## **WOLF Emmy \* DEQ**

From: KREPPS Sara \* DEQ

**Sent:** Monday, May 12, 2025 10:16 AM

To: RecordsRequest \* DEQ
Subject: RE: Iron Mountain Destruction

**Attachments:** Records Destruction Authorization Form - 05062025.xlsx

Thanks so much for all of your help Linda. Here is the updated copy.

From: RecordsRequest \* DEQ

Sent: Monday, May 12, 2025 10:06 AM

To: KREPPS Sara \* DEQ; RecordsRequest \* DEQ

Subject: RE: Iron Mountain Destruction

Hi Sara,

If the retention is/was only 3 years for those, then it should be fine. The others also seem like they will be fine. If you want to go ahead and resend the form, I will be happy to take a look at it.

Thanks,

Linda

From: KREPPS Sara \* DEQ <Sara.KREPPS@deq.oregon.gov>

Sent: Wednesday, May 7, 2025 2:47 PM

To: RecordsRequest \* DEQ <recordsrequest@deq.oregon.gov>

Subject: RE: Iron Mountain Destruction

## Linda,

I appreciate you catching those. I fixed some, but I wanted some clarification on a couple as well. For line 46, I had that one categorized wrong and I re-categorized it. However, now, I don't know exactly what retention to apply because I don't know if the cards are still in use. Can you provide some guidance on this one? It was 2014, so I am sure the cards have at least been expired for longer than the retention period.

It says retention ends:

(a) Retain application and approvals: 3 years after card cancelled, revoked, or denied, destroy;

Lines 56 and 57 have been removed.

Line 58-60 (organics) are not drinking water metals, nor is line 71 (ammonia) and so the retention is just 10 years.

Let me know your thoughts on these and I'll update the form and re-send it.

Thanks!

Sara

From: RecordsRequest \* DEQ < recordsrequest@deq.oregon.gov >

Sent: Tuesday, May 6, 2025 4:03 PM

To: PILLSBURY Lori \* DEQ <Lori.PILLSBURY@deq.oregon.gov>; KREPPS Sara \* DEQ <Sara.KREPPS@deq.oregon.gov>;

RecordsRequest \* DEQ < recordsrequest@deq.oregon.gov >

Subject: RE: Iron Mountain Destruction

Hi Sara and Lori,

Thank you for taking the time to pull these boxes and go through the records!

There are a few that haven't quite met their retention. Here is a screenshot of the ones that I noticed.

DEQ Special Schedule: 2008-	Environmental Raw Dat	ta a) Inorganic drinking water metal record
56 0009	148 Records	b) All other records: retain 10 years, des
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The ones on lines 58 thru 60 need to be kept until at least December. Line 46 should be kept until January of 2026, and line 71 should be kept until next year, as well.

If these are from Iron Mountain, I would recommend that they not go back to Iron Mountain but be sent to the SRC (State Records Center) instead. It would be more cost effective to send them to the SRC, who will destroy the records for us (after review when they are ready) at no cost to us.

If you could please revise the destruction notice to reflect that the ones that haven't quite met their retention are removed and resubmit it, we would really appreciate it.

Thank you,

Linda

Linda Ross Records Officer

From: PILLSBURY Lori \* DEQ <Lori.PILLSBURY@deq.oregon.gov>

Sent: Tuesday, May 6, 2025 1:46 PM

To: KREPPS Sara \* DEQ <Sara.KREPPS@deq.oregon.gov>; RecordsRequest \* DEQ <recordsrequest@deq.oregon.gov>

Subject: RE: Iron Mountain Destruction

Approved thank you!

Lorí

DEQ-LEAD
cell 503-312-1525
Lori.pillsbury@deq.oregon.gov

Executive Support: Blair Adams

#### blair.adams@deq.oregon.gov

cell 971-323-7225

From: KREPPS Sara \* DEQ <Sara.KREPPS@deq.oregon.gov>

Sent: Tuesday, May 6, 2025 11:55 AM

**To:** RecordsRequest \* DEQ < recordsrequest@deq.oregon.gov > **Cc:** PILLSBURY Lori \* DEQ < Lori.PILLSBURY@deq.oregon.gov >

**Subject:** Iron Mountain Destruction

Hi Records,

I have some Iron Mountain boxes that need destruction approval. I have included my manager here for approval.

