
RE: Copy of Copy of Copy of Copy of Records Destruction Authorization Form 8-31-2023.xlsx

From YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>
Date Wed 8/30/2023 10:44 AM
To BREWER Tammy * DEQ <Tammy.BREWER@deq.oregon.gov>; OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>
Cc RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>

Approved, thanks!

From: BREWER Tammy * DEQ <Tammy.BREWER@deq.oregon.gov>
Sent: Wednesday, August 30, 2023 10:25 AM
To: OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>; YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Subject: RE: Copy of Copy of Copy of Copy of Records Destruction Authorization Form 8-31-2023.xlsx

Approved, thank you.

Tammy

From: OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>
Sent: Wednesday, August 30, 2023 10:07 AM
To: YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>
Cc: BREWER Tammy * DEQ <Tammy.BREWER@deq.oregon.gov>
Subject: Copy of Copy of Copy of Copy of Records Destruction Authorization Form 8-31-2023.xlsx

Good morning Leela,

Sending this attachment for your approval.

Enjoy your day-
Barbara

Barbara A. Olinger
Administration Office
Department of Environmental Quality-V.I.P.
P: 971-673-1668

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.
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State General Retention Schedule

Program/section name:	DEQ VEHICLE INSPECTION PROGRAM	Date approved by records officer:	
Program staff requesting destruction:	BARBARA OLINGER	Date destroyed:	
Approving Manager:	TAMMY BREWER		

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ Special Schedule: 2008-0009	147	VEHICLE EMISSIONS INSPECTION RECORDS	3 YRS.	ALL V.I.P. LOCATIONS	1-1-2019 - 8-31-2020