

# Rulemaking Advisory Committee Member Roles and General Processes

## Recycling Modernization Act Rulemaking #3 Oregon

DEQ will use a Rulemaking Advisory Committee to help the agency develop and receive input on the draft rules for the RMA Rulemaking #3. The work of the committee will be to discuss proposed policy ideas and rulemaking language, including review of the Fiscal Impact and Racial Equity statements prepared by DEQ for this rulemaking.

People serving on the committee are appointed as individual members representing multiple interests that are likely to be affected by the proposed rulemaking. DEQ seeks input from the group as a whole on the proposed rulemaking.

The committee is not the decision-making body for the draft or final proposed rules; however, the input from the committee is considered by DEQ and included in the final rulemaking record as part of the decisions made by the Oregon Environmental Quality Commission. In addition to topic-specific and general input, recommendations from the committee specific to the fiscal impact and racial equity statements will be conducted as a roll-call vote either in-meeting or by email, or some combination of formats, to allow for accurate documentation of committee input.

Committee members are not required to be residents of Oregon, but preference may be given to representatives and individuals with direct experience of Oregon's recycling system and the global issues related to modernization of recycling systems. The DEQ Director's Office has the delegated authority from the Oregon Environmental Quality Commission to make appointments at its discretion in the best interests of the State of Oregon.

For this rulemaking, DEQ is soliciting applications for three at-large type positions for the Rulemaking Advisory Committee. These three individuals will be joined by eight other appointees to form the 11-person committee, as shown below. More information about the desired background, skills and competencies of the at-large members is included later in this document.

## Committee membership: 11 people

- RMA Producer Responsibility Organization rep (1)
- Producer rep (1) - As defined in Recycling Council statute
- Local governments reps (2) - As defined in Recycling Council statute
- Service provider rep (1) – As defined in Recycling Council statute
- Facilities/processors rep (1) – As defined in Recycling Council statute
- Topic-specific experts (2)
- At-large members, selected by DEQ through an application process (3)

### Translation or other formats

[Español](#) | [한국어](#) | [繁體中文](#) | [Русский](#) | [Tiếng Việt](#) | [العربية](#)

800-452-4011 | TTY: 711 | [deqinfo@deq.oregon.gov](mailto:deqinfo@deq.oregon.gov)

# Time commitment for committee members

DEQ plans five committee meetings, to be scheduled between November 2025 and August 2026. A draft schedule is below, and subject to change based on specific committee member schedules and other relevant events and activities.

- November 2025: Meeting 1 – Overview of process and objectives, group agreement, summary/overview of topics included in rulemaking (and what's out of scope); topic set 1 (housekeeping/definitional rule amendments, as redline)
- January 2026: Meeting 2 – Topic set 2
  - Minor to moderate complexity proposed amendments
  - May be shown in redline/draft-ready or as initial concepts
- March 2026: Meeting 3 – Topic set 3
  - Moderate to major complexity proposed amendments
  - May be shown in redline/draft-ready or as initial concepts
- May 2026: Meeting 4 – Topic set 4
  - Moderate to major complexity proposed amendments
  - May be shown in redline/draft-ready or as initial concepts
- August 2026: Meeting 5 - Fiscal impact statement; racial equity statement and process close
  - Placeholder: If previously discussed draft rule amendment revisions are needed or additional topics emerge following EQC info item

Each meeting will last approximately three hours, subject to final scheduling by DEQ, and committee members are expected to allot for pre-meeting review time to prepare for discussion and engagement at each meeting. DEQ staff will provide a draft meeting agenda and supporting materials for each meeting at least one week prior to the meeting date.

## Expectations for members

Members are not expected to be experts on all topics that may be discussed during the committee process. Members are expected to have a willingness to fully participate in discussion and review of all information subject to the proposed rulemaking and attend all scheduled committee meetings.

- If a member cannot attend a specific meeting, that person may provide their input in advance to DEQ, in writing, or by-proxy delivery of another committee member. DEQ will not be appointing alternates for any members.
- Members may resign from the committee at any time by informing DEQ in writing of their intent to resign. In the event of a member's resignation, DEQ may, but is not required to, choose to appoint a new member representing the same interests as the one who resigned. The action of resignation and potential new appointment will be reflected in the rulemaking record.