QCat 26397 - PCA 81090 Index 10000

It has been a while since I have done this and I can't recall if you need more information than this. Please let me know.

## Thanks!

Sara Krepps
Laboratory Quality Assurance Officer
Oregon Department of Environmental Quality
503-596-9363
sara.krepps@deq.oregon.gov

## **WOLF Emmy \* DEQ**

From: PILLSBURY Lori \* DEQ

**Sent:** Monday, May 12, 2025 1:09 PM

**To:** RecordsRequest \* DEQ; KREPPS Sara \* DEQ

**Subject:** RE: Iron Mountain Destruction

Yes approved. Thank you

Lorí

DEQ-LEAD cell 503-312-1525

Lori.pillsbury@deq.oregon.gov

Executive Support: Blair Adams blair.adams@deq.oregon.gov cell 971-323-7225

From: RecordsRequest \* DEQ

Sent: Monday, May 12, 2025 11:48 AM

To: KREPPS Sara \* DEQ; RecordsRequest \* DEQ; PILLSBURY Lori \* DEQ

Subject: RE: Iron Mountain Destruction

Sara,

Thank you for going back over this and getting the updated copy to me. It looks good. I approve of the destruction of these files.

Lori,

With the updates, do you approve?

Thank you, Linda

From: KREPPS Sara \* DEQ < Sara.KREPPS@deq.oregon.gov >

Sent: Monday, May 12, 2025 10:16 AM

To: RecordsRequest \* DEQ < recordsrequest@deq.oregon.gov >

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QCat 26397 - PCA 81090 Index 10000

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Sara Krepps Laboratory Quality Assurance Officer Oregon Department of Environmental Quality 503-596-9363

sara.krepps@deq.oregon.gov

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Thanks!

Sara Krepps
Laboratory Quality Assurance Officer
Oregon Department of Environmental Quality
503-596-9363
sara.krepps@deq.oregon.gov

# **DEQ Records Destruction Authorization Form**

**Before** destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

Records destruction procedure DEQ Retention Schedule State General Retention Schedule

Program/section name: Program staff requesting destruction:

Approving Manager:

Sara Krepps Date destroyed:

