

ORDINANCE NO. 1644

AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE FOUR (4) TRANSIT VANS FOR CANBY AREA TRANSIT FROM NORTHWEST BUS SALES IN THE AMOUNT OF \$457,876.

WHEREAS, the City of Canby, through Canby Area Transit (CAT), intends to purchase four (4) eight-passenger, 22-foot PRIME TIME MED Transit Vans to support Dial-A-Ride and Paratransit services;

WHEREAS, CAT has been awarded Grant Contract No. 35672 from the Oregon Department of Transportation (ODOT) – Rail and Public Transit Division, providing \$715,000 in Section 5339 grant funds, with a 15% required match;

WHEREAS, the grant funding for this vehicle purchase is included in the proposed budget for Fiscal Year 2025–2026 for the City of Canby;

WHEREAS, the purchase complies with ORS 279.820–279.855 and will be made through Statewide Price Agreement No. 35672, established for the State of Oregon and authorized participants of the Oregon Cooperative Purchasing Program (ORCPP) to acquire ADA-compliant transit vehicles;

WHEREAS, in accordance with grant agency requirements, CAT issued a Request for Quote (RFQ) on February 27, 2025, to all ORCPP vendors offering vehicles that meet CAT's specifications;

WHEREAS, responses to the RFQ were received by March 28, 2025, and three (3) vendors submitted quotes for the required eight-passenger vehicles;

WHEREAS, consistent with granting agency guidelines, the submitted quotes were evaluated based on a "best value" criterion, including cost, vehicle specifications, ADA compliance, and service suitability;

WHEREAS, the evaluation, comparison, and selection of the preferred vendor were reviewed and approved by the granting agency, ODOT Rail and Public Transit Division;

WHEREAS, Northwest Bus Sales submitted the highest-rated quote under Price Agreement No. 35672, offering the required vehicles at \$114,469 each (inclusive of scheduled options); and

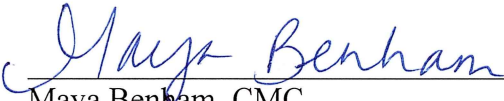
WHEREAS, pursuant to Statewide Price Agreement No. 35672, all purchase orders accepted by Northwest Bus Sales constitute separate contracts.

NOW, THEREFORE, THE CITY OF CANBY ORDAINS AS FOLLOWS:

Section 1: The City Administrator is hereby authorized and directed to make, execute, and deliver in the name of the City of Canby (Canby Area Transit), and on its behalf, the appropriate Purchase Order (contract) with Northwest Bus Sales for the procurement of four (4) eight-passenger, 22-foot PRIME TIME MED Transit Vans in the amount of Four Hundred Fifty-Seven Thousand Eight Hundred Seventy-Six Dollars (\$457,876).

Section 2: The effective date of this Ordinance shall be June 20, 2025.

SUBMITTED to the Canby City Council and read for the first time at a regular meeting held on Wednesday, May 7, 2025. This ordinance is ordered posted in accordance with the Canby City Charter and scheduled for second reading and final adoption at a regular City Council meeting on Wednesday, May 21, 2025, at 7:00 p.m. in the Council Chambers located at 222 NE 2nd Avenue, Canby, Oregon.


Maya Benham, CMC
City Recorder

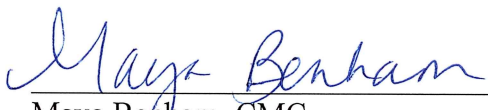
PASSED on the second and final reading by the Canby City Council at a regular meeting thereof on the 21st of May, 2025, by the following vote:

YEAS 06

NAYS 0


Brian Hodson
Mayor

ATTEST:


Maya Benham, CMC
City Recorder