

WOLF Emmy * DEQ

From: RecordsRequest * DEQ
Sent: Thursday, March 6, 2025 2:41 PM
To: YELTON-BRAM Tiffany * DEQ; CARSON Paula * DEQ
Cc: RecordsRequest * DEQ
Subject: RE: OpCert files ready to destroy: Expires 2012, A-C

I approve of these record destructions.

Thanks!
Linda



Linda Ross (she/her/hers)
Records Officer
Operations & Policy Analyst 2
Oregon Department of Environmental Quality
700 NE Multnomah St, Suite 600
Portland, OR 97232
Phone: +1 (971) 400-9142
Email: linda.ROSS@deq.oregon.gov

From: YELTON-BRAM Tiffany * DEQ <Tiffany.YELTON-BRAM@deq.oregon.gov>
Sent: Thursday, March 6, 2025 11:32 AM
To: CARSON Paula * DEQ <Paula.CARSON@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Subject: Re: OpCert files ready to destroy: Expires 2012, A-C

I have reviewed and approve these files for destruction.
Tiffany

From: CARSON Paula * DEQ <Paula.CARSON@deq.oregon.gov>
Sent: Wednesday, March 5, 2025 10:05:24 PM
To: YELTON-BRAM Tiffany * DEQ <Tiffany.YELTON-BRAM@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Subject: OpCert files ready to destroy: Expires 2012, A-C

Please review and approve of destruction of OpCert files, that expired 2012, A-C.

Destruction spreadsheet attached.
Please cc to all in your approval email reply to me.

Thanks,

Paula Carson
Wastewater System
Operator Certification Program
Oregon DEQ, NW Region
700 NE Multnomah St., Suite #600
Portland, OR 97232

phone: 503-229-5161

work cell: 971-227-0668

paula.carson@deq.oregon.gov

<https://www.oregon.gov/deq/wq/wqpermits/Pages/Wastewater-Operator-Certification.aspx>

webpage for OpCert Your DEQ Online: [Department of Environmental Quality : Wastewater Operator Certification in Your DEQ Online : Online Services : State of Oregon](#)

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & agency records officer (Leela Yellesetty) to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#)

[DEQ Retention Schedule](#)

[State General Retention Schedule](#)

Program/section name:	Wastewater Operator Certification Program/WQ Source Control			Date approved by records officer:			
Program staff requesting destruction:	Paula Carson			Date destroyed:			
Approving Manager:	Tiffany Yelton-Bram			records officer: Leela Yellesetty			
item #	Schedule Name/ # (select from dropdown)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents: one file per person's name	Date file expired:	Column1
1	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Abelein, Ben D.	6/30/2012; inactive	
2	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Ahola, Brandon M.	"archived"; OIT score exp. 3/31/2012; issuance error of TI in L2K, #12093	
3	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Allan, Joyce Y.	6/30/2012; inactive	
4	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Anderson, Cody M.	6/30/2012; inactive	
5	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Barron, Kipp M.	approved 5-25-2011, elig. Expired 5-25-	

item #	Schedule Name/ # (select from dropdown)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents: one file per person's name	Date file expired:	Column1
6	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bauer, Jeffrey T.	6/30/2012; inactive	
7	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Benner, Harold M.	12/31/2012; inactive	
8	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bennett, Colleen D.	6/30/2012; inactive	
9	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bernt, Ronald E.	12/31/2012; inactive	
10	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bloemsma, Herman	6/30/2012; inactive	
11	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bluett, Karen N.	score expired 3/31/2012	
12	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bomberger, Edward F.	6/30/2012; inactive	
13	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Boyer, Thomas K.	6/30/2012; inactive	
14	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bracken, David A.	12/31/2012; inactive	
15	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Brittner, Kurt S.	CI exam passed on 3-27-2009, but never supplied HS doc, so was denied 6-4-2012; but should have been denied after 8-20-2009. File sat in L2K as Pending til it got denied.	
16	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Brush, Theresa M.	CI/TI OIT scores expired 3/31/2012	

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17	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Buffett, Patti Lynn	not in L2K, incomplete app, closed, didn't meet exp. qualifications	
18	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Burgess, Dustin R.	6/30/2012; inactive	
19	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Butler, Matt D.	12/31/2012; inactive	
20	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Cain, Jason L.	12/31/2012; inactive	
21	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Callahan, Sean J.	12/31/2012; inactive	
22	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Campbell, Barry R.	6/30/2012; inactive	
23	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Caudill, Leslie H.	6/30/2012; inactive	
24	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Carley, William J.	6/30/2012; inactive	
25	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Cassidy, Shawn T.	6/30/2012; inactive	
26	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Chamberlain, Eric E.	12/31/2012; inactive	
27	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Christian, R. L. (Richard L.)	6/30/2012; inactive	
28	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Clark, Bruce E.	6/30/2012; inactive	
29	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Coleman, Charles B.	6/30/2012; inactive	
30	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Creighton, John S.	6/30/2012; inactive	

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31	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Crounse, Michael T.	12/31/2012; inactive	
32	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Cruikshank, Daniel G. E.	6/30/2012; inactive	
33	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Curtis, David L.	12/31/2012; inactive	