



## CITY COUNCIL Agenda - Amended 5-20-2025

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222 NE 2<sup>nd</sup> Avenue, Canby, OR, 97013 | Ph: (503) 266-4021 | [www.canbyoregon.gov](http://www.canbyoregon.gov)

**MAY 21, 2025**

The City Council meeting may be attended in person in the Council Chambers at  
222 NE 2<sup>nd</sup> Avenue, Canby, OR 97013

The meetings can be viewed on YouTube at:

<https://www.youtube.com/channel/UCn8dRr3QzZYXoPUEF4OTP-A>

The public can register to attend the meeting virtually by contacting the Deputy City Recorder;  
[ridgleyt@canbyoregon.gov](mailto:ridgleyt@canbyoregon.gov) or call 503-266-0637.

For questions regarding programming, please contact: Willamette Falls Studio (503) 650-0275;  
[media@wfmstudios.org](mailto:media@wfmstudios.org)

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### EXECUTIVE SESSION – 6:15 PM

**EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.** Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

1. **CALL TO ORDER**
2. **EXECUTIVE SESSION:** Pursuant to ORS 192.660(2)(d): To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
3. **ADJOURN**

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### REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER**
  - a. Invocation
  - b. Pledge of Allegiance
2. **NEW EMPLOYEE INTRODUCTIONS**
3. **CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** This is an opportunity for audience members to address the City Council on items not on the agenda. If you are attending in person, please complete a

testimony/comment card prior to speaking and hand it to the City Recorder. If you would like to speak virtually, please contact the Deputy City Recorder by 4:30 pm on May 21, 2025, with your name, the topic you'd like to speak on and contact information: [ridgleyt@canbyoregon.gov](mailto:ridgleyt@canbyoregon.gov) or call 503-266-0637.

#### **4. CONSENT AGENDA**

- a. Approval of the January 31, 2025, City Council Goal Setting Minutes.
- b. Approval of the April 16, 2025, City Council Regular Meeting Minutes.

#### **5. ORDINANCES & RESOLUTIONS**

- a. Consider **Ordinance No. 1643**: An Ordinance Authorizing the City Administrator to Execute a Contract with DeWitt Construction in the Amount of \$837,720 for the Walnut Street Sanitary Sewer HWY99E & RR Bore project. (*Second Reading*)
- b. Consider **Ordinance No. 1644**: An Ordinance Authorizing the City Administrator to Purchase Four (4) Transit Vans for Canby Area Transit from Northwest Bus Sales in the amount of \$457,876. (*Second Reading*)
- c. Consider **Ordinance No. 1645**: An Ordinance Authorizing the City Administrator to Purchase One (1) Transit Bus for Canby Area Transit in the amount of \$180,796. (*Second Reading*) – Amended 5-19-2025
- d. Consider **Ordinance No. 1646**: An Ordinance authorizing the City Administrator to enter into an agreement in the amount of \$60,000 between the City of Canby and Lucy Heil, City Prosecutor. (*Second Reading*)
- e. Consider **Ordinance No. 1647**: An Ordinance Adopting Findings to Support an Exemption from the Formal Selection Process for a Contract for Sludge Hauling Services, Declaring such Exemption, and Authorizing Direct Award of a Contract to Heard Farms, Inc. (*First Reading*)
- f. Consider **Resolution No. 1433**: A Resolution Adopting an Updated Contracting and Procurement Policy.

#### **6. OLD BUSINESS**

- a. IGA with Clackamas County for Homeless Services Funding
- b. IGA with Clackamas County Transferring Jurisdiction of Pine Street
- c. IGA with Clackamas County Relating to the Storm Drainage Maintenance on Portion of SE 1<sup>st</sup> Avenue, SE 13<sup>th</sup> Avenue, and Mulino Road.

#### **7. NEW BUSINESS**

- a. Council Reserve Policy

#### **8. MAYOR'S BUSINESS**

#### **9. COUNCILOR COMMENTS & LIAISON REPORTS**

#### **10. CITY ADMINISTRATOR'S BUSINESS & STAFF REPORT**

- a. City Attorney Costs Update
- b. Bi-Monthly Reports

#### **11. CITIZEN INPUT**

#### **12. ACTION REVIEW**

### 13. MOVE TO EXECUTIVE SESSION

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**EXECUTIVE SESSION – 8:30 PM - Added 5-20-2025**  
***(will begin after Regular Meeting but not before 8:30pm)***

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**1. CALL TO ORDER**

**2. EXECUTIVE SESSION:** Pursuant to ORS 192.660(2)(b): To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

**3. POTENTIAL RETURN TO OPEN SESSION:** Council may return to open session to make any final decision.

**4. ADJOURN**

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\*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Teresa Ridgley at 503-266-0637. A copy of this Agenda can be found on the City's web page at [www.canbyoregon.gov](http://www.canbyoregon.gov).