



**CITIZENS' RATE REVIEW COMMITTEE
THURSDAY, JULY 27, 2017
6:00 P.M. MEETING
PUBLIC SAFETY BUILDING TRAINING ROOM (401 EAST THIRD STREET)**

Mission Statement

The City of Newberg serves its citizens, promotes safety, and maintains a healthy community.

Vision Statement

Newberg will cultivate a healthy, safe environment where citizens can work, play and grow in a friendly, dynamic and diverse community valuing partnerships and opportunity.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. CONSENT CALENDAR

1. Approve minutes from the August 3, 2016 meeting.

IV. NEW BUSINESS

1. Review and approve the utility assistance grant applications to non-profits

V. PUBLIC COMMENT

VI. ADJOURNMENT

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: *In order to accommodate persons with physical impairments, please notify the City Recorder's office of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact the City Recorder at (503) 537-1283. For TTY services please call (503) 554-7793.*

The Committee accepts comments on agenda items during the meeting. Fill out a form identifying the item you wish to speak on prior to the agenda item beginning and turn it into the Secretary. The Chair reserves the right to change the order of the items on this agenda.

**CITY OF NEWBERG
CITIZENS' RATE REVIEW COMMITTEE
WEDNESDAY, AUGUST 3, 2016
6:00 PM MEETING
PUBLIC SAFETY BUILDING TRAINING ROOM (401 EAST THIRD STREET)**

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00 PM.

II. ROLL CALL

Members Present: Rick Rogers, Chair Nick Morace Sarah Grider
 Bill Rourke, Secretary Blair Didway, Vice Chair Marilynn Van Grunsven

Staff Present: Matt Zook, Finance Director

Others Present: None

III. CONSENT CALENDAR

1. Approve minutes from the April 7, 2016 meeting

MOTION: Didway/Morace moved to approve the minutes from the April 7, 2016 meeting. Motion carried (6 Yes/ 0 No).

IV. NEW BUSINESS

1. Review and approve the utility assistance grant applications to non-profits

Matt Zook, Finance Director, explained the utility assistance program, and how \$4,000 was set aside for grants to non-profits. In previous years the City had divided the money evenly among all of the applicants. There was also \$9,000 that went directly to Y-CAP, and there was \$5,000 for assistance for active duty military and low income customers. This year there were eight entities that were requesting funds out of the \$4,000.

Mr. Rourke disclosed he was an active member of one of the organizations requesting funding.

Other changes to the programs were discussed, such as expanding the assistance to other groups, such as disabled veterans and seniors. These groups were eligible for assistance through the existing program channels, but not explicitly as was the active military allocation of \$2,000. The entire program was budgeted for \$20,000 but only utilized an average of \$11,000 per year. The Committee decided to wait until the next cycle to see what the effect would be with greater public awareness and advertising of the existing programs. Staff would bring back to the CRRC in June/July 2017 some potential policy language for additional programs.

MOTION: Rogers/Rourke moved to allocate \$500 to each of the eight applicants. Motion carried (6 Yes/ 0 No).

V. PUBLIC COMMENT

None.

VI. ADJOURNMENT

The meeting adjourned at 6:20 PM.

Approved by the Citizen's Rate Review Committee on this 27th day of July, 2017.

Citizens' Rate Review Committee Recording Secretary

Citizens' Rate Review Committee Chair

REQUEST FOR COMMITTEE ACTION

DATE ACTION REQUESTED: July 27, 2017

Order ____ No.	Ordinance ____ No.	Resolution ____ No.	Motion <u>XX</u>	Information ____
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SUBJECT: Approval of utility assistance grant applications for non-profits

Contact Person (Preparer) for this
Motion: Matt Zook
Dept.: Finance

RECOMMENDATION: Approve the utility assistance grant applications and determine amount of award for each applicant for the 2017-18 fiscal year.

EXECUTIVE SUMMARY:

The City of Newberg maintains a Utility Bill Assistance Program as defined in Resolution 2008-2767 (see attached). One of the primary elements of this program is a grant process to non-profit organizations who in turn receive assistance requests directly from utility customers. The Program policy requires the Citizens' Rate Review Committee (CRRC) to review and approve the grant applications from these non-profits. The applications do not have specific dollar requests. Historically, the \$4,000 allotted for these grants have been divided equally between each applicant, although organizations which will match their own funds with City funds are to have a higher priority for application approval over other organizations. Utilization of this program for the last three fiscal years is summarized on separate pages in this packet.

