



CITY COUNCIL

David Ripma, Mayor

Zach Andrews

Geoffrey Wunn

Jesse Davidson

Carol Allen

Glenn White

John Leamy

Agenda Tuesday, April 8, 2025

Regular Meeting | 7:00 PM

Troutdale Police Community Center - Kellogg Room
234 SW Kendall Ct, Troutdale, OR 97060

1. Pledge of Allegiance, Roll Call, Agenda Update

2. Public Comment:

Public Comment on non-agenda and consent agenda items is welcome at this time. Public comment on agenda items will be taken at the time the item is considered. Public comments should be directed to the Presiding Officer and limited to matters of community interest or related to matters which may, or could, come before Council. Each speaker shall be limited to 5 minutes for each agenda item unless a different amount of time is allowed by the Presiding Officer, with consent of the Council. The Council and Mayor should avoid immediate or protracted responses to citizen comments.

3. Consent Agenda:

3.1 **Minutes:** February 11, 2025 City Council Regular Meeting.

3.2 A Resolution naming the new park in development along the West bank of the Sandy River in Troutdale the "Sharon Nesbit Heritage Park"

4. Proclamations:

4.1 Arbor Day

4.2 Parkinson's Awareness Month

5. Resolution:

5.1 A resolution accepting the recommendation of the Well #9 siting study. - Travis Hultin, Public Works Director; and Scott Waddell, Civil Engineer

5.2 A resolution approving the procedures for the recruitment and selection of the City Manager in compliance with ORS 192.660(7)(D) - Erich Mueller, City Personnel Officer and Finance Director

5.3 A resolution approving the Comcast Corporation Cable Franchise Agreement. - Ray Young, City Manager

6. Update:

6.1 An update from Bureau of Emergency Communications (BOEC). - Bob Cozzie, Director of BOEC

7. Staff Communications

8. Council Communications

9. Adjournment



David Ripma, Mayor

Dated: April 3, 2025

Meeting Participation

The public may attend the meeting in person or via Zoom. Please email info@troutdaleoregon.gov by 5:00pm on April 7th to request Zoom meeting access credentials. You may also submit written public comments [via email](mailto:info@troutdaleoregon.gov) to info@troutdaleoregon.gov no later than 5:00pm on April 7th. City Council Regular Meetings are broadcast live on Comcast Cable Channel 30 (HD Channel 330) and Frontier Communications Channel 38 and replayed on the weekend following the meeting - Friday at 4:00pm and Sunday at 9:00pm.

Further information and copies of agenda packets are available at: Troutdale City Hall, 219 E. Historic Columbia River Hwy. Monday through Friday, 8:00 a.m. - 5:00 p.m.; on our [Web Page www.troutdaleoregon.gov/meetings](http://www.troutdaleoregon.gov/meetings) or call Sarah Skroch, City Recorder at 503-674-7258.

The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to: Sarah Skroch, City Recorder 503-674-7258.

MINUTES
Troutdale City Council – Regular Meeting
Troutdale Police Community Center – Kellogg Room
234 SW Kendall Court
Troutdale, OR 97060

Tuesday, April 8, 2025 – 7:00PM

1. PLEDGE OF ALLEGIANCE, ROLL CALL, AGENDA UPDATE

Mayor Ripma called the meeting to order at 7:00pm.

PRESENT: Mayor Ripma, Councilor Andrews, Councilor Allen, Councilor Wunn, Councilor White, Councilor Davidson and Councilor Leamy.

ABSENT: None.

STAFF: Ray Young, City Manager; Sarah Skroch, City Recorder; Ed Trompke, City Attorney; Erich Mueller, Finance Director; Travis Hultin, Public Works Director and Scott Waddell, Civil Engineer.

GUESTS: See Attached.

Mayor Ripma asked for agenda updates.

Ray Young, City Manager, replied there are no updates.

2. PUBLIC COMMENT: Public comment on non-agenda and consent agenda items is welcome at this time.

None.

3. CONSENT AGENDA:

3.1 MINUTES: February 11, 2025 City Council Regular Meeting.

3.2 RESOLUTION: A resolution naming the new park in development along the West bank of the Sandy River in Troutdale the "Sharon Nesbit Heritage Park."

MOTION: Councilor Allen moved to approve the consent agenda. Seconded by Councilor Davidson.
Motion Passed 7-0.

4. PROCLAMATIONS:

4.1 Arbor Day

4.2 Parkinson's Awareness Month

Mayor Ripma read the proclamations.

5.1 RESOLUTION: A resolution accepting the recommendation of the Well #9 siting study.

Travis Hultin, Public Works Director, joined by Scott Waddell, Civil Engineer, gave a brief overview of the staff report.

Mayor Ripma asked if the well house can be modest in size.

Travis Hultin replied yes, he would like it to look aesthetic in the neighborhood.

Councilor Andrews asked if nearby residents have been notified.

Travis Hultin replied not yet. Staff wanted to talk to Council first before getting feedback from residents.

Council Andrews asked if there are any noise issues.

Travis Hultin stated there haven't been any complaints about noise from the Well #5 site, which is very near a number of houses in that neighborhood.

Councilor White asked if there is any danger of trace minerals showing up like in Well #4 that smells like rotten eggs.

