

WOLF Emmy * DEQ

From: KREPPS Sara * DEQ
Sent: Monday, May 12, 2025 10:16 AM
To: RecordsRequest * DEQ
Subject: RE: Iron Mountain Destruction
Attachments: Records Destruction Authorization Form - 05062025.xlsx

Thanks so much for all of your help Linda. Here is the updated copy.

From: RecordsRequest * DEQ
Sent: Monday, May 12, 2025 10:06 AM
To: KREPPS Sara * DEQ ; RecordsRequest * DEQ
Subject: RE: Iron Mountain Destruction

Hi Sara,

If the retention is/was only 3 years for those, then it should be fine. The others also seem like they will be fine. If you want to go ahead and resend the form, I will be happy to take a look at it.

Thanks,

Linda

From: KREPPS Sara * DEQ <Sara.KREPPS@deq.oregon.gov>
Sent: Wednesday, May 7, 2025 2:47 PM
To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Subject: RE: Iron Mountain Destruction

Linda,

I appreciate you catching those. I fixed some, but I wanted some clarification on a couple as well. For line 46, I had that one categorized wrong and I re-categorized it. However, now, I don't know exactly what retention to apply because I don't know if the cards are still in use. Can you provide some guidance on this one? It was 2014, so I am sure the cards have at least been expired for longer than the retention period.

It says retention ends:

(a) Retain application and approvals: 3 years after card cancelled, revoked, or denied, destroy;

Lines 56 and 57 have been removed.

Line 58-60 (organics) are not drinking water metals, nor is line 71 (ammonia) and so the retention is just 10 years.

Let me know your thoughts on these and I'll update the form and re-send it.

Thanks!

Sara

From: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Sent: Tuesday, May 6, 2025 4:03 PM
To: PILLSBURY Lori * DEQ <Lori.PILLSBURY@deq.oregon.gov>; KREPPS Sara * DEQ <Sara.KREPPS@deq.oregon.gov>;
RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Subject: RE: Iron Mountain Destruction

Hi Sara and Lori,

Thank you for taking the time to pull these boxes and go through the records!

There are a few that haven't quite met their retention. Here is a screenshot of the ones that I noticed.

56	DEQ Special Schedule: 2008-	Environmental Raw Data	a) Inorganic drinking water metal record
	0009	148 Records	b) All other records: retain 10 years, des
57	DEQ Special Schedule: 2008-	Environmental Raw Data	a) Inorganic drinking water metal record
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The ones on lines 58 thru 60 need to be kept until at least December. Line 46 should be kept until January of 2026, and line 71 should be kept until next year, as well.

If these are from Iron Mountain, I would recommend that they not go back to Iron Mountain but be sent to the SRC (State Records Center) instead. It would be more cost effective to send them to the SRC, who will destroy the records for us (after review when they are ready) at no cost to us.

If you could please revise the destruction notice to reflect that the ones that haven't quite met their retention are removed and resubmit it, we would really appreciate it.

Thank you,

Linda

Linda Ross
Records Officer

From: PILLSBURY Lori * DEQ <Lori.PILLSBURY@deq.oregon.gov>
Sent: Tuesday, May 6, 2025 1:46 PM
To: KREPPS Sara * DEQ <Sara.KREPPS@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Subject: RE: Iron Mountain Destruction

Approved thank you!

Lori

DEQ-LEAD
cell 503-312-1525
Lori.pillsbury@deq.oregon.gov

Executive Support: Blair Adams

blair.adams@deq.oregon.gov

cell 971-323-7225

From: KREPPS Sara * DEQ <Sara.KREPPS@deq.oregon.gov>
Sent: Tuesday, May 6, 2025 11:55 AM
To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Cc: PILLSBURY Lori * DEQ <Lori.PILLSBURY@deq.oregon.gov>
Subject: Iron Mountain Destruction

Hi Records,

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QCat 26397 – PCA 81090 Index 10000

It has been a while since I have done this and I can't recall if you need more information than this. Please let me know.

