 10/28/2025

FUELS, PETROLEUM DISTILLATES, & OTHER	PAINTCARE	NON -PAINTCARE	NON LITHIUM ION BATTERIES
63,558 lbs	44 ,760 lbs	20 ,000 lbs	8,459 lbs

EVENTS

Tri-County
STOP
Please stay in your vehicle and wait to be motioned forward.
www.tricountyrecycle.com

CleanEarth

STOP
DO NOT PULL FORWARD
WAIT UNTIL THE BLUE TARP IS CLEAR

EVENTS CONTINUED

NEWSLETTER

Where can I recycle?

Transfer Station

The Dalles Disposal
1317 W 1st Street, The Dalles
541-298-5149 • Mon-Sat: 9am-5pm
thedallesdisposal.com

Hood River Garbage
3440 Guignard Drive, Hood River
541-386-2272 • Mon-Sat: 9am-5pm
hoodrivergarbage.com

Curbside Recycling

All Hood River Garbage and The Dalles Disposal customers (in North Wasco County) have at least alternate week curbside recycling services.

Call your hauler to find out more.

Rural Recycling Depots

Mt. Hood Self-Service Recycling Depot
8am-Dusk

Maupin Recycling Center
604 Water Avenue, Maupin
Wed & Sat: 10am-2pm
Cardboard, Commingled Recyclables, Glass, Yard Debris

Sherman County Recycling Depots
Grass Valley • Mon & Tues: 1-3pm
Moro • 2nd Fri & Sat: 9am-4:30pm
Wasco • 3rd Fri & Sat: 9am-4:30pm
Rufus • 4th Fri & Sat: 9am-4:30pm

Sharps Disposal

Free to households. Must be in approved container.

- Hood River Transfer Station
- The Dalles Disposal Service
- Moro Medical Clinic

Refrigerators, Freezers and AC Units - $10

- Hood River Garbage Service
- The Dalles Disposal Service

What CAN be recycled curbside?

COMMINGLE (ALL ITEMS GO IN THE SAME CONTAINER)

Paper — Newspapers, magazines, catalogs, junk mail, phone books

Paper — Office paper, colored paper, note pads, letters, paper bags

Boxes — Tissue, shoe, cookie, cereal, and cracker style boxes. Remove liners.

Clean Aluminum Foil

Cardboard Tubes

#1 and #2 Plastic Bottles — Beverage, milk jugs, shampoo, detergent, cleaners. Rinse and remove lids/caps.

Empty Aerosol Cans — Remove caps.

Rinsed Aluminum and Tin Cans

SEPARATE

Glass Bottles and Jars — Rinse, put metal lids in blue bin. Put in separate bucket or container.

Corrugated Cardboard Boxes — Flatten and put next to or underneath your blue bins. No larger than 2' x 2' square.

Motor Oil — Put in clear gallon milk jug with a lid and place next to your recycling.

Electronics Collection, Composting & Shredding

E-Waste Collection

Desktops and laptops, tablets, monitors, TVs, printers, keyboards, mice
The Dalles Disposal: 1317 W 1st Street, The Dalles, 541-298-5149 • Mon-Sat 9am-5pm
Hood River Garbage: 3440 Guignard Drive, Hood River, 541-386-2272 • Mon-Sat 9am-5pm
Sherman County Transfer Station: Weik Road near Biggs Junction • 2nd, 4th Sat 10am-2pm

Composting

Make compost at home. Place fruit and vegetable scraps, paper towels and napkins, lawn clippings and leaves in a compost bin, where they will break down.
More composting info at tricountyrecycle.com.

Confidential Paper Shredding

Shredding service (priced by the box) offered at Hood River Garbage and The Dalles Disposal. Call for details.

2025 SCHEDULE Hazardous Waste Collection Events

FREE!

Get rid of unwanted dangerous and hazardous materials

Oil & Latex Paint • Yard & Garden Products • Household Cleaners & Chemicals • Hair Dye
Automotive Fluids • Old Gas & Kerosene • Pool & Spa Chemicals • Hobby Solvents & Glues
Propane Bottles & Tanks • All Batteries • Ballasts, Fluorescent Tubes & CFL Bulbs • E-Waste
Thermostats & Thermometers • Fire Extinguishers • Cell Phones • Unwanted Medicines

Hood River

Registration:
Households and small businesses must pre-register. *Small businesses must pre-register at least one week in advance.*

Event Location: Hood River Transfer Station • 3440 Guignard Dr

Dates & Times:

Thu, May 15	9am-2pm
Fri, Aug 15	9am-2pm
Fri, Nov 14	9am-2pm

The Dalles

Registration:
Households and small businesses must pre-register. *Small businesses must pre-register at least one week in advance.*

Event Location: The Dalles Disposal Transfer Station • 1317 West 1st St

Dates & Times:

Fri, May 16	9am-2pm
Sat, Aug 16	9am-2pm
Sat, Nov 15	9am-11am

Rural Households & Businesses

Registration: Only small businesses need to pre-register one week in advance.

Dates, Times & Locations:

Sat, Apr 5	10am-2pm	**Maupin:** South Wasco High School • 699 4th St
Sat, Apr 12	10am-2pm	**Parkdale:** Fire Department • 4895 Baseline Dr
Fri, Apr 25	10am-2pm	**Moro:** Road Dept • 4th & Hood St
Sat, Apr 26	10am-2pm	**Dufur:** Barlow Ranger District, 780 Court St
Sat, Jun 7	10am-2pm	**Cascade Locks:** East Gate Park • 95 Wa Na Pa St
Sat, Sep 6	10am-2pm	**Odell:** Mid Valley Market • 3380 Odell Hwy
Sat, Sep 13	10am-2pm	**Tygh Valley:** Fire Department • 57723 Fairgrounds Rd
Sat, Sep 27	10am-2pm	**Mosier:** Mosier Community School • 3rd Ave
Fri, Oct 24	10am-2pm	**Wasco:** Wasco Event Center • 903 Barnett St

Ag Producers and Small Businesses

Registration: Must pre-register one week in advance.

Dates, Times & Locations:

Fri, Apr 25	10am-2pm	**Moro:** Road Dept • 4th & Hood St
Thu, Oct 23	10am-2pm	**Hood River:** Hood River Transfer Station • 3440 Guignard Dr
Fri, Oct 24	10am-2pm	**Wasco:** Wasco Event Center • 903 Barnett St
Sat, Nov 15	11am-2pm	**The Dalles:** The Dalles Disposal Service • 1317 West 1st St

To Pre-Register: Households – tricountyrecycle.com/HR&TD | Businesses – tricountyrecycle.com/biz
All Events are open to households and businesses of Hood River, Wasco, and Sherman Counties only.

Tri-County Hazardous Waste & Recycling Program

Guide created by the Tri-County Hazardous Waste & Recycling Program • tricountyrecycle.com
along with Hood River Garbage Service • hoodrivergarbage.com
and The Dalles Disposal Service • thedallesdisposal.com

Tri-County Hazardous Waste & Recycling Program
2705 E 2nd St, The Dalles OR 97058

2025 Hazardous Waste Schedule Inside!

¡Calendario de residuos peligrosos en el interior!

The Earth Machine Composter

AVAILABLE AT
The Dalles Disposal | Hood River Garbage | Wasco Store

Get in touch!

541-506-2529
tricountyrecycle.com
@tricountyhazardouswaste
Tri-county Hazardous Waste & Recycling Program

TRI-COUNTY HAZARDOUS WASTE & RECYCLING PROGRAM

Reduce Waste + Recycle More

SERVING COUNTIES: WASCO | SHERMAN | HOOD RIVER

Right to Repair

Last year Oregon signed into law the Right to Repair bill (Senate Bill 1596) that makes it easier and more affordable for consumers to fix their broken electronics and household appliances.

Under this law manufacturers are required to provide the tools to repair and information required to diagnose, maintain, and fix their products, and consumers are able to take their broken devices and appliances to the repair shop of their choice or fix it themselves instead of going to the manufacturer. This law will help reduce electronic waste and save consumers money. (Consumer Reports)

Alkaline Batteries

New! Alkaline batteries can now go in the trash. Alkaline batteries (only) are not considered hazardous waste, and can be put in the garbage with the rest of your waste.

Lithium, Ni-Cad, and lead-acid batteries are hazardous waste and need to be disposed of properly by bringing them to either Hood River Garbage or The Dalles Disposal year-round for free disposal during business hours, or to a hazardous waste collection event.

Sheriff's Office Drug Take Back

The Wasco County Sheriff's Office has launched a drug take-back program to provide a safe and secure way to dispose of unused or expired prescription and over-the-counter medications. Funded by drug manufacturers, the program aims to reduce drug misuse and protect the environment. A secure drop-off receptacle is available in the Sheriff's Office lobby at 511 Washington St., Suite 102, in The Dalles, during business hours (Monday–Friday, 8 AM–5 PM). Items like empty injectors and needles cannot be deposited, but staff are available to assist with disposal options.

For a complete list of drug take-back sites in Hood River, Wasco, and Sherman Counties, visit www.tricountyrecycle.com/hazardous-waste/home-medical-waste.

SPRING 2025 ISSUE | 2 What Can Be Recycled and Where | 3 Hazardous Waste Events | 4 Get in Touch!

RECYCLING MODERNIZATION ACT (RMA)

RecycleOn OREGON

July 1, 2025, marked the start of the RMA. Today our local transfer stations and recycle drop-off facilities can take items from the universal state-wide collection list (USCL). This means we can recycle more plastics!

Recycling *Reciclaje*

All items must be empty and dry. *Todos los artículos deben estar vacíos y secos.*

Plastic *Plástico*

Bottles, round containers, buckets, and pots
Botellas, envases redondos, cubetas y macetas

Metal *Metal*

Aluminum and steel cans, and scrap metal
Latas de aluminio y de acero y chatarra metálica

Glass *Vidrio*

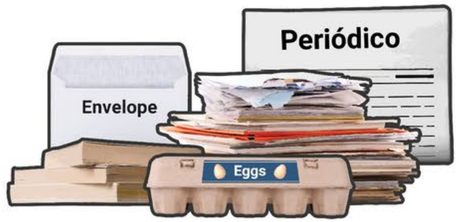
Bottles and jars
Botellas y frascos de vidrio

Place in glass bin
Colóquelos en el contenedor exclusivo para vidrio

Cardboard and Cartons
Cartón corrugado y cajas de cartón

Flattened cardboard, boxes, and cartons
Cartón corrugado aplanado y cajas de cartón

Paper
Papel



Paper, newspaper, magazines, egg cartons, mail, paperback books, and paper bags
Papel, periódicos, revistas, cartones de huevo, correo, libros de carátula suave y bolsas de papel

No! Don't recycle these items.
¡No! No recicle estos artículos.

No bagged recyclables
No se acepta el reciclaje en bolsas de plástico

No plastic bags or stretchy plastics
No se aceptan bolsas de plástico ni plásticos flexibles

RecycleOn OREGON | Sigue reciclando OREGÓN | The Dalles Disposal

www.thedallesdisposal.com | 541-298-5149

Scan for: العربية, 简体中文, 繁體中文, हिन्दी, 한국어, Русский, Af-Soomaali, español, Tagalog, українська, tiếng Việt.

Spanish — Alt.

YOUR ROLE

01 APPOINT STEERING COMMITTEE MEMBER AND COMMUNITY REPRESENTATIVE

*Quarterly Meetings
*Approve Budget and Work Plan
*Help Promote Program and Events

02 PARTICIPATE IN ANNUAL DEQ WASTESHED REPORTING

*Staff works with local contacts and Waste Connections

03 SPREAD OUTREACH MATEIRAL

CONTACT US !

541-506-2529

www.tricountyrecycle.com

info@tricountyrecycle.com
kristinaf@co.wasco.or.us

2705 E 2nd St. The Dalles, OR

@Tricountyhazardouswaste

Tri-County Hazardous Waste & Recycling Program

Local Government Recycling Acceptance List

Updated June 22, 2025

As of July 1, 2025, Oregon local governments and their service providers will begin transitioning to collecting a consistent list of materials curbside/on-route and at depots as part of their Opportunity to Recycle obligations. The materials on this list may change over time.

Curbside/On-Route Collected Materials

This list currently coincides with the Uniform Statewide Collection List, which represents those materials that are suitable for commingled collection.

Paper

Corrugated cardboard, clean pizza boxes *(No wax coating)*

Non-metalized gift wrap and packaging tissue
(No ribbons or bows)

All kraft paper, brown paper bags, mailers
(Not plastic lined)

Paperboard packaging
e.g., cereal and cracker boxes
(No packaging meant for refrigeration or freezer)

Office paper, newspaper, newsprint, other printing and writing paper e.g., junk mail, envelopes, greeting cards

Magazines, catalogs and similar glossy paper, telephone books, paperback books

Molded pulp packaging
e.g., egg cartons
(No food serviceware or flowerpots)

Aseptic and gable-top cartons
e.g., milk, juice, broth cartons

Material preparation: Empty and dry materials, flatten boxes, place loose in curbside cart

Translation or other formats

Español | 한국어 | 繁體中文 | Русский | Tiếng Việt | العربية

800-452-4011 | TTY: 711 | deqinfo@deq.oregon.gov

State of Oregon
DEQ Department of Environmental Quality

Plastic

"If the lid screws on, leave it on"

Plastic tubs larger than 2"x2", made of PET #1, HDPE #2, and PP #5
e.g., cottage cheese

Buckets, pails, storage containers and other bulky HDPE #2 and PP #5 that fit loosely in the curbside cart

Bottles and jugs larger than 2"x2", made of clear or transparent blue or green PET #1, HDPE #2, and PP #5

Nursery packaging and trays made of HDPE #2 and PP #5

Material preparation: Empty and dry materials, place loose in curbside cart

Metal

Aluminum, tin, steel cans
e.g., food, beverage, pet food, and empty/dry paint cans

All scrap metal must be 10 pounds or less in weight and 18 inches or less in length.
No sharp or "tangler" items
(e.g., knives, bicycle chains, wire)

Material preparation: Empty and dry materials, remove debris, place loose in curbside cart

Curbside/On-Route Contaminants

Top contaminants: Bagged materials, plastic bags/film plastic, batteries, hoses, cords, wires, food and liquid, glass (keep glass separate from commingled materials).

High risk contaminants: Syringes/sharps, medical waste/red bags, human and animal waste, batteries, mercury containing items, weapons, explosives, sharp tools, non-empty pressurized gas cylinders, non-empty containers with "Danger" on label.

Statewide contamination goals:
Zero high risk contaminants
Overall contamination: 12.5% by 2030 and 10% by 2033

Depot Collected Materials

Depot Materials

Motor oil
(free of water and debris)

In addition to paper, plastic, and metal from curbside/on-route list above.

Scrap metal over 10 pounds in weight and/or over 18 inches in length, including appliances

Metro Region ONLY Depot Materials

In addition to paper, plastic, and metal from curbside/on-route list above

Motor oil
(free of water and debris)

Scrap metal over 10 pounds in weight and/or over 18 inches in length, including appliances

Yard debris: Leaves, branches, sticks, grass clippings

Metro Region ONLY Additional Curbside/On-Route Collected Materials

Yard debris:
Leaves, branches, sticks, grass clippings
On-route from residential and non-residential customers

Glass bottles and jars
On-route from non-residential customers

DEQ does not discriminate on the basis of race, color, national origin, disability, age, sex, religion, sexual orientation, gender identity, or marital status in the administration of its programs and activities. Visit DEQ's Civil Rights and Environmental Justice page.

REGISTER NOW!

FOR OUR FREE HAZARDOUS WASTE COLLECTION EVENT

Tri-County
Hazardous Waste & Recycling Program

HOOD RIVER
NOV 14, 2025
9 AM-2 PM
Business registration due by
4pm 11/6/2025

THE DALLES
NOV 15, 2025
9 AM-11 AM
Business registration due by
4pm 11/6/2025

Services only available to households and small businesses of Wasco, Hood River, and Sherman County

Tri-County
Hazardous Waste & Recycling Program

RECYCLING MODERNIZATION ACT

INFORMATIONAL INTRODUCTION SHEET

541-506-2529 | www.tricountyrecycle.com

The Plastic Pollution and Recycling Modernization Act (RMA) will revolutionize Oregon's recycling process. Modeling the way for recycling across the United States.

The RMA will update Oregon's outdated recycling system by building on local community programs and leveraging the resources of producers to create an innovative system that works for everyone. The Oregon legislature passed the Recycling Modernization Act (Senate Bill 582) during the 2021 legislative session. The new law became effective Jan. 1, 2022 and recycling program changes have started in July 2025.

The RMA requires producers of residential and commercial packaging, printing and writing paper, and food service ware to join a Producer Responsibility Organization (PRO) and, through the PRO, fund the end of life management of those materials, which includes processing and recycling. The Circular Action Alliance (CAA) Oregon is the only PRO with an approved program plan in Oregon. The Oregon Department of Environmental Quality (DEQ) approved CAA's plan on Feb. 21, 2025.

1 What can households expect?

Learning to trust and recognize the RecycleOn brand.

RecycleOn OREGON

Changes to curbside collected recyclables. This will involve learning what items can go in recycling curbside and what depots can also accept items off the USCL.

2 Finding updates and promotional material?

Sign-up for the CAA and AOR newsletter, also get registered on the RecycleOn Portal to view materials.

By September 2025 through the RecycleOn websites Education and Outreach (E&O) Portal a social media tool kit in English and Spanish will be available, as well as other advertisements such as radio ads and commercials.

3 Other acronyms to know?

- AOR = The Association of Oregon Recyclers
- CBO = Community-Based Organization
- CRPFs = Commingled Recycling Processing Facilities
- LG = Local Government
- MRF = Material Recovery Facility
- ORSOP = Oregon Recycling System Optimization Project
- REM = Responsible End Market
- SIM = Specifically Identified Material
- SP = Service Provider
- USCL = Universal State Wide Collection List

4 When will it happen?

July 1, 2025, the USCL went into effect. This means that LG's and SP's will collect items on the USCL through curbside pick-up and at depots/transfer stations. LGs slated for system expansion of depots and curbside collection will work with CAA to address timelines for system expansion. In addition, CAA is working to create a network of RecycleOn Centers for hard-to-recycle items on the PRO list. CAA will be reaching out to existing depots first to discuss partnering. Each LG/SP will have specific expansion needs that will be addressed in the first funding phase running through 2028.

CITY of THE DALLES
313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481
FAX (541) 296-6906

AGENDA STAFF REPORT

AGENDA LOCATION: Item #9 A - D

MEETING DATE: November 24, 2025

TO: Honorable Mayor and City Council

FROM: Amie Ell, City Clerk

ISSUE: Approving items on the Consent Agenda and authorizing City staff to sign contract documents.

A. **ITEM**: Approval of the October 27, 2025 Regular City Council meeting minutes.

BUDGET IMPLICATIONS: None.

SYNOPSIS: The minutes of the October 27, 2025 Regular City Council meeting have been prepared and are submitted for review and approval.

RECOMMENDATION: Approve the minutes of the October 27, 2025 Regular City Council meeting minutes.

B. **ITEM:** Approval of the November 6 and 7, 2025 City Council Goal Setting Work Session minutes.

BUDGET IMPLICATIONS: None.

SYNOPSIS: The minutes of the November 6 and 7, 2025 City Council Goal Setting Work Session have been prepared and are submitted for review and approval.

RECOMMENDATION: Approve the minutes of the November 6 and 7, 2025 City Council Goal Setting Work Session.

C. **ITEM:** Adopting Resolution No. 25-044 Amending Provisions of

Resolution No. 23-024 (Beautification and Tree Committee) and Concurring with the Mayor's Appointment of Emily Whitfield

BUDGET IMPLICATIONS: None

SYNOPSIS: This resolution amends the structure and operating provisions of the Beautification and Tree Committee. The amendments expand eligibility for appointment to include qualified Wasco County residents living outside City limits while maintaining a City-resident majority, clarify that a quorum is a majority of the seven voting members, and update the roster to include the Mayor's appointment of Emily Whitfield. These changes support consistent operations, broaden the applicant pool, and ensure compliance with public meeting requirements.

RECOMMENDATION: Adopt Resolution No. 25-044 as presented.

