
RE: Copy of Records+Destruction+Authorization+Form.xlsx

From ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>

Date Thu 2/17/2022 3:09 PM

To YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>; SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>

Cc RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>

Hi All I wanted to let you know I have destroyed all the files that were on the list making sure none of them had anything to do with the 1000, 1200-Z, 1200-COLS stuff.
That is all located in a box in the cube just behind Ryan's cube.

Diana

From: YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>

Sent: Friday, February 11, 2022 9:46 AM

To: ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>; SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>

Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>

Subject: RE: Copy of Records+Destruction+Authorization+Form.xlsx

Sounds good, thanks all for your help!!

From: ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>

Sent: Friday, February 11, 2022 9:38 AM

To: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>; YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>

Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>

Subject: RE: Copy of Records+Destruction+Authorization+Form.xlsx

Okay so on that hold off on the approval until Monday when I am back in the office and will pull out the documents listed below and then send you an updated destruction form once I have made sure all the right ones were pulled.

Diana

From: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>

Sent: Friday, February 11, 2022 9:22 AM

To: YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>; ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>

Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>
Subject: RE: Copy of Records+Destruction+Authorization+Form.xlsx

Thanks Leela—Glad you asked. I am glad you check!

I am not sure about the rulemaking documents since we moved from Rules to Orders for permit issuance (and back to rule for the 1200-Z) that that shift essentially overruled the rules since they were no longer in effect. I am not sure if there was ever a repeal of the rules, they were just no longer in effect.

Regardless—Diana and Ryan—please remove all of the records listed below for destruction from the items to be destroyed so that can be sorted out. Also, I want to make sure we are not mixing permit types moving forward so we can keep the litigation and rulemaking history with each permit clear and separate.

Very much appreciated—
Christine

From: YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>
Sent: Friday, February 11, 2022 9:15 AM
To: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>; ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>
Subject: RE: Copy of Records+Destruction+Authorization+Form.xlsx

Thanks Christine, and apologies if this shows my lack of familiarity but I was seeing 1200Z show up in the following lines. Out of abundance of caution just want to triple check these are outside the scope of the litigation.

Also, looking at it more closely, I realized rulemaking documents are a separate retention category on the state general schedule (OAR [166-300-0015](#) (1)) and need to be retained until 10 years after the repeal of the entire rule.

Post public comments for 1200-Z et. Al 2002

1200-Z, 1000 WPCF general permit public hearing and comments	2002
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Copies of settlement Documents for 1200-Z IMD	2004
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Rulemaking for 1000, 1200-A & Z	2001-2002
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1200-A & Z, 1000 WPCF permit and background	2002
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Signed 1200 & WPCF 1000 renewal permits general permits not sources	2002
1200-A & Z NPDES renewal process	1997-2001
1200 and 1000 rulemaking docs	2002
1200-A & Z & WPCF 1000 Renewal rulemaking docs	2002
1200 Z Permits for St. Helens, Ft. James, and Pope & Talbot	1995

From: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>
Sent: Friday, February 11, 2022 9:07 AM
To: YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>; ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>
Subject: RE: Copy of Records+Destruction+Authorization+Form.xlsx

Thanks for checking Leela. These are all MS4 records (not 1200-Z) and are all from 10+ years ago and not associated with litigation.
Christine

From: YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>
Sent: Friday, February 11, 2022 9:03 AM
To: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>; ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>
Subject: RE: Copy of Records+Destruction+Authorization+Form.xlsx

Thanks all! My only question is I recall for awhile the 1200Z records were on litigation hold, has that been lifted?

From: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>
Sent: Thursday, February 10, 2022 2:19 PM
To: ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>
Subject: RE: Copy of Records+Destruction+Authorization+Form.xlsx

Many thanks Diana—I approve the destruction of these records.

