



CITY COUNCIL

Randy Lauer, Mayor

David Ripma

Alison Caswell

Geoffrey Wunn

Glenn White

Jordan Wittren

Sandy Glantz

Agenda

July 9, 2024

Regular Meeting | 7:00 p.m.

Troutdale Police Community Center - Kellogg Room
234 SW Kendall Ct, Troutdale, OR 97060

1. **Pledge of Allegiance, Roll Call, Agenda Update**
2. **Public Comment:** Public Comment on non-agenda and consent agenda items is welcome at this time. *Public comment on agenda items will be taken at the time the item is considered. Public comments should be directed to the Presiding Officer and limited to matters of community interest or related to matters which may, or could, come before Council. Each speaker shall be limited to 5 minutes for each agenda item unless a different amount of time is allowed by the Presiding Officer, with consent of the Council. The Council and Mayor should avoid immediate or protracted responses to citizen comments.*
3. **Consent Agenda:**
 - 3.1 **Minutes:** June 11, 2024 City Council Regular Meeting.
4. **Report:** An annual report from the Mt. Hood Cable Regulatory Commission. – Norm Thomas, MHCRC Troutdale Commissioner
5. **Presentation:** A presentation by UpRiver Village. – Jane Foreman, Chair
6. **Presentation:** Portland General Electric (PGE) rate briefing. – Larry Bekkadahl, PGE Senior VP of Strategy & Advanced Energy Delivery
7. **Resolution:** A resolution to adopt the Multnomah County Multi-Jurisdictional Natural Hazards Mitigation Plan. – Erika Palmer, Community Development Director
8. **Staff Communications**
9. **Council Communications**
10. **Adjournment**

Randy Lauer, Mayor

Dated: July 2, 2024

CITY OF TROUTDALE

Meeting Participation

The public may attend the meeting in person or via Zoom. Please email info@troutdaleoregon.gov by **5:00pm on Monday, July 8th** to request Zoom meeting access credentials. You may also submit written public comments via email to info@troutdaleoregon.gov no later than **5:00pm on Monday, July 8th**. City Council Regular Meetings are broadcast live on Comcast Cable Channel 30 (HD Channel 330) and Frontier Communications Channel 38 and replayed on the weekend following the meeting - Friday at 4:00pm and Sunday at 9:00pm.

Further information and copies of agenda packets are available at: Troutdale City Hall, 219 E. Historic Columbia River Hwy. Monday through Friday, 8:00 a.m. - 5:00 p.m.; on our Web Page www.troutdaleoregon.gov/meetings or call Sarah Skroch, City Recorder at 503-674-7258.

The meeting location is wheelchair accessible. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to: Sarah Skroch, City Recorder 503-674-7258.

MINUTES
Troutdale City Council – Regular Meeting
Troutdale Police Community Center – Kellogg Room
234 SW Kendall Court
Troutdale, OR 97060

Tuesday, July 9, 2024 – 7:00PM

1. PLEDGE OF ALLEGIANCE, ROLL CALL, AGENDA UPDATE

Mayor Lauer called the meeting to order at 7:00pm.

PRESENT: Mayor Lauer, Councilor Ripma, Councilor Caswell, Councilor Wunn, Councilor White, Councilor Wittren and Councilor Glantz.

ABSENT: None.

STAFF: Ray Young, City Manager; Sarah Skroch, City Recorder; Ed Trompke, City Attorney and Erika Palmer, Community Development Director.

GUESTS: See Attached.

Mayor Lauer asked for agenda updates.

Ray Young, City Manager, replied Item #4, the report from the Mt. Hood Cable Regulatory Commission by Norm Thomas, is off the agenda tonight and will be rescheduled.

2. PUBLIC COMMENT: Public comment on non-agenda and consent agenda items is welcome at this time.

Paul Wilcox, Troutdale resident, read from a self-prepared statement (attached as Exhibit A).

3. CONSENT AGENDA:

3.1 MINUTES: June 11, 2024 City Council Regular Meeting.

MOTION: Councilor White moved to approve the consent agenda. Seconded by Councilor Wunn.
Motion Passed 7-0.