D. **ITEM:** Award of Contract No. 25-010 for the Westside Interceptor Upgrades – Phase 2

BUDGET IMPLICATIONS: A total of $3,400,000 is budgeted for this project in the Sewer Special Reserve Fund 56, Line Code 7630. The lowest responsible bid received was in the amount of $2,177,622.00, which is $1,222,378 less than the budgeted amount. There are adequate funds available to complete the project.

SYNOPSIS: The City of The Dalles Public Works Department advertised for bids for the Westside Interceptor Upgrades – Phase 2, Contract No. 2025-010. The scope of work for the project was stated as follows: "The work to be performed shall consist of furnishing all materials, labor and equipment necessary to install approximately 3,191 feet of 30" sanitary sewer pipe, 375 feet of 48" storm drain pipe and all manholes and appurtenances." All work will be conducted in accordance with the contract documents."

City Engineering Staff performed modeling of the existing sanitary sewer main lines from the Port area, to the City's Wastewater Treatment Plant Facility. To be able to adequately accommodate possible new and expanding developments in the area and the projected additional flow amounts, the Westside Interceptor sanitary sewer line needs to be upsized from a 24" mainline to a 30" mainline.

Phase 1 of the Westside Interceptor Upgrades project consisted of constructing the new 30" sanitary sewer mainline at a deeper grade from a location on West 1st Street just east of the railroad spur crossing, to a manhole on the Hattenhauer Fuel Distribution property.

This Phase 2 project consists of constructing a continuation of that deeper 30" sanitary sewer mainline from just east of the railroad crossing (to be abandoned and demolished as part of this Phase 2 project) to the Webber Street railroad crossing. The existing 48" storm drain mainline in Webber Street will be relocated and reconstructed from the railroad crossing to the intersection with West 1st Street to accommodate the sanitary sewer mainline up-sizing.

The bid opening for this contract was held on October 23, 2025 at 2:00 pm for which we received five responsive bids. The bids received were as follows:

1. Crestline Construction, in the amount of $2,177,622.00
2. Ajax Northwest LLC, in the amount of $2,844,767.00
3. James Dean Construction, in the amount of $3,157,450.00
4. K & E Excavating Inc., in the amount of $3,293,746.00
5. Tapani LLC, in the amount of $4,633,992.00

The bids were reviewed by City staff to make sure that the proper material was submitted and the bids were deemed complete.

RECOMMENDATION: Authorize the City Manager to enter into contract with Crestline Construction for the Westside Interceptor Upgrades Phase 2, Contract No. 2025-010, in an amount not to exceed $2,177,622.00.

MINUTES

CITY COUNCIL MEETING
COUNCIL CHAMBER, CITY HALL
OCTOBER 27, 2025
5:30 p.m.

VIA ZOOM/ IN PERSON

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Tim McGlothlin, Rod Runyon, Scott Randall, Dan Richardson, Ben Wring

STAFF PRESENT: City Manager Matthew Klebes, City Attorney Jonathan Kara, City Clerk Amie Ell, Deputy Public Works Director David Mills, Police Chief Tom Worthy, Community Development Director Joshua Chandler, Finance Director Brita Meyer, Assistant City Manager / HR Brenda Fahey, Economic Development Officer Jacob Anderson

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m.

ROLL CALL OF COUNCIL

City Clerk Ell conducted Roll Call. McGlothlin, Runyon, Randall, Richardson, Wring, Mays present

PLEDGE OF ALLEGIANCE

Councilor Runyon invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Mays noted the removal of Item #12 from the Consent Agenda.

It was moved by Richardson and seconded by Randall to approve the agenda as amended.

Motion carried 5 to 0: Richardson, Randall, Runyon, Wring, McGlothlin voting in favor; none opposed; none absent.

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PRESENTATIONS PROCLAMATIONS

Local Government Academy 2025 Graduate Recognition

Mayor Mays thanks the participants and presented certificates of appreciation

AUDIENCE PARTICIPATION

Jim Wilcox, resident of The Dalles, commended the City Council for supporting the Local Government Academy and preparing future leaders. He reported on the growth and investment at the Columbia Gorge Regional Airport, noting revisions to the joint operating agreement with Klickitat County and inviting the Council to tour the facility next spring. He encouraged members to visit the Fort Dalles Museum to see recent restorations, suggested naming a City asset in honor of former Public Works Director Dave Anderson, and announced that The Dalles Lions Club Charitable Trust had committed $15,000 toward the Federal Street Plaza Project, which would be their chief fundraising project for 2026.

Kai Nichols, representing Mid-Columbia Community Action Council and the Houseless Collaborative, invited the City Council to a screening of No Place to Grow Old on November 6 at the Granada Theater. She emphasized the unique challenges older adults face in houselessness and encouraged continued focus on housing solutions for seniors and others in need.

Chuck Gomez, representing Beautification Committee, reported that the committee had successfully completed its tree grant project in October, distributing trees to selected applicants at Thompson Park. He noted that the sidewalk beautification grant had continued to enhance the downtown area with new planters and landscaping, creating a more welcoming environment for residents and visitors. Current projects included re-landscaping the triangle at Trevitt, improving the roundabout at Lewis and Clark Park, and enhancing the ODOT slope near the docks. He thanked the City Council for its support of the committee's ongoing beautification efforts.

Dan Durrow and Bruce Lumper, residents of The Dalles, reflected on a six-year effort to repair and maintain The Dalles Riverfront Trail. They said the City Council had unanimously approved seed funding for the project, and that former City Manager Julie Krueger had helped leverage community contributions to nearly cover the estimated project cost. Additional funding was provided by BPA for trail repairs near Taylor Lake. They reported projects, including repairs and seal coating, had been completed, with a total of approximately $615,000 raised and spent over six years. They also highlighted that annual community fundraising letters had consistently generated $18,000–$20,000, demonstrating strong local support.

CITY MANAGER REPORT

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City Manager Matthew Klebes reported;

- There would be an increased use of the consent agenda for routine and non-controversial items, including contract awards, to streamline City Council meetings.
- Letter sent to the US EPA and other agencies regarding the Portland Harbor cleanup and a potential proposal to transport waste to the Wasco County landfill; Council would be informed as responses received.
- Contact with Chenowith Water District regarding a franchise agreement, prompted by recent construction impacting the Safe Routes to School project, to strengthen coordination and avoid future road cuts.
- Attendance at the Oregon Connections Telecom Conference in Hood River, including participation in a panel on local leadership and Q Life involvement.
- Informational meeting for Downtown 2026 projects, including First Street Streetscaping, the Federal Street Plaza, and the First and Webber interceptor project, with anticipated traffic and parking impacts.
- City Council goal-setting scheduled for November 6–7; the regular City Council meeting on November 10 was cancelled.
    - Community City Council Strategic Planning survey conducted with SSW Consulting, had received 214 responses and would help guide goal-setting discussions.
- Discussions with the Dalles Art Center regarding a roundabout art installation project.
- Ribbon-cutting for new City-owned water infrastructure funded by Google, highlighted the transfer of water rights, the aquifer storage and recovery system, and strengthened local management of community water resources.

CITY COUNCIL REPORTS

Councilor McGlothlin reported;

- Attended a briefing with the City Manager.
- Participated in an airport commission meeting.
- Attended the Google ribbon-cutting with fellow Council members and the City Manager.
- Participated in a houselessness meeting to discuss ongoing community issues.
- Halloween traffic control in the downtown area, reminded the public to be safe and aware with children present.

Councilor Wring reported;

- Attended urban renewal meeting.
- Participated in briefing session with the City Manager.
- Attended Sister Cities banquet at the Neon Sign Museum, part of the cultural exchange program with Miyoshi City, Japan.
- Noted upcoming walking school bus event for students traveling to Chenowith School

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Councilor Randall reported;

- Attended a briefing with the Mayor, City Manager, and City Attorney.
- Participated in an interview with Sarah Wilson in preparation for the City Council goal-setting retreat.
- Attended the Water Infrastructure ribbon-cutting and toured the City of Beaverton's aquifer storage recovery system, noting the substantial scale of The Dalles' system acquired through the Google agreement.
- Attended a Historic Landmarks Commission meeting where the request for the Federal Street Plaza was approved.

Councilor Richardson reported;

- Attended the Traffic Safety Commission meeting, discussing priority areas for traffic calming, downtown projects, and potential impacts from Portland Harbor sludge trucks.
- Attended the aquifer recharge ribbon-cutting, noting the benefits of the wells, water rights, and aquifer storage system for the community's water supply; requested updates on test pumping and a future presentation.
- Participated in the urban renewal meeting, where the Tony's lot proposed development was determined financially unfeasible; the lot will be used as a laydown yard for downtown projects in the interim.
- Noted that it was free yard debris month at the Dalles Transfer Station and encouraged residents to use the service.
- Attended the No Kings demonstration, observing a peaceful and multigenerational community gathering with professional police presence.

Councilor Runyon reported;

- Attended a briefing session with the Mayor, City Manager, City Attorney, and Councilor McLaughlin.
- Attended the Google ribbon-cutting, noting that the City will operate the two wells it now owns on Google property, and will charge Google for water use. The system included over 100 million gallons of excess water available for the City, providing long-term aquifer storage benefits.
- Participated in an interview with goal-setting facilitators in preparation for the upcoming City Council goal-setting session.

Mayor Mays reported;

- No report given

CONSENT AGENDA

It was moved by Wring and seconded by McGlothlin to approve the Consent Agenda as presented.

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City Attorney Jonathan Kara explained the consent agenda had included a resolution repealing a previously adopted resolution that had mistakenly applied a $500 administrative fee to a noxious vegetation abatement. The City did not have such a fee, and the repeal corrected the record. He noted that this action followed multiple discussions with the Codes Department and the property owner, who had intended to make the proper payment.

The motion carried 5 to 0, Wring, McGlothlin, Runyon, Richardson, Randall voting in favor; none opposed; none absent.

Items approved on the consent agenda were:

A) Approval of the October 13, 2025 Regular City Council Meeting Minutes
B) Resolution No. 25-042 Repealing Resolution No. 24-005, a Resolution Assessing the Real Property Located at 2221 West 8th Street for the Cost of Nuisance Abatement
C) Authorizing the City Manager to Execute a Public Works Agreement with HB Hansen Construction, Inc. for the Construction of New Aviation T-Hangars at the Columbia Gorge Regional Airport

ACTION ITEMS

Staffing Proposal to Address Critical HR and IT Functions

Assistant City Manager/HR Director Brenda Fahey reviewed the staff report.

Runyon expressed appreciation for the Assistant City Manager's efforts in managing administrative and human resources responsibilities and encouraged careful budgeting and staffing decisions.

Wring supported the proposal but expressed concern about balancing technical and HR skill sets, suggesting possible use of contractors for temporary IT support and noting the need to revisit staffing in the future.

Fahey acknowledged the hiring challenges and said she would seek a candidate strong in one area with aptitude in the other. She added that contracting funds may be proposed in a future budget amendment to support key IT projects.

Klebes explained that Council would be approving the wage table and proposed salary range, with the job description and class specification already crafted by administration. Once supported, a second step would bring back a budget amendment to provide the resources to fund the position.

Mayor Mays noted the position would address critical areas—liability, HR, safety, and risk—that

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had been under-attended and viewed it as a positive step. He highlighted progress in safety and risk and asked for details on the high volume of IT support tickets.

Fahey said IT staff spent 50–75% of their time handling support tickets, which affected productivity and services. She noted that additional support and system upgrades would allow the team to focus on critical projects and address recurring issues.

It was moved by Randall and seconded by Richardson to adopt the attached October 27, 2025 Wage Table, adding 1 FTE (Analyst)

The motion carried 5 to 0, Randall, Richardson, Wring, McGlothlin, Runyon voting in favor; none opposed; none absent.

General Ordinance No. 25-1421 Amending TDMC Chapter 5.20 (Dog Control)

City Manager Matthew Klebes and City Attorney Jonathan Kara reviewed the staff report and additional amendments (see attached).

During council questions, staff provided additional clarifying information including;

- The Oregon Health Authority administered administrative rules that allowed local animal control authorities to request rabies vaccination certificates from veterinary facilities.
- Audio or video recordings of barking dogs served as acceptable, but not required, evidence of a nuisance violation.
    - The intent of the ordinance language was to provide municipal judges with guidance that such recordings could serve as prima facie evidence but were not exclusive proof.
    - The clarification originated from a past municipal judge's recommendation to make enforcement clearer when officers did not directly witness violations.
- Dog owners using veterinarians outside City limits could submit their rabies vaccination certificates as proof when licensing their dogs.
- The proposed ordinance limited the number of adult dogs and allowed only one breeding female per residence to support neighborhood livability.
    - The limits applied only to residential properties and excluded licensed commercial kennels, grooming, or dog sales businesses.
    - Existing zoning rules already prohibited kennels and breeding kennels in residential zones, allowing them only in specified commercial and industrial zones under conditional use.
- Council discussed that the holding period for impounded dogs was a policy decision limited by state law minimums; the proposed ordinance matched those standards and tied the timeframe to the date of notice of impoundment.

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- Staff noted that longer holding periods increased financial and space burdens at the Columbia Gorge Humane Society shelter.
- The Animal Control Officer would have discretion to reunite dogs with owners without impoundment when possible through tags or microchip identification.
- No fees were proposed in this ordinance for the proposed three-year license; Council sets dog license fees by resolution.
    - State law set minimum license fees to ensure funding for local dog control programs. The statewide minimum cannot be reduced, except for spayed/neutered dogs, which can be as low as $3.
    - Any fee changes would be addressed in the annual fee resolution, expected in January.

Mayor Mays asked for public comment.

Brianna Wimber, representing the Columbia Gorge Humane Society, thanked the City for adopting an ordinance requiring dog licensing and current rabies vaccinations, stating it supported public health, responsible pet ownership, and animal welfare. She noted that local veterinarians partnering with the City would help residents stay in compliance and that participating clinics would be recognized as community partners. She addressed questions about impoundment periods, explaining that the shelter's mission was to reunite pets with their owners as quickly as possible, operating every day of the year and making every effort to return dogs promptly despite limited kennel space. She reported that about 150 dogs had been impounded in the prior year and that rehoming had become increasingly difficult due to pet overpopulation, adding that the Humane Society supported reducing impoundment days. She described close coordination with the City's animal control officer, emphasized the value of licensing and microchipping, and noted the shelter's use of social media to help locate owners. Speaking also as a City resident and dog owner, she encouraged consideration of allowing well-trained dogs under reliable voice control within the proposed leash law.

Jim Wilcox, a resident of The Dalles, expressed support for the proposed ordinances, stating he had experienced challenges living near a property with excessive and uncontrolled dogs. He noted that the absence of such ordinances in the past had resulted in significant nuisance and health issues. He recommended setting limits for dogs under six months to prevent overbreeding and suggested removing the distinction between "dangerous" and "potentially dangerous" dogs, stating that dogs exhibiting aggressive behavior should be classified as dangerous. He described prior incidents involving a neighboring property with numerous bloodhounds that created noise, odor, and sanitation problems, which required abatement and cleanup under hazardous conditions. He concluded by emphasizing the importance of adopting the ordinance to address such issues and reaffirmed his support for its passage.

Dr. Cynthia Lindsay, owner of Columbia Veterinary Hospital, thanked the Mayor, City Council,

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and City Manager for including local veterinarians in discussions regarding the proposed animal ordinances. She expressed concern that the County had approved related regulations in October of the prior year without notifying or consulting private veterinary businesses that would be directly affected. She stated that the County's actions repealed and replaced several longstanding animal regulations without outreach to impacted parties. Dr. Lindsay noted that veterinary medical facilities had been excluded from prior versions of the ordinance and emphasized the financial and operational implications of the changes. She questioned the legal and financial responsibility should privacy or disclosure issues arise and clarified that rabies certificates are considered medical records held confidentially by veterinary offices, provided only when required by law or authorized by the pet owner. She expressed appreciation for the City's transparency and collaboration in addressing these issues.

Klebes clarified that the County's jurisdiction on the matter ended at the City limits. He stated that the County's ordinance applied to areas outside the City limits, while the proposed City ordinance governed the animal control program within City boundaries.

Dr. Cynthia Lindsay expressed concern that the County had implemented changes without notifying those affected, noting that while she supported a healthier animal population and a thriving shelter, the County's actions did not appear to have been done in good faith.

Mayor Mays advised that she share her concerns directly with the County by attending a County Board meeting or contacting a commissioner, County staff, or the County Administrator, noting that the County would likely want to hear public feedback.

Dr. Cynthia Lindsay asked for clarification on the requirement for veterinary medical facilities to submit monthly client contact information to the City. She inquired how to determine whether clients resided within City limits if her facility acted as a central point for license sales and questioned why this verification could not be handled by a City cashier instead.

Klebes explained that the goal of the proposed program was to efficiently identify pet owners within City limits and streamline education and enforcement efforts. He noted that processing applications at a central facility would allow staff to capture as many dogs as possible, with follow-up by the animal control officer as needed. He acknowledged that the system would not identify every dog but emphasized that it created a logical nexus for managing compliance, supporting the shelter, and promoting partnerships to return pets to their owners.
Dr. Dan Davidson, a veterinarian with approximately 50 years of experience, expressed support for the proposed ordinance while noting concerns about its impact on local veterinary clinics. He stated that veterinarians had historically cooperated with animal control and had never withheld required information. He noted that client lists were a valuable business asset and that requiring monthly reporting of all client transactions could drive clients to seek services elsewhere. He also highlighted staffing challenges, explaining that clinic personnel often balanced multiple tasks, making additional license processing burdensome. He expressed appreciation for revisions

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that limited reporting to rabies certificates and for efforts to streamline the license process, stating that with these adjustments, clinics would be able to assist with license issuance and supported passage of the ordinance.

Kim Robichaud stated that she had little to add beyond previous comments and Dr. Davidson's statements, noting that adding additional responsibilities would create a significant hardship. She explained that her clinic was transitioning to a paperless system after 50 years of using paper records. She requested clarification on whether practices unable to process licenses would be required to submit copies of rabies certificates for clients living within City limits every 90 days and echoed Dr. Lindsay's concern about legal responsibility, noting that turning over rabies certificates involved sharing client information. It was clarified that veterinary practices were not required to submit rabies certificates at this time, as they are part of the medical record, and are only accessed in connection with bite incidents or when an owner is traveling.

Kara summarized the proposed changes, noting the three red-line edits previously provided to the Council. He added two items with apparent consensus: including a cross-reference to the land use and development ordinance for breeders, and removing mention of the state minimum from the ordinance, possibly referencing it on the fee schedule. He asked if there were any additional changes.

When asked to what certainty was it know whether rabies vaccination information was considered privileged or not Kara said to the fullest extent he could determine as an Oregon attorney, rabies vaccination information was not considered confidential. He had consulted medical professionals, reviewed all applicable laws, and prepared a memorandum with 23 citations, which the City Manager had shared with local veterinarians. He had spoken in June with Peter J. Burns, Executive Director of the Oregon Veterinary Medical Examining Board, and had sent him the memorandum. He noted that, according to the Executive Director, veterinary medical records were not confidential.

Lindsay, from Columbia Veterinary Hospital, stated that the change would require clinics to operate differently and could erode client trust. She noted that relationships with clients were already sensitive and said the clinic would not risk damaging those relationships without first informing clients of the new requirement.

Kara referred to the Oregon Veterinary Medical Board's 2017 newsletter (see attached) and summarized its guidance. He noted veterinary medical records were not confidential, client consent was not required, and records could not be withheld for payment. He stated records must be provided to clients, veterinarians, the Board, or law enforcement, and clinics could choose to provide them to anyone. He added records must be provided within 72 hours, or immediately in emergencies.

Lindsay said the passage referenced from the newsletter addressed client ownership of medical

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records, not the issue under discussion. Law enforcement requests described in the publication related to specific incidents in which an animal or human health risk existed, which differed from the current situation. She added that, according to the conversation with Peter J. Burns, nothing in the Board statutes or rules either prohibits or requires veterinarians to provide records to the City, creating an apparent conflict with the guidance Kara had just read.