Lori Pillsbury

	Series #		Iron Mountain			<u>-</u>		Staff		approved by	
Schedule Name/ # (select from	(from	·· · · · · · · · · · · · · · · · · ·		Contents (any additional description		Date eligible for			Approving	records	Date
dropdown in space below)	schedule) Series Name (from schedule)		Nbr	or attach detailed list)	Date(s)	estruction	ction Name	destruction	manager	officer	Destroyed
DEQ Special Schedule: 2008-0009	148 Environmental Raw Data Reco	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other					LEAD	Cara Vranns	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	149 Environmental Protection	Retain 10 years, destroy					LEAD		Lori Pillsbury	1/0/1900	
DEQ Special Schedule. 2000 0005	143 Environmental Protection	retain 10 years, destroy					LLAD	Sara Krepps	Lorrinisbury	1/0/1500	1/0/1300
DEQ Special Schedule: 2008-0009	152 Monitoring Plans	Retain 15 years until laboratory's administrative need ends, destroy					LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
		Retain 10 years after final disposition of equipment/instrument or final entry,									
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	destroy					LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All other									
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	records: retain 10 years, destroy					LEAD LEAD		Lori Pillsbury	1/0/1900	
DEQ Special Schedule: 2008-0009	169 Legal Sample Secure Storage	Retain 10 years, destroy					LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	<ul> <li>a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy</li> </ul>	421.475024	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Cara Vranns	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Scriedule. 2008-0009	103 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	431475924	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	LOTT PHISDUTY	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	/21/75025	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krenns	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Scriedule. 2008-0009	103 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	451475925	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	LOTT PHISDUTY	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	431475926	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krenns	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule. 2000 0005	103 Edb Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	431473320	ZOTI REZEASED CASES	12/31/2011	12/31/2023	LEAD	зага кгеррз	Lorrinsbury	1/0/1500	1/0/1500
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	431475927	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krenns	Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All	151175527	2011 (1222) (323 (3.323	12,01,2011	12,01,2020		от тори	,	_, _,	_, _,
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	431475928	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All			,,	,,			,	_, _,	_, ,,
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	431475929	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
1, 1, p. 11. 11. 11. 11. 11. 11. 11. 11. 11.		a) Inorganic drinking water metal records: retain 12 years, destroy b) All				, . ,			,	, , , , , , ,	, , ,
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	431475930	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
·		a) Inorganic drinking water metal records: retain 12 years, destroy b) All									
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	431475931	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All									
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	431475932	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All									
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	431475933	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All									
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	RF007210638	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All									
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	RF007210639	2011 RELEASED CASES	12/31/2011	12/31/2023	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
	450 1 1 11 1 0 1 511	a) Inorganic drinking water metal records: retain 12 years, destroy b) All								. /0 /	
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	RF007210640	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
	450 1 1 11 1 0 1 511	a) Inorganic drinking water metal records: retain 12 years, destroy b) All			10/01/0010	10/01/0001		,		. /0 /	4 /0 /4 000
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	RF007210670	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEO Cassial Cabadular 2009 0000	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	DE007210C71	2012 RELEASED CASES	12/21/2012	12/21/2024	LEAD	Cara Vranna	Lasi Dillahusu	1/0/1000	1/0/1000
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	KF00/2106/1	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy	PE007210761	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krenns	Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule. 2008-0003	103 Lab Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	111007210701	2012 NELEASED CASES	12/31/2012	12/31/2024	LLAD	Jara Krepps	LOTT FILISDUTY	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	RE007210762	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krenns	Lori Pillsbury	1/0/1900	1/0/1900
SEQ Special Schedule. 2008-0003	200 Edb Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	111 007210702	ZOIZ NEELAJED CAJEJ	12/31/2012	12/31/2024	LLAD	Sara Mcpps	2011 I III DUI Y	1,0,1900	1,0,1500
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	RF007210763	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krenns	Lori Pillsbury	1/0/1900	1/0/1900
DEC Special Schedule. 2008-0003	200 Edb Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	00/210/03	EULE MELLAGED CAGES	12, 51, 2012	12/31/2024	LLAD	out a kirchho	LOTT I III DUTY	1,0,1900	1,0,1500
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	RF007210764	2012 RELEASED CASES	12/31/2012	12/31/2024	LEAD	Sara Krepps	Lori Pillsbury	1/0/1900	1/0/1900
	,				,,	,,,			,	_, _, _500	_, _, 30

DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	<ul> <li>a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy</li> </ul>	RF007210766 2012 RELEASED CASES	12/31/2012	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
· ·		a) Inorganic drinking water metal records: retain 12 years, destroy b) All						
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	RF007211059 2012 RELEASED CASES	12/31/2012	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	<ul> <li>a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy</li> </ul>	RF007211060 2012 RELEASED CASES	12/31/2012	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All						
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy a) Inorganic drinking water metal records: retain 12 years, destroy b) All	RF007210669 2012 RELEASED CASES ELEMENT	12/31/2012	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	RF007210948 2012 RELEASED CASES ELEMENT	9/30/2012	9/30/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All						
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy  a) Inorganic drinking water metal records: retain 12 years, destroy b) All	RF007210949 2012 RELEASED CASES ELEMENT	11/30/2012	11/30/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	RF007210950 2012 RELEASED CASES ELEMENT	12/31/2012	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEG Consider Colon dates 2000, 0000	462 Lab Ward Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	DECOMPANDE A 2042 DELEASED CASES ELEMENT	42/24/2042	42/24/2024 1540	Come Manager Levi Billioham	4 (0 (4 000	4 (0 (4 000
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy  Retain 10 years after final disposition of equipment/instrument or final	RF007210951 2012 RELEASED CASES ELEMENT	12/31/2012	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	entry, destroy	163868648 5890A LOGBOOK HP 5989 5890 GC	12/31/2006	12/31/2016 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEO Caracial Cabadala, 2000, 0000	Environmental Raw Data	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	DE0202407E2	4 /24 /2042	4 /24 /2022 1540	Come Manager Land Billion	4 (0 (4 000	4 /0 /4 000
DEQ Special Schedule: 2008-0009	148 Records	other records: retain 10 years, destroy	RF029219753 5973 ENTECH TO-15	1/31/2013	1/31/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
		use state-issued credit cards and purchases made with these cards.  Records may include but are not limited to credit card applications,						
State General Schedule : 166-300	25 Financial Records	approvals, credit card transaction logs, credit card security and checkout records, monthly credit card statements, and purchasing documentation.	RF007210765 CREDIT CARD REQUSITIONS	1/1/2014	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
State General Schedule : 100-300	23 Fillalicial Recolus	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	RF007210703 CREDIT CARD REQUSITIONS	1/1/2014	12/31/2024 LLAD	Jara Krepps Lorr Fillsbury	1/0/1300	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	163868731 DAR	12/31/2011	12/31/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	<ul> <li>a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy</li> </ul>	163868732 DAR	12/31/2011	12/31/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
pregiption somedate. 2000 0003	100 Edd Work Order Files	a) Inorganic drinking water metal records: retain 12 years, destroy b) All	100000752 5711	12, 51, 2011	12,51,2525	Sura in epps 2011 inspury	1,0,1300	1,0,1300
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	163868733 DAR	12/31/2011	12/31/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	<ul> <li>a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy</li> </ul>	163868798 DARS 2010-2011 20101238-1282	12/31/2011	12/31/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All				,,		
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy a) Inorganic drinking water metal records: retain 12 years, destroy b) All	163868796 DARS 2011	12/31/2011	12/31/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	163868797 DARS 2011	12/31/2011	12/31/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
		a) Inorganic drinking water metal records: retain 12 years, destroy b) All						
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy a) Inorganic drinking water metal records: retain 12 years, destroy b) All	163868799 DARS 2012	12/31/2012	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	other records: retain 10 years, destroy	163868800 DARS 2012	12/31/2012	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	163 Lab Work Order Files	<ul> <li>a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy</li> </ul>	261898991 DATA APPROVAL REPORTS	7/15/2003	7/15/2015 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule. 2008-0003	Environmental Raw Data	a) Inorganic drinking water metal records: retain 12 years, destroy b) All		//13/2003	7/13/2013 LEAD	Sara Krepps Con Finisbury	1/0/1300	1/0/1900
DEQ Special Schedule: 2008-0009	148 Records	other records: retain 10 years, destroy	RF007210617 GC MS SEMI VOLS PSP	12/31/2013	12/31/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	Environmental Raw Data 148 Records	<ul> <li>a) Inorganic drinking water metal records: retain 12 years, destroy b) All other records: retain 10 years, destroy</li> </ul>	RF007210618 GC MS SEMI VOLS PSP	12/31/2013	12/31/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
	Environmental Raw Data	a) Inorganic drinking water metal records: retain 12 years, destroy b) All		,,	,,	,		
DEQ Special Schedule: 2008-0009	148 Records Environmental Raw Data	other records: retain 10 years, destroy a) Inorganic drinking water metal records: retain 12 years, destroy b) All	RF007210651 GC MS SEMI VOLS PSP	12/31/2013	12/31/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	148 Records	other records: retain 10 years, destroy	RF029219758 HRGCMS 1613	2/28/2013	2/28/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
	Environmental Raw Data	a) Inorganic drinking water metal records: retain 12 years, destroy b) All						
DEQ Special Schedule: 2008-0009	148 Records Environmental Raw Data	other records: retain 10 years, destroy a) Inorganic drinking water metal records: retain 12 years, destroy b) All	RF026707476 ICPMS DATA 1-2011-2-2012	12/31/2012	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	148 Records	other records: retain 10 years, destroy	RF026707477 ICPMS DATA 1-2012-3-2013	3/31/2013	3/31/2025 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEO Special Schoduler 2009 0000	150 Joh Joshooks	Retain 10 years after final disposition of equipment/instrument or final	453959570 LOCDONG COURS 4005 3004	42/24/2004	42/24/2024 LEAD	Cara Kranna I ari Dillahuru	1/0/1000	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	entry, destroy  Retain 10 years after final disposition of equipment/instrument or final	163868570 LOGBOOKS SOLIDS 1995-2004	12/31/2004	12/31/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	entry, destroy	163868574 LOGBOOKS-1	12/31/2007	12/31/2019 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	Retain 10 years after final disposition of equipment/instrument or final entry, destroy	163868566 LOGBOOKS-5 COD-2006	12/31/2006	12/31/2016 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEG Special Schedule. 2000 0003	130 Eub Eogbooks	Retain 10 years after final disposition of equipment/instrument or final	103000300 E03200K3 3 COD 2000	12/31/2000	12/31/2010 EEAD	Sara Krepps Lorr misbary	1/0/1500	1/0/1500
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	entry, destroy	163868561 ORGANIC LOG BOOKS 3 TOC	12/31/2002	12/31/2012 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	Retain 10 years after final disposition of equipment/instrument or final entry, destroy	163868562 ORGANIC LOG BOOKS 4	12/31/2007	12/31/2017 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
	-	Retain 10 years after final disposition of equipment/instrument or final						
DEQ Special Schedule: 2008-0009	158 Lab Logbooks	entry, destroy	261898986 ORGANIC LOG BOOKS-2	12/31/2006	12/31/2016 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900

