

WOLF Emmy * DEQ

From: RecordsRequest * DEQ
Sent: Tuesday, June 24, 2025 1:30 PM
To: SVETKOVICH Christine * DEQ; YELTON-BRAM Tiffany * DEQ; RecordsRequest * DEQ
Subject: RE: request to destroy records

Hi Christine,

No. Your email is enough.

I also approve of the destruction of these records.

Thanks!

Linda



Linda Ross (she/her/hers)
Records Officer
Oregon Department of Environmental Quality
700 NE Multnomah St, Suite 600
Portland, OR 97232
Phone: 971.400.9142
Email: linda.ROSS@deq.oregon.gov

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From: SVETKOVICH Christine * DEQ
Sent: Tuesday, June 24, 2025 1:24 PM
To: YELTON-BRAM Tiffany * DEQ ; RecordsRequest * DEQ
Subject: RE: request to destroy records

Approved by me. Do I need to sign the form?
Christine

From: YELTON-BRAM Tiffany * DEQ <Tiffany.YELTON-BRAM@deq.oregon.gov>
Sent: Tuesday, June 24, 2025 1:22 PM
To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; SVETKOVICH Christine * DEQ <Christine.SVETKOVICH@deq.oregon.gov>
Subject: FW: request to destroy records

Resending to seek approval. Thanks!

From: YELTON-BRAM Tiffany * DEQ
Sent: Friday, June 20, 2025 11:35 AM
To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; SVETKOVICH Christine * DEQ
<Christine.SVETKOVICH@deq.oregon.gov>
Subject: request to destroy records

Thanks!

Tiffany Yelton Bram (she/her)
Water Quality Manager, Northwest Region
700 NE Multnomah St., Suite 600
Portland OR 97232-4100

503 229 5219 Desk
503 975 0046 Cell

Your DEQOnline for water quality permits is now available
[Department of Environmental Quality : NPDES and WPCF Wastewater Permits in Your DEQ Online :](#)
[Online Services : State of Oregon](#)

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#)

[DEQ Retention Schedule](#)

[State General Retention Schedule](#)

Program/section name:	NWR WQ Source Control/ Manager's records	Date approved by records officer:	
Program staff requesting destruction:	Tiffnay Yelton Bram	Date destroyed:	
Approving Manager:	Christine Svetkovich		

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
State General Schedule : 166-300	OAR 166-300-0015 (7)	Calendar and Scheduling Records	1 year after end date	Tiffany's work calendar/planner pages for the year 2019	January-December 2019
State General Schedule : 166-300	OAR 166-300-0015 (7)	Calendar and Scheduling Records	1 year after end date	Tiffany's work calendar/planner pages for the year 2020	January-December 2020
State General Schedule : 166-300	OAR 166-300-0015 (7)	Calendar and Scheduling Records	1 year after end date	Tiffany's work calendar/planner pages for the year 2020	January-December 2021