Wring stated he would advocate for this item to return to the next City Council meeting for clarification. He requested a clear legal understanding of veterinarians' obligation to protect client information, noting it is highly sensitive and competitively important. He said his research provided conflicting evidence and recommended guidance from a governing body, such as the Veterinary Board or a state statute, before making a decision.

Klebes stated the ordinance would likely return to the City Council at the December 8 meeting. He noted the first two red-line changes could be incorporated immediately, while the third would require additional work or legal confirmation regarding sharing information. He emphasized the importance of aligning the ordinance with the fiscal year, supporting the local shelter through license fees, and allowing adequate time for administrative work and public awareness.

Mayor Mays announced a recess at 8:30 p.m.

Mayor Mays resumed the meeting at 8:37 p.m.

DISCUSSION ITEMS

Business License Program – White Paper Review and Policy Direction

Economic Development Officer Jacob Anderson reviewed the staff report. Key highlights included:

- Out of 241 Oregon cities, most comparable cities require some type of business license; 77 cities have populations over 5,000.
- Equity concern: some businesses (e.g., short-term rentals, food carts) require licenses, while brick-and-mortar businesses or kennels may not.

- Key benefit of a business license is compliance: increases engagement and accountability compared to voluntary systems (e.g., dog licenses achieve 10–20% compliance without enforcement, 50–70% with targeted efforts).
- Business licenses provide a "captive audience" and allow the City to manage and regulate businesses more effectively, including addressing problematic operations.
- Licenses serve as a base record for additional services or permits, supporting efficient administration and future planning.

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- Enables the City to collect comprehensive business information, identify gaps, and target economic development or recruitment efforts.
- Business license data allows direct outreach to businesses (e.g., for public notices, downtown closures), improving communication efficiency.
- Current estimates: City has ~812–1,100 documented businesses, though total businesses, including multiple LLCs, may be ~2,400.
- Use of AI can help gather contact information, but without a license program, voluntary data collection is limited (~10–20% uptake).
- Emphasized potential for an efficient, online system to reduce administrative costs while enhancing data collection, compliance, and communication.

Council discussion highlights included:

- Support expressed for establishing a registry to track businesses, improve communication, and manage operations that are noncompliant with existing regulations.
- Council noted value of minimal licensing fees, online registration, and keeping it non-revenue generating.
- Several members emphasized avoiding overly burdensome requirements for small businesses; licensing should be simple and efficient.
- Registry could provide critical data for economic development, identifying gaps, and supporting recruitment to vacant commercial spaces.
- AI and Business Oregon data tools help compile business lists, but licensing ensures higher participation and more complete, actionable data.
- Business license would act as a base record for other permits, compliance, and enforcement, including for mobile food vendors, dog licenses, and construction/contractor operations.
- Discussion noted existing state and city data sources are available but incomplete or difficult to compile without a licensing program.
- The program had value and warranted further discussion; potential timing for broader consideration at upcoming goal-setting session.
- The underlying issue was the City's need to track economic health, including jobs, business sustainability, and population trends.
- Before implementing a program, council expressed interest in defining the specific metrics and data required to inform economic and policy decisions.
- Alternative solutions, such as purchasing data, were suggested as potentially more efficient than a new licensing program.
- The discussion highlighted the importance of understanding the "why" and ensuring any solution effectively addresses the City's economic tracking needs.

Lisa Farquharson, CEO of The Dalles Area Chamber of Commerce, supported a business license, noting it would have provided a dedicated, accurate data source for grant writing, workforce tracking, and economic planning. She highlighted that existing data sources were

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incomplete and time-consuming to compile, and a local registry would have improved competitiveness, supported downtown development, and helped prevent market oversaturation, making economic development efforts more efficient.

Klebes stated that there was interest in exploring a business license program but no decision was needed that evening. He explained the strategic planning process would determine its priority. If ranked high, staff would schedule a future discussion; if lower, it could be postponed.

Anderson stated he would have updated implementation cost information by that time to support a rational decision. He added that while it was not his immediate priority, he could work on it as a six-month project, coordinating with the Community Development and Finance departments and the Caselle system, to present a well-prepared proposal for future Council consideration.

ADJOURNMENT

Being no further business, the meeting adjourned at 9:24 p.m.

Submitted by/
Amie Ell, City Clerk

SIGNED: _____
Richard A. Mays, Mayor

ATTEST: _____
Amie Ell, City Clerk

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Post-Agenda Publication Amendments
General Ordinance No. 25-1421
October 27, 2025, City Council Meeting

Amend **TDMC 5.20.030(A) (*License Required*)** to read:

> No ~~person~~ keeper shall keep an adult dog within the city limits without obtaining and maintaining a dog license issued pursuant to this Section by July 1, 2026. Any person who keeps one or more adult dogs on premises for reproduction is a keeper for purposes of this Section.

Add a new **TDMC 5.20.030(F)(3) (*Reissuance*)**:

> "The license tag shall display an expiration date that does not exceed the dog's rabies vaccine coverage expiration by more than 2 months, as required by OAR 333-019-0019. If such coverage expires before the license term ends, the City shall reissue the keeper a license tag when the keeper furnishes a current rabies vaccination certificate for the dog."

Amend **TDMC 5.20.030(G)(2) (*Reporting*)**:

> At least every 90 days, a~~A~~ person licensed or certified under ORS Chapter 686 working at, for, or on behalf of a veterinary medical facility shall, on behalf of that veterinary medical facility, send the Animal Control Officer a copy of each rabies vaccination certificate issued during that period for all dogs whose keeper has ~~monthly send a written or emailed report that includes (at least) the mailing and email addresses for all keepers visiting that veterinary medical facility that month and having~~ a mailing address within The Dalles. ~~and any other information the City reasonably requests and determines is necessary to enforce this Chapter's provisions.~~ Information and records submitted pursuant to this subsection G(2) may be used only to administer and enforce this Chapter.

Oregon's standard ***Rabies Vaccination Certificate***:

RABIES VACCINATION CERTIFICATE
NASPHV FORM 51 (revised 2007)

			RABIES TAG #	
Owner's Name & Address Print Clearly			MICROCHIP #	
LAST	FIRST	M.I.	TELEPHONE #	
NO.	STREET		CITY	STATE ZIP
SPECIES Dog ☐ Cat ☐ Ferret ☐ Other: ☐ _____ (specify)	AGE _____ Months ☐ Years ☐ SEX ☐ Male ☐ Female ☐ Neutered	SIZE Under 20 lbs. ☐ 20 - 50 lbs. ☐ Over 50 lbs. ☐	PREDOMINENT BREED _____ ANIMAL NAME _____	PREDOMINANT COLORS/MARKINGS _____ _____ _____
Animal Control License ☐ 1 Yr ☐ 3 Yr ☐ Other _____				
DATE VACCINATED _____ Month / Day / Year	Product Name: _____ Manufacturer: (First 3 letters) ☐☐☐		Veterinarian's Name: _____ License Number: _____	
NEXT VACCINATION DUE BY: _____ Month / Day / Year	☐ 1 Yr USDA Licensed Vaccine ☐ 3 Yr USDA Licensed Vaccine ☐ 4 Yr USDA Licensed Vaccine ☐ Initial dose ☐ Booster dose _____ Vaccine Serial (lot) Number		_____ Veterinarian's Signature Address: _____	

Oregon Veterinary Medical Board Summer 2017 Newsletter

Cite & Fine Update

After many years of collaborative effort between the Board and OVMA, the Board was granted authority in the 2015-17 legislative session to issue a citation and fine in-lieu-of discipline for minor clerical or administrative violations of the Veterinary Practice Act. Rulemaking ensued; however, legal analysis revealed that a key component—confidentiality—was lacking.

Consequently, the Board introduced a concept for the 17-19 legislative session to correct the language in the statute. Unfortunately, before a hearing could be scheduled, a media report characterized the bill as being contradictory to the Governor's commitment to transparency in state government. The Board withdrew the bill.

The current rule authorizes issuance of non-disciplinary citations and fines. While the citation document must be provided to the public on request, the matter is not reportable to the National Disciplinary Database and would not be flagged as discipline on the Board's website.

The Board will continue to work with stakeholders to restore original intent.

LET'S MAKE RULES!

Interested in serving on a Rule Advisory Committee in the future? The Board needs volunteers to help draft rules for issues such as CVT scope of practice, facility standards, and telemedicine. Contact us!

Because ... Records

Summer brings warm grass and sky,
Fragrant lilies, lulling poppies.
Through the seasons still we cry:
Yes, you must give record copies!

So Let Us Review:

- Veterinary medical records *are not* confidential. Client consent to release is not required.

- You *may not* withhold patient records pending client consent or for payment of bills.

- You *are allowed to charge* a 'reasonable' copying fee, e.g., comparable to local commercial rates, but you may not hold records hostage for payment.

- Records you provide *must* include imaging, consultation info and test results. Tip: Treatment and referrals declined by the client and provision of follow-up care instructions, should be in the record.

- You *are required* to provide copies of patient records, if asked, to:
  - The client, or another veterinarian
  - The Board
  - Law enforcement

- You *may choose* to provide copies of patient records to anyone!

- Patient record copies should be provided within 72 hours, or immediately in emergency situations.

Complaint Refresher

The Board is required by statute (ORS 676) to investigate complaints against veterinarians, CVTs and euthanasia technicians. If you are the subject of a complaint, here's what you should know:

While every complaint received must be investigated, staff has delegated authority to assess and close cases that are not within the Board's jurisdiction, such as fee disputes, communication, or business practices. You will generally not be notified of nor asked to respond to nonjurisdictional complaints. They are are not made part of your public record and therefore not disclosed to the public.

If the complaint is jurisdictional, you will receive a letter asking for a copy of the patient record, a typed transcript of the record, and a summary of the patient's treatment. Do please err on the side of more rather than less information! If the Board cannot come to a decision based on what you provide, you may be called in for an investigative interview.

ORS 676.176 prohibits the Board from identifying a complainant or disclosing details of complaints, so you will not be told who has filed the complaint. (It isn't necessarily a client—the Board can initiate its own investigation, and persons other than the client often file complaints.) The law also protects your identity if the complaint is unfounded.

After the Board has voted on the case, you will be notified of the decision, including options if discipline is proposed. Any person may request a summary of how a decision was reached. If the Board provides a summary, information that would lead to complainant information will be removed. A person who receives a summary is not prohibited from publicizing it. The Board's policy generally is not to provide summaries of complaint decisions.

When the Board declines to disclose confidential information, a person may appeal the decision to the Attorney General. The appeal must show 'clear and convincing evidence' that the public interest is better served by disclosure. When the Attorney General receives a public request order, the Board must notify the licensee of the request and inform them of their right to contest release of the information.

The statute allows sharing of confidential information with state and federal law enforcement and other states' regulatory boards. In a contested case hearing, some contents of the case file may be subject to disclosure through administrative discovery.

Lastly, here are some tips for getting through the process. Generally, less than 10 per cent of complaints received result in discipline. Don't automatically assume the worst.

- Respond truthfully and thoroughly. Don't alter records after an investigation has begun.

- Approach the matter with courtesy and respect for the work your colleagues volunteer to do in the public interest.

- Come to your interview with a positive attitude and willingness to help the Board understand the situation.

- Your best defense is a patient record that meets the minimum standards in OAR 875-015-0030.

Board Members

- Dr. Emilio DeBess, Portland (Chair)
- Dr. Colleen Robertson, John Day (Co-Chair)
- Dr. Dannell Davis, Astoria
- Ms. Lynn Larsen, Public Member, Lake Oswego
- Dr. Marla McGeorge, Tualatin
- Dr. Patricia Mayfield, Sun River
- Ms. Tiah Schwartz, CVT, Oregon City
- Ms. Peggidy Yates, Public Member, Portland

Staff

- Lori Makinen, Director
- Bertina Balajadia, Admin. Assistant
- Mark Reed, Investigator

Phone 971-673-0224
Email: ovmeb.info@state.or.us
Web: www.oregon.gov/ovmeb

Discipline Update

In 2016, the Board found violations in 13 cases. Some 2016 cases remain under investigation along with about 25 new cases in 2017. Following is a sampling of cases in which the Board voted to find violations of the Veterinary Practice Act.

A dog died after treatment with a contraindicated medication. The Board found the veterinarian in violation of OAR 875-011-0010(7) for failure to use standard methods of treatment and assessed a $250 civil penalty.

A CVT failed to report an arrest within 10 days as required under ORS 676.150(3). The Board imposed a $250 civil penalty.

A veterinarian failed to offer standard diagnostics in violation of OAR 875-011-0010(7) and made inadequate patient records in violation of OAR 875-015-0030. The Board imposed a $500 civil penalty.

A veterinarian failed to disclose an arrest when he renewed his license. The Board imposed a $250 civil penalty.

A veterinarian entered into a stipulated agreement with the Board, under which he agreed not to perform surgeries until certain conditions were met. The veterinarian continued to perform surgeries without meeting conditions. The Board revoked the veterinarian's license.

The veterinary license was used to order a prescription drug for a family member. The Board imposed a $250 civil penalty for violation of OAR 875-011-0010(18).

A veterinarian was given a $3,000 civil penalty for records, follow-up care, and analgesia violations. The amount of the penalty reflected the licensee's history of similar violations.

Rulemaking

The Board has adopted these rule amendments and the following changes are now in effect.

- Only veterinarians or CVTs under immediate supervision may administer rabies vaccine, i.e,. neither unlicensed persons nor vet/CVT students may administer rabies vaccines. (OAR 875-010-0045)
- Approval of radiation safety programs is moved from Oregon Health Authority to the Board. (OAR 875-030-0050)
- Years of experience for out-of-state CVT applicants reduced to four (OAR 875-030-0010).
- Starting with the 2019 license renewal, veterinarians must obtain one hour of CE in both appropriate methods of analgesia and judicious use of antibiotics. (OAR 875-010-0090)
- Facility Managing Veterinarians are no longer limited to four facilities within any geographic region. (OAR 875-010-0031)

The following proposed amendments will be filed soon and posted on the Board's website, along with information on the public comment process. They are not in effect at this time.

- Facilities will be required to post signage indicating availability of prescriptions on request.
- State exams for veterinary applicants will be conducted by the American Association of Veterinary State Boards.
- Interns and supervisors must report any change in supervision within 10 days.
- Medical record and VCPR/exam requirements will be clarified.
- A 'year' will be defined as at least 2,000 hours in a 52-week period.

Concerns about whether a practice or policy is compliant with minimum standards?
Contact us! It's free and confidential!
971-673-0224
ovmeb.info@state.or.us
www.oregon.gov/ovmeb

City of
The Dalles
OREGON

THE DALLES STRATEGIC PLAN RETREAT

AGENDA

8:30 am	Welcome + Agenda Review
8:45 am	Strategic Plan Overview
9:00 am	Looking Back
10:30 am	BREAK
10:40 am	Looking Forward
12:00 pm	LUNCH
12:45 pm	Review Mission + Vision Themes
1:15 pm	Where Are We Now? Environmental Scan
2:00 pm	Break
2:15 pm	Environmental Scan
3:00 pm	Reflections + Day 2 Pre-game
3:30 pm	Adjourn

ROLES

Facilitator → Guide the team towards meeting outcomes

Council → Ask questions, make decisions, together as one body

Staff → Quality information, identify trade-offs, listen

OUTCOMES

- Develop foundation for Strategic Plan - Mission, Vision, and Values
- Refine existing goals to align with 3-5 year horizon
- Identify clear Council priorities with metrics for next year

RULES

- Speak up for those who may be listening in
- Reach consensus on goals for the next few years
- Using the airplane Hangar to not get into the weeds
- Leave space for people to be thoughtful and take some time
- Don't assume knowledge on other people's parts -- ask questions
- Share the air, let others have space
- Keeping the focus on local issues
- Consider workforce capacity
- Have fun!

- Hearing more about what we want to be, not what we don't want to be
- Staying within scope of what the City should be doing
- We believe, respect, and find solutions

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OUR TEAM

Amie | David | Johnathan | Jeff | Scott | Brenda | Tom | Rich

Tim | Ben | Jeff | Josh | Brita | Dale | Matthew | Dan

SSW CONSULTING

City of The Dalles OREGON

THE DALLES STRATEGIC PLAN RETREAT
GRAPHIC HISTORY

HISTORY OF

KEY

GOALS/ RESULTS

PROJECTS/ STRATEGIES

KEY EVENTS

PEOPLE

PRODUCTS/ SERVICES/ SITES

LEARNING

In the Beginning...

Considered the Last Stop

1860 Gold Rush - Mint that was never used

Fort Dalles - Barlow Road

Early it was a HUB of economic activity because of the crossroads

1941 - Airport across the river

1900's Flood

Economy - Wheat, fish, cherries

Fish canning industry late 1800's

1858 1st City Marshall

Celilo

Decision of The Dalles

1906 City park

The Dalles was the inspo for One Flew Over the Cukoos Nest

1910 Carnegie Library

Methodist Mission/ For Dalles

Incorporated 1857

1950's Agriculture, Aluminum + Fishing

1940's there was a strike in HA - Pinapple growers were frantic - Pineapple Wars

Dam impact desimated the Native American way of life

Irrigation District 1950's

I-84 (I-80) 1950's

60' semp housing for construction workers

JFK Campaign

1966 "The Dalles" (Formerly Dalles City)

1960 The City of The Dalles

1936 The Bonnevile Dam

1950 Population 7,676

1950's - 2000's The Dalles Rodeo

1960 Population 10,493

1970 Population 10,423

Roads being built

1936 - Charles Wheeler

Vanport Flood 1948 -- Making Dam construction possible

1957 The Dalles Dam - ENERGY

1950's Aluminum Plant

1958 Sewage + Water

1959 Hospital Built

1967 New Public Library

1975- Home Depot, FM- shopping was center

1975 Cascade Square was built

Downtown changed with a retail shift

1979 Hospital expanded

1964 3 School Districts Split (Farmers @ Petersberg, Aluminum and Chennoweth, The Dalles)

1974 Treaty Oak Service District -- college we are in now

1977 Community College

1980's - 2005 - Cultural and Economic Depression

Economy: AG, Cherries, Wheat

85% of housing is pre 1990

Late 90's Tech Boom

White Salmon + Hood River benefited from the tech boom -- NOT The Dalles

AG industry provides stability through depression

Economy: AG, Hospital, School District, Cherry Growers, Fred Meyer

Logging booming in 80's

Deferred Maintainence

Nationwide Recession

COVID-19

Nationwide Recession

WIND BOOM IN THE GORGE

2005 - Union Street Undercrossing and reconnectiing the City to the River

2012 Google takes over the property

Community votes down new school

1980 Windsurfing took off in Hood River

National Scenic Act

2000 Population 12,156

The Rodeo went away because they lost their grounds

2016 - 2024 Home prices boost

1980 Population 10,820

1990 Population 11,060

2010 Population 13,620

2020 Population 16,010

Aluminum plant closed - 80's

Creates hardship on the community - Eliminated family wage jobs

2 School District Division - EAST VS WEST

Underdeveloped aluminum plant

2002 New Middle School is built

School districts merge 2004

Large population of Latino kids in our schools

DATELINE

1950 | 1960 | 1970 | 1980 | 1990 | 2000 | 2010 | 2020

© TH

City of The Dalles OREGON

THE DALLES STRATEGIC PLAN RETREAT
ENVISIONING THE DALLES

MISSION

- Serve the constituents
- Providing leadership
- Facilitating partnerships
- Deliver infrastructure, safety, + community development
  - Provides essential services
  - Higher quality of life
  - Water, power, water treatment
- Make lives better
- Life, health, safety, and structure
  - Up to code, clean, mobility
- Efficient, transparent, vibrant, high quality
- Every neighborhood + generation
- Expan opportunities

Delibery and improve

HUB of econimic activity

People choose to stay + invest

Creating opportunity -- help things propser

By working together

High standard of excellence

It could be shorter

For everyone -- NOT generation

Community Development

Now and future

Set inclusive standard

MISSION STATEMENT DRAFT

We serve our community through leadership, partnership and the delivery of infrastructure and services that protect life, health + safety for every generation.