Travis Hultin stated he doesn't expect it but well drilling is tricky, and you can drill a well and get a great water source and then you can go 100 yards away and drill a well and get a pocket of weird geology and you don't get so great of results. You never know until you drill.

Mayor Ripma asked if Council approves the resolution and then hear a big cry from the neighborhood, is the Council stuck?

Travis Hultin replied no, the Council can always change their mind.

MOTION: Councilor Wunn moved to approve a resolution accepting the recommendation of the Well #9 siting study. Seconded by Councilor Andrews.

VOTE: Councilor Allen – Yes; Councilor Wunn – Yes; Mayor Ripma – Yes; Councilor White – Yes; Councilor Davidson – Yes; Councilor Leamy – Yes and Councilor Andrews – Yes.

Motion passed 7-0.

5.2 RESOLUTION: A resolution approving the procedures for the recruitment and selection of the City Manager in compliance with ORS 192.660(7)(D).

Erich Mueller, Finance Director, gave a brief overview of the staff report.

Mayor Ripma opened the public hearing at 7:27pm.

None.

Mayor Ripma closed the public hearing at 7:28pm.

MOTION: Councilor Andrews moved to approve a resolution approving the procedures for the recruitment and selection of the City Manager in compliance with ORS 192.660(7)(D). Seconded by Councilor Allen.

VOTE: Councilor Allen – Yes; Councilor Wunn – Yes; Mayor Ripma – Yes; Councilor White – Yes; Councilor Davidson – Yes; Councilor Leamy – Yes and Councilor Andrews – Yes.

Motion passed 7-0.

<p>5.3 RESOLUTION: A resolution approving the Comcast Corporation Cable Franchise Agreement.</p>

Ray Young gave a brief overview of the staff report.

Norm Thomas, Mt. Hood Cable Regulatory Commission, stated this process has taken several years to get to a finalized franchise agreement. His hope is that it will get approved.

Andrew Speer, Franchise Utility Program Manager MHCRC, presented a PowerPoint (attached as Exhibit A).

Mayor Ripma stated he met with a representative with MetroEast, and they all feel this is the best deal that Troutdale will get.

Councilor Wunn asked what the consequences would be if Council didn't approve the resolution.

Norm Thomas stated one of the first consequences could be that they shut off cable altogether and there would be no services until everything is resolved. If it goes back to negotiations, it could be worse.

Andrew Speer stated that Comcast uses the cable franchise agreement as a way to get its bundled services across the same line so broadband would be part of that. If you don't have an active cable franchise, then you have someone in the right of way illegally then you need to work through that. If there was an issue in the right of way related to their construction or whatever it might be, you wouldn't have a legal contract to execute.

Ray Young asked if the City said no, does the City have the right to negotiate its own agreement and what would that entail?

Andrew Speer stated as part of the IGA between the jurisdictions and the cable commission the cable commission is just recommending it and the commission voted to adopt the recommendation. The work as the cable commission is done and then the cities have to execute on the recommendation yes or no. He thinks of it as a legal exercise.

Councilor Allen asked how the City pays.

Mayor Ripma stated it's a franchise agreement fee and Comcast pays for the right to provide cable.

Mayor Ripma opened public comment 7:57pm.

None.

Mayor Ripma closed public comment 7:57pm.

MOTION: Councilor Wunn moved to approve a resolution approving the Comcast Corporation Cable Franchise Agreement. Seconded by Councilor Allen.

VOTE: Councilor Allen – Yes; Councilor Wunn – Yes; Mayor Ripma – Yes; Councilor White – Yes; Councilor Davidson – Yes; Councilor Leamy – Yes and Councilor Andrews – Yes.

Motion passed 7-0.

6.1 UPDATE: An update from Bureau of Emergency Communications (BOEC).

Bob Cozzie, BOEC Director, presented a PowerPoint (attached as Exhibit B).

Councilor Allen stated that the seconds listed are when you get in the waiting line.

Bob Cozzie stated that when you call 911, once you hit 911 and it connects you through, the time starts. National standard looks at 12 to 15 seconds, but he doesn't think that is adequate. He stated they are aiming for 3 rings or 10 seconds.

Mayor Ripma opened public comment 8:25pm.

None.

Mayor Ripma closed public comment 8:25pm.

7. STAFF COMMUNICATIONS

Ray Young provided the following staff communications:

- The basketball court at Helen Althaus Park will be closed indefinitely due to structural issues.

- Tomorrow night is the 3 Cities meeting at Wood Village City Hall at 6pm to discuss fire contract options and proposals.
- 4/17 the Town Center Advisory Board will be looking at the 1 proposal for development in the URA.
- Next Monday and Wednesday nights will be the Budget meetings at 6pm.
- 4/25 is the Committee Recruitment deadline to get applications submitted.

8. COUNCIL COMMUNICATIONS

Councilor Wunn stated the Public Safety Working Group, and the Council have had a lot of tough decisions to make regarding public safety and he and the group are equally frustrated as probably the community with the answers and a resolution at this point, but the working group is working very hard to provide the best safety for the City.

Councilor White congratulated Erika Palmer on the fire event and thanked Tiffany Long. It had great attendance. He stated that he noticed some property for sale at the north end of the RV park, it's like a 5-acre parcel. He stated that maybe someone could contact the Grand Ronde to see if they would be interested in purchasing it to go with their other property for ceremonies.

