

WOLF Emmy * DEQ

From: KENNEDY-STOFFEL Emily * DEQ
Sent: Tuesday, November 5, 2024 10:49 AM
To: RecordsRequest * DEQ; WOLF Emmy * DEQ
Cc: OBRIEN Audrey * DEQ
Subject: Haz Waste File Destruction
Attachments: 20241105oldHWfiles-Records Destruction Authorization Form.xlsx

Good morning all,

I have more hazardous waste files that are past retention to be destroyed. I have attached the filled out form with the files and dates listed.

Audrey—I believe last time we just needed an approval email from you if everything looks okay.

Thanks!



Emmy Kennedy
Northwest Region Solid Waste Permit Coordinator
Oregon Department of Environmental Quality
700 NE Multnomah St, Portland OR 97232
Portland, OR 97232
Phone: 503-915-5149
Pronouns: She/They | [Why share pronouns?](#)

WOLF Emmy * DEQ

From: OBRIEN Audrey * DEQ
Sent: Wednesday, November 6, 2024 9:37 AM
To: RecordsRequest * DEQ; KENNEDY-STOFFEL Emily * DEQ
Subject: RE: Haz Waste File Destruction - second spreadsheet

Hi Emmy,

Thank you for reaching out. My approval is in the email chain below. I approve these files to be destroyed. They are past the retention schedule.

Audrey O'Brien
Manager
Northwest Region Environmental Partnerships Section
Oregon Department of Environmental Quality
700 NE Multnomah Street, Suite 600
Portland, OR 97232
503-209-9182

From: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Sent: Wednesday, November 6, 2024 9:17 AM
To: KENNEDY-STOFFEL Emily * DEQ <Emily.KENNEDY-STOFFEL@deq.oregon.gov>; OBRIEN Audrey * DEQ <Audrey.OBRIEN@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Subject: FW: Haz Waste File Destruction

Good morning!

I hope you both doing well,

Emmy - Thank you for submitting file destruction requests.

Audrey – We received your approval for the first request. Could you please review and approve Emmy's second box file destruction request as well.

Please let me know if you have any questions.

Thank you,



Emmy Wolf (she/her/hers)

Public Records Coordinator
Administrative Specialist 2
Oregon Department of Environmental Quality
700 NE Multnomah St, Suite 600
Portland, OR 97232
Phone: 503.960.6210
Email: emmy.wolf@deq.oregon.gov

From: KENNEDY-STOFFEL Emily * DEQ <Emily.KENNEDY-STOFFEL@deq.oregon.gov>
Sent: Tuesday, November 5, 2024 1:42 PM
To: OBRIEN Audrey * DEQ <Audrey.OBRIEN@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; WOLF Emmy * DEQ <Emmy.Wolf@deq.oregon.gov>
Subject: RE: Haz Waste File Destruction

Hi all again,

I have finished going through a second box of records to be destroyed if I could please get approval for this as well. Please let me know if there is anything else you all need from me regarding these two. Thanks much,
Emmy

From: OBRIEN Audrey * DEQ <Audrey.OBRIEN@deq.oregon.gov>
Sent: Tuesday, November 5, 2024 11:11 AM
To: KENNEDY-STOFFEL Emily * DEQ <Emily.KENNEDY-STOFFEL@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; WOLF Emmy * DEQ <Emmy.Wolf@deq.oregon.gov>
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Hi Emmy and Emmy,

I approve these files to be destroyed as they are past retention schedule.

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From: RecordsRequest * DEQ
Sent: Wednesday, November 6, 2024 9:47 AM
To: OBRIEN Audrey * DEQ; RecordsRequest * DEQ; KENNEDY-STOFFEL Emily * DEQ
Subject: RE: Haz Waste File Destruction - second spreadsheet

I approve of these file destructions.

Thank you,

Linda Ross
Records Officer

From: OBRIEN Audrey * DEQ <Audrey.OBRIEN@deq.oregon.gov>
Sent: Wednesday, November 6, 2024 9:37 AM
To: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>; KENNEDY-STOFFEL Emily * DEQ <Emily.KENNEDY-STOFFEL@deq.oregon.gov>
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DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#)

[DEQ Retention Schedule](#)

[State General Retention Schedule](#)

Program/section name: NWR Env
Partnerships Section - HW inspection
files

retain for 10 years.

Date approved by records officer: _____

Program staff requesting destruction:
Approving Manager:

Audrey O'Brien
Audrey O'Brien

Date destroyed: _____

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ Special Schedule: 2008-0009	222	Hazardous Waste Generator Inspection Records	10 years	High Purity Chemical - Complaint	1991
DEQ Special Schedule: 2008-0009	222	Hazardous Waste Generator Inspection Records	10 years	Darrin Spicer - Unpermitted - Complaint	1997
DEQ Special Schedule: 2008-0009	222	Hazardous Waste Generator Inspection Records	10 years	Stride Construction - Complaint	1995
DEQ Special Schedule: 2008-0009	222	Hazardous Waste Generator Inspection Records	10 years	Stan Hansen Custom Finishing - Complaint	1992
DEQ Special Schedule: 2008-0009	222	Hazardous Waste Generator Inspection Records	10 years	Tap Rich Chemical - Complaint Referral	1997

DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Risberg's Truck Line - Motor Carrier Safety Compliance Report	1986
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Valley Mill Co. - Complaint, Inspection and Warning Letter	1998
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Ferad Inc - Compliance	1987
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	TLC Auto Body - Warning Letter	1989
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	T&R Auto Wrecking - Complaint	1996
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Your Town and Country Co-op - Enforcement	1988
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	American Energy Components - Letter	1983
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Blitz Weinhard - Spill Report	1988
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	James Bohem - Complaint Investigation	1995
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Standard Battery - Complaint Investigation	1993
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Atec Environmental Consultants - Letter	1992

DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	NW Environmental Corp. - Change of Ownership	1991
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Scott Winslow - Notice of Noncompliance	1993
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Blue Ribbon Auto Body and Paint - Compliance Inspection	1992
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Hamilton Motors - Notice of Noncompliance	1993
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Beaverton Nissan - Notice of Noncompliance	1993
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Brake Systems Inc - Complaint	1992
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Gerber Legendary Blades - Notice of Noncompliance	1989
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Southwest Marine Inc - Inspection and Enforcement	1992
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	American Patch Seal & Stripe - Inspection and Enforcement	1995
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Commercial Truck Leasing - Notice of Noncompliance	1996
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Conquest Helicopters - Compliance Tracking Forms	1996

DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Jack In The Box - Letter	1996
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Jiffy Lube - Sample Results	1994
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	John Wolf Auto Repair - Complaint	1997
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Marble Vision - Complaint	1998
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Master Design - Enforcement	1996
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Engine Rebuilders Supply - Enforcement	1995
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	JH Recognition - Complaint	1996
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Handy Andy Auto Repair - Investigation	1996
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Hydrokinetic Systems Inc - Analyst Referral	1985
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Hyster Company - Inspection	1989
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Cascade Resources Wineberger Property - Notice of Noncompliance	1995

DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Bye Engraving - Complaint	1994
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Cascade Publishing - Complaint	1986
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Astro NW - No Penalty Assessment	1995
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Tel Ad Advisors - Inspection	1995
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Colt Auto Specialties - Compliance	1996
DEQ Special Schedule: 2008-0009	Hazardous Waste Generator 222 Inspection Records	10 years	Hill Investment - Inspection and Enforcement	1998