VISION ELEMENTS

- Public trust, support + understanding
- Infrastructure resiliency
- Top place to work - "The Dalles Delivers"
- Attractive place to live and thrive
- Opportunities for all
-

Downtown School District

Jobs Diversification Living wages Stability Collaboration

Attractive place to live

Community Identity

Building public trust

Economic Development

Infrastructure

Recreation OPS

Leadership

Homelessness

Things City has no direct INF. -- Sports Complex, Hospital, School

Leadership or narrative

Envrionmental Scan

- Tech factors are all still relevant from 2024-25 SPOT analysis
- Good policy direction on SIP funds
- Rates for infrastructure resiliency (Didn't increase as much due to Google investment)
- Maintaining access to medical care
- Outreach and engagement and change management
- Shift the narrative from 80s/90s
  - What is worth appreciating?
  - How do we take the next step?
- Sidewalks continue to be a challenge
  - Policies around sidewalks
- Expand use of AI services
- Policy around remote work

ACCOMPLISHMENTS

- Nuisance ordinance
- 9th Street House
- DT Parking Study
- Shelter

FUTURE CHALLENGES

- Managing competing priorities for the greater good
- Lack of public trust + misinformation
- Childcare
-

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City of The Dalles OREGON

THE DALLES STRATEGIC PLAN RETREAT
ENVISIONING THE DALLES

Livability

Health and Safety

INFRASTRUCTURE

HOUSING

Tony's Lot Carousel Project Plaza

Economic Development

VISION ELEMENTS

- Public trust, support + understanding
- Infrastructure resiliency
- Top place to work - "The Dalles Delivers"
- Attractive place to live and thrive
- Opportunities for all
-

MODERNIZED WORKSPACE

Best Place to Work

Technology

Customer Experience

Communication + Engagement

Fiscal Responsibility + Sustainability

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City of The Dalles OREGON

THE DALLES STRATEGIC PLAN RETREAT NOVEMBER 7

AGENDA

8:30 am	Welcome + Agenda Review
8:45 am	Strategic Plan Goal Development
10:00 am	BREAK
10:10 am	Council Priorities 2026/2027
11:15 am	Value Development
11:50 am	Wrap-up + Next Steps
12:00 pm	Adjourn

ROLES

Facilitator → Guide the team towards meeting outcomes

Council → Ask questions, make decisions, together as one body

Staff → Quality information, identify trade-offs, listen

OUTCOMES

- Develop foundation for Strategic Plan - Mission, Vision, and Values
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RULES

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© THE GROVE

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Amie	David	Johnathan	Jeff	Scott	Brenda	Tom	Rich
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City of The Dalles OREGON

THE DALLES STRATEGIC PLAN RETREAT
ENVISIONING THE DALLES

Economic Development

- Understand current economic conditions to build healthy + diverse economy
- Build workforce pipeline

- Economic Analysis
- Sustaining current businesses
- Recruit new businesses
- Absentee landlords (affordability)
- Buildable land inventory
- How can we make the process easier for new + existing?

HOUSING

- SDC's to maintain infrastructure
- Housing choice + diversification for all
- Improve housing conditions w/o displacement

- Housing Production Strategy
- SDC's - update them
- Identify feasibility of
- Seek out

INFRASTRUCTURE + TECH

- Modernization of our IT systems
- City has enough funding for roads
- Resilient infrastructure that serves everyone

- AN IT Roadmap + strat plan has been developed + implemented
- Tech is implemented to minimize + mitigate tech debt
- IT has adequate resources + right skills
- Software + tech tools are unified at enterprise level
- Process improvements leverage it responsibly for efficiency + capacity gains
- IT systems + support are working well for employees + customers
- Employees have modern tech + know how to use it

- New modernized WTP
- Transmission lines to town
- Reliable, desirable, consistent and accessible
- Multimodality
- Projects equitable throughout City
- Prioritize projects in Master Plan + find funding
- Road map to extend utilities to UGB boundaries
- New 6th Street Bridge
- Maintain + supporting master plan projects
- Access to high-speed internet
- Improve GIS capabilities (City contracts with the County)
- City Radio system

VISION ELEMENTS

- Public trust, support + understanding
- Infrastructure resiliency
- Top place to work - "The Dalles Delivers"
- Attractive place to live and thrive
- Opportunities for all

Health + Safety (Livability)

- Adequate Police + support staffing (Sense of safety)
- Healthy + safe community

- City- community - trail plan
- Tree canopy study
- Sidewalk 50/50 program
- Open yard debris
- Burn ban
- Police staffing analysis
- CSP of Crime Analyst DFR
- BM 114 + SOR registration support
- Municipal court feasibility analysis
- City- Contract for Jail Bed Space
- Ordinance for use of electric bikes + scooters
- Curbside compost program
- Wildfire preparedness

Communication + Engagement

- Intentional Engagement w/ community partners
- More transparency with City Progress
- Reaching all audiences

- Evaluate lobbying efforts + strategies
- Clarity of City-Google impacts + tax info + benefits
- Strategy for social media- analysis/ monitoring + response w/ fact
- Comms plans are more structured and helpful to audiences
- Evaluate Council assignmenets

Workplace + organization

- Positive + supportive work culture (focus on solution)
- People have tools + training they need to be successful
- Attract highly qualified applicants (internal + external)
- Easy for people to do business w/ City (user friendly + experiences)

- Clear policies that implemented effectively
- Internal services are resourced effectively
- Prof. development plans are resourced + available
- Skills are being dev. internally to support business needs and employ growth
- Succession Planning addresses key needs
- Streamlining the development process - easier for staff, easier developers
- Employees have modern tech + equipment + know how to use it

VALUES

Fiscal Responsibility + Sustainability (4)

- Stewardship
- Empathy
- User-friendly
- Growth/ Prosp.
- Transparency (5)
- Growth/ Improvement
- Equity (4)
- ROI
- Integrity (7)
- Collaboration
- Honesty (2)
- Excellence (2)
- Fairness
- Fiscal prudence
- Teamwork (2)
- Determiniation
- Customer service
- Respect
- Learning
- Caring
- Service
- Accountability (2)
- Courage
- Resilient/ Reliable
- Trustworthy

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THE DALLES
STRATEGIC PLANNING WORKSHOP

GOALS

- DEVELOP FOUNDATION FOR STRATEGIC PLAN - MISSION - VISION VALUES
- REFINE EXISTING GOALS TO ALIGN WITH 3-5 YEAR HORIZON
- IDENTIFY CLEAR COUNCIL PRIORITIES WITH METRICS FOR NEXT YEAR

GUIDE LINES FOR =SUCCESS=

- SPEAK UP
- REACH CONSENSUS ON GOALS
- USE THE AIRPORT HANGAR
- PROVIDE SPACE/TIME TO THINK
- DON'T ASSUME KNOWLEDGE BACKGROUND
  - DON'T BE AFRAID TO QUESTION
- SHARE THE AIR
- HAVE FUN!
- KEEP OUR FOCUS LOCAL
  - WITHIN OUR SCOPE
- CONSIDER CAPACITY

AGENDA: DAY 1

NOVEMBER 6, 2025

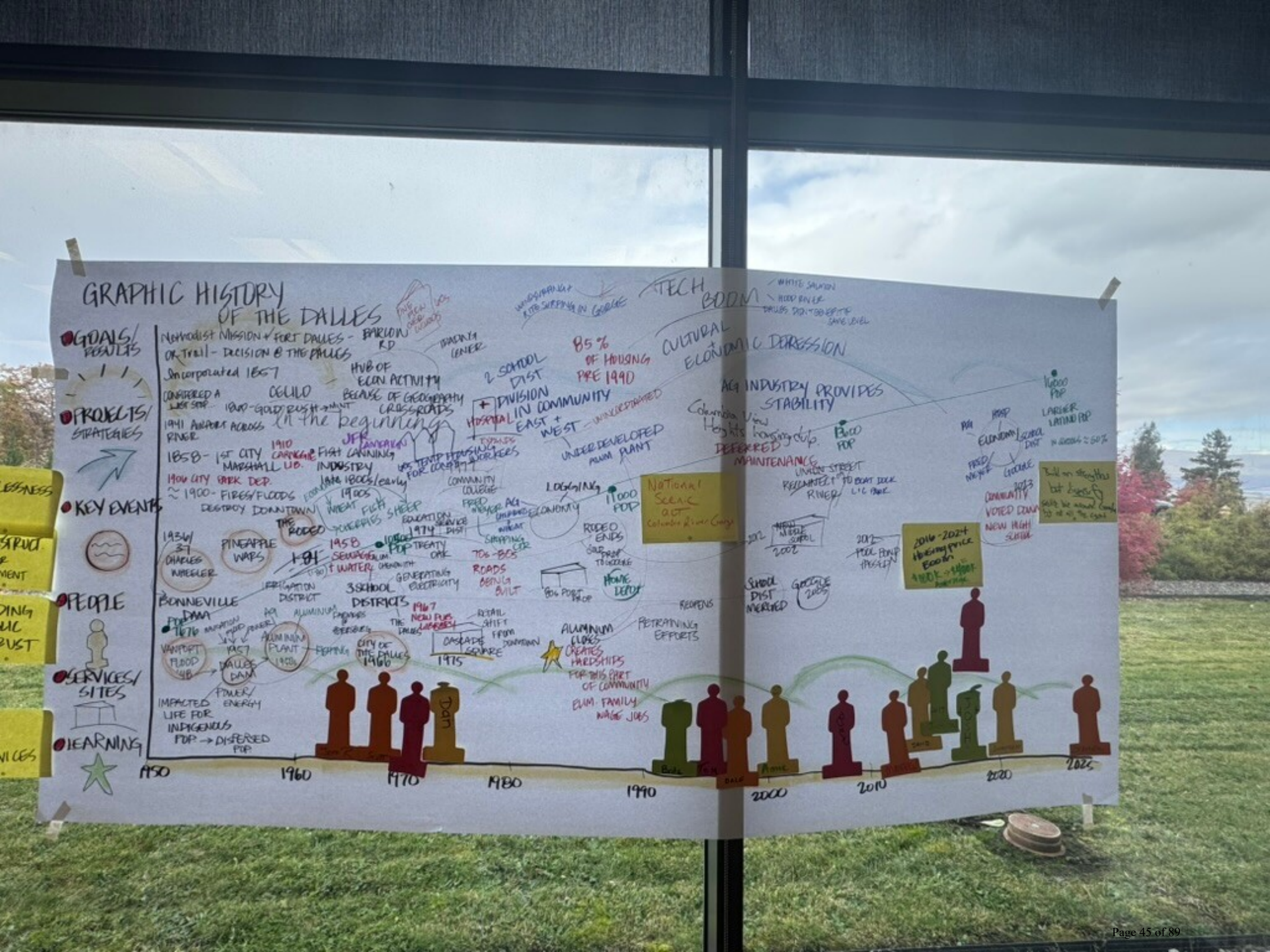
8:30	WELCOME + AGENDA REVIEW
8:45	STRATEGIC PLAN OVERVIEW
9:00	LOOKING BACK
10:30	BREAK
10:40	LOOKING FORWARD
12:00	LUNCH
12:45	REVIEW MISSION + VISION THEMES
1:15	WHERE ARE WE NOW? ENVIRONMENTAL SCAN
2:00	BREAK
2:15	ENVIRONMENTAL SCAN
3:00	REFLECTIONS + DAY 2 PRE-GAME
3:30	ADJOURN

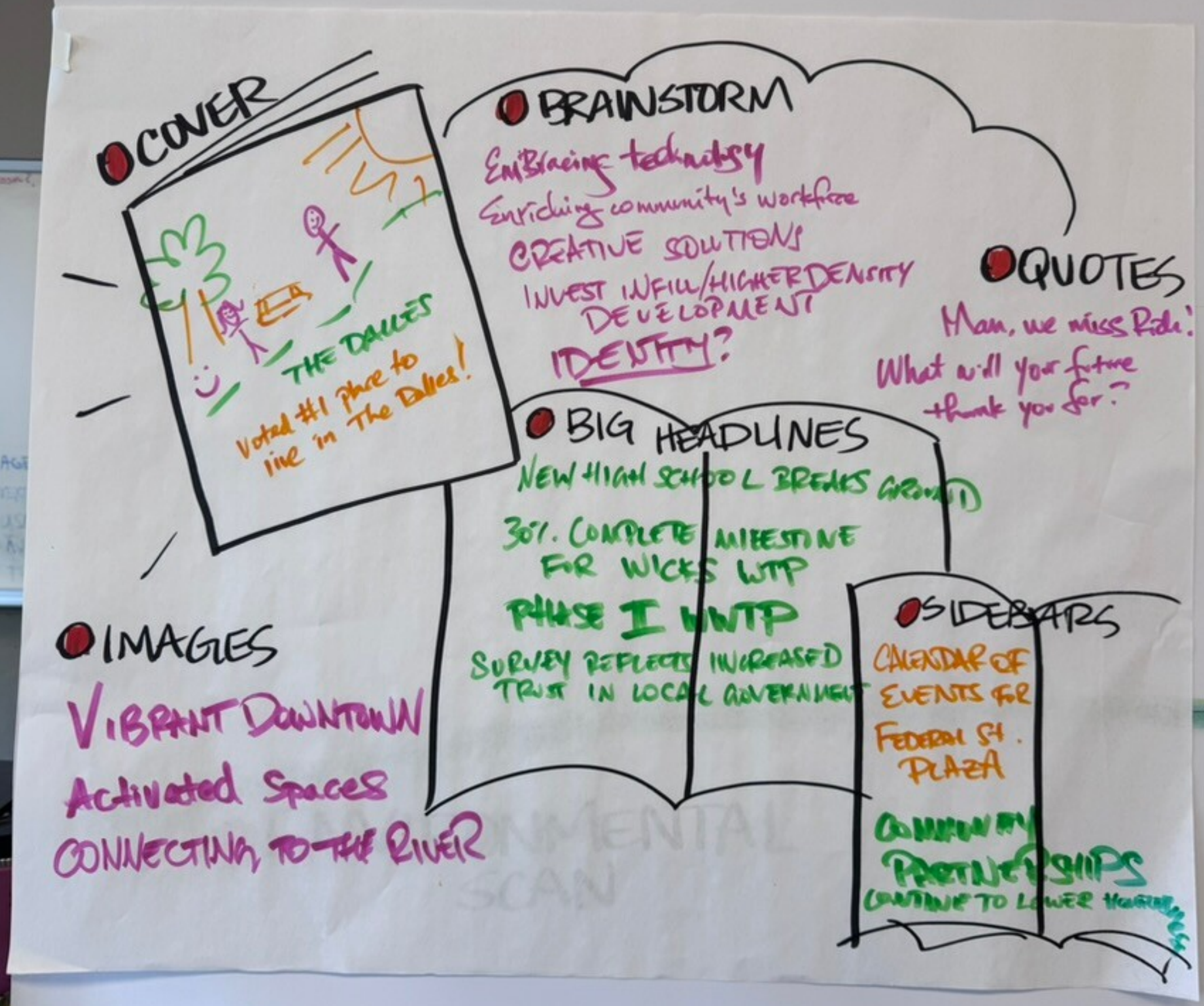
WHAT DO WE WANT RATHER THAN NOT BECOME

AGENDA: DAY 2

NOVEMBER 7, 2025

8:30	WELCOME + AGENDA REVIEW
8:45	STRATEGIC PLAN GOAL DEVELOPMENT
10:00	BREAK
10:10	COUNCIL PRIORITIES 2026/2027
11:15	VALUE DEVELOPMENT
11:50	WRAP-UP + NEXT STEPS
12:00	ADJOURN


GRAPHIC HISTORY OF THE DALLES
GOALS/ RESULTS
PROJECTS/ STRATEGIES
KEY EVENTS
PEOPLE
SERVICES/ SITES
LEARNING
Methodist Mission + Fort Dalles - Barlow Rd
Or Trail - Decision @ The Dalles
Incorporated 1857
Hub of Econ Activity
Because of Geography
Crossroads
Considered a Layover Stop
1940 - Gold Rush → Hunt
1941 Airport Across River
1858 - 1st City Marshall
1910 Carnegie Lib.
Fish Canning Industry
1906 City Park Dep.
~1900 - Fires/Floods Destroy Downtown
Late 1800s/early 1900s
Wheat
Fish
Sheep
Cattle
Education Service Dist
1974
The Rodeo
1936/37 Charles Wheeler
Pineapple Wars
1958 Sewage System + Water
Treaty Oak
Irrigation District
Bonneville Dam
Pop 7676
Vanport Flood 48
1957 Dalles Dam
Power/ Energy
Aluminum Plant 1958
Impacted Life for Indigenous Pop → Dispersed Pop
City of The Dalles 1966
3 School Districts
1967 New Pulp Mill
Cascade Square
1975
Generating Electricity
Roads Being Built
Rodeo Ends
Home Depot
Logging
Economy
Tech Boom
Cultural + Economic Depression
2 School Dist
Division in Community
East + West
Hospital
Under Developed Plum Plant
85% of Housing Pre 1990
Ag Industry Provides Stability
Columbia View Heights housing dev.
Deferred Maintenance
Union Street Reconnect to Boat Dock + Riverfront Park
Retraining Efforts
Aluminum Closes Creates Hardships for This Part of Community
Elim. Family Wage Jobs
Reopens
School Dist Merged
Google 2005
New Middle School 2002
Pool Bond Passed
2016-2024 Housing Price Boom
Community Voted Down New High School
Larger Latino Pop
Economy
School Dist
Google
National Scenic Area
Columbia River Gorge
1950
1960
1970
1980
1990
2000
2010
2020
2025


COVER
THE DALLES
Voted #1 place to live in The Dalles!
BRAINSTORM
Embracing technology
Enriching community's workforce
CREATIVE SOLUTIONS
INVEST INFILL/HIGHER DENSITY DEVELOPMENT
IDENTITY?
QUOTES
Mom, we miss Rich!
What will your future thank you for?
BIG HEADLINES
NEW HIGH SCHOOL BREAKS GROUND
30% COMPLETE MILESTONE FOR WICKS WTP
PHASE I WWTP
SURVEY REFLECTS INCREASED TRUST IN LOCAL GOVERNMENT
IMAGES
VIBRANT DOWNTOWN
Activated Spaces
CONNECTING TO THE RIVER
SIDEBARS
CALENDAR OF EVENTS FOR FEDERAL ST. PLAZA
COMMUNITY PARTNERSHIPS
CONTINUE TO LOWER HOUSING

Group #3

COVER

"How The Dalles Broke free From The Boom & Bust Cycle"

"Beyond Renewal- The Dalles Rising"

BRAINSTORM

- Community Branding
- Google Partner - Not Enemy
- Public Safety for all
- Infrastuce Maintence & Build OUT - Intermittent Growth
- Annexation....?
- Two Water Districts?

QUOTES

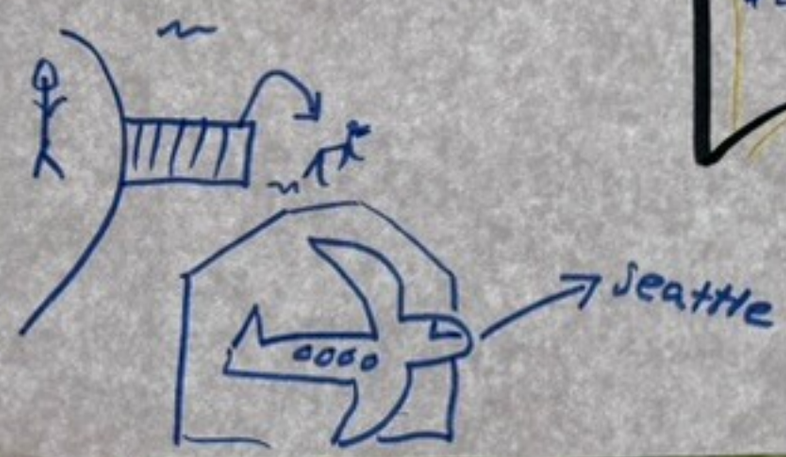
BIG HEADLINES

- * Econimic Diversification
- * Fort Dalles DAYS
- * New TDHS OPENS
- * WATER Treatment Plant
- * Urban Renewal Dist. Ends
- * New Hospital, Campus
- * Event Center
- * Ave. Income ⇧ OR. AVG
- * Aviation Capitalization - FedX, UPS
- * EXPANDED River Access
- * Dog PARKS
- * Cruise In
- * Domestic Drone Parts

SIDEBARS

- Honor PAST
- Outdoor Activities
- Embrace Tech
- RR Tie Plant

IMAGES



COVER

THE DALLES IS THRIVING FOR EVERYONE

BRAINSTORM

Bring back "idea"/reality of starter home

R+D - environment

cover the pool < REC CENTER

More Multi-Modal Transportation

AI • CYBERSECURITY

UPDATE + SCALE INFRASTRUCTURE GROWTH

PUBLIC TRANSIT

UPDATED UTILITIES/INFRASTRUCTURE

- Fun Center!