A second piece of the Utility Bill Assistance Program specifically allocated \$9,000 directly to Yamhill County Assistance Program (YCAP) to be used for their voucher program. The current funding allocation was established by Resolution 2010-2902. Utilization of the YCAP allocation for the last three fiscal years is summarized on separate pages in this packet.

A third piece of the Utility Bill Assistance Program provides for active-duty military assistance. Wage-earning members on active military duty currently or within the last 12 months can receive a \$5/month credit per service provided (water and/or sewer) up to \$10/month maximum per household for a 12 month period. \$2,000 is allocated toward this program. This program has experienced very little participation.

A fourth type of assistance was created via Resolution 2010-2902 allowing direct monthly assistance from the Finance Department for qualifying low-income residential customers. The assistance is \$5 per capita per residence to a maximum of \$10/mo. \$5,000 has been allocated to this program for the last couple years. The City has received 8-10 applications for the last several years, resulting in less than \$1,000 in actual assistance.

The sum of the program funding is \$20,000, which is included in the FY2017-18 budget. These funds are provided 50/50 from the water and sanitary sewer rate funds. Actual funds spent in the last 2-3 years for all programs above average between just under 12,000.

The Finance department took some additional steps to make the public aware of these programs through various City communication channels. Details of the public awareness activity are provided on the following pages.

A copy of each application received by the City this year is included in this packet. The following non -

profits applied for the non-profit grants this year:

2nd Street Community Church
Joyful Servant Lutheran Church
Love INC Newberg
Newberg Christian Church
Newberg Church of Christ
Newberg First United Methodist Church
Newberg Seventh-Day Adventist Church
Northside Community Church
North Valley Friends Church
Red Hills Church (formerly Newberg Foursquare Church)
St Peter Catholic Church

STAFF RECOMMENDATIONS FOR THE FUTURE:

In addition to the summary above, the following pages provide a more detailed explanation of the current program, with proposed changes for your consideration as written by Barb Davis, staff manager of the grant program.

FISCAL IMPACT: The FY2017-18 budget has \$20,000 for the entire Utility Assistance Program. The allocation of the \$20,000 has been allocated as follows:

YCAP	\$ 9,000
Non-Profit Assistance	\$ 4,000
Active Military Assistance	\$ 2,000
Finance Dept. Low-Income Assistance	<u>\$ 5,000</u>
	\$20,000

The decision for the CRRC is how much to award to each individual non-profit applicant within the Non-Profit Assistance allocation of \$4,000. In addition, staff encourages the Committee to consider other changes for recommendation to the City Council, which could be formalized through Council resolution as in the past.

*Detail Tally
of how funds used*

*Add requirement
to give a report
and/or attend
approval meeting*



Current Financial Assistance Programs and Proposals

The City of Newberg adopted a Municipal Service (Utility Bill) Assistance Program that offers financial assistance to low-income families and to Active Duty Military. (Res 2008-2767) The Citizens Rate Review Committee (CRRC) recommended to Council to approve the assistance programs for Newberg water and wastewater customers. Yamhill Community Action Partnership (YCAP) voucher, Non-profit Grant, Military personnel and to add a voluntary donation program for a total budget of \$7,400.

June 24, 2010, City Council adopted Res 2010-2902, amending Res 2008-2767 to increase YCAP, Non-profit and Military funding for a total budget of \$15,000. It was also adopted to allow the Finance Director to make direct monthly utility credits available to qualifying low income customers who are responsible for payment of their utility bill. This credit can be \$5 per capita with a max credit of \$10, this program allows for a total budget of \$10,000.

Since then the adopted budgeted amount has been \$20,000 and allocated as follows: YCAP \$9,000, Military \$2,000, Non-profit Agencies share \$4,000 and Low income financial assistance \$5,000.

Listed below are the new proposed guidelines, amounts and policy for consideration:

Yamhill Community Action Partnership (YCAP): (Current \$9,000)
Keep at current adopted amount of \$9,000.