Councilor Leamy stated he remembers Council talking about the property next door and agreed to not put a driveway on 4th Street and it would be gated and used as emergency only. His understanding is that there will be an entrance on 4th Street.

Ed Trompke, City Attorney, stated the Home Forward development has an entrance on 4th Street. The gated entrance was requested but it needs to be there for flow of vehicles.

Councilor Andrews stated he would be happy to sign a card for the smelt dip run or any birthdays.

9. ADJOURNMENT

MOTION: Councilor Wunn moved to adjourn. Seconded by Councilor Davidson.
Motion passed unanimously.

Meeting adjourned at 8:36pm.

David Ripma, Mayor
Dated: June 5, 2025

ATTEST:

Kenda Rimes, Deputy City Recorder

Tuesday, April 8, 2025

PLEASE SIGN IN

[illegible]

04.08.25 City Council Regular Meeting Zoom Guests

Name (origir Email	Join time	Leave time	Duration (minutes)
Troutdale Cc troutconf@troutdaleoregon.gov	4/8/2025 18:55	4/8/2025 20:36	102
Councilor Jesse Davidson	4/8/2025 18:55	4/8/2025 20:36	102
Councilor Leamy	4/8/2025 18:55	4/8/2025 20:36	101
Ramon Covarrubias	4/8/2025 18:55	4/8/2025 19:10	15
Troutdale Cc troutconf@troutdaleoregon.gov	4/8/2025 18:55	4/8/2025 20:36	101
Councilor Zach Andrews	4/8/2025 18:55	4/8/2025 20:36	101
Shelly	4/8/2025 18:55	4/8/2025 20:07	72
Councilor Carol Allen (Carol)	4/8/2025 18:56	4/8/2025 20:36	101
Sarah Skroch	4/8/2025 18:57	4/8/2025 20:36	100
Mayor Ripma (City of Troutdale)	4/8/2025 18:58	4/8/2025 20:36	99
Troutdale Cc troutconf@troutdaleoregon.gov	4/8/2025 18:59	4/8/2025 20:36	98
Glenn White	4/8/2025 18:59	4/8/2025 20:36	98
Geoffrey Wunn	4/8/2025 19:01	4/8/2025 20:36	96
Norm Thomas	4/8/2025 19:03	4/8/2025 19:58	55



MT. HOOD CABLE REGULATORY COMMISSION (MHCRC) STAFF PRESENTATION

Comcast franchise Renewal Agreement

Andrew Speer

Franchise Utility Program Manager



MHCRC

*Serving Multnomah County and the Cities of
Fairview, Gresham, Portland, Troutdale & Wood Village*

Exhibit A
4/8/25 Council Mtg. Item #5.3

Cable Franchise Agreements: What They Do

A **franchise agreement** is a legal contract between a local jurisdiction and a cable provider that **grants access to operate in the public Right-of-Way (ROW)**. These agreements ensure that cities receive **compensation, regulatory oversight, and public benefits**.

Key Features

- i. Typically, 5 to 20 year agreements
- ii. Compensation for access and use of the ROW (5% of gross revenues)
(Franchise Fees)
- iii. Includes customer service standards and compliance reporting
- iv. Requirements for broadcasting Public, Educational, and Government **(PEG Fees)**
- v. Can include other special provisions as negotiated b/t parties



MHCRC

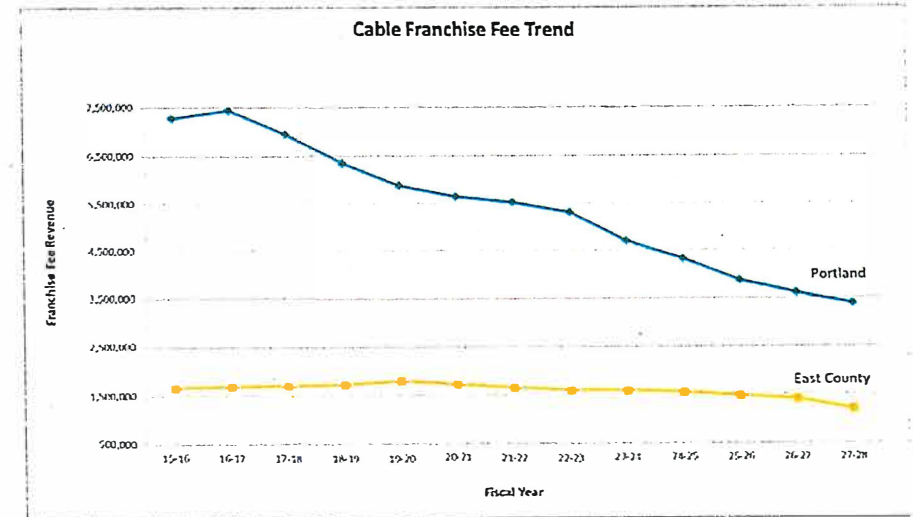
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Fairview, Gresham, Portland, Troutdale & Wood Village*

Presentation Title | 4/9/2025 | 2

Cable Service Landscape: Declining Subscriber Base

The cable industry has experienced a **steady decline in subscribers since 2016**, reflecting shifting consumer preferences and increased competition from streaming services. The most recent data **reports fewer than 88,000 cable subscribers in the region**, a significant drop from previous years.

