

## Ordinance No 1

Concerning the Town Elections and Town Organization

The People of the Town of Lebanon do Ordain as follows

- Section 1 The annual election of officers of the town of Lebanon shall be held on the first Monday of January of each year and the polls shall be opened at 10 o'clock in the morning and close at 4 o'clock in the evening but the judges may for the purpose of receiving all the votes hold the polls open until 5 o'clock in the evening
- Sec 2 There shall be provided by the Recorder two poll Books at each election which shall be given to the Judges at the time they are sworn in as Judges of election
- Sec 3 It shall be the duty of the Marshal to see that the place selected as a voting place is properly furnished for that purpose as the accommodation of the Judges and clerks may require
- Sec 4 So far as the annual election is not provided for by this ordinance the same shall be as far circumstances will permit conducted according to the laws of this state regulating elections for state and county officers
- Sec 5 Each voter must be a resident of the state of Oregon for six months also a resident of the town of Lebanon for thirty days previous to the time of voting
- Sec 6 Hereinafter at the annual election there shall be chosen one President four councilmen one Recorder one Marshal and

one Treasurer who shall be citizens of and reside within the town six months who shall serve for one year from the first Monday in February following each election or until their successors are elected and qualified

Sec 7

Sec 6 page 98

amended Apr 11.3.1887

Whenever any councilman shall remove from the town or shall fail to attend two regular meetings of the council in succession without-satisfactory excuse made to the council in person or in writing his office shall become vacant and the council shall proceed to fill the vacancy by appointment of some resident of the town

Sec 8

At the first-regular meeting of December of each year or at a special meeting called for any purpose the town council shall appoint three persons who are legal voters of the town to act as Judges of election who shall take to their assistance two competent-persons to act as clerks of said election

Sec 9

Elections shall be held in such places in the town as the town council may designate and 10 days before any regular election the Recorder shall post-notices in three public places in the town of such election the time and place of holding the same and hour when the polls will open and close he shall notify the Judges of election of their appointment - at least five days <sup>before</sup> the day of election

Sec 10

If any person appointed by the town council to act as Judges of election shall fail to be present at the place of

voting at the time when the polls should open the voters present may select Judges who shall be voters of the town and when sworn they shall conduct the election as if appointed by the town council

Sec 11 Previous to votes being taken the Judges and clerks of the election shall severally take and subscribe an oath in the following form to wit-  
I do solemnly swear (or affirm) that I will perform the duties of Judge of election (or clerk as the case may be) according to the law and the best of my ability that I will studiously endeavor to prevent fraud deceit and abuse in conducting the same

Sec 12 The Recorder shall administer the oath to the Judges and clerks and in the absence of the Recorder any Justice of the Peace or Notary Public may administer the oath to the Judges and clerks of election and the person administering the oath cause an entry thereof to be made and subscribed to by him and prefixed to the poll books

Sec 13 The Judges of Election shall administer the following oath to any person whose vote is challenged. You do solemnly swear (or affirm) that you are a citizen of the United States or that you have declared your intention to become such, above the age of Twenty one years that you have resided in this state six months and in this town thirty days preceeding this election and have properly subject to taxation in the town so help you god. That if any person refuse to take such oath when tendered to him his vote shall be rejected by the Judges of Election

Section 14 The clerks shall keep a record in the poll books of the names of the voter in the order in which they shall vote.

Section 15 Returns shall be made to the Recorder immediately after as is or may be provided by law of this State for general elections and as soon as the same are fully made the President and Recorder shall proceed to canvass the votes cast and shall report at the next regular meeting of the town council.

Section 16 In case two or more persons shall at After the votes are counted the Recorder shall issue certificates to the persons elected and in case two or more persons have received an equal number of votes for any office at that election he shall notify them of the fact and advise them of the next meeting of the council when the case shall be considered by lot.

Section 17 In case two or more persons shall at any election receive an equal number of votes for any office the President and Recorder shall certify the same to the Town council and at the first meeting thereafter the clerk shall write the name of such candidates on separate pieces of paper and put them into a box or hat and put into another hat or box the same number of pieces of paper on one shall be written the name of the office for which they are candidates and after the hats or boxes are shaken by two of the councilmen two others shall draw in presence of the others one a paper from one box or hat and the other from

the other box or hat - and so on until the paper is drawn on which the name of the office is written on and the person whose name is drawn against that shall be declared elected to the office in question as if he had received a majority of votes at the annual election

Section 18 Any candidate failing to receive a certificate of election and intending to contest the election of the candidates in whose favor return has been made shall before the next regular meeting of the council file with the Recorder ~~a~~ notice of his intention to so contest - addressed to said council stating therein the points on which he will contest - the same

Section 19 The town council shall then appoint a committee of three to examine testimony and report thereon at some regular meeting provided that the points on which the contest is made are such that they deem it necessary to take testimony said committee shall give five days notice to both parties of the time and place when such hearing will be had and after concluding the hearing of testimony thereon they shall report the result to the council with a brief review of the testimony elicited and the reason of their decision and thereupon the council shall finally decide by vote of the council unless they determine to reexamine the testimony themselves before deciding which they may do by renewing the five days notice to the parties interested

Section 20 The residence of any voter under the terms of this ordinance shall be considered to be where his family resides and in case he

has no family where he boards  
 Section 21 Any person who shall willfully vote at any town election illegally not being a voter in this town or shall attempt to vote twice at any town election shall on conviction thereof before the town Recorder be fined not less than fifty dollars nor more than one hundred dollars and cast in default of which he shall be committed to prison not to exceed twenty days or ten days labor on the streets of said town

Section 22 This ordinance to be in force from and after five days after its publication by posting

Enacted November the 23<sup>d</sup> 1878

attest

G. W. Smith

Recorder

Chas. B. Montague  
 President of Town Council

## Ordinance No 2

Concerning the meetings of the Town Council and the term of office of town officials and Powers of the Town council

The People of the Town of Lebanon do ordain as follows

Section 1 The regular meetings of the town council shall be held on the first and third Tuesdays of each month at such time and place as they shall designate

Section 2 The Town council when in session may pass or repeal any ordinance