



**NEWBERG PUBLIC LIBRARY ADVISORY BOARD
MINUTES
MAY 16, 2019 7:00 P.M.**

- I. CALL MEETING TO ORDER** at 7:00 pm by Chair, Kerrie Allen
- II. ROLL CALL** Members: Kerrie Allen, Suzanne Meenahan, Shane Corsetti, Rebecka Ratcliffe, Crystal Garcia Staff: Leah Griffith, director
- III. CONSENT CALENDAR**
- The Minutes of the April 11, 2019 meeting was accepted.
 - Statistical Reports: The March, 2019 and April, 2019 reports were accepted. Leah noted that the new automatic renewal service will show an increase in circulation statistics.
- IV. PUBLIC COMMENTS** No public present
- V. BOARD COMMENTS** Shane attended the Mayor's cabinet meeting and reported on the discussion centered on the upcoming budget, development plans, hotels, Elliott Street improvements and the library director hiring.
- VI. BUSINESS**
- Director Retirement/Recruitment:** The interviews and the Meet & Greet went well on May 9th. Will Worthey has been offered the position with references to still be contacted. He has accepted and is excited about coming to Newberg. Tentatively he is scheduled to start July 1st.
 - Library Board Appointment:** Crystal Garcia and Kerrie Allen were the only two in city applicants. A third applicant lives outside the city limits and the code only allows for one non-resident on the board and that position is currently filled by Rebecka Ratcliffe. It was moved, seconded and approved the board recommend to the Mayor and Council that Crystal Garcia and Kerri Allen be reappointed to the library board for terms that end 6-30-2023.
 - Library Budget for 2019-2020:** The budget committee is still meeting. As the committee is looking at modifying the budget and making cuts, there had been a motion to reduce the library's material budget by \$50,000 and \$10,000 from capital. The discussion included very vocal support for those funds and for the library by council members and support for the community it serves. At the end the motion was defeated, including the individual who made the motion voting against it. There is a meeting set for Tuesday, May 21st which likely will be the last meeting. It should go to council for approval on June 3, 2019.
 - Library Card Policy:** The policy was presented and there were some changes made. It was approved as presented.
 - Board Operating Policy:** The policy was approved with a couple of minor changes. A change to the meetings is to have the new Office Assistant attend the meetings to take notes. It's something Leah's been thinking about, but will be helpful to the new director to not have to concentrate on taking minutes. The board agreed to that change.
- VII. REPORTS**
- Library Foundation Newsletter:** It is going to be moved to the fall and all the info and pictures have been forwarded to foundation board member Corinne Waterbury.
 - Library Construction Projects:** Things are pretty much done with a minor carpet fix being left.
 - Email Complaint:** There had been an email complaint in late April about library staff calling the police on a patron. After an extensive investigation including viewing cameras, conferring with 911/Dispatch, and talking with staff, there was no truth to the complaint and the person making the complaint had no direct knowledge of the interaction and had only seen a Facebook posting by someone else that had been

deleted. She had, however, copied her complaint emails to a number of people connected to the Cultural Center as it was related to an arts event. By the time the director had completely investigated the complaint it was totally unfounded (fake news on Facebook) and the director tried to make sure that all the people the individual making the complaint (not the person it supposedly happened to) had received the real story. After a week of much time and effort spent on this, nothing more has come of it and it was handled as best it could be. An unusual situation to say the least.

VIII. NEXT MEETINGS:

City Council Meeting: June 3, 2019 7 pm Allen and Garcia appointments on the agenda City budget approval planned

Library Advisory Board: June 20, 2019 Meeting Cancelled Retirement event for Griffith planned 4 pm to 6 pm

Library Advisory Board: July 18, 2019 7:00 pm

Library Foundation Board: September 11, 2019 5:30 pm

IX. ADJOURNMENT The Board adjourned at 8:10 pm.

Submitted: Leah Griffith, Board Secretary/ Library Director