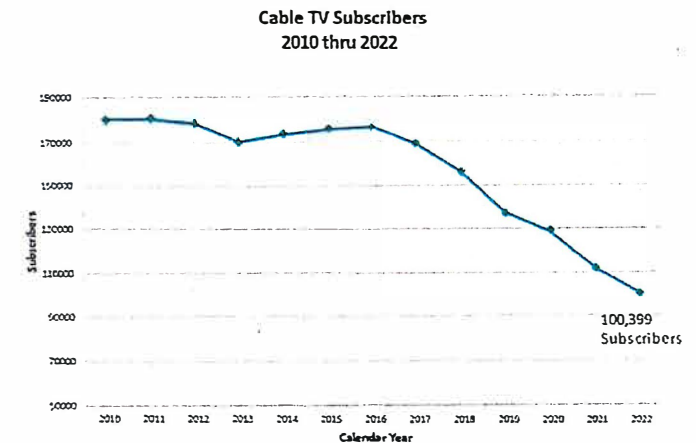
To **mitigate revenue loss** from declining subscriptions, cable providers have **implemented price increases**, helping to slow the overall impact on gross revenues. However, these trends indicate a long-term shift in how households access digital content, requiring adaptive strategies for sustaining public benefits tied to cable franchise agreements.



**Cable TV Subscribers
2010 thru 2022**

Subscribers	Year
179,884	2010
180,204	2011
178,032	2012
169,997	2013
173,206	2014
175,816	2015
170,396	2016
168,575	2017
155,782	2018
136,223	2019
129,044	2020
112,855	2021
100,399	2022

2023 data due May 2024



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Comcast Franchise Background



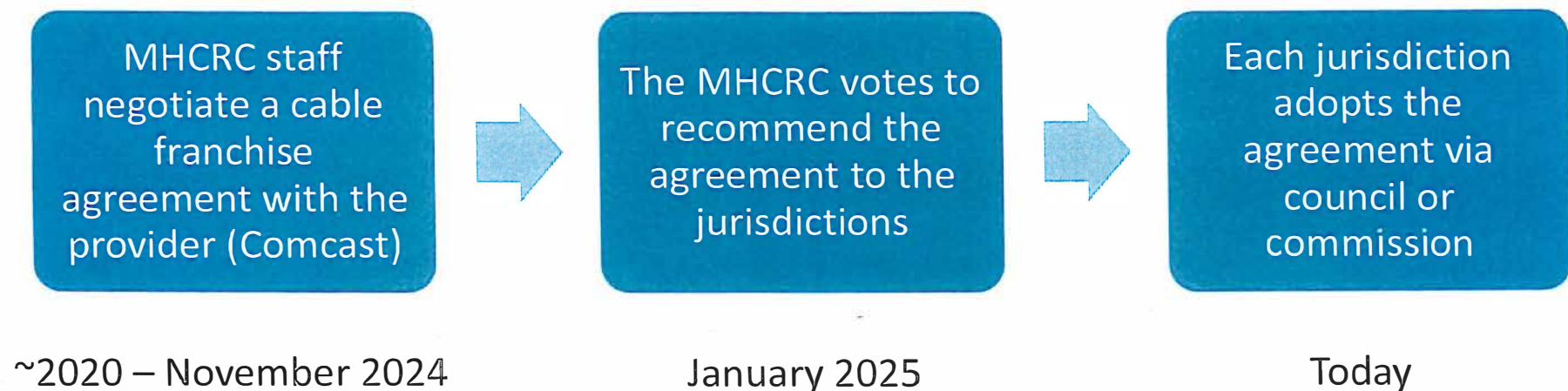
MHCRC

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Presentation Title | 4/9/2025 | 4

Comcast Franchise Renewal Process

Federal law, FCC regulations, and local agreements require the City of Portland to maintain a cable franchise agreement. These agreements ensure that cable providers have legal access to operate within the city's public right-of-way, while also securing funding and enforcing compliance measures to protect community interests.



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Cable Negotiations with Comcast (started in 2020)

Key Negotiated Items (in 2025):

- **PEG Fee Increase** – The negotiated PEG (Public, Educational, and Government) fee is set to increase from **1.25% (2023) to 2.5%**, ensuring continued funding for community media.
- **FCC Order 621 Compliance** – Cable providers can recover marginal costs, as permitted under the 2019 FCC ruling.
- **Legal Compliance** – The agreement complies and aligns with all federal cable service laws to ensure regulatory adherence.
- **Gross Revenue GAAP Changes** – Gross revenue reporting follows GAAP standards, with transparency through an established audit process, allowing for reporting on changes.
- **I-NET Removal** – References to I-NET have been removed to align with updates regulations.
- **Records Review** – The agreement limits record review to the duration of the contract, ensuring clear oversight.
- **Information and Reports** – Ensures data security and sets clear expectations between grantor and grantee.
- **Updated Notification Process** – Revisions now permit reporting notices to come via electronic mail, modernizing communication.