Thanks!

Sara Krepps
Laboratory Quality Assurance Officer
Oregon Department of Environmental Quality
503-596-9363
sara.krepps@deq.oregon.gov

WOLF Emmy * DEQ

From: PILLSBURY Lori * DEQ
Sent: Monday, May 12, 2025 1:09 PM
To: RecordsRequest * DEQ; KREPPS Sara * DEQ
Subject: RE: Iron Mountain Destruction

Yes approved.
Thank you

Lori

DEQ-LEAD
cell 503-312-1525
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Executive Support: Blair Adams
blair.adams@deq.oregon.gov
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From: RecordsRequest * DEQ
Sent: Monday, May 12, 2025 11:48 AM
To: KREPPS Sara * DEQ ; RecordsRequest * DEQ ; PILLSBURY Lori * DEQ
Subject: RE: Iron Mountain Destruction

Sara,

Thank you for going back over this and getting the updated copy to me. It looks good. I approve of the destruction of these files.

Lori,
With the updates, do you approve?

Thank you,
Linda

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Thanks so much for all of your help Linda. Here is the updated copy.

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Thanks!

Sara Krepps
Laboratory Quality Assurance Officer
Oregon Department of Environmental Quality
503-596-9363
sara.krepps@deq.oregon.gov

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#)

[DEQ Retention Schedule](#)

[State General Retention Schedule](#)

Program/section name: LEAD
Program staff requesting destruction: Sara Krepps
Approving Manager: Lori Pillsbury

Date approved by records officer: _____
Date destroyed: _____

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Iron Mountain Customer Box Nbr	Contents (any additional description or attach detailed list)	Date(s)	Date eligible for destruction	Program/Section Name	Staff requesting destruction	Approving manager	approved by records officer	Date Destroyed
DEQ Special Schedule: 2008-0009	148	Environmental Raw Data Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy					LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	149	Environmental Protection	Retain 10 years, destroy					LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	152	Monitoring Plans	Retain 15 years until laboratory's administrative need ends, destroy					LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158	Lab Logbooks	Retain 10 years after final disposition of equipment/instrument or final entry, destroy					LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy					LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	169	Legal Sample Secure Storage	Retain 10 years, destroy					LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	431475924	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	431475925	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	431475926	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	431475927	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	431475928	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	431475929	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	431475930	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	431475931	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	431475932	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	431475933	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210638	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210639	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210640	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210670	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210671	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210761	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210762	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210763	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163	Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210764	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900

DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210766	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007211059	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007211060	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210669	2012 RELEASED CASES ELEMENT	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210948	2012 RELEASED CASES ELEMENT	9/30/2012	9/30/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210949	2012 RELEASED CASES ELEMENT	11/30/2012	11/30/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210950	2012 RELEASED CASES ELEMENT	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210951	2012 RELEASED CASES ELEMENT	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	Retain 10 years after final disposition of equipment/instrument or final entry, destroy	163868648	5890A LOGBOOK HP 5989 5890 GC	12/31/2006	12/31/2016	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	148 Environmental Raw Data Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy (c) Credit Card Records Records document the application and approval to use state-issued credit cards and purchases made with these cards. Records may include but are not limited to credit card applications, approvals, credit card transaction logs, credit card security and checkout records, monthly credit card statements, and purchasing documentation.	RF029219753	5973 ENTECH TO-15	1/31/2013	1/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
State General Schedule : 166-300	25 Financial Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210765	CREDIT CARD REQUISITIONS	1/1/2014	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	163868731	DAR	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	163868732	DAR	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	163868733	DAR	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	163868798	DARS 2010-2011 20101238-1282	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	163868796	DARS 2011	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	163868797	DARS 2011	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	163868799	DARS 2012	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	163868800	DARS 2012	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	261898991	DATA APPROVAL REPORTS	7/15/2003	7/15/2015	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	148 Environmental Raw Data Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210617	GC MS SEMI VOLS PSP	12/31/2013	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	148 Environmental Raw Data Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210618	GC MS SEMI VOLS PSP	12/31/2013	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	148 Environmental Raw Data Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210651	GC MS SEMI VOLS PSP	12/31/2013	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	148 Environmental Raw Data Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF029219758	HRGCMS 1613	2/28/2013	2/28/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	148 Environmental Raw Data Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF026707476	ICPMS DATA 1-2011-2-2012	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	148 Environmental Raw Data Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF026707477	ICPMS DATA 1-2012-3-2013	3/31/2013	3/31/2025	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	Retain 10 years after final disposition of equipment/instrument or final entry, destroy	163868570	LOGBOOKS SOLIDS 1995-2004	12/31/2004	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	Retain 10 years after final disposition of equipment/instrument or final entry, destroy	163868574	LOGBOOKS-1	12/31/2007	12/31/2019	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	Retain 10 years after final disposition of equipment/instrument or final entry, destroy	163868566	LOGBOOKS-5 COD-2006	12/31/2006	12/31/2016	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	Retain 10 years after final disposition of equipment/instrument or final entry, destroy	163868561	ORGANIC LOG BOOKS 3 TOC	12/31/2002	12/31/2012	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	Retain 10 years after final disposition of equipment/instrument or final entry, destroy	163868562	ORGANIC LOG BOOKS 4	12/31/2007	12/31/2017	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	Retain 10 years after final disposition of equipment/instrument or final entry, destroy	261898986	ORGANIC LOG BOOKS-2	12/31/2006	12/31/2016	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900

DEQ Special Schedule: 2008-0009	Environmental Raw Data 148 Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF029220677	P&T GCMS ATOMX VOC 8260 GX 524	2/28/2013	2/28/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	Environmental Raw Data 148 Records	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	RF007210634	RAW DATA PACKS NH3 - NIC	3/11/2014	3/11/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900

[illegible]

ROSS Linda * DEQ

From: system.support@ironmountain.com
Sent: Thursday, October 30, 2025 9:09 PM
To: KREPPS Sara * DEQ; YELLESETTY Leela * DEQ; ROSS Linda * DEQ
Subject: IRON MOUNTAIN - Final Destruction Listing (PDB08 297006293)
Attachments: L4961412.zip



*** This is a system-generated message, please do not reply to this email address as it is not an active email address ***

Customer ID: PDB08 **Customer Name:** DEQ **Contact:** LINDA ROSS

Division: MASTER DIVISION **Department:** MASTER DEPARTMENT

Address: 700 NE MULTNOMAH
SUITE 600
PORTLAND Oregon 97232 United States

Order Number: 297006293 **Box Count:** 52 **Cubic Feet:** 62.4 **File Count:** 0

Service Date: 10/31/2025

FINAL DESTRUCTION LISTING

The Final Destruction Listing is your confirmation that the inventory in DST status included in this report has entered Iron Mountain's secure destruction process per your recent request submitted by the APPROVER. This email is systematically generated and cannot be altered.

CERTIFICATE OF DESTRUCTION:

IRON MOUNTAIN CERTIFIES THAT THE MATERIALS RELATED TO SHREDDING SERVICES ON THIS LISTING HAVE ENTERED THE DESTRUCTION PROCESS IN ACCORDANCE WITH OUR SECURE SHREDDING WORKFLOW SO THAT THE INFORMATION CANNOT BE RECONSTRUCTED.

Should you have any questions regarding this listing or our destruction procedures, please contact us.

Destruction Order Processing
IRON MOUNTAIN

destructionorderprocessing@ironmountain.com
www.IronMountain.com

Iron Mountain, 1101 Enterprise Drive, Royersford, PA 19468

Please visit us at www.ironmountain.com



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