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**RE: need destruction approval for SWOC files, expired2005, A-L**

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**From** YELLESETTY Leela \* DEQ <Leela.YELLESETTY@deq.oregon.gov>

**Date** Mon 4/18/2022 9:08 AM

**To** CARSON Paula \* DEQ <Paula.CARSON@deq.oregon.gov>; YELTON-BRAM Tiffany \* DEQ <Tiffany.YELTON-BRAM@deq.oregon.gov>

**Cc** MERCER Kristen \* DEQ <Kristen.MERCER@deq.oregon.gov>

Approved, thanks!

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**From:** CARSON Paula \* DEQ <Paula.CARSON@deq.oregon.gov>

**Sent:** Thursday, April 14, 2022 4:48 PM

**To:** YELTON-BRAM Tiffany \* DEQ <Tiffany.YELTON-BRAM@deq.oregon.gov>; YELLESETTY Leela \* DEQ <Leela.YELLESETTY@deq.oregon.gov>

**Cc:** MERCER Kristen \* DEQ <Kristen.MERCER@deq.oregon.gov>

**Subject:** need destruction approval for SWOC files, expired2005, A-L

Please review and approve destruction of this box of old operator files, expired in 2005, A-L

Thank you,

Paula Carson  
Wastewater System  
Operator Certification Program  
Oregon DEQ, NW Region  
700 NE Multnomah St., Suite #600  
Portland, OR 97232

phone: 503-229-5161

work cell: 971-227-0668

[paula.carson@deq.oregon.gov](mailto:paula.carson@deq.oregon.gov)

<https://www.oregon.gov/deq/wq/wqpermits/Pages/Wastewater-Operator-Certification.aspx>

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**RE: need destruction approval for SWOC files, expired2005, A-L**

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**From** YELTON-BRAM Tiffany \* DEQ <Tiffany.YELTON-BRAM@deq.oregon.gov>

**Date** Thu 4/14/2022 4:52 PM

**To** CARSON Paula \* DEQ <Paula.CARSON@deq.oregon.gov>; YELLESETTY Leela \* DEQ <Leela.YELLESETTY@deq.oregon.gov>

**Cc** MERCER Kristen \* DEQ <Kristen.MERCER@deq.oregon.gov>

I have reviewed and approved!! Thanks!!

Tiffany Yelton Bram (Pronouns : she/her/hers)  
WQ Source Control Manager  
Northwest Regional Office  
Oregon Department of Environmental Quality  
700 NE Multnomah St., Suite #600  
Portland OR 97232

Desk 503 229 5219  
Mobile 503 975 0046

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**From:** CARSON Paula \* DEQ <Paula.CARSON@deq.oregon.gov>

**Sent:** Thursday, April 14, 2022 4:48 PM

**To:** YELTON-BRAM Tiffany \* DEQ <Tiffany.YELTON-BRAM@deq.oregon.gov>; YELLESETTY Leela \* DEQ <Leela.YELLESETTY@deq.oregon.gov>

**Cc:** MERCER Kristen \* DEQ <Kristen.MERCER@deq.oregon.gov>

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Thank you,

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<https://www.oregon.gov/deq/wq/wqpermits/Pages/Wastewater-Operator-Certification.aspx>



# DEQ Records Destruction Authorization Form

**Before** destroying records, email this form to your manager & agency records officer (Leela Yellesetty) to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#)

[DEQ Retention Schedule](#)

[State General Retention Schedule](#)

<b>Program/section name:</b>		Wastewater Operator Certification Program/WQ Source Control			<b>Date approved by records officer:</b>	
<b>Program staff requesting destruction:</b>		Paula Carson			<b>Date destroyed:</b>	
<b>Approving Manager:</b>		Tiffany Yelton-Bram				
item #	Schedule Name/ # (select from dropdown)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents: one file per person's name	Date file expired:
1	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Alexander, Frank H.	6/30/2005; inactive
2	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Ayres, Daniel J.	Failed exam 3/25/2005, not in L2K
3	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Baker, Jim O.	Failed exam 3/25/2005, not in L2K
4	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bateman, James E.	6/30/2005; inactive
5	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bergerson, Richard L.	6/30/2005; inactive
6	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bertsch, Timothy L.	6/30/2005; inactive
7	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bock, David A.	6/30/2005; inactive

8	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bostwick, Michael L.	12/31/2005; inactive
9	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Brainard, Charles R.	6/30/2005; inactive
10	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Branson, John L.	6/30/2005; inactive
11	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Breazeale, Gerald W.	12/31/2005; inactive
12	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Burrell, Dennis E.	6/30/2005; inactive
13	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Burris, Herb L.	12/31/2005; inactive
14	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Canady, Jason M.	6/30/2005; inactive
15	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Canham, Craig S.	6/30/2005; inactive
16	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Carlson, Kenneth M.	12/31/2005; inactive
17	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Cleaver, Riley R.	12/31/2005; inactive
18	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Clark, James M.	6/30/2005; inactive
19	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Cobb, Jr, Donald A.	Failed exam 9/22/2005, not in L2K
20	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Collier, Kevin D.	6/30/2005; inactive
21	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Collins, Steven R.	Prov. Exp 4/30/2005
22	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Crowther, Jim L.	6/30/2005; inactive
23	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Curtis, Bruce W.	6/30/2005; inactive

24	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Curtis, Kevin S.	12/31/2005; inactive
25	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Daugherty, Eric Allen	12/31/2005; inactive
26	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Davis, Richard N.	12/31/2005; inactive
27	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	DeGuc, Henry T.	6/30/2005; inactive
28	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Delibertis, Paul E.	12/31/2005; inactive
29	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	DeMoss, Daniel	6/30/2005; inactive
30	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	DeSemple, Adam G.	6/30/2005; inactive
31	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Elliott, James K.	6/30/2005; inactive
32	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Esch, David Esch	12/31/2005; inactive
33	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Esser, John W.	6/30/2005; inactive
34	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Frost, Seth E.	12/31/2005; inactive
35	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Glen, Jole A.	failed exam 9/22/2005, not in L2K
36	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Gordon, Arlie A.	6/30/2005; inactive
37	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Greeley, John L.	6/30/2005; inactive
38	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Griffith, Matt A.	Prov.TI, Exp 8/31/2005
39	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Haapala, William A.	12/31/2005; inactive

40	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Hansen, Jerald "Kent"	12/31/2005; inactive
41	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Hargie, James A.	6/30/2005; inactive
42	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Hedberg, Anders J.	6/30/2005; inactive
43	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Holmberg, Albert E.	6/30/2005; inactive
44	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Jauron, Jeffery E.	12/31/2005; inactive
45	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Johnson, John W.	6/30/2005; inactive
46	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Johnson, Kevin J.	12/31/2005; inactive
47	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Johnson, Marke E.	6/30/2005; inactive
48	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Jones, Dennis M.	12/31/2005; inactive
49	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Kelly, Tim G.	6/30/2005; inactive
50	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Lang, Michael H.	6/30/2005; inactive
51	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Larson, Keith M.	6/30/2005; inactive
52	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Lightle, Leo B.	12/31/2005; inactive

[illegible]