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Public Input

- The MHCRC held multiple public meetings and opportunities to submit written comments from October 2024 through January 2025
- Comment 'themes':
 - PEG fee decreasing from 3% down to 2.5% are detrimental to the community media centers
 - Edits are overreaching and go beyond federal cable law(s)



Response to Public Input

- Order 621 imposes requirements that enable cable providers to recover 'marginal' costs for certain costs
- PEG revenues have declines year-over-year due to cable subscribers leaving
 - A 2.5% PEG fee allows Community Media Centers to receive compensation for capital expenses
- The franchise complies with federal cable law and the MHCRC has ensure that the agreement has been reviewed and recommended by legal counsel who specializes in cable law



Spring Update: 2025

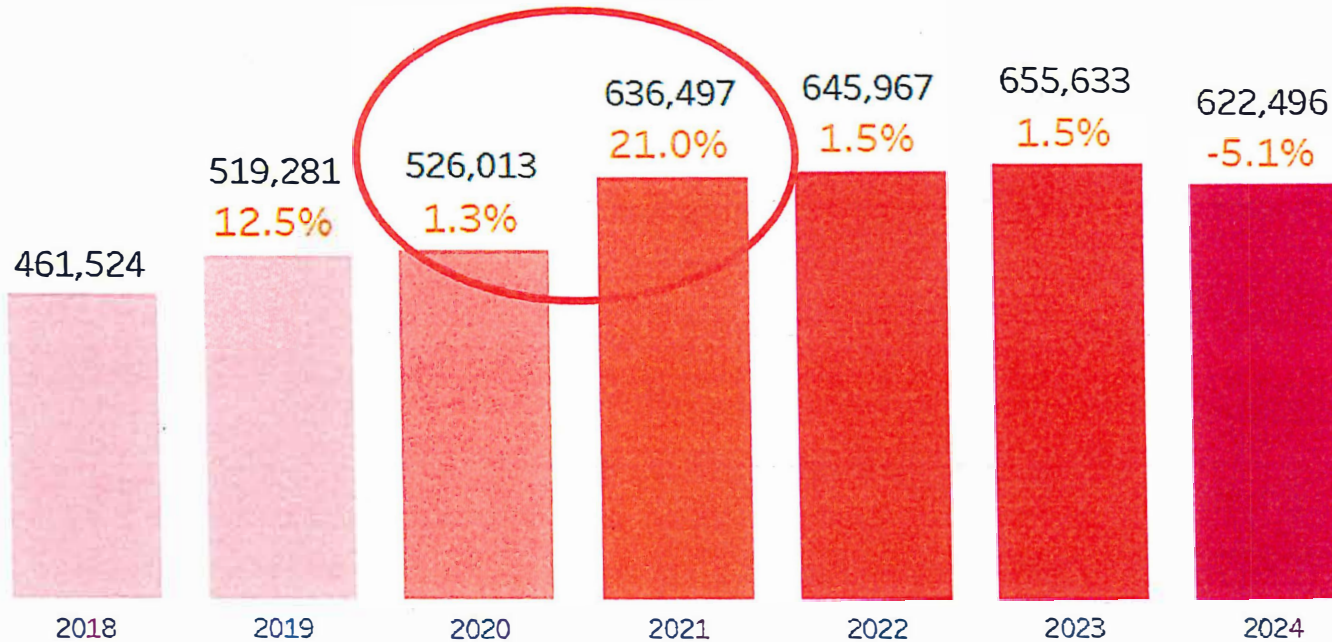
Bureau of Emergency Communications

Bob Cozzie, Director

Exhibit B

4/8/25 Council Mtg. Item #6.1

9-1-1 Call Volume 2018-2024

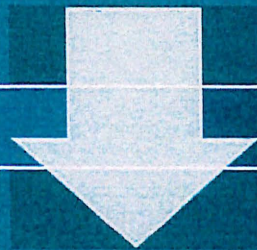


5.1% decrease
the past year

35%
increase from
2018

Staffing

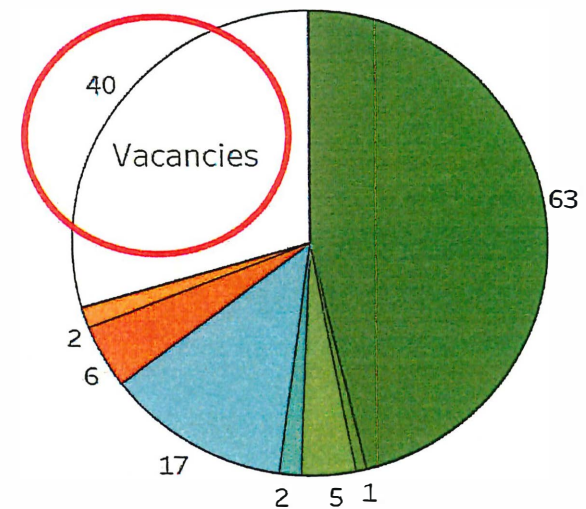
Record low staffing
Community frustration
Employee burnout



**ROCK
BOTTOM!**

Dispatch Staffing

As of February 1, 2023



Sr. Dispatchers (911, Police, Fire Certified)	63
Certified Police Dispatchers	1
911 Certified Only	5
Fire Dispatch Trainees (911, Police Certified)	2
Police Dispatch Trainees (911 Certified)	17
Call Taking Trainees (No certifications)	6
Academy Trainees (No certifications)	2
Vacancies	40
Total	136

