# **WOLF Emmy \* DEQ**

From: LANGSTON Sue \* DEQ

Sent:Thursday, September 19, 2024 12:41 PMTo:AERNE Melissa \* DEQ; RecordsRequest \* DEQSubject:Request to destroy measures data 2011-2017

**Attachments:** 4Records Destruction Authorization Form measures.xlsx

#### Hello!

This is a request to destroy original measure data from 2011 to 2017. Some of this information will not be in the measures database, so we will have no other record of this data.

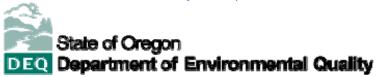
Thank you,

Sue.

Sue Langston, Project Manager Oregon Department of Environmental Quality Central Services Division 700 NE Multnomah St. Portland, OR 97232

Email: <a href="mailto:sue.langston@deq.oregon.gov">sue.langston@deq.oregon.gov</a>

Pronouns: She/Her/Hers. Why share pronouns?



# DEQ Records Destruction Authorization Form

**Before** destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

Records destruction procedure		<b>DEQ Retention Schedule</b>		State General Retention Schedule	
Program/section name:				_ Date approved by records officer:	
Program staff requesting destruction: Approving Manager:				_ Date destroyed: 	
Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ Special Schedule: 2008-0009		24 Organization Improvement	(a) Retain current	Data from DEQ's measures from 201	2011-2017

# **WOLF Emmy \* DEQ**

From: AERNE Melissa \* DEQ

Sent: Thursday, September 19, 2024 1:02 PM

To: LANGSTON Sue \* DEQ; RecordsRequest \* DEQ

Subject: RE: Request to destroy measures data 2011-2017

Approved.

Melissa



## Melissa Aerne

Training/Operations/Policy Manager Central Services Division Oregon Department of Environmental Quality 700 NE Multnomah St. Ste 600 Portland, OR 97232

Cell: 503.841.4248 Office: 503.229.5155 Pronouns: She/her/hers Why share pronouns?

From: LANGSTON Sue \* DEQ <Sue.LANGSTON@deq.oregon.gov>

Sent: Thursday, September 19, 2024 12:41 PM

To: AERNE Melissa \* DEQ <Melissa.AERNE@deq.oregon.gov>; RecordsRequest \* DEQ

<recordsrequest@deq.oregon.gov>

Subject: Request to destroy measures data 2011-2017

Hello!

This is a request to destroy original measure data from 2011 to 2017. Some of this information will not be in the measures database, so we will have no other record of this data.

Thank you,

Sue.

Sue Langston, Project Manager Oregon Department of Environmental Quality Central Services Division 700 NE Multnomah St. Portland, OR 97232

Email: sue.langston@deq.oregon.gov

Pronouns: She/Her/Hers. Why share pronouns?



# **WOLF Emmy \* DEQ**

From: YELLESETTY Leela \* DEQ

Sent: Thursday, September 19, 2024 3:52 PM

To: LANGSTON Sue \* DEQ; AERNE Melissa \* DEQ; RecordsRequest \* DEQ

**Subject:** RE: Request to destroy measures data 2011-2017

## Approved

From: LANGSTON Sue \* DEQ <Sue.LANGSTON@deq.oregon.gov>

Sent: Thursday, September 19, 2024 12:41 PM

To: AERNE Melissa \* DEQ <Melissa.AERNE@deq.oregon.gov>; RecordsRequest \* DEQ

<recordsrequest@deq.oregon.gov>

Subject: Request to destroy measures data 2011-2017

#### Hello!

This is a request to destroy original measure data from 2011 to 2017. Some of this information will not be in the measures database, so we will have no other record of this data.

Thank you,

Sue.

Sue Langston, Project Manager Oregon Department of Environmental Quality Central Services Division 700 NE Multnomah St. Portland, OR 97232

Email: <a href="mailto:sue.langston@deq.oregon.gov">sue.langston@deq.oregon.gov</a>

Pronouns: She/Her/Hers. Why share pronouns?