	Environmental Raw Data	a) Inorganic drinking water metal records: retain 12 years, destroy b) All							
DEQ Special Schedule: 2008-0009	148 Records	other records: retain 10 years, destroy	RF029220677	P&T GCMS ATOMX VOC 8260 GX 524	2/28/2013	2/28/2023 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900
	Environmental Raw Data	a) Inorganic drinking water metal records: retain 12 years, destroy b) All							
DEQ Special Schedule: 2008-0009	148 Records	other records: retain 10 years, destroy	RF007210634	RAW DATA PACKS NH3 - NIC	3/11/2014	3/11/2024 LEAD	Sara Krepps Lori Pillsbury	1/0/1900	1/0/1900

	Trae Customer Box Number							Valid Departmen			KP Barcade Ma			Destruction Rigibility Date Minor Description	From Date To Date					Hold Code Event Onte Boximagedindicator	Reference 1 Reference 2 Transmittal Received	Box Type Long Description
80	43147592		DEQ	LAB		75	TECHNICAL SERVICES		At Iron Mountain			11 RELEASED CASES	********	12/28/2023			INDEFINED		26+07		yes	12
80			060	LAG	LAR	15	TECHNICAL SERVICES TECHNICAL SERVICES		At Iron Mountain			11 RELEASED CASES 11 RELEASED CASES	***********	12/28/2023			INDSFINED INDSFINED	20110090	25+07 25+07		yes	12
80			DED	LAB		75	TECHNICAL SERVICES		At Iron Mountain At Iron Mountain			11 RELEASED CASES 11 RELEASED CASES	**********	12/28/2023			INDSFINED	20110290	26+07		100	12
80			DED	LAG		75	TECHNICAL SERVICES		At Iron Mountain			11 RELEASED CASES 11 RELEASED CASES		12/28/2023			INDSFINED	20110071			yes	12
80			DED	LAB		75	TECHNICAL SERVICES		At Iron Mountain			11 RELEASED CASES 11 RELEASED CASES	**********	12/28/2023			INDSFINED	20110466	26+07		yes	12
80			DEC	LAG	LAR	75	TECHNICAL SERVICES		At Iron Mountain			11 RELEASED CASES 11 RELEASED CASES		12/28/2023			INDSFINED	20110660	26+07 35±07		yes	12
80			060	LAB		75	TECHNICAL SERVICES		At Iron Mountain			11 RELEASED CASES		12/28/2023			INDEFINED	20110661	26+07		100	12
80			060	LAB		75	TECHNICAL SERVICES		At Iron Mountain			11 RELEASED CASES	*********	12/28/2023			INDEPNED	20110736	35407		100	12
80			060	149		75	TECHNICAL SERVICES		At Iron Mountain			11 RELEASED CASES	*********	12/28/2023			INDEPNED	20110936	35407		100	12
80		PORCE	060	LAB		75	TECHNICAL SERVICES		At Iron Mountain			11 RELEASED CASES	***********	12/28/2023			INDEFINED	20110921	26+07		100	12
80		POROS	060	1.69		75	TECHNICAL SERVICES		At Iron Mountain				********	12/28/2023			INDSFINED	20110986	26+07		100	13
90		POROS	060	LAB		75	TECHNICAL SERVICES		At Iron Mountain				********	12/28/2024 20120001-20120094		_		20120001	26+07		100	12
80		POROS	060	LAB		75	TECHNICAL SERVICES		At Iron Mountain				********	12/28/2024 20120930-20121017				20120930	36+07		100	12
90		POROS	060	LAB	LAR	75	TECHNICAL SERVICES					12 RELEASED CASES	********	12/28/2024 20120830-20120929				20120830	26+07		15	12
