WOLF Emmy * DEQ

From: ROSS Linda * DEQ

Sent: Wednesday, April 2, 2025 4:54 PM

To: RecordsRequest * DEQ

Subject: FW: Destruction Authorization

Attachments: 3-18-25 WQ Records Destruction Authorization Form (1).xlsx

Here you go!

From: NOMURA RANEI * DEQ <RANEI.NOMURA@deq.oregon.gov>

Sent: Wednesday, April 2, 2025 3:47 PM

To: THOMPSON Matthew * DEQ <matthew.thompson@deq.oregon.gov>; ROSS Linda * DEQ

<Linda.Ross@deq.oregon.gov>

Cc: DEPEW Alexis * DEQ <Alexis.DePew@deq.oregon.gov>

Subject: RE: Destruction Authorization

Linda.

I approve of destruction of the documents on the attached list.

Ranei

Ranei Nomura Water Quality Program Manager DEQ Western Region 503-378-5081 office pronouns: she, her

From: THOMPSON Matthew * DEQ < matthew.thompson@deq.oregon.gov >

Sent: Wednesday, April 2, 2025 3:44 PM

To: ROSS Linda * DEQ <Linda.Ross@deq.oregon.gov>

Cc: NOMURA RANEI * DEQ < RANEI.NOMURA@deq.oregon.gov >; DEPEW Alexis * DEQ < Alexis.DePew@deq.oregon.gov >

Subject: Destruction Authorization

Hello all,

This is a revised version of a records authorization form sent on 3/18. It was prepared in the wrong format. Let me know if there are any more issues!

-Matthew



Matthew Thompson (he/him/his)

Office Specialist
Oregon Department of Environmental Quality
165 East 7th Ave, Suite 100
Eugene, OR 97401

Cell: 503.704.0376|Office: 541.687.7344
Email: matthew.thompson@deq.oregon.gov

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

Records destruction procedure	DEQ Retention Schedule			State General Retention Schedule	
Program/section name:	WR Water Qualit	y WasteWater	Date approved by records officer:		
Program staff requesting destruction: Approving Manager:	Matthew Thomp Ranei Nomura	son & Alexis DePew	_Date destroyed: _		
Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ Special Schedule: 2008-0009	332(c)	Waste and Wastewater Discha	Until Superseded	NPDES 700J & WPCF 600 Records	2006-2017
DEQ Special Schedule: 2008-0009	327	Water Quality Permitting	Retain current and	NPDES 1700J, 1500A, General Permits (permits terminated or inactive)	1983-2011
State General Schedule : 166-300	7	Safety Compliance and Inspect	Retain 10 years, de	Stipulated Consent Order	1998
DEQ Special Schedule: 2008-0009	351	DMRs	Retain 10 years,	DMR Reports	1991-2000
State General Schedule : 166-300	7	Safety Compliance and Inspection Records	Retain 10 years, destroy	Pollution complaints	1998-2005

DEQ Special Schedule: 2008-0009		Source Permits (NPDES and WPCF General and Individual 327 Permits)	Retain current and previous, destroy	General Permit 0700-J, 200-J, 1700-J Wash Water Permit, 700-PM Metal Mining (Permits Terminated)	1991-1999
DEQ Special Schedule: 2008-0009		329 Tax Credits	Retain 7 years after facility closes, destroy	Tax Relief Application Review Reports	1995
		Waste and Wastewater Discharge/Disposal Permit		WR-WQ Weyerhauser / #96244 / Springfield, OR / Progress Reports numbered: 5,6,7,8,23,24,25,27. 4Qtr Compliance monitering report, Tax	
DEQ Special Schedule: 2008-0009	332(b)	Records	30 years	Credit Application	1995
DEC SPECIAL SCILECULE. 2000 0003	332(8)		Jo years		



