

WOLF Emmy * DEQ

From: OLINGER Barbara * DEQ
Sent: Monday, May 6, 2024 10:13 AM
To: RecordsRequest * DEQ
Cc: BREWER Tammy * DEQ
Subject: Copy of Records Destruction Authorization Form 5-31-2024.xlsx
Attachments: Copy of Records Destruction Authorization Form 5-31-2024.xlsx

Submitting for approval.

Thank you-
Barbara

Barbara A. Olinger

Administration Office

Department of Environmental Quality-V.I.P.

P: 971-673-1668

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.
Authorization is by email only, no signatures required.

State General Retention Schedule

Program/section name: DEQ VEHICLE INSPECTION PROGRAM Date approved by records officer: _____

Program staff requesting destruction: BARBARA OLINGER Date destroyed: _____
 Approving Manager: TAMMY BREWER

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ Special Schedule: 2008-0009	147	VEHICLE EMISSIONS INSPECTION RECORDS	3 YRS.	ALL V.I.P. LOCATIONS	1-1-2020 to 5-31-2021

From: BREWER Tammy * DEQ
Sent: Monday, May 6, 2024 11:08 AM
To: OLINGER Barbara * DEQ; RecordsRequest * DEQ
Cc: BREWER Tammy * DEQ
Subject: Re: Copy of Records Destruction Authorization Form 5-31-2024.xlsx

Approved, thank you.

Sent via the Samsung Galaxy XCover Pro, an AT&T 4G LTE smartphone
Get [Outlook for Android](#)

From: OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>
Sent: Monday, May 6, 2024 10:12:36 AM
To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Cc: BREWER Tammy * DEQ <Tammy.BREWER@deq.oregon.gov>
Subject: Copy of Records Destruction Authorization Form 5-31-2024.xlsx

Submitting for approval.

Thank you-
Barbara

Barbara A. Olinger

Administration Office

Department of Environmental Quality-V.I.P.

P: 971-673-1668

WOLF Emmy * DEQ

From: YELLESETTY Leela * DEQ
Sent: Wednesday, May 8, 2024 3:09 PM
To: OLINGER Barbara * DEQ; RecordsRequest * DEQ
Cc: BREWER Tammy * DEQ
Subject: RE: Copy of Records Destruction Authorization Form 5-31-2024.xlsx

Approved on my end, thanks!

From: OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>
Sent: Monday, May 6, 2024 10:13 AM
To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Cc: BREWER Tammy * DEQ <Tammy.BREWER@deq.oregon.gov>
Subject: Copy of Records Destruction Authorization Form 5-31-2024.xlsx

Submitting for approval.

Thank you-
Barbara

Barbara A. Olinger

Administration Office

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