Digging out

- Leveraged media to share our story
- City of Portland launched Portland Street Response – yielding funding for new 9-1-1 positions
- Introduced new technology:
 - ASAP to PSAP
 - AAC
 - Non-emergency phone triage
- City of Portland expanded 3-1-1, easing our workload

Put in the work to grow staff

14 back-to-back
academies
starting in 2021

106 people
hired

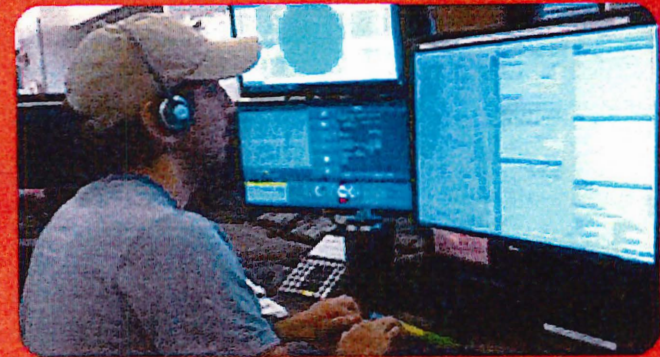
74% Retention

Prioritized
training in daily
staffing

Recognized the
coaches

Recruitment Strategies

- Rode the wave of bad press
- Partnered with PIOs
- All Outreach = Recruitment
- Encouraged employees to help
- Promoted inclusive hiring



Calls are holding.

Work for Portland 9-1-1

Portland.gov/911 ←

Actual Billboard



ESTAMOS CONTRATANDO

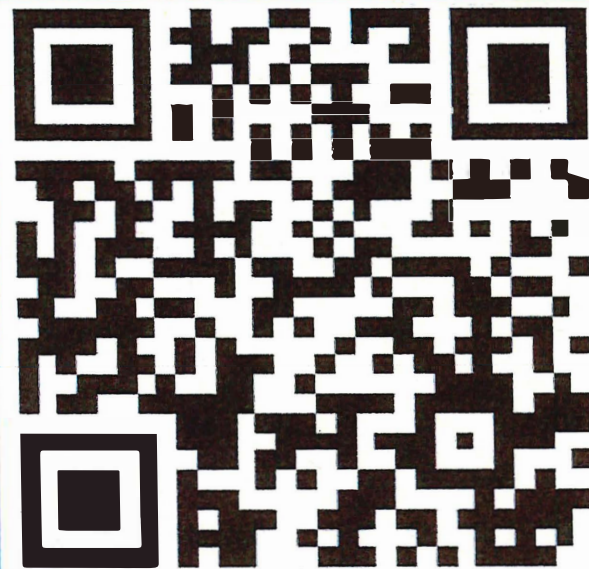
9-1-1 Despachadores de comunicaciones de emergencia

BENEFICIOS:

- SEGURO MÉDICO, DENTAL Y PARA LA VISIÓN
- FINES DE SEMANA DE TRES DÍAS
- CAPACITACIÓN REMUNERADA DE TIEMPO COMPLETO
- VACACIONES PAGADAS

REQUISITOS:

- ESCRIBIR A MÁQUINA 40 PPM NETAS
- DIPLOMA DE ESCUELA SECUNDARIA SUPERIOR O EQUIVALENTE
- 18 AÑOS DE EDAD EN EL MOMENTO DE CONTRATACIÓN



WE ARE HIRING
Emergency Communications Call Takers & Police Dispatch Laterals

Portland 9-1-1

Paid Training
Great Benefits
Promotional Opportunities

Check out our website
www.portlandoregon.gov/911

Qualifications:
High school diploma or equivalent
Type first 40 wpm
18 years of age or older