90		POROS	060	LAB		75	TECHNICAL SERVICES		At Iron Mountain				********	12/28/2024 20120740-20120829				20120740	26+07		15	12
90	85007210762	POROS	090	LAB	LAR	75	TECHNICAL SERVICES	VES	At Iron Mountain	9/29/2016 9	F00721076 20:	12 RELEASED CASES	*******	12/28/2024 20120402-20120519				20120402	25+07		18	12
90	85007210763	POROS	090	LAB	LAR	75	TECHNICAL SERVICES	VES	At Iron Mountain	9/29/2016 9	F00721076 20:	12 RELEASED CASES	*******	12/28/2024 20120520-20120640				20120520	25+07		18	12
90	RF007210764	POROS	090	LAB	LAR	75	TECHNICAL SERVICES	VES	At Iron Mountain	9/29/2016 9	F00721076/ 20:	12 RELEASED CASES	*******	12/28/2024 20120641-20120739				20120641	25+07		18	12
90	85007210766	POROS	090	LAB	LAR	75	TECHNICAL SERVICES	VES	At Iron Mountain	9/29/2016 9	F007210764 20:	12 RELEASED CASES	*******	12/28/2024 20120283-20120401				20120283	25+07		18	12
90	85007211059	POROS	060	LAB	LAR	75	TECHNICAL SERVICES	VES	At Iron Mountain	9/28/2016 9	construct 30	12 RELEASED CASES	********	12/28/2024 20120187-20120282				20120187	26+07		15	12
90	RF007211060	PORCE	090	LAB	LAR	75	TECHNICAL SERVICES	VES	At Iron Mountain	9/29/2016 9	CD022440G 20:	12 RELEASED CASES	*******	12/28/2024 20120095-201220186				20120095	25+07		18	12
90	85007210669	PORCE	090	LAB	LAR	75	TECHNICAL SERVICES	VES	At Iron Mountain	9/29/2016 9	controvences 20:	12 RELEASED CASES ELEMENT	*******	12/28/2024 1212690-1212109 WORK 0906RS				1212090 1	12115		18	12
90	RF007210948	PORCE	090	LAB	LAR	75	TECHNICAL SERVICES	VES	At Iron Mountain	9/29/2016 9	COULD HOUR SO	12 RELEASED CASES ELEMENT	9/30/2012	9/27/2024 1209004-1209060 WORK ORDERS	9/1/2012 *********			1209004 1	129060		18	12
90	RF007210949	PORCE	090	LAB	LAR	75	TECHNICAL SERVICES	VES	At Iron Mountain	9/29/2016 9	F00721094F 20:	12 RELEASED CASES ELEMENT	*******	11/27/2024 1209061-1211015 WORK ORDERS	9/1/2012 ********			1209061 1	111015		18	12
90	RF007210950	PORCE	090	LAB	LAR	75	TECHNICAL SERVICES	VES	At Iron Mountain	9/29/2016 9	F00721095L 20:	12 RELEASED CASES ELEMENT	*******	12/28/2024 1211016-1212027 WORK ORDERS				1211016 1	12027		18	12
90		POROS	060	LAB	LAR	75	TECHNICAL SERVICES	yes	At Iron Mountain	9/28/2016 8	F00721095: 20:	12 RELEASED CASES ELEMENT	********	12/28/2024 1212029-1212089 WORK ORDERS				1212028 1	12089		yes	12
90	163868641		060	LAB	LAR	ORGANIC	ORGANIC	yes	At Iron Mountain	11/29/2007	163868648 581	90A LOGBOOK HP 5989 5890 GC	********	12/28/2016 SR90 DUAL ECD LOG MISC	1/1/1990 *******		INDEFINED				yes	12
90	RF029219753	PORCE	DEQ	LAB	LAR	ORGANIC	ORGANIC	yes	At Iron Mountain				1/31/2013	1/29/2023 SEPT 2012-JAN 2013	9/1/2012 #######						yes	12
90		PORCE	DEQ	LAB	LAR	ORGANIC	ORGANIC	yes	At Iron Mountain	2/14/2018 9	F007210761 CRI	EDIT CARD REQUEITIONS	1/1/2014	12/30/2023 2011-2014 SPOTS RECORDS	1/1/2011 1/1/2014						yes	12
90			DEQ	LAB	LAR	ORGANIC	ORGANIC	yes	At Iron Mountain				*******	12/28/2023				20110001	25+07		yes	12
