

WOLF Emmy * DEQ

From: ROSS Linda * DEQ
Sent: Thursday, April 3, 2025 1:38 PM
To: NOMURA RANEI * DEQ; RecordsRequest * DEQ
Cc: DEPEW Alexis * DEQ; THOMPSON Matthew * DEQ
Subject: RE: Records Destruction Authorization
Attachments: Records Destruction Authorization Form 4-2-25.xlsx

I approve of the destruction of these records.

Thank you, Alexis, for including which box from the SRC these are from! And for your work taking care of these records!

Linda



Linda Ross (she/her/hers)
Records Officer
Operations & Policy Analyst 2
Oregon Department of Environmental Quality
700 NE Multnomah St, Suite 600
Portland, OR 97232
Phone: +1 (971) 400-9142
Email: linda.ROSS@deq.oregon.gov

From: NOMURA RANEI * DEQ <RANEI.NOMURA@deq.oregon.gov>
Sent: Thursday, April 3, 2025 12:45 PM
To: ROSS Linda * DEQ <Linda.ROSS@deq.oregon.gov>
Cc: DEPEW Alexis * DEQ <Alexis.DEPEW@deq.oregon.gov>; THOMPSON Matthew * DEQ <matthew.thompson@deq.oregon.gov>
Subject: Fw: Records Destruction Authorization

I approve of the destruction of the documents in the attached spreadsheet.

Ranei

Ranei Nomura
Water Quality Program Manager
Western Region, DEQ
503-378-5081

From: DEPEW Alexis * DEQ <Alexis.DEPEW@deq.oregon.gov>
Sent: Thursday, April 3, 2025 11:34:29 AM
To: ROSS Linda * DEQ <Linda.ROSS@deq.oregon.gov>; NOMURA RANEI * DEQ <RANEI.NOMURA@deq.oregon.gov>

Cc: THOMPSON Matthew * DEQ <matthew.thompson@deg.oregon.gov>

Subject: Records Destruction Authorization

Hello,

Matthew and I are requesting destruction for the listed files.

Ranei, I have verified that the terminated dates on the files matched the dates on the WQSI Database.

Linda, these records are from two of the boxes called back from the SRC. They are accession number 16 RC 0185.

Thank you,



Alexis DePew

Office Specialist 2

Oregon Department of Environmental Quality

165 East 7th Ave, Suite 100

Eugene, OR 97401

Cell: 541-687-7357

Email: alexis.depew@deg.oregon.gov

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

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Program/section name:	<u>WQ-WPCF/NPDES</u>	Date approved by records officer:	<u></u>
Program staff requesting destruction:	<u>Alexis DePew and Matthew Thompson</u>	Date destroyed:	<u></u>
Approving Manager:	<u>Ranei Nomura</u>		

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Program staff requesting destruction:	<u>Alexis DePew and Matthew Thompson</u>	Date destroyed:	<u></u>
Approving Manager:	<u>Ranei Nomura</u>		

Program/section name:	<u>WQ-WPCF/NPDES</u>	Date approved by records officer:	<u></u>
Program staff requesting destruction:	<u>Alexis DePew and Matthew Thompson</u>	Date destroyed:	<u></u>
Approving Manager:	<u>Ranei Nomura</u>		

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ Special Schedule: 2008-0009	332	Waste and Wastewater Discharge/Disposal Permit Records	15 Years or until facility closes	File # 112784 Greenland Recycling, LLC Terminated 4/7/14	2003-2014
DEQ Special Schedule: 2008-0009	332	Waste and Wastewater Discharge/Disposal Permit Records	15 Years or until facility closes	File #109646 Featherland Farms, inc. Terminated 9/18/14	1997-2014
DEQ Special Schedule: 2008-0009	332	Waste and Wastewater Discharge/Disposal Permit Records	15 Years or until facility closes	File # 109640 Lane Electric Cooperative Terminated 12/29/14	1997- 2014
DEQ Special Schedule: 2008-0009	332	Waste and Wastewater Discharge/Disposal Permit Records	15 Years or until facility closes	File # 104060 Merlin Landfill Terminnated 4/24/2014	2010-2013

[illegible]



