

or part of ordinance not in conflict with the Town Charter or may make any order for the government or improvement of the Town allow or disallow any claim against the Town. to provide for the prevention of fire and for the protection of property in time of fire. to order any sidewalks or improve any street that they may deem to be necessary. to appoint a night-watch and prescribe his duty and to appoint all public officers and prescribe their duties and to make all needful rules and regulations by ordinance or otherwise to carry into effect the provisions of the town charter

Section 3 The official year shall commence on the first Tuesday of February of each year

Section 4 This ordinance to be in force from and after five days after its publication by posting

Enacted November the 23^d 1878

attest-

G. W. Smith

Recorder

Chas. B. Montague
President of the Town Council

Ordinance No 3
Relating to the duties qualification and compensation of the Town Recorder

The People of the Town of Lebanon do ordain as follows

Section 1 Before entering upon the duties of the office of Town Recorder he shall file with the President of the council his certificate of election or appointment with his oath

endorsed thereon to the effect - that he will faithfully perform the duties of his office and also a bond to the town of Lebanon in the sum of five hundred dollars with two sureties to be approved by the council condition that he will faithfully pay over all monies that may come into his hands by virtue of his office to the Town Treasurer and turn over to his successor all books papers and property belonging to the town that may come into his hands by virtue of his office as Town Recorder

Section 2 The Town Recorder shall have jurisdiction over all violations of Town ordinances and may hold to bail fine or commit to prison persons found guilty thereof and within the town limits - Shall have civil and criminal Jurisdiction ^{and} have powers of Justice of the Peace and the laws governing Justice of the Peace shall apply as far as practicable to his proceedings he shall keep the corporate seal of the town and all the documents belonging to the town of Lebanon and shall file them in his office under appropriate heads

Section 3 It shall be his duty to attend the meeting of the council and keep a correct record of the proceedings of that body in a well bound book provided for that purpose. he shall also record in a well bound book to be called the book of ordinances all ordinances passed by the town council. he shall keep all of the original ordinances on file

in his office carefully preserved for future reference he shall keep an account in a well bound ~~Journal~~ and Ledger in the usual form of single entry of Book keeping between the Recorder and the town and the Marshal and the town in which he shall charge each of said officers with whatever he receives belonging to the town and credit with what ever they account for satisfactorily to the Town council

Section 4 He shall keep a record of licenses in a well bound book which shall be spaced in six columns which shall be filed as follows the first column shall state the name of the applicant for a license and the second date of granting the same the third the occupation for which license is granted the fourth the time for which license is granted the fifth the amount paid for such license the sixth the day month and year when the license so issued shall expire

Section 5 The Recorder shall keep a book to be called the record of orders in which he shall enter in different columns the number date and amount of each order issued the name of person to whom issued who shall receipt for the same when delivered and the date of cancellation whenever the same shall have been returned as canceled

Section 6 When any account shall have been allowed and ordered paid by the town council the Recorder shall draw his order on the town Treasurer therefor and after it receives the signature of the president of

the town council make a record of the same as provided in the preceding section and when the town treasurer shall return the same canceled the Recorder shall enter the date thereof in the record of orders as provided in the last section after which such canceled order shall be destroyed

Section 7 Hee shall report to the town council at the first regular meetings in March June and September all fines collected for violations of town ordinances the number and character of licenses issued and a list of town orders drawn on the town Treasurer and shall make a similar report at their last meeting in January of each year with a summary of all his transactions with the town during the year

Section 8 All fines and penalties belonging to the town collected by the town Recorder shall immediately be paid by him into the town Treasury

Section 9 When making the regular assessment of property to be taxed for town purposes it shall be the duty of the town Recorder to ascertain by diligent inquiry the names of all persons within the town limits liable to taxation all the taxable personal property and real estate therein and apprais the same according to the laws of Oregon

Section 10 The Recorder as assessor shall require every person liable to be taxed to give upon oath a full description of all taxable property owned by him or her within the town limits or his or her agent

or attorney for the same and if any person refuses to make an oath thereon he shall ascertain from the best information to be had the taxable property owned or held by such person.

Section 11 The assessment roll shall contain in separate columns first - the names of persons assessed second description of real estate owned by such person with number of lot and block given if all ready laid out and the town plat third the full cash value of such real estate fourth the full cash value of taxable property owned by such person fifth the total cash value of all taxable property so assessed.

Section 12 So far as not provided in this ordinance the assessment shall be made in accordance with the laws of this state regulating assessments by county assessors.

Section 13 All proceedings or actions before the Recorder shall be commenced by complaint setting forth the violation of the ordinance or act of vagrancy or disorderly conduct complained of or the offense charged with such particulars as to the time or place person or property as to enable the defendant to understand distinctly the character of the offense complained of and to answer the complaint and all complaints shall be verified with an oath of the party making the same to the complaint the defendant may plead or he may answer or deny the same such plea answer or denial may be oral or in writing and immediately thereafter the cause shall be tried unless

for good cause an adjustment be granted
 Section 14 This ordinance to be in force from and
 after five days after its publication by
 posting

Enacted November the 23rd 1878

attest-

G. W. Smith

Recorder

Chas. B. Montague

President - of the Town council

Ordinance No 4

Relating to granting of Licenses for the
 Sale of Spirituous and Malt Liquors

The People of the town of Lebanon do
 ordain as follows

Section 1
 Every person keeping a barroom or
 drinking shop shall pay a quarterly
 License of twenty five dollars every person
 who keeps malt or spirituous liquors
 or wine for sale in less quantities than
 one quart either as his sole Business
 or in connection with some other occu-
 pation shall be deemed a keeper of a bar
 room or drinking shop under this ordinance
 Every person who keeps Malt or Spirituous
 liquors or wines for sale in quantities of
 one quart or upwards to be drunk on the
 premises shall pay a quarterly license of
 twelve dollars and fifty cents - this ordi-
 nance to be in force from and after five
 days after its publication by posting

Enacted November the 24th 1878

attest

G. W. Smith

Recorder

Chas. B. Montague

President - of the Town Council

Section 1
 Repealed December 30th 1885
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