Non-Profit: (Current \$4,000)
Increase to \$4,500. This will provide more funding to assist those with past due amounts to avoid water termination.

Monthly Financial Assistance: (Current \$5,000)
Decrease to \$4,500 and increase the monthly assistance amount to a \$25 per month credit (current \$5/\$10 p/m). This will assist 15 low income households for 12 months. ($\$25 \times 15 \times 12 \text{ mo} = 4,500$). Discontinue the home water audit and toilet replacement program that was at a maximum budget amount of \$25,000 in 2010; the contract with the company that did the home audits was not renewed in 2011 and is no longer active. Keep the current water assessment process where the City's Public Works Department provides Finance with a Water Conservation Kit that contains informative tips and corrective plumbing elements and is part of the application process for new monthly financial assistance customers.

Military (Current \$2,000)
Keep at current adopted amount of \$2,000.

Municipal Services (MS) Grant Application Program:

Customers experiencing short term need for payment assistance may contact Municipal Services (MS) Department for a list of non-profit agencies that have been awarded funds by the City of Newberg to issue vouchers for a dollar amount up to the past due utility balance only. Funding is limited and assistance is available during the budget year from August 1st through June 30th.

Non Profit Agencies:

Each year the Finance Department mails a letter and application to Non Profit Organizations for their consideration to become part of this program. Applications are to be submitted by a date that is set by Finance. Submitted applications are then reviewed by the Citizens Rate Review Committee (CRRC). Based on the number of approved applications the Finance Director finalizes the grant funding that would be awarded to each applicant. These grant funds are incorporated in the adopted City budget and are subject to change. Approved amount is divided amongst applications on a first come first serve basis.

Yamhill Community Action Partnership (YCAP):

A set dollar amount is approved by City Council therefore does not require review by CRRC. Current award amount to YCAP is \$9,000.00. This amount as noted is incorporated in the annual adopted City budget and is subject to change.

Qualification/Guidelines for Non-Profit and YCAP:

1. Customer must reside in residence and have a Newberg MS billing account who is billed for water and sewer.
2. Assistance applies to single-family residences only.
3. Frequency of assistance is limited to once every 6 billing cycles. Except for those who receive the monthly financial assistance credit, they are limited to once every 12 billing cycles.
4. Vouchers are issued up to the past due amount only. YCAP and Non Profit agencies are to contact the MS Department to verify the past due amount.
5. Original signed vouchers must be submitted to the City within 15 days from date of issuance. Voucher numbers are assigned by the agencies, duplicate numbers or copies of vouchers will not be accepted. Blue ink is to be used when completing the forms.
6. Vouchers will be modified/declined by the City if guidelines are not followed.

Monthly Municipal Services Assistance Credit

The City of Newberg currently offers financial assistance to qualifying Municipal Services (MS) customers. Funding is limited and assistance is available on a first come, first serve basis. This credit has been \$5 per capita with a max credit of \$10 during the current budget year from July 1st to June 30th. Notification of this program is periodically advertised through the MS billing statements, flyers, advertisement at local schools and word of mouth.

Requesting applicants are to submit a completed application and provide current backup documentation showing proof of low income. (See Proof of Hardship below).

Qualification/Guidelines for Monthly Municipal Service Assistance Credit

1. Increase the monthly assistance to \$25 per month credit (versus \$5/\$10 p/m).
2. Customer must have an active Newberg MS billing account who is billed for water and sewer services.
3. Assistance applies to an active single-family residences only and customer must reside at the address as noted on the account.
4. Customers are to complete the Financial Assistance Credit application and provide current proof for one or more of the following hardships: Supplemental SSS Income; Oregon Medical/Medicaid Card; Food Stamps; Head Start / Free & Reduced School Food Program or Other Evidence of Financial Hardship.

Processing Completed Application

1. Finance staff will review and recommend approval/decline of applications received based on supporting documentation submitted and account status.
2. Finance Director or Designee has approving authority.
3. If approved, a letter to applicant is mailed to contact Finance and schedule a meeting to receive the Water Conservation Assessment Kit. Customer meets, receives and agrees to install kit supplies. (For new applicant only)
4. Award letter is mailed to the customer informing them when they will receive said credit. (Credit applies to the time customer received water kit to end of fiscal budget year). Credit is applied to active MS account by end of each month.

