

WOLF Emmy * DEQ

From: ROSS Linda * DEQ
Sent: Wednesday, October 23, 2024 1:04 PM
To: RecordsRequest * DEQ; NOMURA RANEI * DEQ; KOGER Susan * DEQ
Cc: STEINDORF Chris * DEQ
Subject: RE: Records destruction authorization form

Sorry, this is approved.

Linda Ross 😊

From: RecordsRequest * DEQ
Sent: Wednesday, October 23, 2024 1:03 PM
To: NOMURA RANEI * DEQ <RANEI.NOMURA@deq.oregon.gov>; KOGER Susan * DEQ <Susan.Koger@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Cc: STEINDORF Chris * DEQ <Chris.STEINDORF@deq.oregon.gov>
Subject: RE: Records destruction authorization form

This request is approved. Thank you for your work on this, Susan

From: NOMURA RANEI * DEQ <RANEI.NOMURA@deq.oregon.gov>
Sent: Wednesday, October 23, 2024 12:12 PM
To: KOGER Susan * DEQ <Susan.Koger@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Cc: STEINDORF Chris * DEQ <Chris.STEINDORF@deq.oregon.gov>
Subject: RE: Records destruction authorization form

Thank you for getting this done, Sue! I approve of the destruction of the files in the attached Excel spreadsheet.

Ranei Nomura
Water Quality Program
DEQ Western Region
503-378-5081 office
pronouns: she, her

From: KOGER Susan * DEQ <Susan.KOGER@deq.oregon.gov>
Sent: Wednesday, October 23, 2024 11:19 AM
To: NOMURA RANEI * DEQ <RANEI.NOMURA@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Cc: STEINDORF Chris * DEQ <Chris.STEINDORF@deq.oregon.gov>
Subject: Records destruction authorization form

Hi again, Here is the revised list of files ready for destruction, per Ranei's email yesterday (only data files & the Marion County General Files).

Thank you!

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

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Program/section name:	<u>Water Quality</u>	Date approved by records officer:	<u></u>
Program staff requesting destruction:	<u>Sue Koger - Salem Office</u>	Date destroyed:	<u></u>
Approving Manager:	<u>Ranei Nomura</u>		

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Approving Manager:	<u>Ranei Nomura</u>		

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Approving Manager:	<u>Ranei Nomura</u>		

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	File # 94805 - Westfir, City of STP DATA	1992 - 1999
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	File # 51447 - Lowell, City of STP DATA	1991 - 2008
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	File # 40494 - Hubbard, City of DATA	1990 -1999
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	File #43129 - Jefferson, City of DATA	1992 -1998
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	File # 96110 - Lakewood Utilities DATA	1990 -1999
DEQ Special Schedule: 2008-0009	332	Waste & Wastewater Discharge/Disposal Permit Records	15 years	Marion County General File Correspondence	1992 - 1996

