

WOLF Emmy * DEQ

From: OLINGER Barbara * DEQ
Sent: Wednesday, February 14, 2024 4:22 PM
To: RecordsRequest * DEQ
Cc: OLINGER Barbara * DEQ; BREWER Tammy * DEQ
Subject: Copy of Records Destruction Authorization Form 2-29-2024.xlsx
Attachments: Copy of Records Destruction Authorization Form 2-29-2024.xlsx

Submitting for approval.

Thank you-
Barbara

Barbara A. Olinger

Administration Office

Department of Environmental Quality-V.I.P.

P: 971-673-1668

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

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State General Retention Schedule

Program/section name:	DEQ VEHICLE INSPECTION PROGRAM	Date approved by records officer:	
Program staff requesting destruction:	BARBARA OLINGER	Date destroyed:	
Approving Manager:	TAMMY BREWER		

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
VEHICLE EMISSIONS					
DEQ Special Schedule: 2008-0009	147	INSPECTION RECORDS	3 YRS.	ALL V.I.P. LOCATIONS	1-1-2020 - 2-29-2021

WOLF Emmy * DEQ

From: BREWER Tammy * DEQ
Sent: Tuesday, February 20, 2024 1:36 PM
To: YELLESETTY Leela * DEQ; OLINGER Barbara * DEQ; RecordsRequest * DEQ
Subject: RE: Copy of Records Destruction Authorization Form 2-29-2024.xlsx

Approved, thanks.

Tammy

From: YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>
Sent: Tuesday, February 20, 2024 1:35 PM
To: YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>; OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Cc: BREWER Tammy * DEQ <Tammy.BREWER@deq.oregon.gov>
Subject: RE: Copy of Records Destruction Authorization Form 2-29-2024.xlsx

Sorry this was meant to say approved, thanks!

From: YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>
Sent: Tuesday, February 20, 2024 1:34 PM
To: OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
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