

WOLF Emmy * DEQ

From: RecordsRequest * DEQ
Sent: Wednesday, February 26, 2025 5:08 PM
To: ROCHETTE Sean * DEQ; JOYE Jessica * DEQ; RecordsRequest * DEQ; KOGER Susan * DEQ
Subject: RE: On site DMR's for destruction

Thank you!

I approve of the destruction of these records.

Linda



Linda Ross (she/her/hers)

Records Officer
Operations & Policy Analyst 2
Oregon Department of Environmental Quality
700 NE Multnomah St, Suite 600
Portland, OR 97232
Phone: +1 (971) 400-9142
Email: linda.ROSS@deq.oregon.gov

From: ROCHETTE Sean * DEQ <Sean.ROCHETTE@deq.oregon.gov>
Sent: Wednesday, February 26, 2025 10:48 AM
To: JOYE Jessica * DEQ <Jessica.JOYE@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; KOGER Susan * DEQ <Susan.Koger@deq.oregon.gov>
Subject: RE: On site DMR's for destruction

I also approve.

Sean

From: JOYE Jessica * DEQ <Jessica.JOYE@deq.oregon.gov>
Sent: Wednesday, February 26, 2025 10:32 AM
To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; KOGER Susan * DEQ <Susan.Koger@deq.oregon.gov>
Cc: ROCHETTE Sean * DEQ <Sean.ROCHETTE@deq.oregon.gov>
Subject: RE: On site DMR's for destruction

I approve the destruction of these files.

Thanks,



Jessica Joye, REHS
NW Region and Marion
Onsite Natural Resource
Specialist
She/her
4026 Fairview Industrial Dr SE
Salem, OR 97302
503.378.5033
jessica.joye@deq.oregon.gov
www.oregon.gov/deq

In Spring 2025, WPCF onsite permittees will begin using Your DEQ Online, a one-stop place for you to manage your water quality permit. More information about when to register and how to use Your DEQ Online is coming soon, and can be found here: wqpermits.oregon.gov.

From: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>

Sent: Wednesday, February 26, 2025 10:30 AM

To: KOGER Susan * DEQ <Susan.Koger@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>

Cc: ROCHETTE Sean * DEQ <Sean.ROCHETTE@deq.oregon.gov>; JOYE Jessica * DEQ <Jessica.JOYE@deq.oregon.gov>

Subject: RE: On site DMR's for destruction

Hi Sue,

Can you send us a copy of Sean and Jessica's approvals? (or since they are cc'd on this email, Sean and Jessica, can you reply that you approve of the destruction of these files in this email?) Just so we have it for our records?

Thank you,

Linda



Linda Ross (she/her/hers)

Records Officer
Operations & Policy Analyst 2
Oregon Department of Environmental Quality
700 NE Multnomah St, Suite 600
Portland, OR 97232
Phone: +1 (971) 400-9142
Email: linda.ROSS@deq.oregon.gov

From: KOGER Susan * DEQ <Susan.KOGER@deq.oregon.gov>

Sent: Wednesday, February 26, 2025 8:31 AM

To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>

Cc: ROCHETTE Sean * DEQ <Sean.ROCHETTE@deq.oregon.gov>; JOYE Jessica * DEQ <Jessica.JOYE@deq.oregon.gov>

Subject: On site DMR's for destruction

Records Dept:

Sean and Jessica have approved the attached form. With your approval, I'll get those recycled. Thanks, all!

Sue, Salem office

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#)

[DEQ Retention Schedule](#)

[State General Retention Schedule](#)

Program/section name: Water Quality - Onsite Wastewater Management **Date approved by records officer:** _____

Program staff requesting destruction: Sue Koger - Salem Office **Date destroyed:** _____

Approving Manager: Sean Rochette

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents	File #	Date(s)
DEQ Special Schedule: 2008-0009	311	WPCF ONSITE PERMITS	Retain until property connected to sewer, destroy	Community of Hope Lutheran Church - PERMIT, CORRESP, O & M MANUAL, PLANS & SPECIFICATIONS	110949	2000-2011 * 2/26/2020 - System decommissioned & connected to sewer - destroy
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	Community of Hope Lutheran Church - DMRs	110949	2002-2010
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	Channel Island Marina Assoc - Corresp	106486	2000
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	Channel Island Marina Assoc - DMRs	106486	1999-2008
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	South Fork Prison Camp - DMRs	102969	1993-2008
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	Channel/Scappoose Moorages - DMRs	108832	1995 - 2009
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	Sauvie Island Moorage STP- DMRs	78804	2002-2006
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	Western Hills Mobile Home Park - DMRs	106791	1992-2009
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	Pacific City Campground - DMRs	88312	1990-2007

DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Knappa One Stop Mart - DMRs	105547	1992-2005
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Jack Pot Food Mart - DMRs	106452	1992-2005
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Rolling Hills Comm. Church - DMRs	112139	2003-2005
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Bigfoot Lodge/Pioneer MH Park - DMRS	107567	1993-2005
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Oregon Golf Club - DMRs	105412	1992-2009
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Athey Creek Middle School - DMRs	105028	2000-2009
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Salvation Army/Camp Kuratli at Trestle Glen - DMRs	78417	1988-2006
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Estacada Mobile Village - DMRs	108809	1998-2009
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Good Shepherd Community Church - DMRs	105608	2000-2009
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Neskowin Creek Resort - DMRs	15120	2004-2009
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Neskowin Creek Resort - DMRs	15120	1989-2001
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Sand Beach Campground - DMRs	104913	2004-2007
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Cape Lookout Park - DMRs	103305	1989-2003
DEQ Special Schedule: 2008-0009	Waste & Wastewater Discharge/Disposal Permit 332 Records	15 years	Trask River Mobile Home Park - DMRs	107415	1995-2009

[illegible]

