



## CITY COUNCIL

David Ripma, Mayor

Vacant

Geoffrey Wunn

Jesse Davidson

Carol Allen

Glenn White

John Leamy

## Agenda Tuesday, January 28, 2025

Regular Meeting | 7:00 PM

Troutdale Police Community Center - Kellogg Room

234 SW Kendall Ct, Troutdale, OR 97060

### 1. Pledge of Allegiance, Roll Call, Agenda Update

### 2. Public Comment:

Public Comment on non-agenda and consent agenda items is welcome at this time. Public comment on agenda items will be taken at the time the item is considered. Public comments should be directed to the Presiding Officer and limited to matters of community interest or related to matters which may, or could, come before Council. Each speaker shall be limited to 5 minutes for each agenda item unless a different amount of time is allowed by the Presiding Officer, with consent of the Council. The Council and Mayor should avoid immediate or protracted responses to citizen comments.

### 3. Consent Agenda:

3.1 **Minutes:** January 14, 2025 City Council Regular Meeting.

3.2 A Resolution Approving An Intergovernmental Agreement With Metro For A Planning And Development Grant For The Main Streets On Halsey Project.

### 4. Presentation:

4.1 Presentation of an Option for a new Troutdale City Hall Building - Ray Young, City Manager & John Pete, FFA

4.2 Advancing Citizen Involvement Program - Dakota Meyer, Associate Planner, and Twilla Harrington, Citizens Advisory Committee Chair

### 5. Update:

5.1 Local Certified Government Program - Erika Palmer, Community Development Director, and Erin Janssens, Historic Landmarks Commission Chair

5.2 An update from the Public Safety and Equity Advisory Committee (PSEAC) on the results of the public safety survey. - Shelby Staffenson, PSEAC Chair

**6. Discussion:**

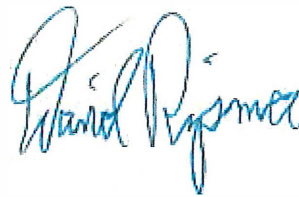
**6.1** Discussion of Filling Public Safety Services Delivery Working Group's (PSWG) Vacancy - Ray Young, City Manager

**6.2** Climate Friendly Equitable Communities (CFEC) policy discussion. - Erika Palmer, Community Development Director

**7. Staff Communications**

**8. Council Communications**

**9. Adjournment**



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**David Ripma, Mayor**

**Dated: January 23, 2025**

**Meeting Participation**

The public may attend the meeting in person or via Zoom. Please email [info@troutdaleoregon.gov](mailto:info@troutdaleoregon.gov) by **5:00pm on Monday, January 27th** to request Zoom meeting access credentials. You may also submit written public comments [via email](mailto:info@troutdaleoregon.gov) to [info@troutdaleoregon.gov](mailto:info@troutdaleoregon.gov) no later than **5:00pm on Monday, January 27th**. City Council Regular Meetings are broadcast live on Comcast Cable Channel 30 (HD Channel 330) and Frontier Communications Channel 38 and replayed on the weekend following the meeting - Friday at 4:00pm and Sunday at 9:00pm.

Further information and copies of agenda packets are available at: Troutdale City Hall, 219 E. Historic Columbia River Hwy. Monday through Friday, 8:00 a.m. - 5:00 p.m.; on our [Web Page](http://www.troutdaleoregon.gov/meetings) [www.troutdaleoregon.gov/meetings](http://www.troutdaleoregon.gov/meetings) or call Sarah Skroch, City Recorder at 503-674-7258.

The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to: Sarah Skroch, City Recorder 503-674-7258.

**MINUTES**  
**Troutdale City Council – Regular Meeting**  
**Troutdale Police Community Center – Kellogg Room**  
**234 SW Kendall Court**  
**Troutdale, OR 97060**

**Tuesday, January 28, 2025 – 7:00PM**

**1. PLEDGE OF ALLEGIANCE, ROLL CALL, AGENDA UPDATE**

Mayor Ripma called the meeting to order at 7:00pm.

**PRESENT:** Mayor Ripma, Councilor Allen, Councilor Wunn, Councilor White, Councilor Davidson and Councilor Leamy.

**ABSENT:** None.

**STAFF:** Ray Young, City Manager; Sarah Skroch, City Recorder; Ed Trompke, City Attorney; Erika Palmer, Community Development Director and Dakota Meyer, Associate Planner.

**GUESTS:** See Attached.

Mayor Ripma asked for agenda updates.

Ray Young, City Manager, replied Item #4.1 is being pulled and will be on a future agenda.

**2. PUBLIC COMMENT:** Public comment on non-agenda and consent agenda items is welcome at this time.

Paul Wilcox, Troutdale resident, read a self-prepared statement (attached as Exhibit A).

Saul Pompeyo, Owner Ristorante Di Pompello, stated he has a suggestion for a future agenda. First Friday is very nice that the City helps but he wants to make sure they don't lose the reason First Friday was created, to promote business, not vendors. The City does a great job but make sure they don't lose that. There is no reason to bring in outside vendors and no reason to bring vendors in.

**3. CONSENT AGENDA:**

**3.1 MINUTES:** January 14, 2025 City Council Regular Meeting.

**3.2 RESOLUTION:** A resolution approving an Intergovernmental Agreement with Metro for a Planning and Development Grant for the Main Streets on Halsey project.

**MOTION:** Councilor Wunn moved to approve the consent agenda. Seconded by Councilor Allen.  
**Motion Passed 6-0.**

**4.1 PRESENTATION:** Option for a new Troutdale City Hall building.

This item will be presented at a future meeting.

**4.2 PRESENTATION:** Advancing Citizen Involvement Program.

Dakota Meyer, Associate Planner, introduced Twilla Harrington, the Citizens Advisory Committee (CAC) Chair and Adrian Koester, CAC member and gave a brief overview of the staff report.

Twilla Harrington shared a presentation (included in the packet as Exhibit B).

Adrian Koester stated a lot of the background is we're trying to answer the question of what the CAC is doing and what is their role. One of their starting points was that they had a presentation from Ray Young basically trying to wrap their heads around what the text of the CAC's purpose is as defined in the Municipal Code which took them primarily to State Goal 1 and that opened up a rabbit hole. Secondly to that, there was a document put together in conjunction with the University of Oregon called "Putting the People into Planning" and it's an extensive document talking about how different communities in different governmental bodies are involving citizens in city government. Going through those documents and some examples from other local communities, the CAC took that and formulated a draft Charter which is Exhibit A in the packet. The bold text is new introduced language, plain text is original language that currently exists in the Municipal Code, and underlined text is still original language but moved to a different section. One of the big highlights of the Charter are proactive actions the CAC wants to make going forward and first is an annual review talking with staff and committees about community communications and public input. From the review they would plan to have a periodic report to present to Council. Next is being a neighborhood liaison. The other bullets are things that the CAC are already doing. This year's goals include getting started on the neighborhood outreach, review the comprehensive land use plan and other assigned projects. He stated that the CAC is asking for support in adopting the Charter document for its existence and contents and suggestions for changes to it.

Councilor White stated he loves the work of the CAC; they have come up with some really good stuff. He's concerned about the overseeing of the planning process. His understanding is if the Planning Commission wants you to review something then it would be assigned.

Adrian Koester replied, yes and no, one of the things that's highlighted in the University of Oregon document is that there is a desire to get the public involved in the planning process. He's not talking about the Planning Commission (PC) timeline but about getting involved much earlier in the process.



Ray Young stated that the city code, under the CAC, says they are treated as a primary element of the City's citizen involvement program which is established under state laws and regulations pertaining to land use comprehensive planning including a statewide planning goal that Dakota referenced #1. Under the City ordinance it says that the CAC is supposed to be involved in the planning process. It says the CAC shall review all legislative amendments to the City's comprehensive plan and all major amendments to land use regulations not reviewed by any other council sanctioned citizen committee. Anything that goes before the PC is supposed to first go through the CAC in those 2 types of areas. It says the PC may seek the advice of the CAC on quasi-judicial amendments to the comprehensive plan. This portion of the Troutdale code had not been followed for a long time.