QOL: Complete the trail system

CONVENTION CENTER

QUOTES

"More Fun!"

"The Waterfront is one of my favorite places in THE DALLES."

SORORS PARK IS A FAV LOCATION

"You belong here"

BIG HEADLINES

YOUNG PROFESSIONALS FLOCK TO THE DALLES

CITY SERVICES UNIFY - DELIVER FOR THE COMMUNITY

Great place (still) to raise a family - AND - start a small biz

ADD LARGER RETAILERS

TOURIST DESTINATION

THE DALLES: TECH + HEALTH CENTER OF THE GORGE

Draw younger families AND active, Latino people.

SIDEBARS

- New Tony's/Plaza
- PICKLEBALL COURTS OPEN
- Riverfront Trail Connection
- ?- River Pier ?
- Healthy Urban Canopy
- Public Art
- WAYFINDING

WORK FROM HOME LIVE IN THE DALLES

IMAGES

THE DALLES - A MODEL FOR A HEALTHY CITY

SMALL TOWN COMMUNITY FEELS

BIG COMMUNITY OPPORTUNITIES

. wish list .

* Strong hospital + med system
* New/revamped TDHS

Envisioning THE DALLES

MISSION

- SERVE THE CONSTITUENTS
- EXPAND OPPORTUNITIES
- PROVIDING LEADERSHIP
- FACILITATING PARTNERSHIPS
- DELIVER INFRASTRUCTURE, SAFETY, COMMUNITY DEVELOPMENT
  => HIGHER QUALITY OF LIFE
  WATER, POWER, WATER TREATMENT
- MAKE LIVES BETTER
- LIFE, HEALTH, SAFETY, INFR.
  ↳ UP TO DATE, CLEAN, MOBILITY
- EFFICIENT, TRANSPARENT
  VIBRANT, HIGH QUALITY
- EVERY NEIGHBORHOOD + GENERATION

ENVIRONMENTAL SCAN

- TECHNOLOGY FACTORS STILL RELEVANT
- GOOD POLICY DIRECTION ON SIP FUNDS
- RATES FOR INFRASTRUCTURE RESILIENCY
- MAINTAINING ACCESS TO MEDICAL CARE

- SHIFT THE NARRATIVE FROM 80s|90s — WHAT'S WORTH APPRECIATING — HOW DO WE TAKE THE NEXT STEP
- OUTREACH, ENGAGEMENT + CHANGE MANAGEMENT
- SIDEWALKS CONTINUE TO BE A CHALLENGE (POLICIES AROUND)
  DIDN'T ↑ AS MUCH BECAUSE OF GOOGLE INVESTMENT
- EXPAND USE OF AI SERVICES
- POLICY AROUND REMOTE WORK

~~FUTURE~~ CHALLENGES

- NAVIGATING COMPETING PRIORITIES FOR GREATER GOOD
- LACK OF PUBLIC TRUST + MISINFORMATION
- CHILDCARE

LEADERSHIP OR NARRATIVE

THINGS CITY HAS NO DIRECT INF.
SPORTS COMPLEX, MORE SUPP

RECREATION OPPS.
- CONNECTION TO RIVER

COMMUNITY IDENTITY

UNIFY ↗ SERVICES

ATTRACTIVE PLACE TO LIVE

BUILDING PUBLIC TRUST

DOWNTOWN
SCHOOL DISTRICT

- JOBS
- AVIATION
- DIVERSIFICATION
- LIVING WAGES
- STABILIZATION - RETENTION
- COLLABORATION

ECONOMIC DEVELOPMENT

INFRASTRUCT.
- WATER TREATMENT

HOMELESSNESS

VISION ELEMENTS

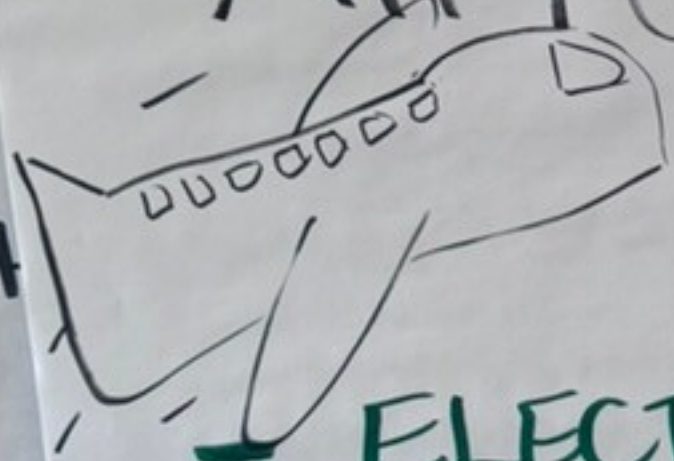
- ★ PUBLIC TRUST + SUPPORT + UNDERSTANDING
- ★ INFRASTRUCTURE RESILIENCY
- ★ TOP PLACE TO WORK (DELIVERS TOP SERVICE)
- ★ ATTRACTIVE PLACE TO LIVE/THRIVE
- ★ OPPORTUNITIES FOR ALL
- ★ SHARED IDENTITY

- WHY DO WE EXIST?
- WHO DO WE SERVE + HOW DO WE MAKE THEIR LIVES

GOALS + OUTCOMES
EQUITY FAIR
SDCs TO MAINTAIN INFRASTRUCTURE
Housing Choice + Diversification for all
Improve housing conditions w/o displacement
Home Repair Programs
MODERNIZE IT SYSTEMS
CITY HAS ENOUGH FUNDING FOR ROADS
RESILIENT INFRASTRUCTURE THAT SERVES ALL
BUILD WORKFORCE PIPELINE
UNDERSTAND CURRENT ECON. CONDITIONS TO BUILD HEALTHY DIVERSE ECON
ECONOMIC DEVELOPMENT
HOUSING
INFRASTRUCTURE + TECHNOLOGY
POSITIVE & SUPPORTIVE WORK CULTURE
PEOPLE HAVE TOOLS + TRAINING THEY NEED TO BE SUCCESSFUL
EASY FOR PEOPLE TO DO BUSINESS W/ CITY, USER FRIENDLY, EXPERIENCES
WORK PLACE ORGANIZATION
ATTRACT HIGHLY QUALIFIED APPLICANTS BOTH INTERNAL & EXTERNAL
VISION
PUBLIC TRUST, SUPPORT + UNDERSTANDING
INFRASTRUCTURE RESILIENCY
TOP PLACE TO WORK (DELIVERING TOP SERVICE)
ATTRACTIVE PLACE TO LIVE + THRIVE
OPPORTUNITIES FOR ALL
SHARED IDENTITY
MORE TRANSPARENCY W/ CITY PROJECTS PROGRESS
INTENTIONAL ENGAGEMENT W/ COMMUNITY PARTNERS
REACHING ALL AUDIENCES
COMMUNICATIONS + ENGAGEMENT
LIVABILITY, HEALTH, SAFETY
ADEQUATE POLICE + SUPPORT STAFFING
SENSE OF SAFETY
HEALTHIER + MORE ATTRACTIVE
TEAMWORK
EXCELLENCE
FISCAL PRUDENCE
CUSTOMER SERVICE
FAIRNESS
DETERMINATION
RESPECT
VALUES
STEWARDSHIP
TRANSPARENCY
LEARNING
FISCAL RESPONSIBILITY + SUSTAINABILITY
GROWTH/IMPROVEMENT
CARING
SERVICE
EQUITY
ROI
ACCOUNTABILITY
COURAGE
EMPATHY
INTEGRITY
RESILIENT/RELIABLE
USER-FRIENDLY
COLLABORATION
TRUSTWORTHY
GROWTH/PROSP.
HONESTY
COUNCIL 26/27 PRIORITIES

Post-it
EASEL PAD TABLEAU À FEUILLES BLOC DE HOJAS
super sticky super collantes súper adhesivas
CONT. 30 25 IN/PO/PULG. X 30 IN/PO/PULG. (63,5 cm x 76,2 cm) 5.2 FT²/PI² (0,483 m²)
3M

AIRPORT HANGAR



- ELECTRIC BIKES + SCOOTERS
- CURBSIDE COMPOST

RESOLUTION NO. 25-044
A RESOLUTION AMENDING CERTAIN PROVISIONS OF RESOLUTION NO. 23-024 (ESTABLISHING THE BEAUTIFICATION AND TREE COMMITTEE) TO EXPAND ELIGIBILITY FOR APPOINTMENT AND CLARIFY QUORUM AND CONCURRING WITH THE MAYOR'S APPOINTMENT OF EMILY WHITFIELD AND ANDREUA KNIGHT TO THE BEAUTIFICATION AND TREE COMMITTEE

WHEREAS, the City Council adopted Resolution No. 23-024 disbanding the ad-hoc Beautification Committee and establishing the Beautification and Tree Committee as a standing committee of the City;

WHEREAS, since adoption of Resolution No. 23-024, vacancies have occurred on the Committee and recruitment has shown that expanding eligibility to qualified residents of Wasco County who live outside City limits will support continuity of operations while maintaining a City-resident majority;

WHEREAS, clarifying the Committee's quorum as a majority of its seven voting members will improve meeting consistency, planning, and compliance with the Oregon Public Meetings Law;

WHEREAS, the Mayor has elected to appoint Emily Whitfield and Andreua Knight to the Beautification and Tree Committee;

WHEREAS, these amendments are intended to promote efficient administration, broaden the pool of qualified applicants, and ensure the Committee can reliably achieve a quorum and conduct business in the public interest; and

WHEREAS, the Council finds that these amendments are necessary and appropriate to carry out the duties and functions of the Committee.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF THE DALLES RESOLVES AS FOLLOWS:

Section 1. Sections 2, 3, and 7 of Resolution No. 23-024 shall be amended to read as follows:

A. Section 2. The City Council hereby establishes the Beautification and Tree Committee (Committee) as a standing committee of the City. The Committee comprises seven (7) voting members appointed by the Mayor and confirmed by the City Council, and one (1) non-voting ex officio member who shall be a City staff representative appointed by the City Manager. At all times, a majority of the seven (7) voting positions shall be held by residents of the City of The Dalles; provided, however, up to three (3) voting positions may be filled by residents of Wasco County who reside outside the city limits of The Dalles. City residents shall remain eligible for all seven (7) voting positions.

B. Section 3. Aside from the ex officio position, the Committee shall comprise the following seven (7) members and the terms of their appointment shall be staggered as follows:

John Nelson	6/30/2029
Chuck Gomez	6/30/2028
Debi Ferrer	6/30/2029
Jann Oldenburg	6/30/2029
Emily Whitfield	6/30/2029
Andreua Knight	6/30/2029
OPEN	

C. Section 7. A quorum is a majority of the seven (7) voting members. The Committee shall meet at least once per month at a time and place fixed by the Committee and in accordance with the Oregon Public Meetings Law and all applicable policies and procedures of the City of The Dalles.

Except as amended herein, Resolution No. 23-024 remains in full force and effect.

Section 2. The City Council concurs with the appointment of Emily Whitfield and Andreua Knight to the Beautification and Tree Committee.

Section 3. Effective Date. This Resolution is effective upon adoption.

PASSED AND ADOPTED THIS 24th DAY OF NOVEMBER, 2025,

Voting **Yes**	Councilors:	_____
Voting **No**	Councilors:	_____
Abstaining	Councilors:	_____
Absent	Councilors:	_____

AND APPROVED BY THE MAYOR THIS 24TH DAY OF NOVEMBER 2025.

_____
Richard A. Mays, Mayor

ATTEST:

_____
Amie Ell, City Clerk

CITY OF THE DALLES
PUBLIC WORKS DEPARTMENT
2025-010 WESTSIDE INTERCEPTOR UPGRADES - PHASE 2

				Crestline Construction LLC		Ajax Northwest LLC		James Dean Construction	
Item	Description	Units	Quantity	Unit Price	Extended Amount	Unit Price	Extended Amount	Unit Price	Extended Amount
1	Mobilization	LS	1	$ 200,000.00	$ 200,000.00	$ 250,000.00	$ 250,000.00	$ 300,000.00	$ 300,000.00
2	Work Zone Traffic Control/TPAR	LS	1	$ 75,000.00	$ 75,000.00	$ 107,000.00	$ 107,000.00	$ 75,000.00	$ 75,000.00
3	Erosion/Sediment Control	LS	1	$ 25,000.00	$ 25,000.00	$ 20,000.00	$ 20,000.00	$ 45,000.00	$ 45,000.00
4	Construction Surveying	LS	1	$ 15,000.00	$ 15,000.00	$ 32,000.00	$ 32,000.00	$ 75,000.00	$ 75,000.00
5	Concrete Removal	CY	10	$ 58.00	$ 580.00	$ 65.00	$ 650.00	$ 40.00	$ 400.00
6	Asphalt Removal	CY	1280	$ 11.00	$ 14,080.00	$ 35.00	$ 44,800.00	$ 40.00	$ 51,200.00
7	Construct Concrete Curb w/ 24" Gutter	LF	1078	$ 45.00	$ 48,510.00	$ 45.00	$ 48,510.00	$ 100.00	$ 107,800.00
8	Construct ADA Ramp	EA	1	$ 4,500.00	$ 4,500.00	$ 2,200.00	$ 2,200.00	$ 5,000.00	$ 5,000.00
9	Remove Concrete Curb	LF	1041	$ 6.00	$ 6,246.00	$ 2.00	$ 2,082.00	$ 5.00	$ 5,205.00
10	Demolish Railroad Crossing	LS	1	$ 10,000.00	$ 10,000.00	$ 5,000.00	$ 5,000.00	$ 15,000.00	$ 15,000.00
11	Remove Catch Basin	EA	1	$ 255.00	$ 255.00	$ 1,500.00	$ 1,500.00	$ 5,000.00	$ 5,000.00
12	Construct Catch Basin (G-2)	EA	1	$ 3,000.00	$ 3,000.00	$ 3,800.00	$ 3,800.00	$ 10,000.00	$ 10,000.00
13	Construct Catch Basin (G-3)	EA	1	$ 3,000.00	$ 3,000.00	$ 3,800.00	$ 3,800.00	$ 10,000.00	$ 10,000.00
14	Construct Concrete Sidewalk	SY	88	$ 125.00	$ 11,000.00	$ 135.00	$ 11,880.00	$ 200.00	$ 17,600.00
15	3/4"-0" Aggregate Base (Sidewalk/Trail)	CY	70	$ 170.00	$ 11,900.00	$ 75.00	$ 5,250.00	$ 100.00	$ 7,000.00
16	Level 2. 1/2" ACP	TON	2650	$ 115.00	$ 304,750.00	$ 120.00	$ 318,000.00	$ 200.00	$ 530,000.00
17	Adjust Valve to Grade	EA	3	$ 250.00	$ 750.00	$ 500.00	$ 1,500.00	$ 2,000.00	$ 6,000.00
18	Adjust Manhole to Grade	EA	9	$ 500.00	$ 4,500.00	$ 950.00	$ 8,550.00	$ 2,000.00	$ 18,000.00
19	4" Method B Methyl Methacrylate Marking	LF	4850	$ 4.00	$ 19,400.00	$ 4.50	$ 21,825.00	$ 4.00	$ 19,400.00
20	12" Method B Methyl Methacrylate Marking	LF	175	$ 31.00	$ 5,425.00	$ 32.00	$ 5,600.00	$ 8.00	$ 1,400.00
21	Connect to Existing Storm Drain	EA	2	$ 1,500.00	$ 3,000.00	$ 2,500.00	$ 5,000.00	$ 5,000.00	$ 10,000.00
22	Rock Excavation (Storm Drain)	CY	650	$ 50.00	$ 32,500.00	$ 65.00	$ 42,250.00	$ 10.00	$ 6,500.00
23	Boulder Excavation (Storm Drain)	CY	10	$ 50.00	$ 500.00	$ 100.00	$ 1,000.00	$ 10.00	$ 100.00
24	Abandon/Remove Storm Drain Pipe	LF	380	$ 118.00	$ 44,840.00	$ 9.00	$ 3,420.00	$ 5.00	$ 1,900.00
25	Abandon/Demolish Storm Drain Manhole	EA	2	$ 1,400.00	$ 2,800.00	$ 1,800.00	$ 3,600.00	$ 1,500.00	$ 3,000.00
26	Construct 84" Dia. Storm Drain Manhole	EA	3	$ 22,500.00	$ 67,500.00	$ 17,500.00	$ 52,500.00	$ 14,000.00	$ 42,000.00
27	48" Dia, Storm Drain Pipe (Class B Backfill)	LF	375	$ 320.00	$ 120,000.00	$ 405.00	$ 151,875.00	$ 475.00	$ 178,125.00
28	12" Dia, Storm Drain Pipe (Class B Backfill)	LF	19	$ 116.00	$ 2,204.00	$ 115.00	$ 2,185.00	$ 300.00	$ 5,700.00
29	Trench Foundation (Storm Drain)	CY	10	$ 70.00	$ 700.00	$ 150.00	$ 1,500.00	$ 10.00	$ 100.00
30	Connect to Existing Sanitary Sewer	EA	4	$ 1,000.00	$ 4,000.00	$ 2,000.00	$ 8,000.00	$ 1,000.00	$ 4,000.00
31	Abandon/Demolish Sanitary Sewer Pipe	LF	3185	$ 2.00	$ 6,370.00	$ 9.00	$ 28,665.00	$ 1.00	$ 3,185.00
32	Abandon/Demolish Sanitary Sewer Manhole	EA	9	$ 550.00	$ 4,950.00	$ 1,800.00	$ 16,200.00	$ 1,000.00	$ 9,000.00
33	Rock Excavation (Sanitary Sewer)	CY	2250	$ 50.00	$ 112,500.00	$ 65.00	$ 146,250.00	$ 10.00	$ 22,500.00
34	Boulder Excavation (Sanitary Sewer)	CY	10	$ 50.00	$ 500.00	$ 100.00	$ 1,000.00	$ 10.00	$ 100.00
35	8" Sanitary Sewer Pipe (Class B Backfill)	LF	72	$ 114.00	$ 8,208.00	$ 105.00	$ 7,560.00	$ 10.00	$ 720.00
36	30" Sanitary Sewer Pipe (Class B Backfill)	LF	3191	$ 234.00	$ 746,694.00	$ 365.00	$ 1,164,715.00	$ 415.00	$ 1,324,265.00
37	Construct 48" Dia. Sanitary Sewer Manhole	EA	1	$ 6,000.00	$ 6,000.00	$ 6,500.00	$ 6,500.00	$ 14,000.00	$ 14,000.00
38	Construct 60" Dia. Sanitary Sewer Manhole	EA	13	$ 12,000.00	$ 156,000.00	$ 10,500.00	$ 136,500.00	$ 14,000.00	$ 182,000.00
39	Construct 72" Dia. Sanitary Sewer Manhole	EA	1	$ 18,000.00	$ 18,000.00	$ 15,250.00	$ 15,250.00	$ 14,000.00	$ 14,000.00
40	Construct 84" Dia. Sanitary Sewer Manhole	EA	1	$ 22,500.00	$ 22,500.00	$ 19,000.00	$ 19,000.00	$ 14,000.00	$ 14,000.00
41	Trench Foundation (Sanitary Sewer)	CY	500	$ 70.00	$ 35,000.00	$ 75.00	$ 37,500.00	$ 10.00	$ 5,000.00
42	Connect Existing 4" SS Lateral	EA	11	$ 1,250.00	$ 13,750.00	$ 6,500.00	$ 71,500.00	$ 750.00	$ 8,250.00
43	Connect Existing 6" SS Lateral	EA	4	$ 1,250.00	$ 5,000.00	$ 6,500.00	$ 26,000.00	$ 750.00	$ 3,000.00
44	Connect New Catch Basin to Existing Lateral	CY	1	$ 1,250.00	$ 1,250.00	$ 2,850.00	$ 2,850.00	$ 2,000.00	$ 2,000.00
				BID Total	**$ 2,177,662.00**	**BID Total**	**$ 2,844,767.00**	**BID Total**	**$ 3,157,450.00**