90	163868733	2 PDB08	DEQ	LAB	LAR	ORGANIC	ORGANIC	yes	At Iron Mountain	1/16/2013	163868732 DA	R	*******	12/28/2023				20110275	25+07		yes	12
90		3 P0808	DEQ	LAB	LAR	ORGANIC	ORGANIC	yes	At Iron Mountain				********	12/28/2023				20110601	26+07		yes	12
90			DEQ	LAB	LAR	INDRGANIC	INDRGANIC	yes				RS 2010-2011 20101238-1282	********	12/28/2023 20110901-20111072							yes	12
90			DEQ	LAB	LAR	INDRGANIC	INDRGANIC	yes	At Iron Mountain				*******	12/28/2023 20110001-20110450							yes	12
90			DEQ	LAB	LAR	INDRGANIC	INDRGANIC	yes	At Iron Mountain				*******	12/28/2023 20110451-20110900							yes	12
90			DEQ	LAB	LAR	INDRGANIC	INDRGANIC	yes	At Iron Mountain				********	12/28/2024 20120001-20120561							yes	12
90		o POROS	DEQ	LAB	LAR	INDRGANIC	INDRGANIC	yes	At Iron Mountain				*******	12/28/2024 20120204-20120928							yes	12
80		PORCE	DEQ	LAB	LAR	INORGANIC	INDRGANIC	yes				TA APPROVAL REPORTS	7/15/2003	7/12/2015 DARS	1/1/2003 **********	. P	SRMANENT			1/1/2013	yes	12
80		PORCE	DEQ	LAB	LAR	ORGANIC	ORGANIC	yes				MS SEMI VOLS PSP	9/28/2016	9/26/2026 HV BNA				20131025	26+07		yes	12
80		PORCE	DEQ	LAG	LAR	ORGANIC	ORGANIC	yes				MS SEMI VOLS PSP	9/28/2016	9/26/2026 HV BNA				20130404	26+07		yes	12
		POROS	060		LAR	ORGANIC	ORGANIC	Aser				MS SEMI VOLS PSP	**********	12/29/2023 HV PESTS				20130503	26+07		yes	12
80		PORCE PORCE	DEQ	LAB	LAG	ORGANIC	ORGANIC	yes				MS SEMI VOLS PSP	********	12/29/2023 HV PESTS				20130712	25+07 25+07		yes	12
80			DEQ	LAG		ORGANIC	ORGANIC	Aser				MS SEMI VOLS PSP	2/28/2013	12/29/2023 HV PESTS ORGANIC				20120005	A+0/		yes	12
		PORCE	DEQ	LAB	LAR	ORGANIC	ORGANIC	Ase	At Iron Mountain					2/26/2023 MARCH 2009-FEB 2013	3/1/2009 #######						yes	
80		PORCE	DEQ	LAB	LAR	INDRGANIC	INDRGANIC	yes				MS DATA 1-2011-2-2012	********	12/28/2024 #52881 AGLENT							yes	12
80		PORCE	060	LAB	LAR	INDRGANIC	INDRGANIC	yes				MS DATA 1-2012-3-2013	3/31/2013	3/28/2025 #52981 AGLENT							yes	12
80			060	LAG	LAR	ORGANIC	ORGANIC	Ase	At Iron Mountain At Iron Mountain			GBOOKS SOUDS 1995-2004	**********	12/29/2014							yes	12
80			DEQ.					Ase						12/28/2019 MISC DATES 1990520005 12/28/2016 MISC OLD PROCEDURES							yes	12
80			DEQ.	LAG	LAG	CREANIC	ORGANIC	Ase				GB00KS-5 C00-2006	**********								yes	12
80			DEQ.	LAB	LAR	ORGANIC	ORGANIC	yes yes				GANIC LOG BOOKS 3 TOC GANIC LOG BOOKS 4	**********	12/28/2012 1989-2002 12/28/2017 TOC CHIDROPHILL MISC DATES							yes	12
80			DED	LAB	LAR	ORGANIC	ORGANIC	yes				SANC LOS BOOKS Q	***********	12/28/2017 TOK 1994-2006 CHANGE 1994-04							yes	12
80		PORCE	DED	LAG	LAR	ORGANIC	ORGANIC	yes				T GOMS ATOMX VOC 8260 GX 524		2/26/2023 NOV 2012-FEB 2013							yes	12
80		PORCE	DED	LAG	LAB	INDRGANIC	INDRGANIC	yes				W DATA PACKS NH2 - NC	2/24/2014	3/8/2024 09-06-2012-03-11-2014	9/4/2013 ********						yes	12
										-,-,2027						-					pm.	