Each year the Finance department mails renewal applications to those who currently receive the financial assistance. Application are to be submitted with current backup documentation by a date that is set by Finance. Funding is allotted on a first come first service basis.

Active Military and Veterans Assistance: (Current \$2,000)

The City of Newberg provides a monthly Municipal Services (MS) credit to residential households in which a wage-earning member is on active military duty. Proposal is to include Veterans. Proof of services may consist of active duty photo id, active documentation and/or discharged documentation.

Qualification/Guidelines for Monthly Military Assistance Credit

1. Active Duty and/or Veteran Military members must reside in residence which receive water and sewer services. Members are to complete the Military Credit Application and provide proof of services.
2. Finance staff will review and recommend approval/decline of application based on supporting documentation.
3. Approved military household would receive a \$25 per month credit for 12 months. After 12 months, customer must re-apply to continue to receive the credit. (versus \$5/\$10 p/m)
4. Assistance applies to an active single-family residences only and customer must reside at the address as noted on account.

Voluntary Donation Program:

In the Municipal Service Billing statements customers will be sent a description notice and voluntary donation form once each year. The donation form will give customers the option of making a one-time donation or a regular monthly donation, in the amount of their choosing, to be paid with their MS bill. 100% of donated funds will be used for the MS assistance program. The donation funds will be used to expand the MS assistance program over and above the rate-payer funds dedicated by the City of Newberg for the MS assistance program. If stipulated, the funds will be applied as requested by the donor.

- ***The department will reinstate this program.***

Public Awareness:

The success of these programs will be significantly enhanced by raising public awareness that they exist. In addition to the notices sent in MS statements as part of the voluntary donation program, Newberg citizens can be made aware of these programs through the City of Newberg website – www.Newbergoregon.gov , flyers distributed at MS customer counter, poster at local schools, Newberg Public Library, Newberg Dundee Police Department, City Hall and local businesses.

Mobile Home Parks, Naps

Since the program advertisement in the Municipal Services Statement and City Website, the City received six (6) requests for monthly assistance, Four (4) completed applications were received and approved. No other advertisement has been conducted at the time.

UTILITY ASSISTANCE PROGRAM
2014-15

Assisting Agencies	<u>Beginning Amount</u>	<u>Amount Used</u>	<u>Balance Remaining</u>
▶ 2nd Street Community	625.00	575.00	50.00
▶ 7th Day Adventist	625.00	285.00	340.00
▶ Joyful Servant	625.00	568.88	56.12
▶ Love Inc	625.00	625.00	-
▶ Newberg Christian Church	625.00	400.00	225.00
▶ Newberg Foursquare Church	625.00	625.00	-
▶ North Valley Friends	625.00	625.00	-
▶ Northside Community	625.00	625.00	-
▶ YCAP	9,000.00	7,199.21	1,800.79
	<u>14,000.00</u>	<u>11,528.09</u>	
			<u><u>Available Balance</u></u>
			<u><u>\$ 2,471.91</u></u>

UTILITY ASSISTANCE PROGRAM **2015-16**

Assisting Agencies	<u>Beginning Amount</u>	<u>Amount Used</u>	<u>Balance Remaining</u>
▶ 2nd Street Community	444.00	444.00	-
▶ 7th Day Adventist	444.00	444.00	-
▶ Joyful Servant Lutheran	444.00	200.00	244.00
▶ Love Inc	444.00	444.00	-
▶ Newberg Christian	444.00	350.00	94.00
▶ Newberg Church of Christ	444.00	-	444.00
▶ Newberg Foursquare	444.00	444.00	-
▶ North Valley Friends	444.00	360.66	83.34
▶ Northside Community	444.00	411.30	32.70
▶ YCAP	9,000.00	7,030.13	1,969.87
▶ Military	2,000.00	-	2,000.00
	<u>14,996.00</u>	<u>10,128.09</u>	
			<u><u>Available Balance</u> \$ 4,867.91</u>