4. REPORT: ~~An annual report from the Mt. Hood Cable Regulatory Commission.~~

To be rescheduled due to illness.

5. PRESENTATION: A presentation by UpRiver Village.

Jane Foreman, UpRiver Village Chair, stated that UpRiver Village is a developing non-profit that will support positive aging at home by providing socialization and extensive volunteer services to seniors in a 4-city service area. Their vision is that Gresham, Troutdale, Fairview and Wood Village will be great places to age. Community services, family, neighbors and volunteers will provide support that helps seniors stay engaged in their neighborhoods and communities and remain living comfortably in their homes for as long as they choose. A village is a group of like-minded people within a specific geographic area who come together to develop the resources that they'll need to age comfortably in their own homes. Villages embrace the philosophy of bringing services to people, seniors where they live, instead of moving those seniors into places where they receive services such as assisted living. UpRiver will be a member of the Regional Villages NW and that currently includes 13 existing and developing villages in NW Oregon and SW Washington. They will also be a member of the National Village to Village network which includes over 500 existing and developing villages. Some of the services that UpRiver Village volunteers will provide are a lot of different social, recreational and cultural activities. Transportation is the most requested service and also some household chores and yard work, tech assistance, errands, meal trains after surgery and vetted vendor referrals. UpRiver Village volunteers will provide an extensive array of services including socialization. There are very few things they won't do and one of those is direct care like home health care. The volunteers will essentially be available 24/7/365 but that won't be guaranteed. All volunteers are friends and neighbors. It may be a year before their doors are open to serve seniors as they are still in the development stage.

Councilor White asked if they partner with other groups like Visiting Angels.

Jane Foreman stated she will be marketing to them.

Councilor Glantz asked if there is a membership fee involved.

Jane Foreman replied yes, there will be 3 levels. There is a membership with activities, a membership with activities and services and then a premium membership. The membership fees are needed for background checks, printing, insurance, a picnic for all members, website costs, etcetera.

6. PRESENTATION: Portland General Electric (PGE) rate briefing.

Larry Bekkadahl, PGE Senior VP of Strategy & Advanced Energy Delivery, shared a PowerPoint presentation (attached as Exhibit B).

Councilor Wittren stated an 18% increase followed by a potential 7% increase and he's just thinking about the average citizen out there and just trying to speak out loud for constituents. There must be a better way to prepare and plan instead of falling behind on these rate increases but stay in more of a steady even quote so that there aren't huge jumps like this financially impacting people. He asked if PGE could look further ahead to have smaller

increases over a longer period of time rather than huge jumps like this. It impacted a lot of people and got a lot of people's attention in a negative light.

Councilor Glantz stated she thought at one point there was some pushback from the Public Utility Board about some lawsuits over power lines causing fires and damages. She asked if there are other things to prevent some of that aside from cameras and sensors.

Larry Bekkadahl stated they are getting away from wood poles and going towards steel or undergrounding. The wires may be covered with insulation to create protection. There are sensors that pick up both arching and sparking. There is also the science behind doing the spectro scans of the vegetation to determine if you've got mortality in the trees to try to take those trees out. They are trying to seek better ways. They've been learning from an international wildfire risk mitigation consortium that includes Australian utilities that have been doing some really good practices as well as California and even down in South America. They're all trying to learn from each other. One of the most economical means is turning off the power to areas.

Councilor Glantz asked what kind of capacity/coverage the Troutdale battery would have if all batteries were full at noon and it's 105 degrees outside.

Larry Bekkadahl stated the set of batteries in Troutdale are 200 megawatts continuous for 4 hours or half load for 8 hours. They called for demand response today at about 5pm and about 120,000 customers participate, and it lowers power usage. There are more planned areas in St. Johns and the Hillsboro area. Time will tell how it will work.

Councilor Wunn stated he got solar last year. There are multiple options, and it was confusing. He got it because he has an electric car and it made him realize how much they use. He asked if there has been any thought to offering more solar at a discount or with incentives.

Larry Bekkadahl stated PGE is working on a program right now. He encourages teaming solar up with storage so the excess stays in your system and will be levelized in the evenings.

