
RE: Records Destruction Authorization Form

From YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>

Date Tue 8/29/2023 1:55 PM

To ROCHETTE Sean * DEQ <Sean.ROCHETTE@deq.oregon.gov>; TROX Randall * DEQ <Randall.TROX@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>

Approved, thanks!

From: ROCHETTE Sean * DEQ <Sean.ROCHETTE@deq.oregon.gov>

Sent: Tuesday, August 29, 2023 12:24 PM

To: TROX Randall * DEQ <Randall.TROX@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>

Subject: RE: Records Destruction Authorization Form

I approve.



**Sean Rochette, WWS,
CPSS**

Onsite Program Acting Manager
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475 NE Bellevue Drive, Suite 110
Bend, OR 97701
541-633-2036
sean.rochette@deq.oregon.gov
www.oregon.gov/deq

From: TROX Randall * DEQ <Randall.TROX@deq.oregon.gov>

Sent: Tuesday, August 29, 2023 11:29 AM

To: ROCHETTE Sean * DEQ <Sean.ROCHETTE@deq.oregon.gov>; RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>

Subject: Records Destruction Authorization Form

Hi there,

I was reviewing these records for Dan and these facilities are quite old and many records eligible for destruction. Primarily DMRs, inspection reports and warning letters (notices of noncompliance was the term for a lot of them back then) prior to 2008 ([retention schedule](#) on page 115 lists 15 years).

Randy Trox

Onsite Program Coordinator

Oregon Department of Environmental Quality

Western Region – Eugene

165 E. 7th Ave., Eugene OR 97401

Phone: 541.687-7338

Pronouns: He/him/his

DEQ Records Destruction Authorization Form

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#) [DEQ Retention Schedule](#) [State General Retention Schedule](#)

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Program/section name: WR/WQ-Onsite Date approved by records officer: _____

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Program/section name: WR/WQ-Onsite Date approved by records officer: _____

Program staff requesting destruction: Randy Trox Date destroyed: _____

Program staff requesting destruction: Randy Trox Date destroyed: _____

Program staff requesting destruction: Randy Trox Date destroyed: _____

Approving Manager: Sean Rochette

Approving Manager: Sean Rochette

[illegible]