UTILITY ASSISTANCE PROGRAM
2016-17

Assisting Agencies	Beginning Amount	Amount Used	Balance Remaining
▶ 7th Day Adventist	500.00	400.00	100.00
▶ Joyful Servant Lutheran	500.00	493.69	6.31
▶ Love Inc	500.00	450.00	50.00
▶ Newberg Christian	500.00	425.00	75.00
▶ Newberg First United	500.00	500.00	-
▶ Newberg Foursquare Now: Redhills Church	500.00	400.00	100.00
▶ Northside Community	500.00	500.00	-
▶ North Valley Friends	500.00	500.00	-
▶ YCAP	9,000.00	8,906.12	93.88
▶ Military	2,000.00	60.00	1,940.00
▶ Monthly Financial Asst	5,000.00	1,350.00	3,650.00
	<u>20,000.00</u>	<u>13,984.81</u>	

Balance \$ 6,015.19



Municipal Services Assistance Program Grant Application

Non-profit organizations which provide Municipal Services assistance to Newberg customers may apply for a grant from the City of Newberg to fund this assistance. Applications for grant funds submitted will be reviewed by the Citizens' Rate Review Committee, this Committee may interview applicants prior to approving the application. This program is from August 1st to June 30th of each fiscal year.

ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	Newberg First United Methodist Church		
Address:	1205 Deborah Rd		
City, State Zip	Newberg OR 97132		
Contact Name:	Janelle Bolt		
Phone:	503 5385104	Fax:	503 537-0440
Email:	newbergfmmc@newbergfmmc.org		

Does your agency receive other funding to provide assistance to Newberg Customers? ☐ Yes ☒ No

Non-Profit FEIN Number: 93-0832350

Description of Organization and how the City funds could be used:

Religious organization, Assist those in need of help
paying water bill

FOR CITY OF NEWBERG OFFICE USE ONLY:

Application Received By: Dennis

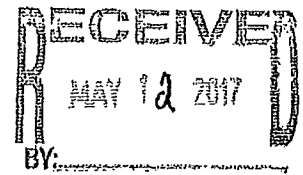
Date: 5/15/17

Grant Awarded? ☐ Yes ☐ No / Reason:

Signature of approval:

Date:

Renewal used 2016/17 Grant Funds 9/16 to 3/17 & Remaining



Municipal Services Assistance Program Grant Application

Non-profit organizations which provide Municipal Services assistance to Newberg customers may apply for a grant from the City of Newberg to fund this assistance. Applications for grant funds submitted will be reviewed by the Citizens' Rate Review Committee, this Committee may interview applicants prior to approving the application. This program is from August 1st to June 30th of each fiscal year.

ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	Love INC Newberg		
Address:	120 S Elliott Rd		
City, State Zip	Newberg, OR 97132		
Contact Name:	Heath Placek		
Phone:	503-537-3999	Fax:	" "
Email:	heath@loveincnewberg.org		

Does your agency receive other funding to provide assistance to Newberg Customers? ☒ Yes [] No

Non-Profit FEIN Number: 26-0068805

Description of Organization and how the City funds could be used:

See attached

FOR CITY OF NEWBERG OFFICE USE ONLY:

Application Received By: R. Adams

Date: 5/12/17

Grant Awarded? [] Yes [] No / Reason:

Signature of approval:

Date:

Renewal 2016/17 = 12/16 to

City of Newberg 2016 Utility Bill Assistance Program Grant Request

Love INC is a non-profit organization that exists to mobilize local churches to transform lives and our communities in the Name of Christ. Since 2004 the Love INC Newberg clearinghouse has grown into partnerships with area churches and local agencies, all working together for the benefit of low income individuals and families. With the cooperation of local churches there are now 30 established 'GAP' ministries in operation. Struggling individuals and families are referred to Love INC from area churches, agencies and school districts. An assessment of their needs is conducted and an action plan created to help meet those needs. We work very hard to ensure that services are not duplicated throughout the community. To do this, we have in place a voucher system that enables appropriate tracking of clients' needs and services received.

