

MINUTES

REGULAR TRAFFIC SAFETY COMMISSION MEETING

September 17, 2025

7:00 a.m.

Via Zoom

PRESIDING: Mike Kilkenny, Chairman

COMMISSIONERS PRESENT: Russ Brown, Jim Schwinof and Jayme Reineccius

COMMISSIONERS ABSENT: Bob Wood, Randy Cole and vacant position

STAFF PRESENT: Mike Bosse – City Engineer, Cynthia Roe – City EIT, David Mills – PW Deputy Director, Kellen Mathisen – Officer City Police, Dan Richardson – Council Representative and Cindy Keever – Administrative Secretary

GUESTS PRESENT: Victor Johnson

1. CALL TO ORDER

The meeting was called to order by Chairman Kilkenny at 7:01 a.m.

2. ROLL CALL OF COMMISSION MEMBERS

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion to approve the September agenda was made by Brown and seconded by Schwinof. Motion approved by Kilkenny and Reineccius. Wood and Cole absent.

5. PRESENTATIONS/PROCLAMATIONS

None

6. AUDIENCE PARTICIPATION

Victor Johnson spoke to the commission and said the speed drivers are traveling has gotten worse on E 4th Street between E 3rd Place and Jefferson Street. He believes some kind of traffic calming device needs to be installed and would like the 20-mph sign near W 3rd Place moved farther east on 4th Street. Commissioners said this issue has come up before and the Manual on Uniform Traffic Control Devices

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(MUTCD) gives specific measurement requirements regarding the placement of signs near intersections. All agreed drivers are going too fast and it was agreed upon that more enforcement needs to take place to catch the violators. Speed bumps are not an option. It was suggested with future projects Public Works look into the Three E's of law enforcement. They are Engineering, Education and Enforcement. This would also be helpful on 4th Street as future traffic calming ideas are discussed. There was also a discussion regarding the installation of crosswalk bulb outs and the expenses associated with this infrastructure upgrade.

A recommendation to have Officer Kellen patrol the 4th Street area more frequently was made. A suggestion was made if any improvements are scheduled that a re-design should be incorporated in the improvements.

7. STAFF REPORTS

A. TRANSPORTATION DIVISION MANAGER REPORT

- 1) ADA curb and sidewalk installations on 13th between Washington Street and Union Street is ongoing. The goal is to pave a portion this fall and complete the project in the spring of 2026.
- 2) During the second week in September the team completed the paving of the alley located between 1st Street and 2nd Street between Court Street and Washington Street.
- 3) The patching of potholes and street cuts will continue as needed.
- 4) The Transportation team has been busy mowing and weeding City owned rights-of-way.
- 5) Fall pavement crack sealing will begin in mid-September in preparation of the Summer 2026 Chip Seal project.

B. CITY POLICE REPRESENTATIVE REPORT

- 1) Officer Mathisen said with school starting recently he has been patrolling frequently near school zones. Other areas receiving extra attention are the W Scenic Drive and Trevitt Street areas. Reminder – if experiencing other driver's consistently unsafe driving habits please contact the police department with day, time and location of concerns.

C. CITY CODES ENFORCEMENT OFFICER REPORT

No representative available

D. CITY ENGINEERS REPORT

- 1) The 6th Street Widening paving Project is scheduled to begin the last week of September.
- 2) The Westside Interceptor Phase 2 Project went to bid on September 2nd and bid openings will occur October 23rd. Completion date is scheduled for the middle of June 2026.
- 3) Bosse reported the First Street Streetscape Project will bid the first part of October. Construction to begin during January and February 2026.
- 4) The 10th Street Project is coming to an end with completion scheduled to be done mid-October.
- 5) The 12th Street Project is scheduled to be completed in mid-October. Projects left to do are paving, landscaping and handrails.

8. CONSENT AGENDA

It was moved by Brown and seconded by Schwinof to approve the August minutes. Kilkenny and Reineccius voted in favor. Cole and Wood absent. Motion carried.

8. DISCUSSION ITEMS

A) A discussion continued regarding pedestrian and bike safety on sidewalks in the core downtown area. At this time there are no known Oregon Revised Statutes (ORS) regulations regarding e-bikes.

B) Regarding August 20, 2025 meeting, Item #9B, Brown made a motion to follow the City Engineer recommendation. Schwinof seconded the motion. Reineccius and Kilkenny voted in favor. Cole and Wood absent. Motion carried.

C) A request came into Public Works for a 4-way stop at the 14th Street and Bridge Street intersection. There is currently a 2-way stop on the north and south side of Bridge where it intersection with 14th Street. This is a busy area because this is a bus route, a bus parking area and experiences heavy pedestrian and vehicle traffic from the Colonel Wright School. A 4-way stop will not work at this intersection because in the winter the cars heading east on 14th Street, from Mt. Hood Street, would not be able to get traction again if stopped on the hill. A suggestion was made to add no parking (yellow curb) for 20 feet on the north side of 14th Street and on both sides of the Bridge Street intersection. This will allow for clear vision while heading south on Bridge Street.

D) Although the request for recommendations for the bicycle traffic on West 1st Street was on the agenda, upon further study it was discovered there was already a recommendation in place. No action needed.

9. ROUNDS TO COLLECT AGENDA ITEMS FOR NEXT MEETING

A) A citizen asked if the crosswalks at the bottom of 4th Street Grade could be painted and a sign warning drivers there is a crosswalk ahead. This would be for the traffic heading down the hill traveling west. Members to check out area, especially during walking to school and home again hours.

B) Brown asked commission members to look at the corner near 807 E 20th Street. A car has been parking on the apex of the curve causing traffic to veer into oncoming traffic on a blind curve.

10. ADJOURNMENT

There being no further business, meeting adjourned at 7:48a.

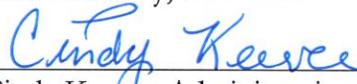
Submitted by/
Cindy Keever, Administrative Secretary
Public Works Department

SIGNED:



Mike Kilkenny, Chairman

ATTEST:



Cindy Keever, Administrative Secretary
Public Works Department