## **ROSS Linda \* DEQ**

From: system.support@ironmountain.com
Sent: Thursday, October 30, 2025 9:09 PM

**To:** KREPPS Sara \* DEQ; YELLESETTY Leela \* DEQ; ROSS Linda \* DEQ **Subject:** IRON MOUNTAIN - Final Destruction Listing (PDB08 297006293)

**Attachments:** L4961412.zip



\*\* This is a system-generated message, please do not reply to this email address as it is not an active email address \*\*

Customer ID: PDB08 Customer Name: DEQ Contact: LINDA ROSS

Division: MASTER DIVISION Department: MASTER DEPARTMENT

Address: 700 NE MULTNOMAH

SUITE 600

PORTLAND Oregon 97232 United States

Order Number: 297006293 Box Count: 52 Cubic Feet: 62.4 File Count: 0

**Service Date:** 10/31/2025

## FINAL DESTRUCTION LISTING

The Final Destruction Listing is your confirmation that the inventory in DST status included in this report has entered Iron Mountain's secure destruction process per your recent request submitted by the APPROVER. This email is systematically generated and cannot be altered.

#### **CERTIFICATE OF DESTRUCTION:**

IRON MOUNTAIN CERTIFIES THAT THE MATERIALS RELATED TO SHREDDING SERVICES ON THIS LISTING HAVE ENTERED THE DESTRUCTION PROCESS IN ACCORDANCE WITH OUR SECURE SHREDDING WORKFLOW SO THAT THE INFORMATION CANNOT BE RECONSTRUCTED.

Should you have any questions regarding this listing or our destruction procedures, please contact us.

#### **Destruction Order Processing**

**IRON MOUNTAIN** 

<u>destructionorderprocessing@ironmountain.com</u></u> <u>www.lronMountain.com</u>

Iron Mountain, 1101 Enterprise Drive, Royersford, PA 19468

Please visit us at www.ironmountain.com



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