On the heels of a wonderfully successful collaboration with your Utility Board in the previous years, we are again requesting a grant from the City of Newberg Utility Bill Assistance Program. Last year we were able to distribute \$500 worth of utility bill assistance to ten different families in Newberg and surrounding communities. This September marks the sixth year of offering classes to low income families in need. Class offerings include: Basic Money Management, Building Healthy Relationships, Nutrition & Cooking on a Budget, and other successful living (life skills) classes. Successful completion of any of these classes (along with completion of all homework and meeting weekly with a personal mentor) enables individuals and families to receive a \$50 water bill voucher good toward the payment of the individual's water bill.

Our long-term intention at Love INC is not only to financially assist, but to educate and equip our families in need, to move them up and out of the cycle of poverty. This partnership with the City of Newberg is now a proven commodity and we anticipate significant relief and education for our many families in need through its continuation. Through these classes we do feel we have a tremendous vehicle in place for distributing these funds for maximum impact.

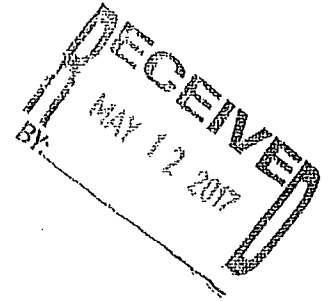
As you know, Love INC does have experience in working with utility bill assistance, and clients are referred to YCAP for state-funded energy assistance as funds are available.

We look forward to hearing your response and thank you for your partnership and consideration.

Serving together,



Heath Placek
Executive Director
Love INC of the Newberg Area



Municipal Services Assistance Program Grant Application

Non-profit organizations which provide Municipal Services assistance to Newberg customers may apply for a grant from the City of Newberg to fund this assistance. Applications for grant funds submitted will be reviewed by the Citizens' Rate Review Committee, this Committee may interview applicants prior to approving the application. This program is from August 1st to June 30th of each fiscal year.

ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	Joyful Servant Lutheran Church		
Address:	1716 W Villa Rd.		
City, State Zip	Newberg OR 97132		
Contact Name:	Anne (Katie) Ranum		
Phone:	503-538-0475	Fax:	
Email:	office@joyfuleservant.org		

Does your agency receive other funding to provide assistance to Newberg Customers? ☐ Yes ☒ No

Non-Profit FEIN Number: 93-0833433

Description of Organization and how the City funds could be used:

Church we use the funds to assist families/individuals facing water shut off.

FOR CITY OF NEWBERG OFFICE USE ONLY:

Application Received By: *[Signature]*

Date: 5/12/17

Grant Awarded? ☐ Yes ☐ No / Reason:

Signature of approval:

Date:

Renewal



Municipal Services Assistance Program Grant Application

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ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	NEWBERG CHURCH OF CHRIST
Address:	2503 HAWORTH AVE
City, State Zip	NEWBERG OR. 97132
Contact Name:	NORMA COOK
Phone: (503) 538-4789 Fax: (503) 554-0865 Email:	office@newbergcofc.com

Does your agency receive other funding to provide assistance to Newberg Customers? ☐ Yes ☒ No

Non-Profit FEIN Number: 93-6024546

Description of Organization and how the City funds could be used:

WE ARE A CHURCH & HAVE AN ACTIVE BENEVOLENCE
MINISTRY

FOR CITY OF NEWBERG OFFICE USE ONLY:

Application Received By: *R. Lewis*

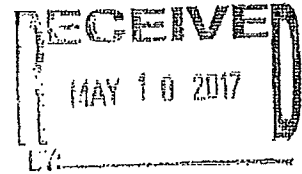
Date: 5/11/17

Grant Awarded? ☐ Yes ☐ No / Reason:

Signature of approval:

Date:

GRANT Approved 2015/16
DID NOT REAPPLY 2016/17
REAPPLYING 2017/18



Municipal Services Assistance Program Grant Application

Non-profit organizations which provide Municipal Services assistance to Newberg customers may apply for a grant from the City of Newberg to fund this assistance. Applications for grant funds submitted will be reviewed by the Citizens' Rate Review Committee, this Committee may interview applicants prior to approving the application. This program is from August 1st to June 30th of each fiscal year.

ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	Newberg Christian Church		
Address:	2315 Villa Road		
City, State Zip	Newberg OR 97132		
Contact Name:	Debbie Groat		
Phone:	503538 3104	Fax:	
Email:	dgroat@newbergeec.org		

Does your agency receive other funding to provide assistance to Newberg Customers? ☐ Yes ☒ No

Non-Profit FEIN Number: IRS/Treasury letter attached

Description of Organization and how the City funds could be used:

NCC is actively involved in the community and provides assistance with food, utility bills, rent and more. The funds would be used to help with water bill assistance.

FOR CITY OF NEWBERG OFFICE USE ONLY:

Application Received By: [Signature]

Date: 5/10/17

Grant Awarded? ☐ Yes ☐ No / Reason:

Signature of approval:

Date:

Received 2016/17



Municipal Services Assistance Program Grant Application

Non-profit organizations which provide Municipal Services assistance to Newberg customers may apply for a grant from the City of Newberg to fund this assistance. Applications for grant funds submitted will be reviewed by the Citizens' Rate Review Committee, this Committee may interview applicants prior to approving the application. This program is from August 1st to June 30th of each fiscal year.

ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	2nd Street Community Church		
Address:	P.O. Box 1237 , 504 E 1st. st		
City, State Zip	Newberg OR 97115		
Contact Name:	Sue Pruitt		
Phone:	503-538-9761	Fax:	
Email:	sue@2ndstreet.org		

Does your agency receive other funding to provide assistance to Newberg Customers? ☐ Yes ☐ No

Non-Profit FEIN Number: 91-1826375

Description of Organization and how the City funds could be used:

We are a church that is a part of the Northwest yearly Meeting of Friends. We also run a drop-in center at our office location. We plan to use these funds to help those in need to pay their water bill.

FOR CITY OF NEWBERG OFFICE USE ONLY:	
Application Received By: <u>[Signature]</u>	Date: <u>5/5/17</u>
Grant Awarded? ☐ Yes ☐ No / Reason:	
Signature of approval:	Date:

Approved 2015/16
Missed Deadline 2016/17
ReApplied 2017/18



Municipal Services Assistance Program Grant Application

Non-profit organizations which provide Municipal Services assistance to Newberg customers may apply for a grant from the City of Newberg to fund this assistance. Applications for grant funds submitted will be reviewed by the Citizens' Rate Review Committee, this Committee may interview applicants prior to approving the application. This program is from August 1st to June 30th of each fiscal year.

ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	Northside Community Church		
Address:	1800 Hoskins St.		
City, State Zip	Newberg, OR 97132		
Contact Name:	Heather Newton		
Phone:	503-538-0440	Fax:	—
Email:	heather@NorthsideNewberg.org		

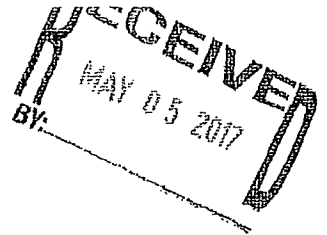
Does your agency receive other funding to provide assistance to Newberg Customers? ☐ Yes ☐ No

Non-Profit FEIN Number: 93-0811883

Description of Organization and how the City funds could be used: <u>Northside has been providing this service for several years now.</u> <u>We help those in our community, who cannot pay their water bill,</u> <u>through the use of this grant.</u>
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FOR CITY OF NEWBERG OFFICE USE ONLY:	
Application Received By: <u>[Signature]</u>	Date: <u>5/5/17</u>
Grant Awarded? ☐ Yes ☐ No / Reason:	
Signature of approval:	Date:

Renew 2016/17



Municipal Services Assistance Program Grant Application

Non-profit organizations which provide Municipal Services assistance to Newberg customers may apply for a grant from the City of Newberg to fund this assistance. Applications for grant funds submitted will be reviewed by the Citizens' Rate Review Committee, this Committee may interview applicants prior to approving the application. This program is from August 1st to June 30th of each fiscal year.

ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	North Valley Friends Church		
Address:	4020 N. College St.		
City, State Zip	Newberg, OR 97132		
Contact Name:	Erinn Hampton		
Phone:	503 - 538-5340	Fax:	
Email:	office@northvalleyfriends.org		

Does your agency receive other funding to provide assistance to Newberg Customers? ☐ Yes ☒ No

Non-Profit FEIN Number: 23-714-9830

no other outside
assistance but we
do have a Benevole
Fund

Description of Organization and how the City funds could be used:

North Valley Friends Church is a local church whose members are deeply concerned with social issues. We would use this grant money to assist those who come to us for help and are at risk of having their water shut off.