Dakota Meyer stated CFEC is a great example to start with the CAC before they get a package that will go to the Planning Commission.

Councilor White asked about the goals as far as HOA's and neighborhood associations.

Twilla Harrington stated that the University of Oregon paper talked about best practice with citizen committees is to ensure you have input from all areas. The CAC doesn't have members from all areas so this would help establish communication with known entities such as HOA's.

Mayor Ripma asked if the Charter that the CAC is inviting adoption is the 2-page document.

Dakota Meyer stated yes, it's for the CAC and not the City. They're looking for feedback or edits before they take it to the CAC for adoption.

Mayor Ripma stated it looked good to him.

**Mayor Ripma opened public comment 7:32pm.**

Paul Wilcox, Troutdale resident, stated in Exhibit A under membership, it says 2-year term but it's a 3-year term under the current code.

Tanney Staffenson, Troutdale resident, stated he serves on the PC but he's here as a citizen. He supports the activities of the CAC. Getting more involvement from citizens is important. The CAC shall meet whenever there is a land use matter requiring review. He asked if that means any application that's requiring review.

Dakota Meyer stated this is for the larger projects that would include citizen involvement prior to getting to the point of PC or City Council. Type I and II don't go in front of the PC, they are staff review so they would not be going in front of the CAC nor would Type III applications unless for some reason it's coming back. There is a staff note to fix the language.

Tanney Staffenson stated the CAC is going to work with neighborhood associations. He asked if the CAC would testify on behalf of the neighborhood associations.

Dakota Meyer stated that the neighborhood associations would need to do that.

Tanney Staffenson asked if the PC were working on a code omnibus and they get done, does it go to the CAC.

Dakota Meyer stated ideally, they would like it to go to the CAC first to get any sort of feedback.

Councilor White asked Tanney if he's comfortable with the Charter going forward.

Tanney Staffenson stated he has no concerns. He's just trying to get his head around procedures, timelines, roles and statuses.

Will Knight, Troutdale resident, stated he would like to focus the attention back onto the citizen involvement program so they can look at metrics of how they are engaging with the public. For him, one of the highlights of this is the CAC collecting all of the data, talking to all of the people who do outreach from the Champion to the water bills to Facebook and Instagram and Twitter and all of the ways of communicating and try to collate it into some sort of understandable information and what is being done correctly. He wants to know what the outreach is and how effective it is and look into increasing that engagement in the community. There needs to be a more meaningful engagement.

**Mayor Ripma closed public comment 7:44pm.**

Councilor Allen stated she's glad Will brought that up because other committees have looked at how to get more involvement because people don't show up but once decisions are made then people get upset that they didn't know about it.

Councilor White stated it would be helpful if the CAC went to the PC and explained this. They may have some input to help with making the Charter better.

## **5.1 UPDATE: Local Certified Government Program**

Erika Palmer, Community Development Director, introduced herself and Erin Janssens, Historic Landmarks Commission Chair. She stated the City Council passed a resolution back in 2021 for the Local Certified Government Program and this is a reminder about it and how the program allows for additional grant funding around historical activities.

Erin Janssens stated this is a great way to identify and mark historic districts and to engage the community around historic property and preservation. The grant opportunities are something the City would be eligible to apply for and pass through grants to citizens. It's a great way to engage the Historic Landmarks Commission.

Erika Palmer stated that staff will be applying and through the application process they will need the Mayor's signature on it.

Erin Janssens stated this was during COVID and after it was approved the application was never completed.

Councilor White asked if there has been any effort to encourage people to declare their properties as historic.

Erin Janssens stated there has been a lot of time spent on how to encourage people. There are misconceptions as far as fearing more regulations and/or limitations. Those are false unless those properties are improved which would increase taxes. This is a tool she hopes will be an incentive.

**Mayor Ripma opened public comment 7:51pm.**

None.

**Mayor Ripma closed public comment 7:51pm.**

## **5.2 UPDATE:** An update from the Public Safety and Equity Advisory Committee.

Shelby Staffenson, Public Safety & Equity Advisory Committee Member, shared a PowerPoint presentation (attached as Exhibit C).

Shelby Staffenson encouraged everyone to read the comments. There are a lot of comments about the police department and wanting more patrols.

**Mayor Ripma opened public comment 8:00pm.**

Sheri Winters, Troutdale resident and PSEAC member, stated she thinks they could have gotten more responses if they had gotten the survey out earlier when they wanted to and maybe when the weather was better, they could have done more door to door.

Shelby Staffenson stated she's surprised they didn't get more comments on the ambulance response times.

Councilor Wunn stated there are some important, quality data points to look at. The CAC having more involvement will be helpful in the future to get more responses.

Saul Pompeyo stated that in the back of his business there have been car break ins 3 or 4 times. He doesn't see the police patrolling as much as he used to. His gas tanks have been broken into, his business has been broken into and the Sheriff's Office wouldn't investigate. They said it was an insurance matter.

**Mayor Ripma closed public comment 8:08pm.**

## **6.1 DISCUSSION: Filling Public Safety Services Delivery Working Group's (PSWG) Vacancy.**

Ray Young gave a brief overview of the staff report. Council passed a resolution a little over a year ago to create the Public Safety Services Delivery Working Group (PSWG) which was a group of individuals pulled from several different bodies to be involved in the process of walking through what the City's next contracts should look like for fire service and police service. The Council resolution stated that there would be 2 Council members, 2 Budget Committee members and 3 PSEAC members in the group. There was an end date for the working group, but Council passed another resolution to extend it. Then the election happened, and Carol Allen was kicked off as the PSEAC member because she was elected to the Council and Jordan Wittren was kicked out as he was not re-elected. The election created 2 vacancies.

Mayor Ripma stated he favors keeping Councilor Allen on the PSWG and he would like to join the PSWG. He spoke with Jordan Wittren about this idea, and he is going to meet with him to get as much of his experience on the group. He stated that Jordan graciously agreed.

Councilor White stated he would favor Mayor Ripma's suggestion.

Councilor Allen stated that she is willing to stay on PSWG.

Councilor Wunn stated he fully supports Councilor Allen staying on. He would be cognizant of PSEAC's involvement in this. He doesn't think it's a bad thing to have a Council member on there, but it was established to have 3 PSEAC members in the group. He asked if Shelby could comment.

Shelby Staffenson, PSEAC Chair, stated the group was trying to appoint someone at their last meeting but all along she thought the Mayor should be on PSWG. She thinks PSEAC would gladly give up their position to have a lawyer with experience with contracts in the group.

### **Mayor Ripma opened public comment 8:22pm.**

Paul Wilcox stated he was also surprised that the Mayor was not on the PSWG.

Twilla Harrington stated she supports the Mayor being on PSWG. She stated that transparency with negotiations and such needs to be addressed and there needs to be more outward communication.

### **Mayor Ripma closed public comment 8:25pm.**

Mayor Ripma asked if a motion or a vote is needed.

Ed Trompke stated you could do a consensus of Council to direct staff to bring something back.

Mayor Ripma stated his perception of the direction to staff is to bring back a resolution as outlined in the packet in option number 2, reduce the PSEAC membership from 3 to 2, increase

the Council membership on PSWG from 2 to 3 and appoint a Council member and keep the Budget Committee participation the same.

Councilor Wunn thanked Shelby for her words. He thinks it's important to make sure everyone is respectful of the committees and their dedication to helping the Council be successful. He is fine to move forward with adding a Council member.

Ray Young stated he and Ed discussed that the selection of the members of the committee was by motion of PSEAC, Budget Committee and the Council. There is technically an empty position for Council of Jordan Wittren so by motion you could make Councilor Allen official tonight. To add Mayor Ripma, you'll have to wait until the February 11<sup>th</sup> Council meeting.