Portland 9-1-1

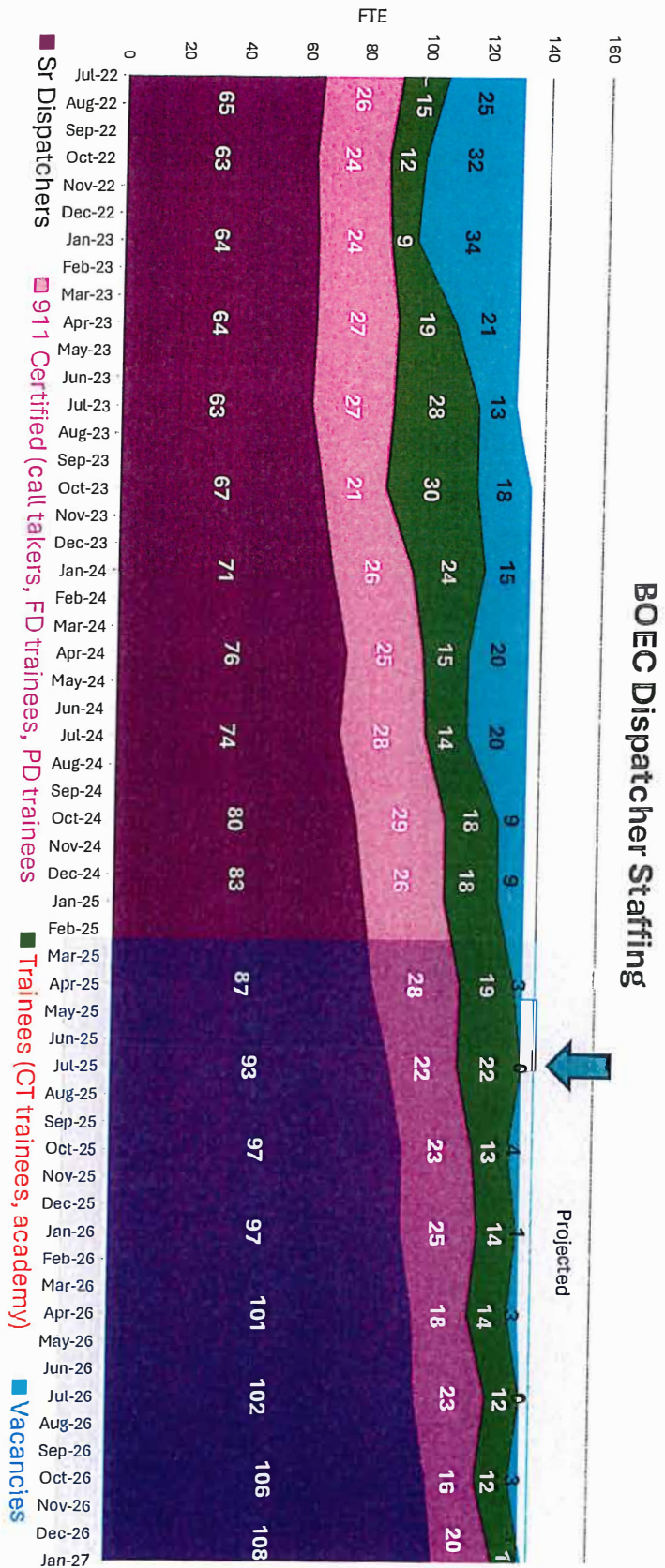
Expanded the ways
people found BOEC

Unicorns Need Not Apply

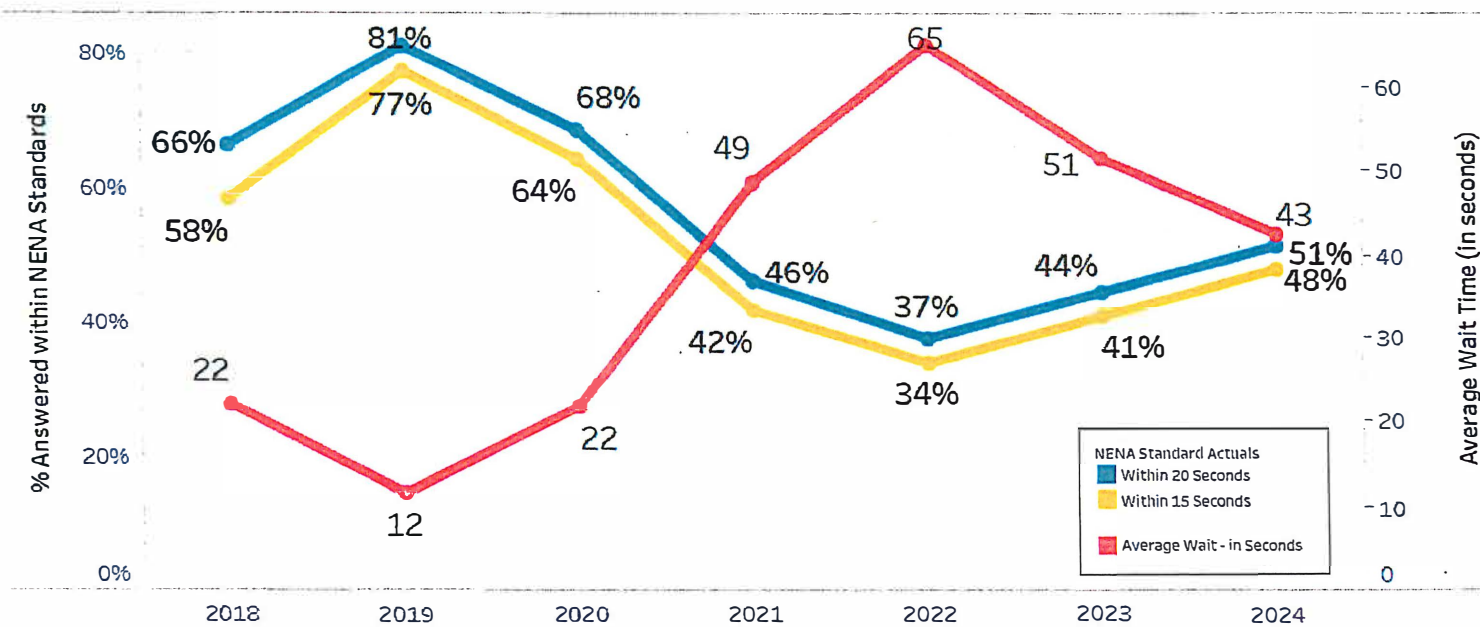
- **Looked for good employees, *not potential dispatchers***
 - Focused on Emotional Intelligence
 - Recognized the value of various experiences
- Provided info to help candidates be successful
- Limited tours of Operations to later in the hiring process



thehappyllamb



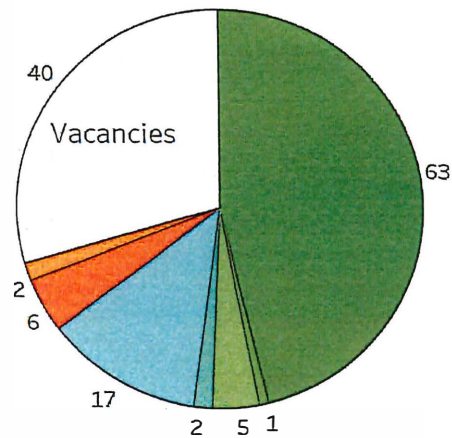
9-1-1 Call Answering Performance and Average Wait-to-Answer Time Trends* 2018 - 2024



Look at
us now!