Your time and efforts are very much appreciated—

Christine

From: ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>
Sent: Thursday, February 10, 2022 1:41 PM
To: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>
Subject: Copy of Records+Destruction+Authorization+Form.xlsx

<< File: Copy of Records+Destruction+Authorization+Form.xlsx >>

Hi I wanted to send along the Destruction log for the 4 boxes I have gone thru so far. The log is also at the bottom so I figured this is the maximum I can put on the list.

Let me know if you need me to pull anything out before approving destruction.

Diana Adams
Northwest Region Water Quality program support
700 NE Multnomah St Suite 600
Portland, OR 97232
503-229-5552
Adams.diana@deq.state.or.us

“Always remember you are braver than you believe, stronger than you seem, smarter than you think and twice as beautiful as you’ve ever imagined.” — Dr. Seuss

RE: Second attempt to destroy records.

From YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>
Date Tue 2/15/2022 11:07 AM
To SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>; ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Cc JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>

Approved, thanks all!!

From: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>
Sent: Tuesday, February 15, 2022 10:53 AM
To: ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Cc: JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>
Subject: RE: Second attempt to destroy records.

Many thanks Diana! I approve the destruction of the documents in the spreadsheet attached.

Very much appreciated—
Christine

From: ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>
Sent: Tuesday, February 15, 2022 10:40 AM
To: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>
Cc: JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>
Subject: RE: Second attempt to destroy records.

Hi Christine,
Done here is the form with line 37 adjusted.
<< File: Copy of Copy of Records+Destruction+Authorization+Form.xlsx >>
Diana

From: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>
Sent: Tuesday, February 15, 2022 10:36 AM
To: ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>
Cc: JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>
Subject: RE: Second attempt to destroy records.

Hi Diana—Can you please remove the items in line 37, “ 1000 permit renewal and public comments?”

Many thanks—

Christine

From: ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>
Sent: Monday, February 14, 2022 3:34 PM
To: SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>
Subject: Second attempt to destroy records.

Hi All.

I have taken out all of the items on the list below as well as a couple other 1200-Z items on the list they are in a box in the cube adjacent to Ryan's office with a post it note attached.

Here is the updated list please let me know if they are good to be destroyed and I will proceed as instructed.

<< File: Copy of Copy of Records+Destruction+Authorization+Form.xlsx >>

Diana Adams
Northwest Region Water Quality program support
700 NE Multnomah St Suite 600
Portland, OR 97232
503-229-5552
Adams.diana@deq.state.or.us

"Always remember you are braver than you believe, stronger than you seem, smarter than you think and twice as beautiful as you've ever imagined." — Dr. Seuss

Second attempt to destroy records.

From ADAMS Diana * DEQ <Diana.ADAMS@deq.oregon.gov>

Date Mon 2/14/2022 3:34 PM

To SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>

Cc RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; JOHNSON Ryan A * DEQ <Ryan.A.JOHNSON@deq.oregon.gov>

 1 attachment (200 KB)

Copy of Copy of Records+Destruction+Authorization+Form.xlsx;

Hi All.

I have taken out all of the items on the list below as well as a couple other 1200-Z items on the list they are in a box in the cube adjacent to Ryan's office with a post it note attached.

Here is the updated list please let me know if they are good to be destroyed and I will proceed as instructed.

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Diana Adams

Northwest Region Water Quality program support

700 NE Multnomah St Suite 600

Portland, OR 97232

503-229-5552

Adams.diana@deq.state.or.us

"Always remember you are braver than you believe, stronger than you seem, smarter than you think and twice as beautiful as you've ever imagined." — Dr. Seuss

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.
Authorization is by email only, no signatures required.

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

Authorization is by email only, no signatures required.