**MOTION: Councilor Wunn moved to appoint Councilor Allen as the Council representative to the Public Safety Services Delivery Working Group. Seconded by Councilor Davidson.**

**VOTE: Mayor Ripma – Yes; Councilor White – Yes; Councilor Davidson – Yes; Councilor Leamy – Yes; Councilor Allen and Councilor Wunn – Yes.**

**Motion passed 6-0.**

Ray Young stated Gresham Fire Department and MCSO are both facing shortfalls and looking for the 3 Cities to share in that burden. MCSO is looking at a possible 12% reduction next year in the County income and their budgets. They are looking to everybody, including Troutdale, as a cash cow. Their last offer was more than a Troutdale Police Department would cost today in 2025. There were a lot of promises made to the City of Troutdale back in 2015 by Sheriff Staton and the Commission about the nature of the relationship and partnership. All the principals from the County are gone now and they're saying the City will have to talk to former Sheriff Staton and the former Commission because it's not their deal anymore. They are making it very hard, and Troutdale is facing some difficult discussions and decisions for next budget year and for the future. The City needs to seriously ask the citizens if they want to bring back the Troutdale Police Department.

Councilor Wunn stated he would like the Council to know his personal feeling being in the working group for a while and hearing everything, he was pretty committed to trying to get this done with MCSO and continuing the relationship to be something that is best for the citizens. He does not take lightly Troutdale trying to create their own department again. He thinks the City creating their own police department is going to be the best option going forward for the citizens.

Councilor Allen stated she agrees with Councilor Wunn.

## **6.2 DISCUSSION: Climate Friendly Equitable Communities (CFEC) policy discussion.**

Erika Palmer gave a brief overview of the staff report and presented a PowerPoint (attached as Exhibit D).

Councilor Wunn asked if the \$50 stipend is monthly.

Erika Palmer replied yes.

Councilor White asked Erika to explain the tax on a commercial parking lot.

Erika Palmer stated an example would be a 10% tax on revenue to go into a bucket that would go to pedestrian and bike improvements.

Councilor Davidson asked why the other cities repealed the parking space requirements.

Erika Palmer stated that some of those other cities are quite large, and they have a lot of frequent bus routes through their cities. Troutdale only has one bus route.

Councilor Wunn asked what areas are affected by Option 1.

Erika Palmer stated that Option 1 would repeal off-street parking mandates in Troutdale's development code.

Councilor Wunn asked if the Planning Commission's option is the least impactful.

Erika Palmer stated that it is the least impactful to Troutdale residents.

Councilor Leamy stated this is basically being forced on the City.

### **Mayor Ripma opened public comment 8:57pm.**

Paul Wilcox stated regarding reform A, there are CFEC minimums but no maximums. There was an apartment development recently on 257<sup>th</sup> and they're providing parking more than 3 times what CFEC required. There are market considerations that they took into consideration. You can add more but you can't require more.

Tanney Staffenson stated the PC worked on this for quite a while. There's a lot of talk of citizen involvement and this is kind of the epitome of that for lack thereof. There are people who made a decision and didn't talk to anybody and it's having a broad impact on the community already. Troutdale is already feeling the impacts of this as far as parking goes. It's going to make matters worse before they get any better. Option 1 would be the easiest option, but the PC wanted to go with the least impactful way to the community. He's heard a lot that developers can put in more parking, but Troutdale has had parking mandates for 30 years. The PC is trying to mitigate as best they can.

Erin Janssens asked if this is retroactive on existing places within the affected area.

Ed Trompke, City Attorney, stated whenever there is a substantial redevelopment, it will apply then.

Erin Janssens stated to Tanney's point about the .5 car per occupancy in a larger development, she's wondering if there's anything that can be done to follow this but provide other incentives to provide more parking as the development occurs.

Mayor Ripma stated he doubts it very much.

Sheri Winters stated she struggled to find parking for tonight's meeting. When it's summer or when the apartments are done, she may not be able to come to a meeting because of no parking. She asked how many City employees take alternative transportation.

Erika Palmer replied there is 1 employee who uses alternative transportation.

Saul Pompeyo stated he always struggles with parking. He values people's time. He has 1 employee that rides a bus, and it takes him 2 hours to get to Troutdale from 122<sup>nd</sup>. He stated he hired the employee's wife and now she drives him. Saving 10 minutes by taking his car is valuable. People have cars and they need to park them.

Will Knight asked if there is an option to get another extension. He asked because the timeline for the past 4 years has been a federal push for this and maybe this next 4 years could change that push. Although the City can't force anybody to put in parking, he asked if there is a mechanism to structure fees to give lower fees for more parking.

Ed Trompke stated every city ordinance that deals with land use has to be passed through the State and they have to confirm that it is implementing the land use goals and regulations of the state. They would get the last word as to whether they see an end run or an intention to get around some of their rules and they might reject the land use ordinances that have been adopted. That would be an easy thing for them to do. They could enforce model rules in the interim which may be more than the City wants.

Erika Palmer stated the City can provide their preferred parking minimum but can't require it.

## **7. STAFF COMMUNICATIONS**

Ray Young provided the following staff communications:

- One of the responsibilities of Council members is to serve on groups and committees that are outside the City, and those are appointed by the Mayor. He handed out a list for Council members to review.
- A Council member is still needed to go on a Monday to a Cub Scouts meeting to talk about what it is to be an elected official.

- Two applications have been turned in for the vacant Council seat.

## **8. COUNCIL COMMUNICATIONS**

Mayor Ripma stated he won't appoint anyone to a committee they don't want to be on. He stated he has an update on Tad's Restaurant. It's vacant because the zoning on the parking lot across the street is zoned residential and it can't be sold as a restaurant. The zoning is controlled by the County and he's working with Ed Trompke on it. They were told it would take an act of Congress to change that zoning. He met with Senator Merkley and Maxine Dexter a few days ago, he didn't speak with them, but he did speak to their Chiefs of Staff and got their cards. It would be good for Troutdale to get it open.

Councilor White stated he didn't see Halsey Corridor Executive Committee on the list. He asked if they're no longer meeting.

Erika Palmer stated they haven't been active in a while.

Councilor White stated that since PSEAC is in the room, he had to call non-emergency, and it's completely changed now. It's an electronic voicemail now. When he was done prompting what was going on it said it would disconnect the call and call him back at a later time. It's gotten worse and not better.

Councilor Davidson asked about progress on the Sandy River Bridge.

Ray Young stated there is an update on the Multnomah County website and he has asked Troutdale's media specialist to put it on the City's social media. It's looking like it's going to be a partial reopening at the end of February.

Councilor Allen stated it's good to see a lot of our committee members and public here tonight.

Councilor Wunn stated that the PSWG are committed to making sure Troutdale's getting exactly what it needs. One of the biggest concerns he has for himself and everybody as a whole is the cost of everything to each individual person and family. He's taking it really seriously because he thinks there's a lot of things that Troutdale needs and a lot of wants. Those needs are really important and there's going to be a lot of big important decisions that happen over the next 2 to 4 years. He's committed and the group is committed to making sure that each of those asks are in the best interest.

## **9. ADJOURNMENT**

**MOTION: Councilor Wunn moved to adjourn. Seconded by Councilor White. Motion passed unanimously.**



Meeting adjourned at 9:21pm.



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**David Ripma, Mayor**

**Dated: February 27, 2025**

**ATTEST:**



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**Kenda Rimes, Deputy City Recorder**

# CITY OF TROUTDALE

City Council – Regular Meeting  
7:00PM

Tuesday, January 28, 2025

## PLEASE SIGN IN

Name – Please Print	Address	Phone #
Victoria Rizzo	1608 SE Knappa Ct Troutdale	
Adrian Koester	Troutdale	503 702 9675
Shelby Staffensen	Troutdale	503 669-8384
Frank Steens	Troutdale	503-803-6855
Tilla Harrington	Troutdale	503 701 0932
Diane Castillo-White	1225 E Historic Blvd	503 888-1405
CHRIS BARNEY	150 SW CHERRY PK RD	503-502-7490
Will Knight	Troutdale	503-888-9455
Sheri Winters	Troutdale	503 422-7264
Erin Janssens	Troutdale	503.805.8111
Saul Pompaño	Troutdale	503 3190318

