

WOLF Emmy * DEQ

From: KENNEDY-STOFFEL Emily * DEQ
Sent: Tuesday, November 19, 2024 2:20 PM
To: RecordsRequest * DEQ; WOLF Emmy * DEQ; OBRIEN Audrey * DEQ
Subject: Haz Waste File Destruction
Attachments: 20241119-oldHWfiles-Records Destruction Authorization Form.xlsx

Good afternoon Emmy and Audrey,

I have another form filled out with some more hazardous waste files that are past retention to be destroyed. Audrey can you approve the destruction of these files?

Please let me know if either of you need anything else from me on this. Thanks!



Emmy Kennedy
Northwest Region Solid Waste Permit Coordinator
Oregon Department of Environmental Quality
700 NE Multnomah St, Portland OR 97232
Portland, OR 97232
Phone: 503-915-5149
Pronouns: She/They | [Why share pronouns?](#)

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#)

[DEQ Retention Schedule](#)

[State General Retention Schedule](#)

Program/section name: NWR Env
Partnerships Section - HW inspection
files

retain for 10 years.

Date approved by records officer: _____

Program staff requesting destruction:
Approving Manager:

Audrey O'Brien
Audrey O'Brien

Date destroyed: _____

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ Special Schedule: 2008-0009	222	Hazardous Waste Generator Inspection Records	10 years	Port of Portland - Compliance	1991
DEQ Special Schedule: 2008-0009	222	Hazardous Waste Generator Inspection Records	10 years	West State - Violation and Penalty	1992
DEQ Special Schedule: 2008-0009	222	Hazardous Waste Generator Inspection Records	10 years	General Electric Co. - Notification	1983
DEQ Special Schedule: 2008-0009	222	Hazardous Waste Generator Inspection Records	10 years	Tube Forgings - Evaluation	1994
DEQ Special Schedule: 2008-0009	222	Hazardous Waste Generator Inspection Records	10 years	Oregon Electric Group - Warning Letter	2006

DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Pacific Architectural Wood Products - Inspection	2006
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Pacific Hoe Saw & Knife Co. - Inspection	2006
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Pacific International - Inspection	2006
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Premier Press - Inspection	2006
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Rodgers Instruments - Inspection	2006
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Shawcor Pipe Protection - Inspection	2007
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Precision Equipment - Contingency Plan	1993
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Linnton Plywood - Inspection and Penalty	1995
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Superior Stripping Services - Letter	1987
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Matlack - Extension Request	1990
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Columbia Aluminum - Inspection	1994

DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Columbia Steel Shelving - Investigation	1985
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	McCormick & Baxter Creosoting - Site Assessment	1987
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	McCormick & Baxter Creosoting - Treatment Plans	1989
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	McCormick & Baxter Creosoting - Extension Request	1990
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Pacific Carbide - Public Hearing	1983
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	McCormick & Baxter Creosoting - Memo	1986
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	McCormick & Baxter Creosoting - AEMR	1989
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	McCormick & Baxter Creosoting - Correspondence and Sampling	1986
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	McCormick & Baxter Creosoting - Bioremediation of Soils	1990
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	McCormick & Baxter Creosoting - Enforcement	1989
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Mammal Survey - Investigation	1984

DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Surgichrome - Inspection	1994
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Corrosion Management - Inspection	1993
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Columbia Slough - Memo	1995
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Frontier Leather - Release Forms	1989
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Sunwest - Inspection	1993
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Duane St Safeway Property - Release Report	1993
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Western Container Transport - Memo	1996
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Western Fluid Power - Complaint	1998
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Westside Painting - Complaint	1995
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Willamette Painting - Enforcement	1993
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Powell Valley Rd - Application and Sampling	1988

DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Rivergate Terminal - Incident Management Guide	1993
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Boysen Paint - Inspection	1984
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Great Western Chemical - Spill Prevention	1989
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Great Western Chemical - Information and Public Hearing	1989
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Allie Plating - Application	1985
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Mt Hood Chemical - Facility Location Information	1986
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Mt Hood Chemical - Application	1986
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years		
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years		
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years		
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years		

DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	

WOLF Emmy * DEQ

From: OBRIEN Audrey * DEQ
Sent: Tuesday, November 19, 2024 2:29 PM
To: KENNEDY-STOFFEL Emily * DEQ; RecordsRequest * DEQ; WOLF Emmy * DEQ
Subject: RE: Haz Waste File Destruction

I approve the destruction of these records that are past the retention schedule.