Members will actively represent and communicate their interests in or perspectives on the modernization of Oregon's recycling system. This may include networking and communicating with others in your organization

or interest group during the committee process to get feedback and representative views to share at committee meetings.

Members will carefully consider and analyze to the extent possible technical and policy issues presented by DEQ or invited external entities necessary to develop committee recommendations.

To be effective, members must commit sufficient time outside of scheduled meetings to read materials, think about questions and develop responses and discussion ideas.

## **Compensation potentially available for members**

Committee members may be eligible for compensation from DEQ if they are not otherwise compensated for their time to participate in the committee. The maximum compensation that DEQ can provide for any one agency activity, like this committee, is \$500 in the form of a virtual or physical gift card that can be spent like cash. During the onboarding of members, DEQ will discuss this potential compensation opportunity with each committee member to best support those who are attending on a voluntary/unpaid basis.

## **Public participation and meeting logistics**

Only members of the committee, DEQ staff and invited guests or presenters are expected to participate in the meetings. All committee meetings will be open to the public and held in a manner allowing for remote/virtual attendance and are subject to Oregon's public meeting laws. Information about the meetings and any written materials will be made available on [DEQ's website specific to this proposed rulemaking](#).

DEQ complies with all state laws and guidance related to reasonable accommodation and access of all people to the proceedings of government. DEQ will provide alternative formats of materials, including materials in languages other than English and access to interpreters, for committee members and the communities they represent upon request.

## **Applying to be an at-large member**

DEQ is soliciting interest in three at-large positions for the RMA Rulemaking #3 Rulemaking Advisory Committee. These positions are intended to provide perspectives, knowledge and input that may not be otherwise represented by the other committee members, and not duplicative of the other eight representational seats listed above. DEQ will select the three individuals that best provide a balance of the competencies, knowledge or other experience, personal or professional, as listed here:

- Environmental advocacy/stewardship
- Community-based organizations (including social service or culturally specific service populations)
- Small business/entrepreneur
- People from or representing communities with environmental justice concerns
- Multifamily housing resident or tenant association representative
- Refill/reuse-focused businesses or organizations

An [application form](#) for the three at-large members is available online, and applications will be accepted until 5 p.m. on Friday, Oct. 3, 2025. Potential applicants are encouraged to attend one of two rulemaking informational sessions hosted by DEQ in the week of Sept. 22:

- Sept. 22, 2025, 1 - 1:55 p.m. PT
  - [Attend via Teams](#)
    - Meeting ID: 275 715 363 058
    - Passcode: 3cQ3Na2i
- Sept. 24, 2025, 5:30 - 6:25 p.m. PT
  - [Attend via Teams](#)
    - Meeting ID: 297 211 224 643 7
    - Passcode: hr2Gh25g

DEQ will record its presentation, but not the question and answer portions, of the sessions for people who are not able to attend the informational session and are interested in learning more. Requests for that recording, questions about the process, or requests for alternate formats or other accessibility needs, can be sent to [RMARulemaking3@deq.oregon.gov](mailto:RMARulemaking3@deq.oregon.gov) during the application period (Sept. 5 to Oct. 3).

DEQ intends to make the final appointments through the DEQ Director's Office in mid-October, allowing time for committee members to review process information and come prepared for the first meeting in late November 2025.

## Contact

Stephanie Caldera, Rulemaking Coordinator: [Stephanie.Caldera@deq.oregon.gov](mailto:Stephanie.Caldera@deq.oregon.gov) or [RMARulemaking3@deq.oregon.gov](mailto:RMARulemaking3@deq.oregon.gov)

## Non-discrimination statement

DEQ does not discriminate on the basis of race, color, national origin, disability, age, sex, religion, sexual orientation, gender identity, or marital status in the administration of its programs and activities. Visit DEQ's [Civil Rights and Environmental Justice page](#).