
Re: Copy of Copy of Records Destruction Authorization Form 3-3-2023 (002).xlsx

From BREWER Tammy * DEQ <Tammy.BREWER@deq.oregon.gov>
Date Mon 3/6/2023 12:59 PM
To YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>; OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>
Cc RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>

Approved

Sent from my Verizon, Samsung Galaxy smartphone
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From: YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>
Sent: Monday, March 6, 2023 8:40:48 AM
To: OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>; BREWER Tammy * DEQ <Tammy.BREWER@deq.oregon.gov>
Cc: RecordsRequest * DEQ <recordsrequest@deq.oregon.gov>
Subject: RE: Copy of Copy of Records Destruction Authorization Form 3-3-2023 (002).xlsx

Approved! Tammy once you reply all with approval with we are good to go.

From: OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>
Sent: Friday, March 3, 2023 12:35 PM
To: BREWER Tammy * DEQ <Tammy.BREWER@deq.oregon.gov>; YELLESETTY Leela * DEQ <Leela.YELLESETTY@deq.oregon.gov>
Cc: OLINGER Barbara * DEQ <Barbara.OLINGER@deq.oregon.gov>
Subject: Copy of Copy of Records Destruction Authorization Form 3-3-2023 (002).xlsx

For your approval...

Thank you-
Barbara

Before destroying records, email this form to your manager & RecordsRequest@deq.state.or.us to obtain authorization.
Authorization is by email only, no signatures required.

State General Retention Schedule

Program/section name:	DEQ VEHICLE INSPECTION PROGRAM	Date approved by records officer:	
Program staff requesting destruction:	BARBARA OLINGER	Date destroyed:	
Approving Manager:	TAMMY BREWER		

Schedule Name/ # (select from dropdown in space below)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents (any additional description or attach detailed list)	Date(s)
DEQ Special Schedule: 2008-0009	147	VEHCILE EMISSIONS INSPECTION RECORDS	3 YRS.	COMPLAINT/SUPPLY ORDER - 1 BOX	1-1-2018 - 12-31-2019
DEQ Special Schedule: 2008-0009	147	VEHCILE EMISSIONS INSPECTION RECORDS	3 YRS.	FLEET CERTIFICATES - 3 BOXES	1-1-2018 - 12-31-2019
DEQ Special Schedule: 2008-0009	147	VEHCILE EMISSIONS INSPECTION RECORDS	3 YRS.	CLACKAMAS DAILY - 14 BOXES	1-1-2016 - 12-31-2019
DEQ Special Schedule: 2008-0009	147	VEHCILE EMISSIONS INSPECTION RECORDS	3 YRS.	MEDFORD CERTS/CASH OUT- 20 BOXES	1/1/2016 - 12-31-2019
DEQ Special Schedule: 2008-0009	147	VEHCILE EMISSIONS INSPECTION RECORDS	3 YRS.	REQUISITIONS / TECH CENTER - 2 BOXES	1-1-2000 - 12-31-2016
DEQ Special Schedule: 2008-0009	147	VEHCILE EMISSIONS INSPECTION RECORDS	3 YRS.	CERT. REPRINT / TECH CENTER - 2 BOXES	1-1-2000 - 12-31-2019
DEQ Special Schedule: 2008-0009	147	VEHCILE EMISSIONS INSPECTION RECORDS	3 YRS.	TECH CENTER / SHIPPING, MILEAGE, 9401 & SPOTS - 1 BOX	1-1-2018 - 12-31-2019