## January 28, 2025 - City Council Mtg. Zoom Guests

Name (original name)	Email	Join time	Leave time	Duration (minutes)
Troutdale Conferencing	troutconf@troutdaleoregon.gov	1/28/2025 18:46	1/28/2025 21:21	156
Testimony Table		1/28/2025 18:46	1/28/2025 21:21	155
Carol		1/28/2025 18:46	1/28/2025 21:21	155
City of Troutdale		1/28/2025 18:46	1/28/2025 21:21	155
jesse.davidson		1/28/2025 18:47	1/28/2025 21:21	154
Victoria Rizzo (Victoria's iPhone)		1/28/2025 18:48	1/28/2025 21:21	154
Dakota Meyer - Troutdale Associate Planner		1/28/2025 18:48	1/28/2025 19:46	58
Erika Palmer (She/Her), City of Troutdale		1/28/2025 18:49	1/28/2025 19:11	22
Paul Wilcox		1/28/2025 18:51	1/28/2025 21:21	151
Shelly		1/28/2025 18:53	1/28/2025 20:37	104
Glenn White		1/28/2025 18:53	1/28/2025 21:21	148
Troutdale Conferencing	troutconf@troutdaleoregon.gov	1/28/2025 18:56	1/28/2025 21:21	145
Councilor Leamy		1/28/2025 18:58	1/28/2025 21:21	143
Geoffrey Wunn		1/28/2025 18:58	1/28/2025 21:21	143
Troutdale Conferencing	troutconf@troutdaleoregon.gov	1/28/2025 18:59	1/28/2025 21:21	142
Tiffany Long		1/28/2025 19:14	1/28/2025 21:02	109
Erika Palmer (She/Her), City of Troutdale		1/28/2025 20:30	1/28/2025 21:12	42
Tiffany Long		1/28/2025 21:01	1/28/2025 21:21	20

## Exhibit A

January 28, 2025 Council Meeting Minutes

Mayor and Councilors,

The recent election results had wide-ranging effects on city committees and commissions due to winning Council candidates having been members of several of those. Thus, numerous vacancies were created. One of the affected groups was PSWG, which will be addressed later under Agenda item 6.1, so I won't go into that one here. Another committee that was actually "additive" as an election result was a situation created on the Budget Committee where there are two members of the same household. The TMC prohibits that, and there is no exception in the Code relating to the Budget Committee being treated differently, even though it is comprised of equal numbers of residents appointed by Council and Council members elected by voters.

It might also be a good idea to update TMC 2.20.050, Committees, Vacancies, which reads : "The office of a committee member becomes vacant upon its incumbent's death, removal from the city (if residency is a qualification), removal from office by the committee the member serves on, or resignation. There's no mention of being elected to Council, although committee/commission membership is prohibited under 2.20.020 G. which states: "No elected or appointed official or employee of the city shall be eligible to serve as a member of a committee except for the mayor and councilor members of the budget committee." Committee/commission resignation would be the appropriate action to be taken by a newly-elected Council member.

Submitted by:

Paul Wilcox

Troutdale

1/28/25

January 2025

Troutdale Citizens  
Advisory Committee  
(CAC):  
City Council Update



**Exhibit B**  
January 28, 2025 Council Meeting Minutes





## Objectives

- Introduction to the committee
- Background to charter
- Introduce proposed charter
- Questions

# Troutdale CAC

“The Citizens Advisory Committee (CAC) is primarily charged with encouraging citizen involvement as identified by Goal 1 of the [Comprehensive Land Use Plan](#). The group also works on complex topics on referral by the City Council to provide recommended actions to take or policies to adopt.”



## Members:

Will Knight  
Adrian Koester  
Twillia Harrington (chair)  
Kevin Minkoff  
Frank Stevens  
James Sunderland  
Woodrow Terrell  
Chris Barney (Vice Chair)  
Diane Castillo  
Victoria Rizzo  
Shelby Staffenson



# Project Background:

## **What we Sought to answer:**

- What is our role and scope?
- How can we measure and track our impact as a committee?
- How do we communicate these items as members change and keep the work moving forward?

## **How we got there:**

- Months long journey
- Review Committee role as defined in Troutdale Municipal Code
- Reviewed State Statute (Statewide Planning Goal 1)
- Reviewed “Putting the People into Planning, A Primer in conjunction with the University of Oregon”
- Review of other municipalities CAC documents





# Proposed charter highlights:

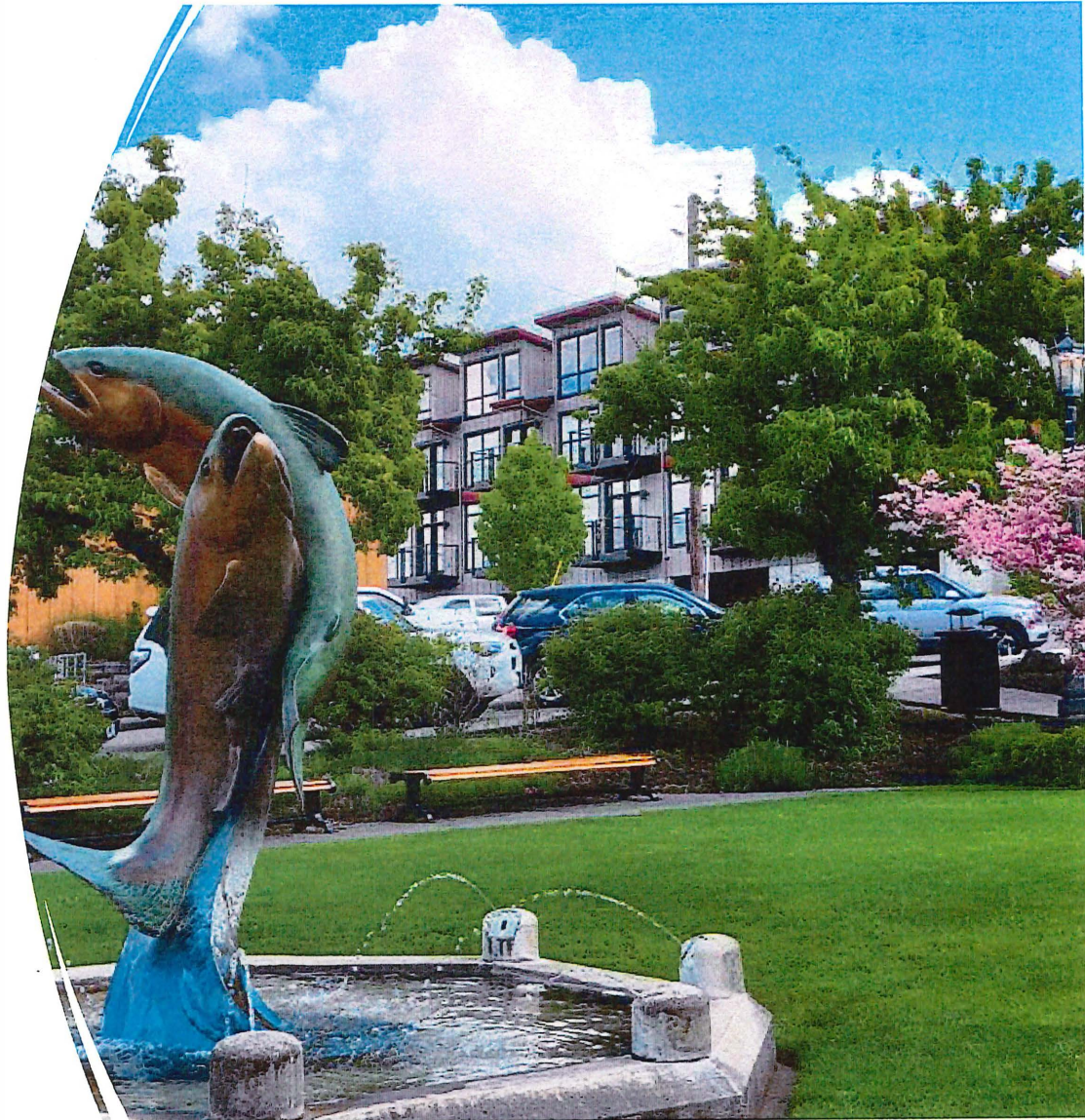
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## Annual

- Citizen's involvement program review

## Ongoing

- Neighborhood liaison
- Review Legislative Amendments to cities Comprehensive Plan and land use not reviewed by other citizen committees
- Review Concept Development Plans
- Review other items assigned by Council





# This Years Goals

- Neighborhood outreach
- Review Comprehensive Land Use Plan
- Other assigned projects





The Ask:

The Councils support in adopting Appendix A as the Citizens Advisory Council Charter.

Or suggested changes before adoption.





Thank you!

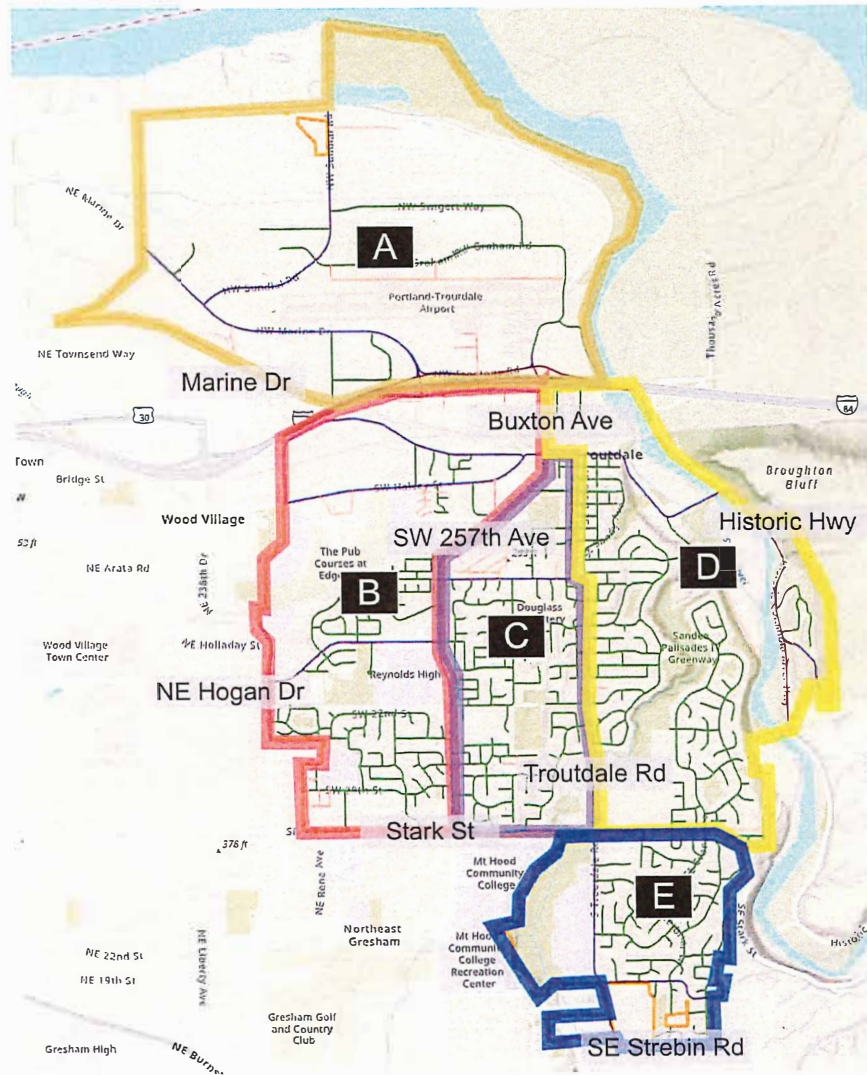
## Exhibit C

January 28, 2025 Council Meeting Minutes

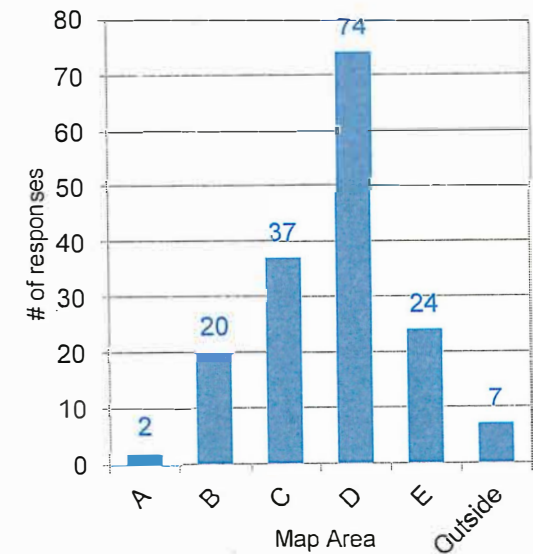


## Public Safety Survey

We asked respondents to identify which area of the city their property was in, where their business was located or if they were from outside Troutdale.

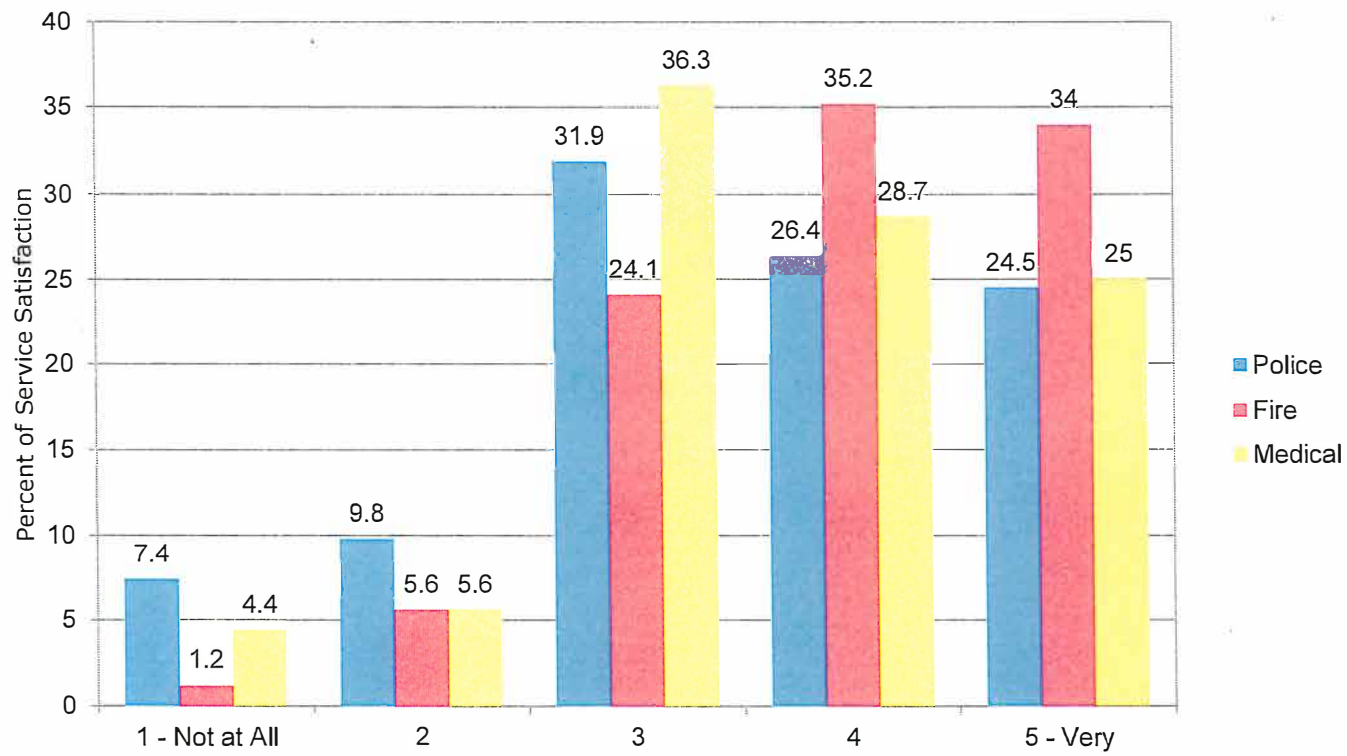


163 total responses

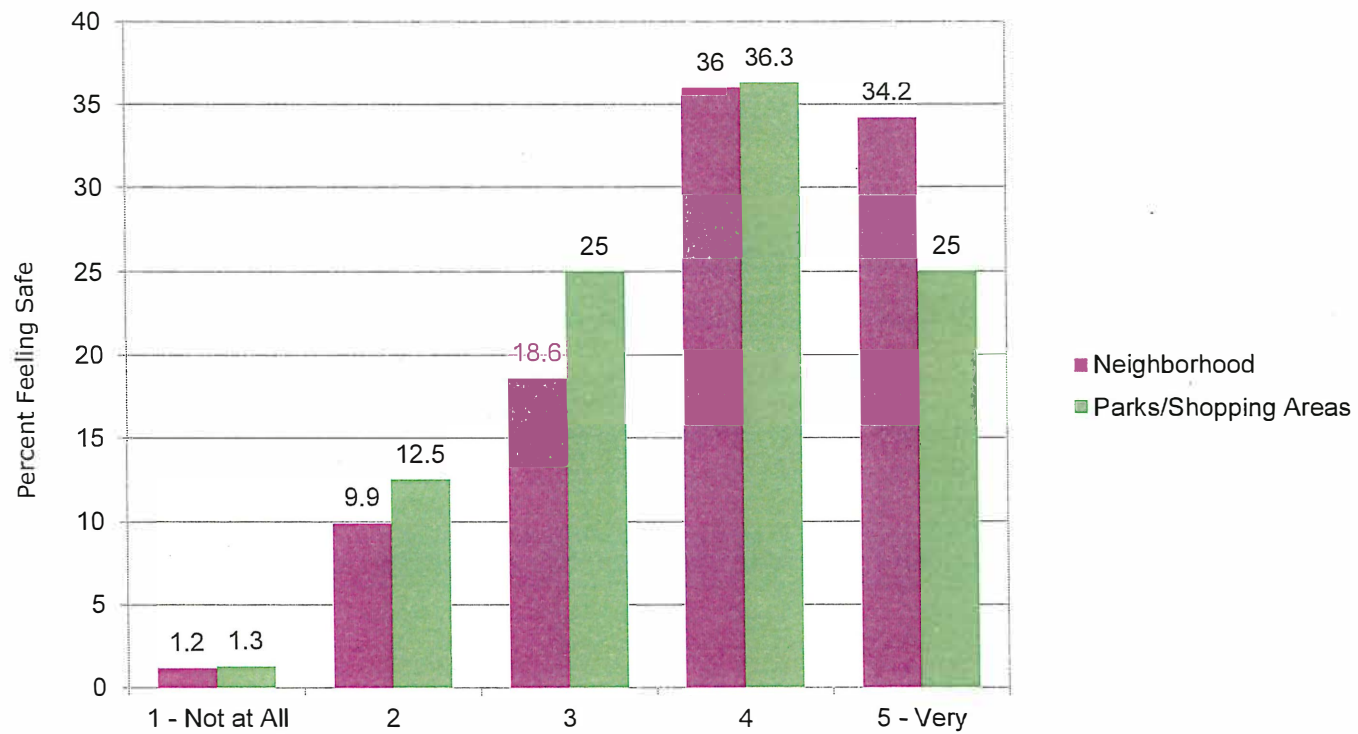




## Satisfaction with Police, Fire, and Medical Services

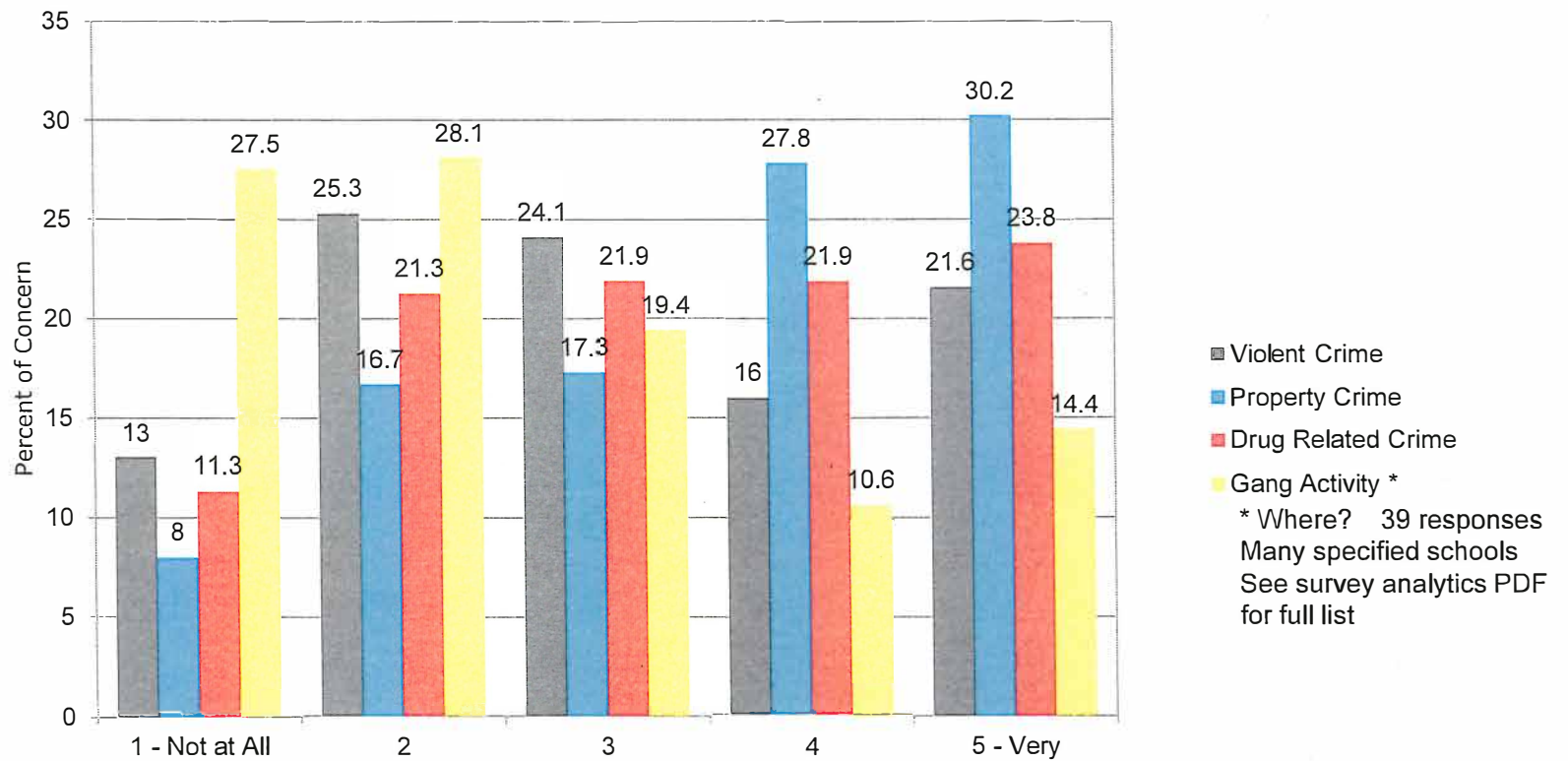


## Feeling of safety in their neighborhood, parks & shopping areas

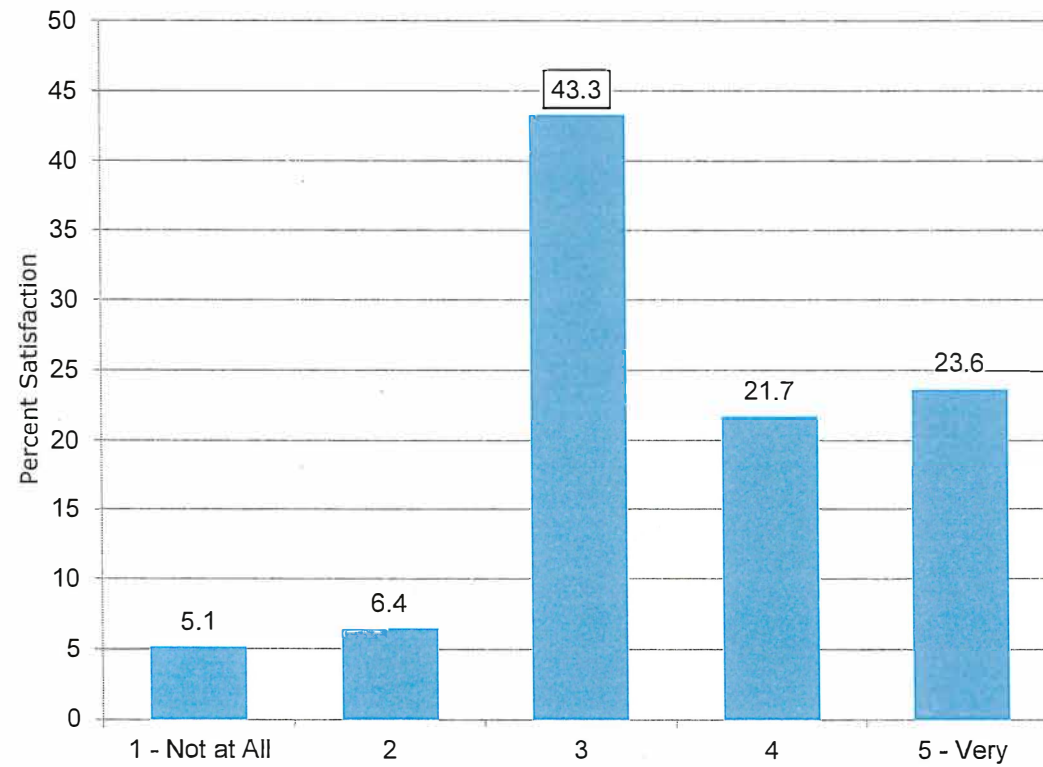




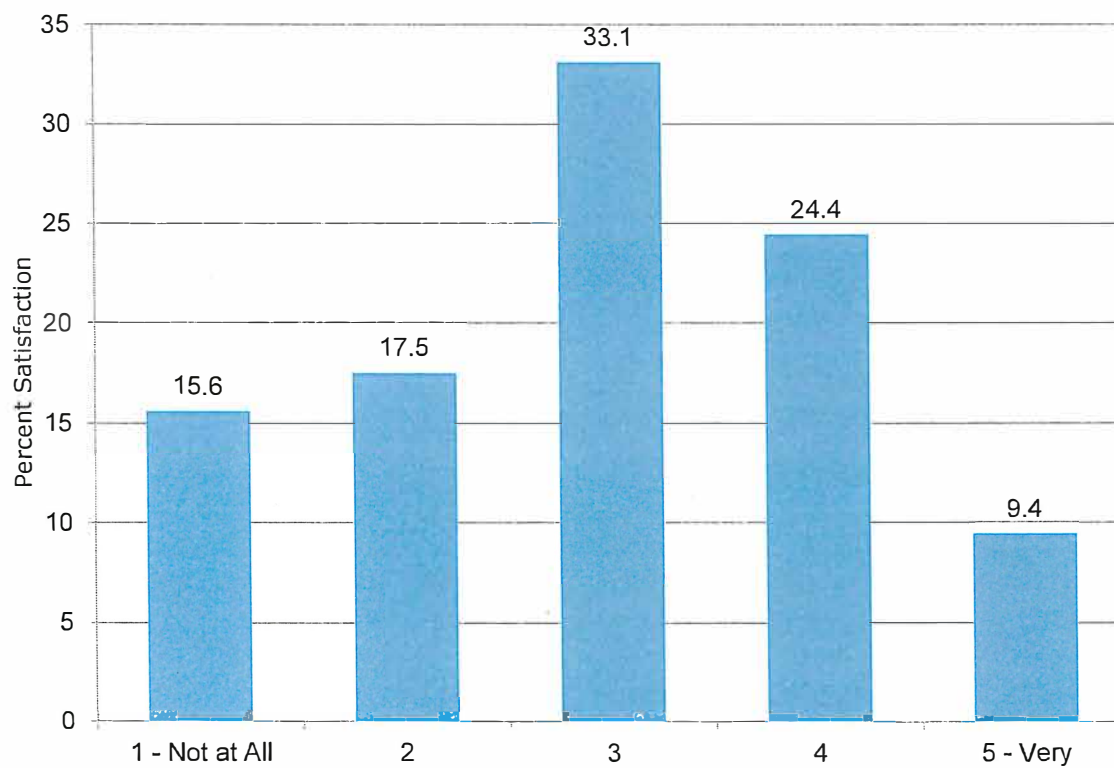
## Concern over Violent Crime, Property Crime, Drug related Crime & Gang Activity



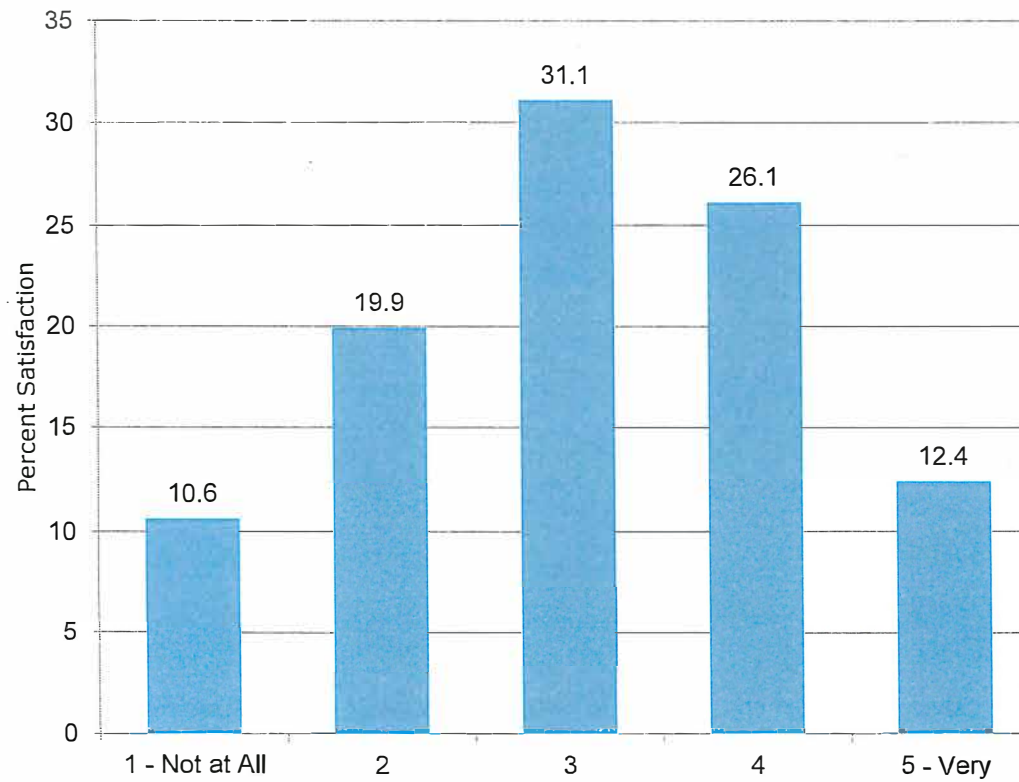
## Positive view of Police interactions with diverse communities



## Satisfaction with Communication between Police and the Community



## Satisfaction with Police Visibility and Accessibility



## Most Important Factors Contributing to Crime and Safety Issues in Troutdale

<u># of times listed</u>	<u>Factor</u>
38	Lack of Police / Enforcement
28	Homelessness
24	Drugs
	Other (See Survey Analytics PDF for full list of responses)

## Traffic Areas of Concern

<u># of times listed</u>	<u>Area of Concern</u>
33	Speeding
33	Buxton / Troutdale Rd
19	257th
14	Running Red Lights
	Other (See survey analytics PDF for full list)

77 respondents had additional comments covering a wide range of areas

2 themes stood out

- Have our own police department

- Have more patrols

Please see the survey analytics PDF to review all the comments

# CLIMATE-FRIENDLY EQUITABLE COMMUNITIES (CFEC)

Troutdale City Council  
January 28, 2025

## Exhibit D

January 28, 2025 Council Meeting Minutes





# GOALS OF TONIGHT'S MEETING

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1. Provide update on CFEC rules and timeline for implementation
2. Share the preferred approach of Planning Commission to meet CFEC Parking Reform standards and seek Council feedback
3. Provide where you can learn more information about CFEC



# WHAT IS CFEC?

CFEC is a program that administers new rules set by the State of Oregon. CFEC applies to regions with populations over 50,000 and cities within the Metro region. The rules aim to:

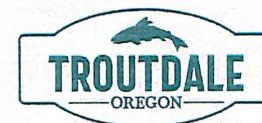
- Reduce climate pollution
- Provide more housing and transportation options
- Promote more equitable land use planning
- Increase housing choices, and
- Create more equitable outcomes for all Oregonians



CFEC Parking Reforms are in two phases:

- 1) Parking Reform A, which reduces parking mandates, went into effect on December 31, 2022, and
- 2) Parking Reform B, parking regulation improvements that took effect June 20, 2023. DLCD granted Troutdale a two-year extension to implement Parking Reform B – June 30, 2025.

Information about the CFEC program can be found: <https://www.oregon.gov/lcd/cl/pages/cfec.aspx>



## Parking Reform A

# Reduced Parking Minimums for Specific Types of Uses

## No parking space minimums for these types of uses

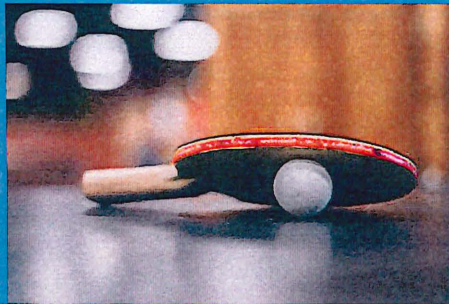
- Affordable housing
- Publicly subsidized housing
- Residential units <750 sq feet
- Single-room occupancy
- Childcare facilities
- Emergency, transitional, domestic violence shelters
- Facilities/residences for people with disabilities and in treatment

**No more than one parking space per unit for multifamily may be mandated.**



## Parking Reform A

# Cities to Implement Best Practices for Parking



- Garages and carports can't be required
- Multifamily (5+ units) development to support **electrical conduit** for EV charging for 40% of parking spaces.
- New large parking lots provide solar or trees and have walkability features
- Ease conversion of existing parking lots that are underutilized
- No parking minimums within ½ mile of frequent transit.





## Parking Reform B

### Option 1

## *Repeal Minimum Parking Requirements*

This option would allow new developments to choose how many off-street parking spaces are needed for their use.

The following cities in Oregon have repealed minimum parking space requirements: Lake Oswego, Tualatin, West Linn, Milwaukie, King City, Tigard, Beaverton, Hillsboro, Portland, Salem, Millersburg, Albany, Corvallis, Springfield, Eugene, Bend, Grants Pass, Gold Hill, Central Point, and Ashland





## Parking Reform B

### Option 2 Fair Policies

### Implement at least two

1. Parking rented separately from units, residential
2. Parking rented separately from units, commercial
3. Flexible commute benefits. Businesses with more than 50+ employees would pay a \$50 stipend to employees who choose alternative transportation options to get to work.
4. Tax on commercial parking lot revenue
5. Parking space minimum no higher than 0.5 space/unit multifamily



## Parking Reform B

### Option 3

### *Reduce Red Tape*

## No parking space mandates for...

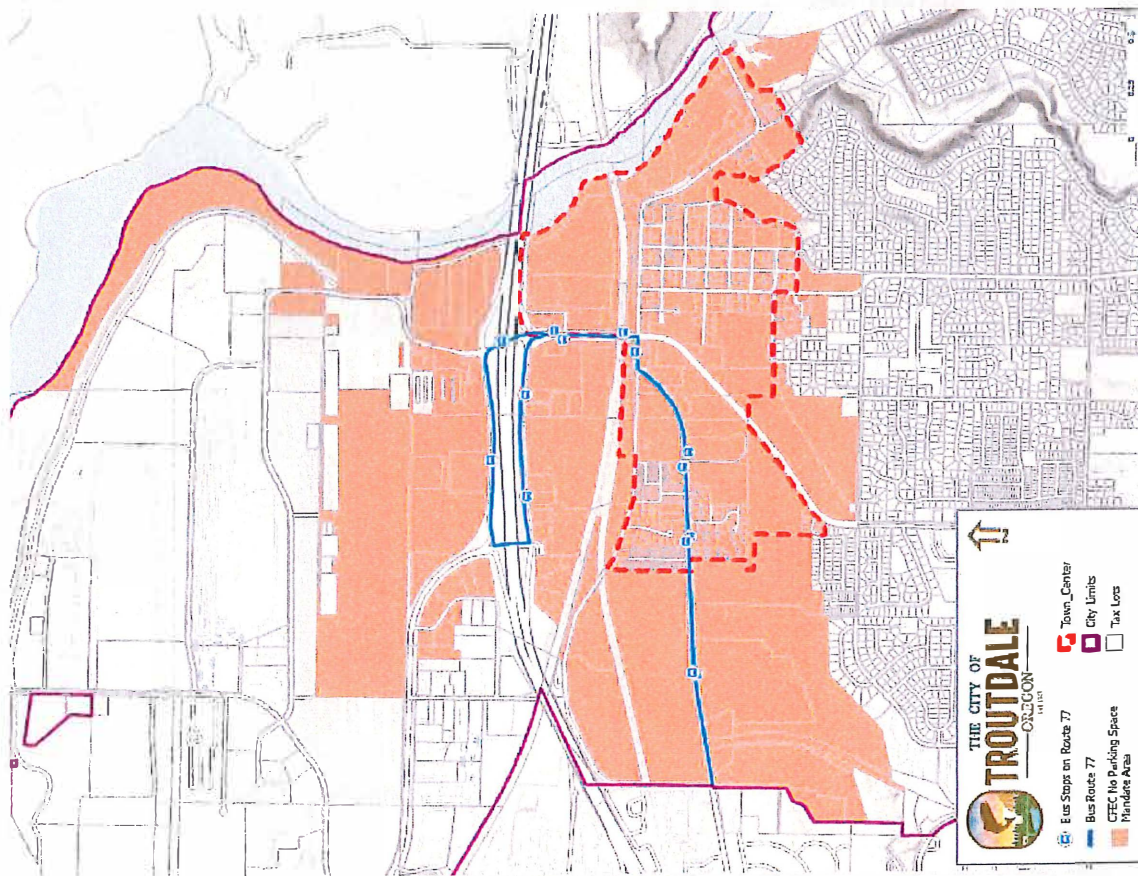
- Studios/one bedrooms
- Dormitories/group quarters
- Transit-oriented/mixed-use
- New uses/expansions
- Buildings in historic districts
- LEED/Reach Code
- Buildings vacant 2+ years
- Small businesses (<10 employees, <3000 sq ft)
- Schools
- Bars
- ½ mile around Metro town centers

### **Also**

- One residential/benefit district or unbundled parking for residential







# PLANNING COMMISSION DISCUSSIONS

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What additional information would be helpful to the Commission in making an informed decision on which option to pursue?

Staff provided the following:

- A map showing current vacant parcels within the City and what they are zoned
- Survey of businesses with 50+ employees to find out how many employees take alternative modes of transportation to work daily

The Planning Commission prefers Option 2, Fair Policies, as being the option that will have the least impact on Troutdale residents.



## Parking Reform B

### Option 2 *Fair Policies*

#### **Implement at least two**

1. Parking rented separately from units, residential
2. Parking rented separately from units, commercial
3. ***Flexible commute benefits.***  
***Businesses with more than 50+ employees would pay a \$50 stipend to employees who choose alternative transportation options to get to work.***
4. ***Tax on commercial parking lot revenue***
5. Parking space minimum no higher than 0.5 space/unit multifamily





# NEXT STEPS....

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- ✓ Tonight – Council questions & feedback on Option 2, Fair Policies
- ✓ Prepare amendments to the Troutdale Development Code
- ✓ Public hearing process
  - Planning Commission in May 2025
  - City Council June 2025
- ✓ Implemented by June 30, 2025



# QUESTIONS

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For more information on parking reform guidance and assistance, please visit:

<https://www.oregon.gov/lcd/cl/pages/cfec.aspx>

<https://www.troutdaleoregon.gov/commdev/page/climate-friendly-and-equitable-communities-state-mandated-program>

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