Councilor White stated if there was ever a city that could benefit from undergrounding power, it's Troutdale because it is Tree City USA and the high wind. He stated when it's a monopoly product like power, a 25% increase is really going to hurt a lot of the citizens. 18% was a big hit and he heard a lot of complaints about it.

Larry Bekkadahl stated PGE recognizes there is an impact.

Mayor Lauer opened public comment at 8:02pm.

Woodrow Terrell, Troutdale resident, asked if there are any firefighting requirements for the BES.

Larry Bekkadahl replied yes there is. There are some things you don't want to do like ventilating the battery, opening the door will give a lot of oxygen. There are practices that firefighters need to know about going into those facilities.

Ray Young stated the fire prevention aspect to this project was very closely watched by the State Fire Marshall office and the Gresham Fire Department because this is the first facility in the state that's built like this, and they wanted to make sure they got the fire issues correct in terms of construction.

Woodrow Terrell stated that he read that the actual size of the storage was 400MWh. He asked about total capacity and if Troutdale residents would be on the receiving end of any of it.

Larry Bekkadahl said it is 200MWh. From a Troutdale perspective, if there was trouble and PGE sees an issue that protects some power quality, it will retain voltage here. It's great to have it in Troutdale but there is no guarantee that every neighborhood will be protected. It depends on if the issue is in their neighborhood.

Adrian Koester, Troutdale resident, asked if there have been any efforts at looking at community solar projects. He would love to install some rooftop solar, but he lives on the north side of the hill, and he's surrounded by trees so it's not an option for him. He would like to partake or contribute if there were a community option.

Larry Bekkadahl replied that there have been community solar projects put together, but he would have to dig back into it.

Mayor Lauer closed the public comment at 8:08pm.

<p>7. RESOLUTION: A resolution to adopt the Multnomah County Multi-Jurisdictional Natural Hazards Mitigation Plan.</p>

Erika Palmer, Community Development Director, gave a brief overview of the staff report.

Councilor Glantz stated on the last page of Chapter 1, the introduction, it almost sounds like we are agreeing to participate as a regional group rather than just Troutdale. She asked if that would prevent Troutdale from doing their own funds.

Erika Palmer stated that each agency has a different section. When you talk about risk and grants that are out there for these mitigation projects, Troutdale can collaborate with the different cities and with the County.

Councilor Glantz stated she was surprised that wildfire risk wasn't higher based on the Gorge fire.

Erika Palmer stated that's a conversation through the next update that can be touched on.

Ray Young stated the County puts in a lot of expertise and resources in determining this information. He stated it's probably not something the Planning Commission has the expertise to look at or consider. He's sure that staff can come up with details on where the County came up with the risk factors.

Councilor White asked if there are any new regulations in the plan.

Erika Palmer replied there are no regulations, it's just a guiding document.

Mayor Lauer opened public comment at 8:23pm.

Woodrow Terrell asked if the mitigation plan is in response to the County Threat Hazard Incident Response Plan.

Erika Palmer stated it's the response to natural hazards that the community could face.

Mayor Lauer closed public comment at 8:25pm.

MOTION: Councilor Wunn moved to adopt the resolution to adopt the Multnomah County Multi-Jurisdictional Natural Hazards Mitigation Plan. Seconded by Councilor Wittren.

VOTE: Councilor Wunn – Yes; Mayor Lauer – Yes; Councilor White – Yes; Councilor Wittren – Yes; Councilor Glantz – Abstain; Councilor Ripma – Yes and Councilor Caswell – Yes.

Motion passed 6-1-0 (Councilor Glantz abstained).

8. STAFF COMMUNICATIONS

Ray Young provided the following staff communications:

- Next Council meeting is August 27th
- August 27th is the last day to file for Mayor/Council positions
- Movies in the Park will begin on Friday, July 26th
- Next First Friday is August 2nd
- Paving in neighborhoods will begin soon and letters were sent out to those affected
- The Taphouse next door should be getting temporary occupancy at end of the week

9. COUNCIL COMMUNICATIONS

Mayor Lauer stated as summer break approaches and with the filing deadline for elections in Multnomah County he wanted to inform everybody of his intentions moving forward. After careful consideration and seeking counsel from his amazing, wonderful, supportive, beautiful, fantastic wife, he has decided not to seek a third term on Council and/or a second term as Mayor. The past 7 ½ years have been an absolute pleasure, but the time has come to step

aside and allow someone else to lead the City and work alongside the next great City Council of Troutdale. He stated he appreciates every one of the councilors.