Audrey O'Brien, (she/her)
Manager
Northwest Region Environmental Partnerships Section
Oregon Department of Environmental Quality
700 NE Multnomah Street, Suite 600
Portland, OR 97232
503-209-9182

From: KENNEDY-STOFFEL Emily * DEQ <Emily.KENNEDY-STOFFEL@deq.oregon.gov>
Sent: Tuesday, November 19, 2024 2:20 PM
To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; WOLF Emmy * DEQ <Emmy.Wolf@deq.oregon.gov>; OBRIEN Audrey * DEQ <Audrey.OBRIEN@deq.oregon.gov>
Subject: Haz Waste File Destruction

Good afternoon Emmy and Audrey,

I have another form filled out with some more hazardous waste files that are past retention to be destroyed. Audrey can you approve the destruction of these files?

Please let me know if either of you need anything else from me on this. Thanks!



Emmy Kennedy
Northwest Region Solid Waste Permit Coordinator
Oregon Department of Environmental Quality
700 NE Multnomah St, Portland OR 97232
Portland, OR 97232
Phone: 503-915-5149
Pronouns: She/They | [Why share pronouns?](#)

WOLF Emmy * DEQ

From: RecordsRequest * DEQ
Sent: Tuesday, November 19, 2024 2:49 PM
To: KENNEDY-STOFFEL Emily * DEQ; RecordsRequest * DEQ; OBRIEN Audrey * DEQ; WOLF Emmy * DEQ
Subject: RE: Haz Waste File Destruction

Thank you, Emmy!

I approve of the destruction of these records.

Thank you,

Linda Ross
Records Officer

From: KENNEDY-STOFFEL Emily * DEQ <Emily.KENNEDY-STOFFEL@deq.oregon.gov>
Sent: Tuesday, November 19, 2024 2:48 PM
To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; OBRIEN Audrey * DEQ <Audrey.OBRIEN@deq.oregon.gov>; WOLF Emmy * DEQ <Emmy.Wolf@deq.oregon.gov>
Subject: RE: Haz Waste File Destruction

Yes thank you for checking!

From: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Sent: Tuesday, November 19, 2024 2:40 PM
To: OBRIEN Audrey * DEQ <Audrey.OBRIEN@deq.oregon.gov>; KENNEDY-STOFFEL Emily * DEQ <Emily.KENNEDY-STOFFEL@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; WOLF Emmy * DEQ <Emmy.Wolf@deq.oregon.gov>
Subject: RE: Haz Waste File Destruction

Good Afternoon, Audrey and Emmy,

Just to verify, lines 56-64 are just part of the template, and don't represent any records to be destroyed, correct?

Thanks,
Linda

From: OBRIEN Audrey * DEQ <Audrey.OBRIEN@deq.oregon.gov>
Sent: Tuesday, November 19, 2024 2:29 PM
To: KENNEDY-STOFFEL Emily * DEQ <Emily.KENNEDY-STOFFEL@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; WOLF Emmy * DEQ <Emmy.Wolf@deq.oregon.gov>
Subject: RE: Haz Waste File Destruction

I approve the destruction of these records that are past the retention schedule.

Audrey O'Brien, (she/her)
Manager

Northwest Region Environmental Partnerships Section
Oregon Department of Environmental Quality
700 NE Multnomah Street, Suite 600
Portland, OR 97232
503-209-9182

From: KENNEDY-STOFFEL Emily * DEQ <Emily.KENNEDY-STOFFEL@deq.oregon.gov>

Sent: Tuesday, November 19, 2024 2:20 PM

To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; WOLF Emmy * DEQ <Emmy.Wolf@deq.oregon.gov>;
OBRIEN Audrey * DEQ <Audrey.OBRIEN@deq.oregon.gov>

Subject: Haz Waste File Destruction

Good afternoon Emmy and Audrey,

I have another form filled out with some more hazardous waste files that are past retention to be destroyed.
Audrey can you approve the destruction of these files?

Please let me know if either of you need anything else from me on this. Thanks!



Emmy Kennedy

Northwest Region Solid Waste Permit Coordinator

Oregon Department of Environmental Quality

700 NE Multnomah St, Portland OR 97232

Portland, OR 97232

Phone: 503-915-5149

Pronouns: She/They | [Why share pronouns?](#)