WOLF Emmy * DEQ

From: ROSS Linda * DEQ

Sent: Friday, April 4, 2025 10:56 AM

To: DEPEW Alexis * DEQ; WILLIAMS Becky * DEQ; RecordsRequest * DEQ

Cc: THOMPSON Matthew * DEQ

Subject: RE: Records Destruction Authorization - Hazardous Waste/Solid Waste complaints

These records are approved to be destroyed.

Thank you!

Linda





Linda Ross (she/her/hers)

Records Officer
Operations & Policy Analyst 2
Oregon Department o®Environmental Quality
700 NE Multnomah St, Suite 600
Portland, OR 97232

Phone: +1 (971) 400-9142

Email: <u>linda.ROSS@deq.oregon.gov</u>

From: DEPEW Alexis * DEQ <Alexis.DEPEW@deq.oregon.gov>

Sent: Friday, April 4, 2025 10:42 AM

To: WILLIAMS Becky * DEQ <Becky.WILLIAMS@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; ROSS Linda * DEQ <Linda.ROSS@deq.oregon.gov>

Cc: THOMPSON Matthew * DEQ <matthew.thompson@deq.oregon.gov>

Subject: Re: Records Destruction Authorization - Hazardous Waste/Solid Waste complaints

Thank you Becky!



Alexis DePew

Office Specialist 2

Oregon Department of Environmental Quality

165 East 7th Ave, Suite 100

Eugene, OR 97401

Cell: 541-687-7357

Email: alexis.depew@deq.oregon.gov

From: WILLIAMS Becky * DEQ < Becky. WILLIAMS@deq.oregon.gov >

Sent: Friday, April 4, 2025 10:27 AM

To: DEPEW Alexis * DEQ <<u>Alexis.DePew@deq.oregon.gov</u>>; RecordsRequest * DEQ <<u>recordsrequest@deq.oregon.gov</u>>

Cc: THOMPSON Matthew * DEQ <matthew.thompson@deq.oregon.gov>

Subject: RE: Records Destruction Authorization - Hazardous Waste/Solid Waste complaints

Hi Alexis and Matthew,

Approved Control Thank you,
Becky



Becky Williams (pronouns: She/Her/Hers)
Hazardous Waste and Materials Management- Western Region Manager
Department o[®]Environmental Quality
Work Cell: 503-803-1430

From: DEPEW Alexis * DEQ < <u>Alexis.DEPEW@deq.oregon.gov</u>>

becky.williams@deq.oregon.gov

Sent: Thursday, April 3, 2025 2:48 PM

To: WILLIAMS Becky * DEQ <Becky.WILLIAMS@deq.oregon.gov>; RecordsRequest * DEQ

<recordsrequest@deq.oregon.gov>

Cc: THOMPSON Matthew * DEQ < matthew.thompson@deq.oregon.gov >

Subject: Records Destruction Authorization - Hazardous Waste/Solid Waste complaints

Hello,

Matthew and I are requesting the destruction on the records in this form. These are Hazardous Waste/Solid Waste complaints from 2001-2011 that were in the file cabinets in the cubical we are working on clearing out for a new hire.

Thank you!



Alexis DePew

Office Specialist 2

Oregon Department of Environmental Quality

165 East 7th Ave, Suite 100

Eugene, OR 97401

Cell: 541-687-7357

Email: alexis.depew@deq.oregon.gov

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

	DEQ Retention Schedule		State General Retention Schedule	
WR SW/HZ			_Date approved by records officer:	
Alexis DePew & Matthew Thompson Becky Williams		_ Date destroyed: _		
Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
	Safety Compliance and	Retention: Retain		
	7 Inspection Records	10 years, destroy	WR- Solid/Hazardous Complaints	2001-2011
	Alexis DePew 8 Becky Williams Series # (from	Alexis DePew & Matthew Thompson Becky Williams Series # (from schedule) Series Name (from schedule) Safety Compliance and	Alexis DePew & Matthew Thompson Becky Williams Series # (from schedule) Series Name (from schedule) Safety Compliance and Retention: Retain	MR SW/HZ Alexis DePew & Matthew Thompson Becky Williams Series # (from schedule) Series Name (from schedule) Safety Compliance and Retention: Retain Retention: Retain