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

Program/section name: Stormwater MS4 program **Date approved by records officer:**

Program/section name: Stormwater MS4 program **Date approved by records officer:**

Program staff requesting destruction:	Diana Adams for Ryan Johnson	Date destroyed:
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Program staff requesting destruction:	Diana Adams for Ryan Johnson	Date destroyed:
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Approving Manager: Christine Svetkovich

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	MS4 records for Lane Co	2/2004-11/2010
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 Years	MS4 records for City of Portland	08/1997-10/1999
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 Years	MS4 records for City of Portland	06/2010-12/2010
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	MS4 records for City of Wilsonville	07/2010-06/2011
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	MS4 records for Oak Lodge SD	01/2009-10/2010
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 Years	MS4 Records for City of Gresham	01/2003-06/2009
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	MS4 records for Rouge Valley	Sep-11
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 Years	MS4 Records for City of Gladstone	12/2009-10/2011
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Permit renewal Application City of Lake Oswego	05/2009-09/2009

DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	MS4 City of Lake Oswego plans	2009
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	MS4 renewal application for City of Portland	02/2000-11/1/2007
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	MS4 ESC workshop evaluations	2004-2005
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Receipts for ESC workshop	2004-2005
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	OR city ESC training logs	2004-2005
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Williamette Industries Corres	8/8/2000
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 Years	Stormwater Task force meeting	07/1998-11/1998
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Notes from Jenine Camilleki's	04/2006-08/2006
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	EPA inspections and training	02/2000-02/2008
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Eugene MS4 annual reports	2006-2007
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Metro's TMDL plan	Mar-08
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	EPA erosion control training and grant information	12/2004-02/2005
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Inspectino report for R.S. Davis Recycling 1	Oct-08
DEQ Special Schedule: 2008-0009	314-B	Stormwater Permit Records	until superseded	City of Portland MS4 maps	2008
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Bend ESC workshop	Jul-04
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Eugene/Florence ESC worksop	Oct-04
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Draft of the 1000 permit	2002

DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	1000 permit renewal and public comments	1997
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 Years	Construction stormwater permit guidance	2006
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	1200-C Construction permit registration guidance	2006
DEQ Special Schedule: 2008-0009	314-D	Stormwater Permit Records	10 years	1200-C MOA for City of Myrtle Creekz	1991-1992
DEQ Special Schedule: 2008-0009	314-D	Stormwater Permit Records	10 years	NPDES Compliance Correspondence	04-1993- 05-1993
DEQ Special Schedule: 2008-0009	314-D	Stormwater Permit Records	10 years	NPDES Permit appeals disposition	1992
DEQ Special Schedule: 2008-0009	314-D	Stormwater Permit Records	10 years	Permit Mod for Rock Creek	1987
DEQ Special Schedule: 2008-0009	314-D	Stormwater Permit Records	10 years	Correspondence for Chem addition to Waters of the State for Lake Oswego	1991
DEQ Special Schedule: 2008-0009	314-D	Stormwater Permit Records	10 years	Correspondence for City of Woodburn	1992

DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Correspondence for Clatsop Co Waste Disposal permit	1990
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Wetland and Wastewater Policy	1994
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	City of Salem MS4 Annual reports	10/2010-04/2011
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Marion County MS4 annual report	2008-2009
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Lane County MS4 annual report	2010-2011
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	City of Gresham MS4 permit renewal, ESCP	2008-2010
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Rulemaking appeal request	Aug-03
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	ODOT correspondence	1999-2000

DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	MS4 for City of Portland	Apr-11
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	City of Salem & Eugene MS4 permit	1995-1997
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	ODOT Interagency personal agreement	2000
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Meeting notes for ODOT steering committee	1998-1999
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	permit application for USA dba CWS	1991
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Correspondence for City of Portland	2010-2011
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Correspondence for Clackamas County Cities	2010
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Multnomah County MS4 Annual report	07/2007-06/2008

DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	ECSP Manual for MS4 permits	Apr-05
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Water Quality report for WES	Feb-04
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Permit for Multnomah County	2000-2008
DEQ Special Schedule: 2008-0009	314-A	Stormwater Permit Records for enforcement	until case closed	City of Eugene Violations	2000
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	Monitoring Plansand objectives matrix	2010
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	IMD for MS4 permits	2007
DEQ Special Schedule: 2008-0009	314-C	Stormwater Permit Records	10 years	CWS IFR report 2006	2006