Dispatch Staffing

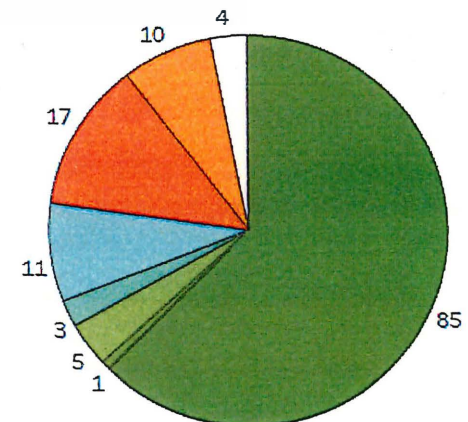
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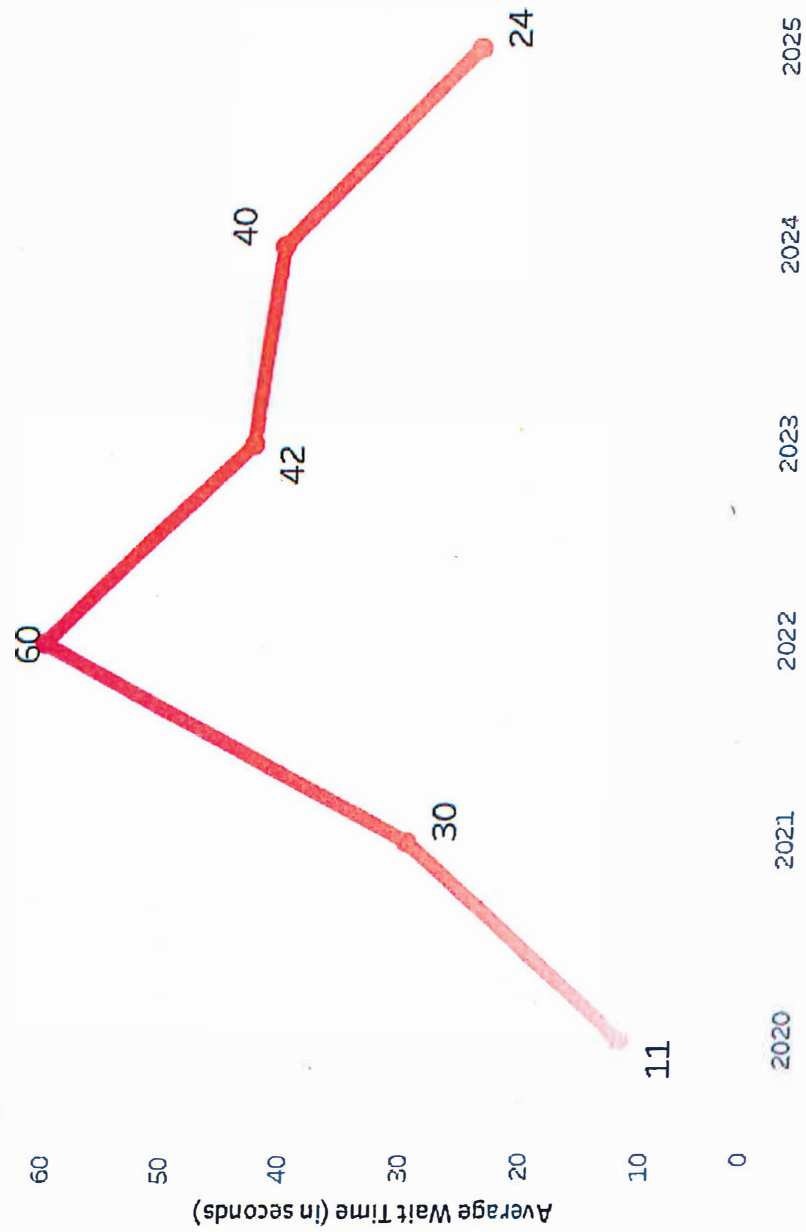
Dispatch Staffing

As of March 1, 2025



Sr. Dispatchers (911, Police, Fire Certified)	85
Certified Police Dispatchers	1
911 Certified Only	5
Fire Dispatch Trainees (911, Police Certified)	3
Police Dispatch Trainees (911 Certified)	11
Call Taking Trainees (No certifications)	17
Academy Trainees (No certifications)	10
Vacancies	4
Total	136

Average 9-1-1 Wait Time Year to Date



Average Non-Emergency Wait Time Year to Date



Thank you!

Bob Cozzie, Director
robert.cozzie@portlandoregon.gov

www.portland.gov/911