10/23/2025 3:30 PM

Item	Description	Units	Quantity	K & E Excavating Unit Price	K & E Excavating Extended Amount	Tapani LLC Unit Price	Tapani LLC Extended Amount
1	Mobilization	LS	1	$ 329,000.00	$ 329,000.00	$ 461,000.00	$ 461,000.00
2	Work Zone Traffic Control/TPAR	LS	1	$ 75,000.00	$ 75,000.00	$ 400,000.00	$ 400,000.00
3	Erosion/Sediment Control	LS	1	$ 11,000.00	$ 11,000.00	$ 35,000.00	$ 35,000.00
4	Construction Surveying	LS	1	$ 20,000.00	$ 20,000.00	$ 30,000.00	$ 30,000.00
5	Concrete Removal	CY	10	$ 260.00	$ 2,600.00	$ 310.00	$ 3,100.00
6	Asphalt Removal	CY	1280	$ 65.00	$ 83,200.00	$ 70.00	$ 89,600.00
7	Construct Concrete Curb w/ 24" Gutter	LF	1078	$ 54.00	$ 58,212.00	$ 46.00	$ 49,588.00
8	Construct ADA Ramp	EA	1	$ 2,600.00	$ 2,600.00	$ 4,500.00	$ 4,500.00
9	Remove Concrete Curb	LF	1041	$ 7.00	$ 7,287.00	$ 7.00	$ 7,287.00
10	Demolish Railroad Crossing	LS	1	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00
11	Remove Catch Basin	EA	1	$ 900.00	$ 900.00	$ 650.00	$ 650.00
12	Construct Catch Basin (G-2)	EA	1	$ 3,500.00	$ 3,500.00	$ 5,000.00	$ 5,000.00
13	Construct Catch Basin (G-3)	EA	1	$ 3,500.00	$ 3,500.00	$ 5,000.00	$ 5,000.00
14	Construct Concrete Sidewalk	SY	88	$ 179.00	$ 15,752.00	$ 185.00	$ 16,280.00
15	3/4"-0" Aggregate Base (Sidewalk/Trail)	CY	70	$ 630.00	$ 44,100.00	$ 170.00	$ 11,900.00
16	Level 2. 1/2" ACP	TON	2650	$ 157.00	$ 416,050.00	$ 110.00	$ 291,500.00
17	Adjust Valve to Grade	EA	3	$ 185.00	$ 555.00	$ 400.00	$ 1,200.00
18	Adjust Manhole to Grade	EA	9	$ 2,000.00	$ 18,000.00	$ 400.00	$ 3,600.00
19	4" Method B Methyl Methacrylate Marking	LF	4850	$ 4.50	$ 21,825.00	$ 4.50	$ 21,825.00
20	12" Method B Methyl Methacrylate Marking	LF	175	$ 33.00	$ 5,775.00	$ 33.00	$ 5,775.00
21	Connect to Existing Storm Drain	EA	2	$ 5,300.00	$ 10,600.00	$ 3,500.00	$ 7,000.00
22	Rock Excavation (Storm Drain)	CY	650	$ 104.00	$ 67,600.00	$ 375.00	$ 243,750.00
23	Boulder Excavation (Storm Drain)	CY	10	$ 104.00	$ 1,040.00	$ 250.00	$ 2,500.00
24	Abandon/Remove Storm Drain Pipe	LF	380	$ 100.00	$ 38,000.00	$ 32.00	$ 12,160.00
25	Abandon/Demolish Storm Drain Manhole	EA	2	$ 2,100.00	$ 4,200.00	$ 2,000.00	$ 4,000.00
26	Construct 84" Dia. Storm Drain Manhole	EA	3	$ 22,000.00	$ 66,000.00	$ 21,000.00	$ 63,000.00
27	48" Dia, Storm Drain Pipe (Class B Backfill)	LF	375	$ 590.00	$ 221,250.00	$ 475.00	$ 178,125.00
28	12" Dia, Storm Drain Pipe (Class B Backfill)	LF	19	$ 85.00	$ 1,615.00	$ 200.00	$ 3,800.00
29	Trench Foundation (Storm Drain)	CY	10	$ 38.00	$ 380.00	$ 85.00	$ 850.00
30	Connect to Existing Sanitary Sewer	EA	4	$ 8,000.00	$ 32,000.00	$ 5,000.00	$ 20,000.00
31	Abandon/Demolish Sanitary Sewer Pipe	LF	3185	$ 20.00	$ 63,700.00	$ 13.00	$ 41,405.00
32	Abandon/Demolish Sanitary Sewer Manhole	EA	9	$ 925.00	$ 8,325.00	$ 1,500.00	$ 13,500.00
33	Rock Excavation (Sanitary Sewer)	CY	2250	$ 104.00	$ 234,000.00	$ 370.00	$ 832,500.00
34	Boulder Excavation (Sanitary Sewer)	CY	10	$ 104.00	$ 1,040.00	$ 250.00	$ 2,500.00
35	8" Sanitary Sewer Pipe (Class B Backfill)	LF	72	$ 150.00	$ 10,800.00	$ 271.00	$ 19,512.00
36	30" Sanitary Sewer Pipe (Class B Backfill)	LF	3191	$ 340.00	$ 1,084,940.00	$ 435.00	$ 1,388,085.00
37	Construct 48" Dia. Sanitary Sewer Manhole	EA	1	$ 7,750.00	$ 7,750.00	$ 9,400.00	$ 9,400.00
38	Construct 60" Dia. Sanitary Sewer Manhole	EA	13	$ 16,000.00	$ 208,000.00	$ 15,300.00	$ 198,900.00
39	Construct 72" Dia. Sanitary Sewer Manhole	EA	1	$ 22,000.00	$ 22,000.00	$ 18,300.00	$ 18,300.00
40	Construct 84" Dia. Sanitary Sewer Manhole	EA	1	$ 30,000.00	$ 30,000.00	$ 24,500.00	$ 24,500.00
41	Trench Foundation (Sanitary Sewer)	CY	500	$ 36.00	$ 18,000.00	$ 85.00	$ 42,500.00
42	Connect Existing 4" SS Lateral	EA	11	$ 1,750.00	$ 19,250.00	$ 3,000.00	$ 33,000.00
43	Connect Existing 6" SS Lateral	EA	4	$ 1,850.00	$ 7,400.00	$ 3,450.00	$ 13,800.00
44	Connect New Catch Basin to Existing Lateral	CY	1	$ 2,000.00	$ 2,000.00	$ 3,100.00	$ 3,100.00
				BID Total	**$ 3,293,746.00**	**BID Total**	**$ 4,633,992.00**

City of The Dalles
1215 W 1st Street
The Dalles, OR 97058
541-296-5401

Requisition Order

Date: 11/12/2025

Requisition Order No.

Vendor:

Crestline Construction LLC
3600 Crates Way, Suite 100
The Dalles, OR 97058

Ship To:

City of The Dalles Public Works
1215 West 1st Street
The Dalles, OR 97058

Item Description	Quan.	Unit Price	Item Total	City Account #	Project Code
2025-010 Westside Interceptor Upgrades - Phase 2	1	$ 2,177,622.00	$ 2,177,622.00	056-5600-000.76-30	WSIUP2
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
		subtotal	$ 2,177,622.00		
		freight			
		Total	$ 2,177,622.00		

Requested by

Department Approval
(required over $5,000)

City Manager Approval
(required over $25,000)

PRINT

RESET

Bid/Quote Report
City of The Dalles
Public Works

Date 11/12/2025 Requisition#

Items to be purchased Contract 2025-010 Westside Interceptor Upgrades - Phase 2

(required for purchases of $5,000 or more)

Company/Contact person	Bid/Quote	Responsive yes/no
Crestline Construction LLC	$2,177,622.00	Yes
Ajax Northwest LLC	$2,844,767.00	Yes
James Dean Construction	$3,157,450.00	Yes
K & E Excavating Inc.	$3,296,746.00	Yes
Tapani LLC	$4,633,992.00	Yes

Please turn in copy of bid/quotes with this form to send to finance.

PRINT RESET

CITY of THE DALLES
313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481
FAX (541) 296-6906

AGENDA STAFF REPORT

AGENDA LOCATION: Item #10A

MEETING DATE: November 24, 2025

TO: Honorable Mayor and City Council

FROM: Brita Meyer, Finance Director

ISSUE: Resolution No. 25-046 adopting a supplemental budget for Fiscal Year 2025/2026, making appropriations and authorizing expenditures from and within the Special Grants Fund of The City of The Dalles Adopted Budget.

BACKGROUND: Oregon Budget Law recognizes that after the beginning of the fiscal year, changes in appropriations in the budget sometimes become necessary and so allows for those changes via supplemental budgets and budget amendments. Supplemental budgets add funds to existing budgets, while budget amendments move already budgeted funds between categories of the same fund without adding to the fund's total budget.

This resolution is necessary to ensure sufficient appropriation authority within the Special Grants Fund related to Business Oregon: Housing Infrastructure Support expenditures for $71,998. The budget will require an increase in appropriation authority to allow for all grant funds to be received and expended.

DISCUSSION: The City of The Dalles is to receive a grant from Oregon Business: Housing Infrastructure Support to support infrastructure planning and design for the Chenowith Loop affordable housing development at 816 Chenowith Loop Road. The project, led by Northwest Housing Alternatives, and Columbia Cascade Housing Corporation, will redevelop the site of a former grocery store into a new four-story building with 76 affordable housing units. The grant will fund essential water, storm water, and transportation planning to support project development.

BUDGET IMPLICATIONS: Resolution No. 25-046 brings $71,998 in new revenue into the Special Grants Fund.

COUNCIL ALTERNATIVES:

1. Staff recommendation: ***Move to adopt Resolution No. 25-046 Authorizing the acceptance of an additional $71,998 for the Business Oregon: Housing Infrastructure Support Grant and Appropriation to the Special Grants Fund for the Fiscal Year Ending June 30, 2026.***

2. Direct staff to make changes to the proposed resolutions and bring the resolutions back to a future Council meeting for consideration.

3. Decline to take action.

RESOLUTION NO. 25-046

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2025-26, MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES FOR THE FISCAL YEAR ENDING JUNE 30, 2026.

WHEREAS, during the budget year certain funds may experience revenues above approved category limits; and

WHEREAS, Oregon Budget Law recognizes these events and allows for these changes via supplemental budgets (ORS 294.471); and

WHEREAS, the Special Grants Fund new revenue that was not known at the time the budget was adopted comes from an Oregon Business: Housing Infrastructure Support Fund grant ($71,998). This grant funding is to be used to support infrastructure planning and design for the Chenowith Loop affordable housing development, and will include water, storm water, and transportation planning to support project development; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

1. Adopt the following Supplemental Budget. The City Council hereby authorizes the following Supplemental Budget and Appropriations for 2025-26 in the General Fund:

FUND OR DEPT.	**BUDGETED**	**BUDGET ADJUSTMENT**	**AMENDED BUDGET**
SPECIAL GRANTS FUND (018)			
Revenue			
Transfers in: State Grant | Business Oregon	$ 0	$ 71,998	+ $ 71,998
Line item detail: 018-0000-334.90-10			
Expenditures			
816 Chenowith Loop Road Project	$ 0	$ 71,998	+ $ 71,998
Line item detail: 018-4980-000.31-10			

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2. Effective Date**.** This Resolution shall become effective upon adoption by the City Council and shall remain in effect until receipt and acceptance of the FY25/26 audit report.

PASSED AND ADOPTED THIS 24TH DAY OF NOVEMBER, 2025.

Voting **Yes**	Councilors:	_____
Voting **No**	Councilors:	_____
Abstaining	Councilors:	_____
Absent	Councilors:	_____

AND APPROVED BY THE MAYOR THIS 24TH DAY OF NOVEMBER, 2025.

_____
Richard A. Mays, Mayor

ATTEST:

_____
Amie Ell, City Clerk

CITY of THE DALLES
313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481
FAX (541) 296-6906

AGENDA STAFF REPORT

AGENDA LOCATION: Item # 11A

MEETING DATE: November 24, 2025

TO: Honorable Mayor and City Council

FROM: Brita Meyer, Finance Director

ISSUE: Resolution No. 25-045 authorizing transfers of budgeted amounts between categories of various funds of the City of The Dalles Adopted Budget, making appropriations and authorizing expenditures for Fiscal Year Ending June 30, 2026.

BACKGROUND: Oregon Budget Law recognizes that after the beginning of the fiscal year, changes in appropriations in the budget sometimes become necessary and so allows for those changes via supplemental budgets and budget amendments. Supplemental budgets add funds to existing budgets, while budget amendments move already budgeted funds between categories of the same fund without adding to the fund's total budget.

The proposed resolution contains the following items:

Resolution No. 25-045 transfers $386,543 from the Contingency line item of the General Fund to cover the following items:

$138,532 is needed in the Human Resources (HR) Department budget and $248,011 is needed in the Information Technology (IT) Department budget from the General Fund Contingency.

The budget allocated for both Human Resources and Information Technology needs reassessment due to an increase need in the personnel services budget and contractual services budget. The volume of existing in-progress and backlogged HR and IT work has reached a point where current staff are unable to implement and support current business processes. A new analyst position, to be split equally between HR and IT, is needed to assist with critical needs spanning both departments. In addition, a contracted IT/project manager position will be utilized as temporary support for process improvement and management of ongoing projects. The Safety Officer position, which is within the HR

Department, is a contracted position which needs to be extended through fiscal-year-end. Additionally, City-wide safety training needs have been identified which were not originally included in the HR budget.

BUDGET IMPLICATIONS: Resolution No. 25-045 transfers currently budgeted amounts, and does not have any impact on the total budget of the General Fund.

COUNCIL ALTERNATIVES:

1. Staff recommendation: ***Move to adopt Resolution No. 25-045 Authorizing the transfer of budgeted amounts between categories of various funds of the City of The Dalles Budget, making appropriations and authorizing expenditures for Fiscal Year Ending June 30, 2026.***

2. Direct staff to make changes to the proposed resolutions and bring the resolutions back to a future Council meeting for consideration.

3. Decline to take action.

RESOLUTION NO. 25-045

A RESOLUTION AUTHORIZING TRANSFERS OF BUDGETED AMOUNTS BETWEEN CATEGORIES OF VARIOUS FUNDS OF THE CITY OF THE DALLES ADOPTED BUDGET, MAKING APPROPRIATIONS, AND AUTHORIZING EXPENDITURES FOR THE FISCAL YEAR ENDING JUNE 30, 2026.

WHEREAS, during the budget year certain funds may experience expenditures above approved category limits; and

WHEREAS, Oregon Budget Law recognizes these events and allows for the transfer of funds between approved category limits within and between funds; and

WHEREAS, $311,543 is needed from General Fund Contingency to compensate the Human Resources and Information Technology Departments due to an increased need in the personnel services and contractual services budget. There is a need to invest additional resources in Human Resources to more fully develop and implement policies and procedures for compliance with relevant employment laws, to be consistent with organizational best practices, and to meet needs that have gone unaddressed. The Information Technology Department's capacity is not adequate to meet existing City needs, nor to meet the necessary enhancement and expansion of City technology resources. A full-time analyst position will be split between both departments to provide ongoing support, while an additional Information Technology contract will allow for a temporary increase in project management support. In addition, further safety-related training is needed across the City, and the contract for the Safety Officer needs to be extended; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

1. Authorizing Budget Transfers. The City Council hereby authorizes the following transfers of funds between budgeted categories and funds:

FUND OR DEPT.	BUDGETED	RESOURCES NEEDED	REALLOCATED
GENERAL FUND (001)			
from Contingency	$ 1,281,197	$ 894,654	- $ 386,543
to Human Resources Department	$ 473,229	$ 611,761	+ $ 138,532
to IT Department	$ 1,151,883	$ 1,399,894	+ $ 248,011

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2. Effective Date**.** This Resolution shall become effective upon adoption by the City Council and shall remain in effect until receipt and acceptance of the FY25/26 audit report.

PASSED AND ADOPTED THIS 24TH DAY OF NOVEMBER, 2025.

Voting **Yes**	Councilors:	_____
Voting **No**	Councilors:	_____
Abstaining	Councilors:	_____
Absent	Councilors:	_____

AND APPROVED BY THE MAYOR THIS 24TH DAY OF NOVEMBER, 2025.

_____
Richard A. Mays, Mayor

ATTEST:

_____
Amie Ell, City Clerk

CITY of THE DALLES
313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481
FAX (541) 296-6906

AGENDA STAFF REPORT

AGENDA LOCATION: Item #11B

MEETING DATE: November 24, 2025

TO: Honorable Mayor and City Council

FROM: Matthew Klebes, City Manager

ISSUE: The Dalles Disposal Rate Increase 2025

BACKGROUND: Waste Connections of Oregon, Inc. (Dba The Dalles Disposal) submitted a request dated September 15, 2025 for a rate increase averaging approximately 2.58% to be effective January 1, 2026 due to increased operational costs and disposal fees. This increase is based on 85% of the Consumer Price Index (CPI) for the Standard Metropolitan Statistical Area which for the most recent July-July period was 3.04%.

The Wasco County Landfill will be increasing both its gate rate and pass-through Household Hazardous Waste tax by 2.58% as well effective January 1, 2026. An increase based on 85% of CPI has been the historic metric set by resolution. This rate increase was unanimously approved by the Solid Waste Advisory Council.

BUDGET IMPLICATIONS: The City collects a 3% franchise fee calculated of the franchisee's gross revenue and as such the City could see an increase in this fee.

COUNCIL ALTERNATIVES:

1. **Staff recommendation:** ***Move to adopt Resolution No. 25-047 Approving a Rate Increase Resulting from Increased Operational and Disposal Fee Costs Incurred by Waste Connections of Oregon, Inc. (Dba The Dalles Disposal), Effective January 1, 2026.***

2. Direct staff to amend Resolution No. 25-047 and adopt with a different rate increase.

RESOLUTION NO. 25-047

A RESOLUTION APPROVING A RATE INCREASE RESULTING FROM INCREASED OPERATIONAL AND DISPOSAL FEE COSTS INCURRED BY WASTE CONNECTIONS OF OREGON, INC. (DBA THE DALLES DISPOSAL)

WHEREAS, in 1992, the City granted Waste Connections of Oregon, Inc. (dba The Dalles Disposal) (**Franchisee**) a franchise to operate and conduct a solid waste collection service pursuant to the provisions of TDMC Chapter 4.04 (*Solid Waste Collection and Disposal*);

WHEREAS, on September 15, 2025, Franchisee submitted a request for a rate increase averaging approximately 2.58% for increased operational costs and disposal fees, a copy of which is attached to and made part of this Resolution as its **Exhibit A**;

WHEREAS, TDMC 4.04.110 provides Council with the authority to adjust Franchisee's rates within the City's corporate limits so long as the increase is just and reasonable and adequate to provide necessary collection service;

WHEREAS, at its November 24, 2025, regular meeting, Council provided an opportunity for interested persons to comment on the enactment of this Resolution prescribing a fee increase, consistent with the provisions of ORS 294.160(1); and

WHEREAS, based on the evidence and comments presented and offered during the meeting, Council hereby finds approval of Franchisee's requested rate increase resulting from increased operational costs and disposal fees is just and reasonable and adequate to provide necessary collection service within the City's corporate limits.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF THE DALLES RESOLVES AS FOLLOWS:

1. Rate Increase Approved. The rate increase requested by Franchisee resulting from increased operational costs and disposal fees is hereby approved consistent with **Exhibit A** and shall take effect on January 1, 2026.

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2. Effective Date. This Resolution shall be effective upon adoption.

PASSED AND ADOPTED THIS 24TH DAY OF NOVEMBER, 2025,

Voting **Yes**	Councilors:	_____
Voting **No**	Councilors:	_____
Abstaining	Councilors:	_____
Absent	Councilors:	_____

AND APPROVED BY THE MAYOR THIS 24TH DAY OF NOVEMBER, 2025.

_____
Richard A. Mays, Mayor

ATTEST:

_____
Amie Ell, City Clerk

WASTE CONNECTIONS
Connect with the Future

The Dalles City Hall
313 Court St
The Dalles, OR 97058

September 15, 2025

Attention:
Mayor Richard Mays
Council Members

Dear Mayor Mays and Council Members,

The Dalles Disposal would like to respectfully request a rate adjustment averaging approximately 2.58% to help offset rising operational costs and disposal fees. We request this adjustment to be effective January 1, 2026. Some examples of these increases include but are not limited to, health care cost, fleet maintenance, fuel and containers.

We use The Consumer Price Index (CPI) for the Standard Metropolitan Statistical Area (West-C) to benchmark our changes in operational costs. The most recent July to July comparison increased 3.04% and we believe this is a good indicator of our overall experience. The Wasco County Landfill will be increasing both its gate rate and the pass-through Household Hazardous Waste tax by 2.58% effective January 1, 2026. We have incorporated these increases into the attached proposed rate schedule.

We would like to be scheduled on the council agenda at your earliest convenience to discuss our proposal. We appreciate the continued opportunity to provide The Dalles with high quality solid waste services.

Sincerely,

Jim Winterbottom
District Manager

Enclosure: Proposed Rate Sheets

Waste Connections of Oregon, Inc.
dba The Dalles Disposal
Proposed City of The Dalles Rates
Effective January 1, 2026

SERVICE	CURRENT RATE	2.58% TOTAL LF INCREASE	2.58% BUSINESS INCREASE	TOTAL INCREASE	NEW RATE
RESIDENTIAL					
CANS/ROLLCARTS					
Weekly					
- (1) 20 gal can	$15.09	$0.06	$0.33	$0.39	$15.48
- (1) 32 gal can	$21.78	$0.10	$0.46	$0.56	$22.34
- 90 gal rollcart	$32.10	$0.26	$0.57	$0.83	$32.93
- 105 gal cart (Phase Out)	$34.54	$0.31	$0.58	$0.89	$35.43
- each add'l can	$21.78	$0.10	$0.46	$0.56	$22.34
EOW					
- (1) 32 gal can	$17.75	$0.06	$0.40	$0.46	$18.21
Call In					
- (1) 32 gal can	$15.45	$0.03	$0.37	$0.40	$15.85
- 90 gal rollcart	$23.20	$0.08	$0.52	$0.60	$23.80
YARD DEBRIS					
* 12 month min sign-up period					
* $18 restart fee if service cancelled and restarted within year					
* 60 gal yard debris cart					
Weekly	$10.53	$0.17	$0.10	$0.27	$10.80
EOW	$7.23	$0.10	$0.08	$0.18	$7.41
SPECIAL CHARGES					
* The following additional charges are assessed to customers whose cans, rollcarts or containers pose a potential safety risk to our employees due to the difficult and unsafe location of their service containers.					
Additional Charge:					
- Excess distance	$9.33	$0.00	$0.24	$0.24	$9.57
- Steps/stairs	$9.33	$0.00	$0.24	$0.24	$9.57
- Through gate	$9.33	$0.00	$0.24	$0.24	$9.57
- Lock and Key Set	$15.31	$0.00	$0.40	$0.40	$15.71
- Locking Cart Setup	$20.42	$0.00	$0.53	$0.53	$20.95
- extra can/bag/box	$8.56	$0.01	$0.21	$0.22	$8.78
- loose yardage per yd (over-the-top extra around conts-cans-rollcarts or on the ground)	$36.64	$0.20	$0.74	$0.94	$37.58
- bulk items (*Bring to transfer station)					
- return trip can	$9.47	$0.01	$0.23	$0.24	$9.71
- return trip rollcart	$12.57	$0.03	$0.29	$0.32	$12.89
- rollcart redelivery	$13.04	$0.00	$0.34	$0.34	$13.38
- Off day PU	$9.33	$0.00	$0.24	$0.24	$9.57
- Delinquent fee (Acct delinquent after **30** days from billing)	$16.36	$0.00	$0.42	$0.42	$16.78
- NSF/unhonored check fee	$38.70	$0.00	$1.00	$1.00	$39.70
- New Acct set up fee	$7.46	$0.00	$0.19	$0.19	$7.65
- Change in service (name/address/service)	$7.46	$0.00	$0.19	$0.19	$7.65

Low Income/Elderly/Disabled persons (qualified by MCCAC) will receive a $6.15/month discount

Waste Connections of Oregon, Inc.
dba The Dalles Disposal
Proposed City of The Dalles Rates
Effective January 1, 2026

SERVICE	CURRENT RATE	2.58% TOTAL LF INCREASE	2.58% BUSINESS INCREASE	TOTAL INCREASE	NEW RATE
COMMERCIAL					
CANS/ROLLCARTS					
Weekly					
- (1) 32 gal can	$26.03	$0.10	$0.57	$0.67	$26.70
- 90 gal rollcart	$39.40	$0.26	$0.76	$1.02	$40.42
- 105 gal cart (Phase Out)	$40.20	$0.31	$0.73	$1.04	$41.24
- each add'l can	$26.03	$0.10	$0.57	$0.67	$26.70
EOW					
- (1) 32 gal can	$21.69	$0.06	$0.50	$0.56	$22.25
Call In					
- (1) 32 gal can	$17.02	$0.03	$0.41	$0.44	$17.46
- 90 gal rollcart	$25.64	$0.08	$0.59	$0.67	$26.31
SPECIAL CHARGES					
* The following additional charges are assessed to customers whose cans, rollcarts or containers pose a potentioal safety risk to our employees due to the difficult and unsafe location of their service containers.					
Additional Charge (Cans):					
- Sunken Can	$9.33	$0.00	$0.24	$0.24	$9.57
- Excess distance	$9.33	$0.00	$0.24	$0.24	$9.57
- Steps/stairs	$9.33	$0.00	$0.24	$0.24	$9.57
- Through gate	$9.33	$0.00	$0.24	$0.24	$9.57
- Lock and Key Set	$15.31	$0.00	$0.40	$0.40	$15.71
- Locking Cart Setup	$20.42	$0.00	$0.53	$0.53	$20.95
-extra can/bag/box	$8.56	$0.01	$0.21	$0.22	$8.78
- loose yardage per yd	$36.64	$0.20	$0.74	$0.94	$37.58
(*extra garbage ontop or around cans and rollcarts which must be manually handled & placed in truck)					
- bulk items (*Bring to transfer station)					
- return trip can	$9.47	$0.01	$0.23	$0.24	$9.71
- return trip rollcart	$12.63	$0.03	$0.30	$0.33	$12.96
- rollcart redelivery	$13.04	$0.00	$0.34	$0.34	$13.38
- Off day PU	$9.47	$0.00	$0.24	$0.24	$9.71
- Delinquent fee (Acct delinquent after **30** days from billing)	$16.36	$0.00	$0.42	$0.42	$16.78
- NSF/unhonored check fee	$38.70	$0.00	$1.00	$1.00	$39.70
- New Acct set up fee	$7.46	$0.00	$0.19	$0.19	$7.65
- Change in service (name/address/service)	$7.46	$0.00	$0.19	$0.19	$7.65
CONTAINERS					
1 1/2 Yd Containers					
- Call In	$39.69	$0.17	$0.86	$1.03	$40.72
- EOW	$58.22	$0.36	$1.15	$1.51	$59.73
- 1XPW	$116.54	$0.71	$2.30	$3.01	$119.55
- Additional day rate = # days x 1 x wk rate					

Waste Connections of Oregon, Inc.
dba The Dalles Disposal
Proposed City of The Dalles Rates
Effective January 1, 2026

SERVICE	CURRENT RATE	2.58% TOTAL LF INCREASE	2.58% BUSINESS INCREASE	TOTAL INCREASE	NEW RATE
2 Yd Containers					
- Call In	$55.87	$0.22	$1.22	$1.44	$57.31
- EOW	$77.88	$0.48	$1.54	$2.02	$79.90
- 1XPW	$155.70	$0.95	$3.07	$4.02	$159.72
- Additional day rate = # days x 1 x wk rate					
3 Yd Containers					
- Call In	$79.41	$0.33	$1.72	$2.05	$81.46
- EOW	$116.48	$0.72	$2.30	$3.02	$119.50
- 1XPW	$233.11	$1.43	$4.60	$6.03	$239.14
- Additional day rate = # days x 1 x wk rate					
SPECIAL CHARGES					
- Delivery	$42.14	$0.00	$1.09	$1.09	$43.23
- Rent	$41.09	$0.00	$1.06	$1.06	$42.15
- Rent-a-bin	$92.46	$0.00	$2.39	$2.39	$94.85
- Loose yardage	$36.64	$0.20	$0.74	$0.94	$37.58
Containers with difficult access (per cont chg)					
- Not on solid surface	$10.32	$0.00	$0.27	$0.27	$10.59
- Stuck in the mud	$10.32	$0.00	$0.27	$0.27	$10.59
- Lodged in loose gravel	$10.32	$0.00	$0.27	$0.27	$10.59
- Overweight	$10.32	$0.00	$0.27	$0.27	$10.59
- Excess distance	$10.32	$0.00	$0.27	$0.27	$10.59
- Rolloff curb	$10.32	$0.00	$0.27	$0.27	$10.59
COMPACTORS					
* 50,000 max gross weight					
- Per compacted yard	$40.94	$0.56	$0.50	$1.06	$42.00
- over 2 tons for 10 yds					
- over 4 tons for 20 yds					
- over 6 tons for 30 yds					
- over 50,000 GW x Fee (*Per each 2,000 lb excess)	$456.32	$0.00	$11.79	$11.79	$468.11

Waste Connections of Oregon, Inc.
dba The Dalles Disposal
Proposed City of The Dalles Rates
Effective January 1, 2026

SERVICE	CURRENT RATE	2.58% TOTAL LF INCREASE	2.58% BUSINESS INCREASE	TOTAL INCREASE	NEW RATE
DROP BOXES					
- 10 yd min fee empty	$254.03	$2.02	$4.55	$6.57	$260.60
- 15 yd min fee empty	$391.24	$3.04	$7.08	$10.12	$401.36
- 20 yd min fee empty	$508.07	$4.05	$9.09	$13.14	$521.21
- 30 yd min fee empty	$762.13	$6.07	$13.64	$19.71	$781.84
- 40 yd min fee empty	$1,016.17	$8.09	$18.19	$26.28	$1,042.45
- Delivery	$87.73	$0.00	$2.27	$2.27	$90.00
- Demurrage per day after 5 days	$18.68	$0.00	$0.48	$0.48	$19.16
- LS ydg	$25.41	$0.20	$0.45	$0.65	$26.06
- over 2 tons for 10 yds					
- over 4 tons for 20 yds					
- over 6 tons for 30 yds					
- Overweight charge	$54.83	$0.00	$1.42	$1.42	$56.25
- over 50,000 GW x Fee (*Per each 2,000 lb excess)	$456.32	$0.00	$11.79	$11.79	$468.11
TRANSFER STATION					
Household Garbage					
* 1 can or 1 bag	$9.48	$0.03	$0.22	$0.25	$9.73
- Per Yard (After Minimum)	$17.78	$0.20	$0.26	$0.46	$18.24
- MINIMUM CHARGE (3 Yards)	$35.58	$0.61	$0.31	$0.92	$36.50
* Compacted garbage (3yd)	$108.84	$1.67	$1.15	$2.82	$111.66
* TS Scale fee	$13.41	$0.00	$0.35	$0.35	$13.76
Bulk Items:					
- Mattress/box springs					
- Recliners/large chairs					
- Couches/furn/tv's (minimum fee plus)	$11.24	$0.06	$0.23	$0.29	$11.53
Appliances:					
- each	$15.00	$0.18	$0.21	$0.39	$15.39
- Refrigerators	$41.75	$0.14	$0.94	$1.08	$42.83
- Tires (each)	$16.81	$0.00	$0.43	$0.43	$17.24
- Tires with rims to 16" (each)	$33.60	$0.00	$0.87	$0.87	$34.47
Brush and Wood: (Must be clean/no garbage/ for recycling)					
- Per Yard (After Minimum)	$8.76	$0.11	$0.12	$0.23	$8.99
- MINIMUM CHARGE (3 Yards)	$26.28			$0.69	$26.97
Sharps (Per Container)	$6.48	$0.00	$0.16	$0.16	$6.64

CITY of THE DALLES
313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481
FAX (541) 296-6906

AGENDA STAFF REPORT

AGENDA LOCATION: Item #11C

MEETING DATE: November 24, 2025

TO: Honorable Mayor and City Council

FROM: Joshua Chandler
Community Development Director

ISSUE: Adoption of General Ordinance No. 25-1422, an ordinance amending The Dalles Municipal Code Chapter 11.04 (*Planning Commission*)

BACKGROUND: In April 2025, Community Development staff presented potential adjustments to modernize department operations. Two key options were highlighted: reducing Planning Commission (**Commission**) meetings from twice a month to once a month to streamline operations while maintaining effective review, and implementing a Hearings Officer to handle certain land use actions, providing timely, specialized case review and allowing the Commission to focus on broader policy issues. These concepts have since evolved into a two-phase effort to update department structure and procedures.

Phase 1, presented in this report, focuses on targeted amendments to Commission procedures within The Dalles Municipal Code (**TDMC**) Title 11, Chapter 11.04 to enhance efficiency, administrative clarity, and compliance with state law. Phase 2, anticipated to commence next month, will implement a Hearings Officer and broader municipal code updates, including related updates to the Comprehensive Plan and Planning Commission Bylaws. Staff provides an overview of Phase 1 below; Phase 2 will be discussed in greater detail at a future meeting.

Phase 1: Planning Commission Procedural Updates:

A full redline comparison of the changes Council is considering tonight is included as **Exhibit 1** to the proposed ordinance. To support Council's and the public's informed review here, the following list represents the substantive items this proposed ordinance considers to update:

- **Meeting Schedule:** Beginning January 2026, regular Commission meetings will be held on the first Thursday of each month, focusing on legislative items, study sessions, and work sessions. Staff anticipates that Hearings Officer meetings will occur on the third Thursday of each month, maintaining alignment with the City's historical meeting pattern and minimizing disruption to the public. This replaces the current first- and third-Thursday schedule, which has seen more than half of meetings canceled since 2013 due to limited business or scheduling conflicts. Meetings that fall on holidays will be rescheduled to the following Thursday.
- **Attendance and Quorum:** Attendance expectations and quorum calculations are updated to reflect the reduced meeting frequency. Nonperformance is now presumed after two consecutive absences or three missed meetings in one year (12.5% of total annual meetings), reducing the previous threshold of three consecutive absences or 15% of annual meetings.
- **Membership:** Effective January 1, 2026, membership restrictions based on occupation or involvement in real estate are removed consistent with HB 3136. Membership will instead comply with ORS 227.030 regarding occupation, business, trade, or profession.
- **Quasi-Judicial Responsibilities and Title 10 Relationship:** Emphasizes the Commission's legislative focus and limits quasi-judicial duties to situations where a Hearings Officer is unavailable or designated by code; clarifies that Title 10 controls in the event of conflict.
- **Hearing Procedures and Ethics:** Updates conflicts-of-interest and ex parte rules to align with Oregon law ORS 244, ORS 227.180, and ORS 197.797, as well as Council-adopted procedures.
- **Supporting Updates / Housekeeping:** Minor code edits correct outdated references, clarify procedural language, and reflect duties transferred to the forthcoming Hearings Officer, along with small updates to chapter titles and internal references.

Collectively, these Phase 1 amendments enhance operational efficiency, provide administrative clarity, and support Commissioners in their legislative and advisory role, while preparing the framework for Phase 2 and the Hearings Officer program.

Phase 2: Hearings Officer and Fall 2025 Code Amendments:

Phase 2 is not part of tonight's proposed ordinance but will implement the Hearings Officer program and advance broader TDMC updates. While some amendments are separate from the Commission procedural updates, they have been bundled with the Hearings Officer changes to improve efficiency and reduce the number of legislative meetings needed to advance both initiatives. The updates include changes to Title 10, updates to the Comprehensive Plan to reflect the Hearings Officer framework, and related updates to the Planning Commission Bylaws. Those amendments are intended to improve usability for staff, applicants, and the public, and the individual elements were previously reviewed by the Planning Commission at its October 23 meeting.

Next Steps *(Informational and subject to change)*:

Following Council adoption tonight, staff will update the applicable sections of TDMC Chapter 11.04 and notify Commissioners of the revised meeting schedule. The Commission was informed of this change at the October 23, 2025 meeting. The first 2026 meeting will be held on January 8, 2026, to account for the New Year's Day holiday. Staff will continue to work on Phase 2 of the restructuring, which will be brought to Council in early 2026 for further discussion and action, generally as follows:

- **December 18, 2025** – Planning Commission reviews proposed Phase 2 TDMC Title 10 amendments and considers making a recommendation to the City Council for its adoption.
- **January 1, 2026** – General Ordinance No. 25-1422 becomes effective.
- **January 8, 2026** – First Planning Commission meeting of 2026.
- **January 12, 2026** – City Council considers Phase 2 TDMC Title 10 amendments recommended by the Planning Commission for adoption.
- **February 11 through March 2026** – If adopted by the City Council on January 12, Hearings Officer selection process begins and ends.
- **April 2026 –** The City will begin using Hearings Officer for applicable land use cases.

BUDGET IMPLICATIONS: None at this time. Hearings Officer review will incur costs on a per-application basis, to be determined in the future. Sufficient funds have been budgeted in the Community Development Department's 2025/26 Budget under line item 001-1100-000.31-10 – Contractual Services to cover these future application reviews.

COUNCIL ALTERNATIVES:

1. **Staff Recommendation**: ***Move to adopt General Ordinance No. 25-1422, as presented, by title only.***
2. Make minor modifications to then move to adopt General Ordinance No. 25-1422, as amended, by title only.
3. Make substantive modifications to then move to adopt General Ordinance No. 25-1422, as amended, by title only, contingent on a second approval at a future meeting.
4. Decline formal action and direct Staff accordingly.

GENERAL ORDINANCE NO. 25-1422

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE DALLES MUNICIPAL CODE CHAPTER 11.04 (*PLANNING COMMISSION*)

WHEREAS, the 2020 City of The Dalles Charter (**Charter**) authorizes the City Council to create boards and commissions by ordinance and to exercise the City's powers;

WHEREAS, ORS Chapter 227 (*City Planning & Zoning*) authorizes cities to establish and maintain planning commissions and authorizes cities to prescribe by ordinance the powers, duties, qualifications, and procedures of such commissions;

WHEREAS, TDMC Chapter 11.04 (*Planning* Commission) currently sets forth the organization, powers, and duties of the City's Planning Commission (**Commission**);

WHEREAS, at its April 28, 2025, regular meeting, the Community Development Director led a City Council discussion on the potential impacts of reducing the Commission's regular meetings to once per month and establishing a City Hearings Officer to relieve the Commission of its responsibility for conducting the City's quasi-judicial land use and development hearings and to accordingly shift the Commission's role to instead focus on the City's land use and development policymaking;

WHEREAS, the City Council finds it advisable to consolidate the Commission's regular meetings to one regular meeting per month to improve predictability, workload planning, and public accessibility, with authority to hold noticed special meetings as needed, and to align attendance expectations with that schedule;

WHEREAS, the City Council finds it advisable to establish a Hearings Officer for the performance of the City's responsibility to conduct quasi-judicial land use and development hearings for their expertise and to lower the City's legal risk, improve City time savings and efficiency, maximize impartiality with respect to land use and development decision making, enhance transparency and public participation, and reduce Commission workload in alignment with the consolidation of the Commission's meetings as previously described;

WHEREAS, in January 2026, the City Council is slated to consider a General Ordinance amending TDMC Title 10 (*Land Use and Development*) to formally establish a Hearings Officer to conduct quasi-judicial land use and development hearings and assign the Commission a primarily legislative and advisory role; and

WHEREAS, in order to avoid future conflicts and duplicative directives as the City separately considers potential TDMC Title 10 amendments, the City Council finds it necessary to now update TDMC Chapter 11.04 to ensure the appointment, vacancy-filling, and removal procedures for Planning Commissioners are consistent with the Charter and ORS 227.030 and to clarify that the Commission's powers, duties, meeting procedures, conflicts-of-interest standards, and hearing procedures are consistent with TDMC Title 10, Oregon's Public Meetings Law

(ORS 192.610 to 192.705), and recent updates to the Oregon Government Ethics Law (ORS Chapter 244); and

WHEREAS, the City Council finds the amendments to TDMC Chapter 11.04 set forth in this Ordinance are necessary and appropriate to implement the City's land use planning program efficiently, to clarify the respective roles of the Commission and the Hearings Officer, and to promote transparency and public confidence in the City's land use decision-making process in support of the City's interests and preservation and protection of the public health, safety, and welfare.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF THE DALLES ORDAINS AS FOLLOWS:

Section 1. A redline comparison copy of the amendments implemented by this Ordinance's **Section 2** are attached to and made part of this Ordinance as its **Exhibit 1**.