Thank you for offering this assistance to the community.

FOR CITY OF NEWBERG OFFICE USE ONLY:

Application Received By: [Signature]

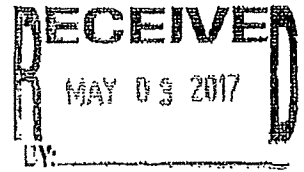
Date: 5/5/17

Grant Awarded? ☐ Yes ☐ No / Reason:

Signature of approval:

Date:

Renew 2016/17



Municipal Services Assistance Program Grant Application

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ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	Newberg Seventh Day Adventist Community Srv. Center		
Address:	P.O. Box 460 530 Edgewood Dr.		
City, State Zip	Newberg, OR. 97132		
Contact Name:	Violet Keightley		
Phone:	503.537.5117	Fax:	Same
Email:			

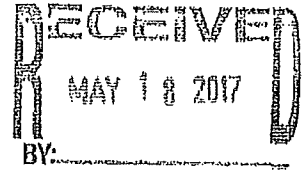
Does your agency receive other funding to provide assistance to Newberg Customers? ☐ Yes ☒ No

Non-Profit FEIN Number: 26-3855498

Description of Organization and how the City funds could be used:
We are a Community Srv. Center / clothes closet
We assist in water, Electric Bills, Lodging, and other facilities, etc.

FOR CITY OF NEWBERG OFFICE USE ONLY:	
Application Received By: <i>R. Tolis</i>	Date: 5/3/17
Grant Awarded? ☐ Yes ☐ No / Reason:	
Signature of approval:	Date:

Review 2016/17



Municipal Services Assistance Program Grant Application

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ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	St. Peter Catholic Church
Address:	2315 N. Main St
City, State Zip	Newberg OR 97132
Contact Name:	Nancy Gooden / Fr. Martin Tavares
Phone:	503-538-4312
Fax:	503-538-5693
Email:	stpeter.office@frontier.com

Does your agency receive other funding to provide assistance to Newberg Customers? ☐ Yes ☒ No

Non-Profit FEIN Number: 93-0432723

Description of Organization and how the City funds could be used:

Roman
We are a Catholic Church, a Community of Servants of God.
The funds would be used to help ^{those in need} ~~people~~ with
their water utilities.

FOR CITY OF NEWBERG OFFICE USE ONLY:

Application Received By: *[Signature]*

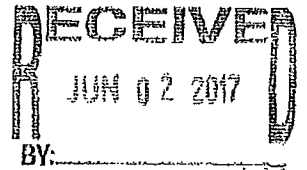
Date: 5/18/17

Grant Awarded? ☐ Yes ☐ No / Reason:

Signature of approval:

Date:

New



**Municipal Services Assistance Program
Grant Application**

To be submitted
by 5/31/17. Post
mark Date 5/31/17.

RS

Non-profit organizations which provide Municipal Services assistance to Newberg customers may apply for a grant from the City of Newberg to fund this assistance. Applications for grant funds submitted will be reviewed by the Citizens' Rate Review Committee, this Committee may interview applicants prior to approving the application. This program is from August 1st to June 30th of each fiscal year.

ATTACH PROOF OF NON PROFIT STATUS

Organization Name:	Red Hills Church		
Address:	307 E 2nd St. Suite 100		
City, State Zip	Newberg, OR 97132		
Contact Name:	Laura Umfleet		
Phone:	503.538.6525	Fax:	
Email:	laura@redhills.church		

Does your agency receive other funding to provide assistance to Newberg Customers? ☐ Yes ☒ No

Non-Profit FEIN Number: 94-2943208

Description of Organization and how the City funds could be used:

Red Hills Church would very much appreciate receiving water vouchers, We are a church with a passion to help those in need in our community. We would again sign over the vouchers to Love INC to use as they assess their clients' needs

FOR CITY OF NEWBERG OFFICE USE ONLY:

Application Received By:	Date:
Grant Awarded? ☐ Yes ☐ No / Reason:	
Signature of approval:	Date: