



HISTORIC PRESERVATION COMMISSION AGENDA

Tuesday, November 14, 2017, 7:00 PM

NEWBERG CITY HALL

414 E. FIRST STREET

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. PUBLIC COMMENTS: (for items not on the agenda)**
- IV. APPROVAL OF JULY 18, 2017 MEETING MINUTES**
- V. UPDATE ON RECENT PROJECTS**
- VI. NEXT MEETING: TBD**
- VII. ADJOURNMENT**

FOR QUESTIONS, PLEASE STOP BY, OR CALL 503-537-1240, COMMUNITY DEVELOPMENT DEPT. – P.O. BOX 970 – 414 E. FIRST ST.

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: *In order to accommodate persons with physical impairments, please notify the Community Development Department of any special physical or language accommodations you may need as far in advance of the meeting as possible as and no later than 48 business hours prior to the meeting. To request these arrangements, please contact the Office Assistant II at (503) 537-1240. For TTY services please dial 711.*

NEWBERG HISTORIC PRESERVATION COMMISSION MINUTES
July 18, 2017, 7:00 PM
NEWBERG CITY HALL, PERMIT CENTER CONFERENCE ROOM
414 E. FIRST STREET

Chair Rick Fieldhouse called the meeting to order at 7:02 p.m.

ROLL CALL

Members Present: Rick Fieldhouse, Chair
Ryan Howard
Barbara Doyle
Zoe Jenkins, Student

Members Absent: Chuck Zickefoose
Geary Linhart

Staff Present: Doug Rux, Community Development Director
Steve Olson, Senior Planner

PUBLIC COMMENTS: None.

CONSENT CALENDAR: Approval of the February 28, 2017 HPC meeting minutes

MOTION: Ryan Howard/Barbara Doyle made a motion to approve the February 28, 2017 HPC meeting minutes. Motion carried (3 Yes/0 No).

UPDATE ON RECENT PROJECTS:

Staff discussed the CLG grant, and noted that the RFP (request for proposals) process would begin soon. Chapters Books had obtained a Main Street grant to restore the First Street façade to its original condition, or as close to it as reasonably possible. Recipe Restaurant and the Chehalem Cultural Center had obtained building permits and were beginning construction on their projects. The Hoover house was installing new information signs, and the renovation of the Cancun building was nearly complete.

The Commissioners had a general discussion about other potential resources for historic renovation projects, and asked if trees could be considered historic resources. Community Development Director Rux explained that trees were not part of the city's historic resources, but that the City Council is discussing creating an Urban Forestry/Heritage Tree program. No decisions had been made at this time, but the discussion was ongoing.

Chair Fieldhouse mentioned that the Historical Society was looking into creating historic plaques for buildings.

NEXT MEETING:

There was no set date for the next HPC meeting. The date was left undetermined at that time.

ADJOURNMENT: Chair Rick Fieldhouse adjourned meeting at 7:45 p.m.

Approved by the Newberg Historic Preservation Commission on November 14, 2017

Rick Fieldhouse,
Historic Preservation Commission Chair

Steve Olsen, Minutes Recorder



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MEMORANDUM

TO: Newberg Historic Preservation Commission (HPC)
FROM: Steve Olson, Senior Planner
SUBJECT: Update on recent projects
DATE: November 14, 2017

1. CLG grant update: We received three proposals, and will be reviewing them this week. We should have a finalist select by the time of the HPC meeting. Once the consultant is under contract they will draft and submit a National Register of Historic Places nomination for the Cameo Theater. The consultant will present an update on the process to the HPC at an upcoming meeting.
2. Chapters Books: The building is nearing completion. The brick on the front façade was not under the stucco, unfortunately, and the owner had to reconstruct the façade by copying historic photos as closely as possible.
3. Recipe Restaurant: The reconstruction is well underway.
4. Chehalem Cultural Center patio: Work is nearly completed.