Section 2. The Dalles Municipal Code – **Title 11** (*Planning*), **Chapter 11.04** (*Planning Commission*) shall be revised to read:

Sections:

11.04.010. Reestablishment.
11.04.020. Commission.
11.04.030. Term of Office.
11.04.040. Qualifications.
11.04.050. Vacancy and Removal.
11.04.060. Officers.
11.04.070. Meetings.
11.04.080. Powers and Duties.
11.04.090. Hearings.
11.04.100. Bylaws.

CHAPTER 11.04
PLANNING COMMISSION

11.04.010. Reestablishment.

There is hereby reestablished a City Planning Commission for the City of The Dalles, Oregon.

11.04.020. Commission.

The Commission shall consist of seven Commissioners who are not officials or employees of the City. The Mayor, City Manager, and City Engineer or their designated representatives shall be entitled to sit with the Commission and take part in its discussions, but shall not have the right to vote.

11.04.030. Term of Office.

Commissioners shall be appointed by the Mayor, subject to confirmation by the City Council, for terms of four years from April 30 of the year of appointment, except that initial appointments of some Commissioners shall be for other specified terms in order to establish an approximately equal expiration of terms each year. Appointments may be made for Commissioners to serve on an interim basis until their regular terms begin.

11.04.040. Qualifications.

Commissioner qualifications shall be consistent with ORS 227.030(4) (as may be amended or superseded).

11.04.050. Vacancy and Removal.

A. Vacancy. Appointments to fill Commission vacancies shall be made by the Mayor, subject to confirmation by the City Council, for the unexpired term, consistent with ORS 227.030(3) (as may be amended or superseded).

B. Removal. After notice and a public hearing, the Mayor may remove a Commissioner for misconduct or nonperformance of duty. The City Council may conduct the public hearing and make a recommendation to the Mayor. Any Commissioner who—without an excuse as approved by the Commission—is absent from two consecutive Commission meetings or is absent from three Commission meetings in any calendar year is rebuttably presumed to be in nonperformance of duty, and the Mayor shall declare that Commissioner's position vacant unless the Mayor finds otherwise following the hearing.

11.04.060. Officers.

A. Election. At its first meeting of each year, the Commission shall elect a chair and vice-chair to serve one-year terms. The chair shall preside over Commission meetings. The vice-chair shall preside over Commission meetings upon the chair's absence.

B. Secretary. The Community Development Director shall serve as the Commission's secretary and shall keep a record of Commission proceedings.

11.04.070. Meetings.

A. Quorum. A majority of Commissioners shall constitute a quorum. A quorum is required to convene any meeting of the Commission, to deliberate toward a decision, and for all formal actions. Fewer than a quorum may attend informational briefings or trainings but shall not deliberate toward a decision.

B. Formal Action.

1. *Votes*. Decisions shall be rendered by those Commissioners present and the majority vote of such Commissioners present shall prevail. Voting *in absentia* or by proxy is not permitted. In cases of tie votes, decisions shall be deemed a denial of the motion before the Commission.

2. *Procedure*. When a matter is called for a vote, the presiding officer shall (before a vote is taken) state the question before the Commission in general terms and announce the decision of the Commission after such vote. Voting shall be by oral vote. All votes, whether positive, negative, or abstentions, shall be recorded in the minutes.

C. Notice and Schedule. All Commission meetings shall be conducted pursuant to the provisions of the Oregon Public Meetings Law. The Commission shall meet regularly on the first Thursday of each month in the City Council Chambers in City Hall at 313 Court Street in The Dalles, Oregon. Meetings that fall on public holidays shall be held on the following Thursday. Meetings other than at regularly scheduled times may be scheduled at a prior meeting and so noted in the meeting minutes. Upon their own motion, the chair may (or, at the request of three Commissioners, shall), by giving notice to all Commissioners and consistent with the Oregon Public Meetings Law's notice requirements, call a previously unannounced special meeting of the Commission.

11.04.080. Powers and Duties.

A. General. The Commission shall have the powers and duties which are now or may hereafter be assigned to it by the City Charter, this Chapter, other City Council ordinances or resolutions, the Comprehensive Plan, and the general laws of the State of Oregon.

B. Role. Except as otherwise provided by the City Council (including through TDMC Title 10, which controls over this Chapter in the event of any conflict), the Commission has the powers and duties described in ORS 227.090 but functions primarily as a legislative and advisory body on land use and development matters, including Comprehensive Plan and TDMC Title 10 amendments.

11.04.090. Hearings.

A. Conflicts of Interest. Commissioners shall comply with Oregon Government Ethics Law (ORS Chapter 244, as may be amended or superseded). Consistent with ORS 244.020, a Commissioner with an actual conflict of interest shall announce the nature of the conflict on the record and shall refrain from participating in the discussion, deliberation, or vote on the matter. Consistent with ORS 244.120, a Commissioner with a potential conflict of interest shall announce the nature of the conflict on the record but may participate. In the limited instances where quasi-judicial land use

matters are heard by the Commission, the ex parte contact rules in ORS 227.180 apply and communications between City staff and the Commission are not ex parte contacts for purposes of ORS 227.180(3).

B. Hearing Procedure. The Commission shall conduct legislative hearings and (when designated as the hearings body due to the unavailability of the hearings officer or as otherwise provided by TDMC Title 10) quasi-judicial land use hearings in accordance with TDMC Title 10, any procedures for hearings adopted by the City Council under ORS 227.170, and the requirements for local quasi-judicial land use hearings in ORS 197.797 (all as may be amended or superseded).

11.04.100. Bylaws.

The Commission may adopt bylaws governing its business that are not inconsistent with this Chapter.

Section 3. This Ordinance shall be effective January 1, 2026.

PASSED AND ADOPTED THIS 24TH DAY OF NOVEMBER, 2025,

Voting **Yes**	Councilors:	_____
Voting **No**	Councilors:	_____
Abstaining	Councilors:	_____
Absent	Councilors:	_____

AND APPROVED BY THE MAYOR THIS 24TH DAY OF NOVEMBER, 2025.

_____
Richard A. Mays, Mayor

ATTEST:

_____
Amie Ell, City Clerk

Exhibit 1 to
General Ordinance No. 25-1422

CHAPTER 11.04
PLANNING COMMISSION

11.04.010. Reestablishment.

There is hereby reestablished a City Planning Commission for the City of The Dalles, Oregon.

11.04.020. ~~Membership~~ Commission.

The Commission shall consist of seven ~~members~~Commissioners who are not officials or employees of the City. The Mayor, City Manager, and City Engineer or ~~his/her~~their designated representatives shall be entitled to sit with the Commission and take part in its discussions, but shall not have the right to vote.

11.04.030. Term of Office.
~~Members of the Planning Commission~~
Commissioners shall be appointed by the Mayor, subject to confirmation by the City Council, for ~~term~~terms of four years from April ~~30th~~30 of the year of appointment, except that initial appointments of some ~~members~~Commissioners shall be for other specified terms in order to establish an approximately equal expiration of terms each year. Appointments may be made for ~~the members of the Commission~~Commissioners to serve on an interim basis until their regular terms begin ~~on April 30, 1974~~.

11.04.040. Qualifications.

~~No more than two voting members shall be engaged principally in the buying, selling or developing of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation that is engaged principally in the buying, selling or developing of real estate for profit. No more than two voting members shall be engaged in the same kind of business, trade or profession.~~

Commissioner qualifications shall be consistent with ORS 227.030(4) (as may be amended or superseded).

11.04.050. ~~Vacancies~~ Vacancy and Removal.

A. Vacancy. Appointments to fill Commission vacancies shall be ~~for the remainder of the unexpired term. A member may be removed~~made by the Mayor, subject to confirmation by the City Council, ~~after~~for the unexpired term, consistent with ORS 227.030(3) (as may be amended or superseded).

~~A.~~B. Removal. After notice and a public hearing, the Mayor may remove a Commissioner for misconduct or nonperformance of duty. ~~A member~~The City Council may conduct the public hearing and make a recommendation to the Mayor. Any

Commissioner who—without an excuse as approved by the Commission—is absent from ~~three~~two consecutive Commission meetings or is absent from ~~over 15% of the Commission's~~three Commission meetings in ~~one~~any calendar year~~, without an excuse as approved by the Planning Commission,~~ is rebuttably presumed to be in nonperformance of duty~~;~~, and the ~~City Council~~Mayor shall declare ~~the~~that Commissioner's position vacant unless ~~finding~~the Mayor finds otherwise following the hearing.

11.04.060.~~ Presiding Members~~ Officers.

A. Election. At its first meeting of each year, the Commission shall elect a chair and vice-chair to serve one-year terms. The chair shall preside over Commission meetings. The vice-chair shall preside over Commission meetings upon the chair's absence.

B. Secretary. The ~~Planning~~Community Development Director shall serve as the Commission's secretary ~~to the Planning Commission~~ and shall keep a record of Commission proceedings.

11.04.070. Meetings.

A. Quorum. A majority of ~~the members of the Planning Commission~~Commissioners shall constitute a quorum. A quorum is required to convene any meeting of the Commission, to deliberate toward a decision, and for all formal actions. Fewer than a quorum may attend informational briefings or trainings but shall not deliberate toward a decision.

B. Formal Action.

1. *Votes*. Decisions shall be rendered by those Commissioners present and the majority vote of such Commissioners present shall prevail. Voting *in absentia* or by proxy is not permitted. In cases of tie votes, decisions shall be deemed a denial of the motion before the Commission.

2. *Procedure*. When a matter is called for a vote, the presiding officer shall (before a vote is taken) state the question before the Commission in general terms and announce the decision of the Commission after such vote. Voting shall be by oral vote. All votes, whether positive, negative, or abstentions, shall be recorded in the minutes.

~~A.~~C. Notice and Schedule. All Commission meetings shall be conducted pursuant to the provisions of the Oregon Public Meetings Law. The Commission shall meet regularly on the first ~~and third Thursdays~~Thursday of ~~every~~each month~~.~~ in the City Council Chambers in City Hall at 313 Court Street in The Dalles, Oregon. Meetings that fall on public holidays shall be held on the ~~preceding day. Meeting shall be open to the public.~~following Thursday. Meetings other than at regularly scheduled times may be scheduled at a prior meeting and so noted in the meeting minutes. ~~The chair upon his or her~~Upon their own motion, the chair may~~,~~ (or, at the request of three ~~members of the~~

~~Commission~~Commissioners, shall~~,~~), by giving notice to ~~members of the Commission~~all Commissioners and consistent with the Oregon Public Meetings Law's notice requirements, call a previously unannounced special meeting of the Commission~~ for a time not earlier than 24 hours after the notice is given. Notice of previously unannounced meeting shall be delivered or telephoned to a newspaper published in the City and, to the extent feasible, provided to interested persons at least 24 hours prior to the meeting~~.

11.04.080. Powers and Duties.

A. General. The Commission shall have the powers and duties which are now or may hereafter be assigned to it by ~~charter,~~the City Charter, this Chapter, other City Council ordinances or resolutions~~ of this City~~, the Comprehensive Plan, and the general laws of the State of Oregon.

~~A.~~B. Role. Except as otherwise provided by the City Council (including through TDMC Title 10, which controls over this ~~state~~Chapter in the event of any conflict), the Commission has the powers and duties described in ORS 227.090 but functions primarily as a legislative and advisory body on land use and development matters, including Comprehensive Plan and TDMC Title 10 amendments.

11.04.090. Hearings.

~~Unless~~

A. Conflicts of Interest. Commissioners shall comply with Oregon Government Ethics Law (ORS Chapter 244, as may be amended or superseded). Consistent with ORS 244.020, a Commissioner with an actual conflict of interest shall announce the nature of the conflict on the record and shall refrain from participating in the discussion, deliberation, or vote on the matter. Consistent with ORS 244.120, a Commissioner with a potential conflict of interest shall announce the nature of the conflict on the record but may participate. In the limited instances where quasi-judicial land use matters are heard by the Commission, the ex parte contact rules in ORS 227.180 apply and communications between City staff and the Commission are not ex parte contacts for purposes of ORS 227.180(3).

~~A.~~ Hearing Procedure. ~~otherwise provided by ordinance, hearings which the laws of the State of Oregon and the ordinances of the City require to be held on matters under state law and the zoning, subdivision, land use planning, land development and building code ordinances of the City shall be held by the Planning Commission.~~

B. ~~A member of the Planning Commission shall not participate in any Commission proceeding or action in which any of the following has a direct or substantial financial interest: the member or his/her spouse, brother, sister, child, parent, father-in-law, mother-in-law; any business in which he or she is then serving or has served within the previous two years; or any business with which he or she is negotiating for or has an arrangement or understanding concerning prospective partnership or employment. Any actual or potential interest shall be disclosed at the meeting of the Commission where the action is being taken.~~The Commission shall conduct legislative hearings and (when

designated as the hearings body due to the unavailability of the hearings officer or as otherwise provided by TDMC Title 10) quasi-judicial land use hearings in accordance with TDMC Title 10, any procedures for hearings adopted by the City Council under ORS 227.170, and the requirements for local quasi-judicial land use hearings in ORS 197.797 (all as may be amended or superseded).

~~B. Hearing Procedure. The Council shall adopt by resolution a procedure for the conduct of hearings.~~

11.04.100. ~~Appeals~~ Bylaws.

~~A party aggrieved by the action of the Planning Commission at any hearing provided for by this Title or the laws of the State of Oregon, or any person to whom notice of the hearing was sent as required by state law or the ordinances and resolution of the City, may appeal from such action to the City Council. An appeal to the Council from such action shall be taken by the party or person appealing within 30 days from the date that the written decision of the Planning Commission is filed with the City Clerk. The party or person appealing shall, within this 30-day period, file with the City Clerk a written notice of appeal stating the grounds of his or her appeal and whether or not he or she is appealing from the entire decision or a portion or portions thereof. The City Council, within 30 days from the date of the filing of the decision of the Planning Commission with the City Clerk, on its own motion may review any action taken by the Planning Commission under state law or any of the ordinances of the City. In accordance with rules adopted by the City Council therefor, the City Council shall hold a hearing on the action of the Planning Commission appealed from or reviewed as set forth in the transcript of the hearing, the written findings of the Planning Commission and the action taken by the Planning Commission with respect to the proposed use of land. The City Council may amend, rescind, or affirm the action of the Planning Commission.~~

~~**11.04.110. Rules.**~~

The Commission may adopt ~~rules~~bylaws governing its business~~.~~ that are not inconsistent with this Chapter.

CITY of THE DALLES
313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481
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AGENDA STAFF REPORT

AGENDA LOCATION: Item #12A

MEETING DATE: November 24, 2025

TO: Honorable Mayor and City Council

FROM: Matthew Klebes, City Manager

ISSUE: Proposed Updates to the Funding Request Process

BACKGROUND: The current Local Agency and Nonprofit Funding Request Program (Program) provides a structured process for community organizations to request City funds in support of projects and services that align with City priorities. In response to feedback from the City Council and Budget Committee, staff has reviewed the current program and is bringing forward proposed changes for Council discussion and input.

Past Practice & Challenges

In recent years, the Program has been managed through an online application process. Applications were submitted electronically by January 31 and reviewed by Staff for completeness. The deadline allowed time for the City Manager to equally vet all applications and make funding recommendations which were presented directly to the Budget Committee as part of the overall City budget process.

Under this approach, there was no review or ranking of applications by a committee or City Council prior to the Budget Committee's consideration. As a result, Budget Committee members received only a complete list of all applications received, a brief synopsis of each application, and the City Manager's recommendations at the same time they were asked to deliberate on overall City financial priorities. In some cases, adjustments to funding amounts were made during the Budget Committee's deliberations before a recommended budget was forwarded to City Council.

In reviewing applications received in recent years, Staff has noted a consistent pattern of requests that do not fully meet the stated expectations or requirements of the Program. Several applications have included requests for operational or administrative expenses, which are specifically identified as ineligible uses of City funds. In addition, a number of

submittals have lacked sufficient detail to demonstrate that the proposal is a defined project, rather than a request for general organizational support.

Additionally, the overall Program lacks a specific total funding allocation, a limit on a maximum number of awards or maximum dollar amount per application has not been established, and funding requests have not been easily separated into tourism-related and non-tourism related categories.

These dynamics have created challenges both in the review process and during Budget Committee deliberations, as members have raised questions about eligibility, alignment with City priorities, and the clarity of project outcomes. Staff recognizes the need for improvements to clarify guidelines for applicants and to streamline both the budget and project award process.

Proposed Funding Program Process

Staff is proposing that following changes to the Program:

1. During the budget process, the City Manager will include a funding recommendation for the overall Program in two distinct categories: General Fund and the Tourism Fund. The recommendation will be based on any remaining funds once City core services, contingencies, reserves, and other City funding needs are met. The Budget Committee and then City Council will review, recommend or adopt changes, and pass the overall budget. Establishing a defined annual allocation first, followed by a clear, standardized process will improve predictability, transparency, and efficiency in the overall process.

2. The application due date will be changed from January 31 to August 1 each year.

3. Staff will review submitted applications for eligibility, including whether the deadline was met, the project is within City limits, and is an eligible use of funds. Applications with a specific tourism use that meets State guidelines will be considered for funding from the Tourism Fund allocation while all other applications will be considered for funding from the General Fund allocation.

4. Eligible applications will be forwarded to the City Council along with a scoring rubric. Each Councilor will score each application and submit the scores to the City Clerk. Scoring criteria may include:

    a. For all applications: Alignment with the City's Vision and Mission, community impact and benefit, feasibility and sustainability, and budget and financial need, including matching funds.

    b. Additional criteria for applications eligible for Tourism funding: Funding requested per visitor, reach of promotional efforts, and estimated overnight stays generated.

5. After Councilors submit scores, the City Clerk will aggregate the scores and forward the results to the City Manager.

6. The City Manager will prepare a Staff report and final funding recommendation at a City Council meeting in November for Council action.

The funding allocated to the program will be noted in the City Council budget as well as in the Tourism Fund.

Some ongoing partner-funded programs may be moved to more appropriate budget locations to better align with their focus areas—for example, the Spay and Neuter Program would be moved to Animal Control, funding support for The Dalles Main Street program will move to Economic Development, and programs such as Fort Dalles Fourth fireworks and Sister Cities have already been moved to the Tourism fund.

BUDGET IMPLICATIONS: The fiscal impact will depend on the funding awards approved through this process but will remain within the overall Program allocation established through the budget process. Staff will ensure that the allocation amount for each type of funding does not take away from core service needs. Funding for approved projects will come from either the General Fund or the Tourism Fund, as appropriate, and any unspent allocated funding will return to the respective fund. Administrative workload for the Program will be managed within existing staff capacity.

DISCUSSION QUESTIONS:

Staff seeks guidance on the following questions:

1. What is the Council's overall feedback on the proposed changes?

2. Does the Council agree with the review criteria listed above? Does the Council have any additional criteria they would like Staff to consider? (See Section 4 Above)

3. Should there be a limit on the frequency that organizations can apply? Every year, every three years, etc.

4. Should there be a set maximum grant award and/or limit the number of awards for an entity?