Councilor Wittren stated he appreciates the Council very much and he's looking forward to summer break.

Councilor White stated he's sorry to hear Randy isn't running for Mayor again, he did a good job. He stated he talked to Ray about some confusion on dogs at Glenn Otto Park. He thought no dogs were allowed there and he hasn't seen any signs up yet. The Parks Advisory Committee recommended no dogs allowed. Sugarpine is still considered as the park. Dogs are allowed at Lewis & Clark so that's a fair compromise.

Councilor Glantz thanked Randy for being a great Mayor. She stated she will not be seeking reelection. She thanked Ray for getting the water bill comments bigger and bolder.

Councilor Wunn stated there are few times a person encounters a leader that can lead, and Randy has done it for the City. He appreciates Randy moving him forward in his role.

Councilor Ripma stated he appreciates how Randy has served as Mayor and Councilor. He stated he's been on many different councils, and this has been the best. The PGE briefing was very useful, and Council gave useful feedback. He stated that he will be running for Mayor.

10. ADJOURNMENT

MOTION: Councilor Ripma moved to adjourn. Seconded by Councilor White. Motion passed unanimously.

Meeting adjourned at 8:37pm.



Randy Lauer, Mayor
Dated: August 28, 2024

ATTEST:



Kenda Rimes, Deputy City Recorder

CITY OF TROUTDALE

**City Council – Regular Meeting
7:00PM**

Tuesday, July 9, 2024

PLEASE SIGN IN

[illegible]

July 9, 2024 City Council Meeting - Zoom Guests

Name (Original Name)	User Email	Join Time	Leave Time	Duration (Minutes)
Troutdale Conferencing	troutconf@troutdaleoregon.gov	7/9/2024 18:48	7/9/2024 20:37	110
MetroEast		7/9/2024 18:48	7/9/2024 20:37	110
Councilor Ripma (Troutdale Court)		7/9/2024 18:48	7/9/2024 20:37	110
speaker table		7/9/2024 18:48	7/9/2024 20:37	110
Paul Wilcox		7/9/2024 18:49	7/9/2024 20:37	109
Woodrow Terrell		7/9/2024 18:49	7/9/2024 20:37	109
Sarah Skroch	troutconf@troutdaleoregon.gov	7/9/2024 18:50	7/9/2024 20:37	108
Randy Lauer		7/9/2024 18:52	7/9/2024 20:37	106
Jordan Wittren		7/9/2024 18:52	7/9/2024 20:37	105
Adrian Koester		7/9/2024 18:54	7/9/2024 20:37	104
Geoffrey Wunn		7/9/2024 18:55	7/9/2024 20:37	102
Alison Caswell		7/9/2024 18:56	7/9/2024 20:37	102
Sandy Glantz		7/9/2024 18:59	7/9/2024 20:37	98
Troutdale Conferencing	troutconf@troutdaleoregon.gov	7/9/2024 19:00	7/9/2024 20:37	97
iPhone		7/9/2024 19:14	7/9/2024 20:09	55

Exhibit A

July 9, 2024 Council Meeting Minutes

Mayor and Councilors,

I am speaking as a private citizen, not as a Budget Committee member.

I would request that Council rescind TMC 2.08.245, Mayor and city council stipend, which reads in part "The stipend is intended to be a reimbursement for expenses not otherwise reimbursed under Section 2.08.240". When stipends were approved in 2005, a reading of Council meeting minutes from the time indicates that the purpose was directly related to who was the Mayor at the time, Paul Thalhoffer. The rationale stated was that his duties as Mayor limited the time he was able to dedicate toward earning personal income. One factor related to that might have been his specific means of earning a living. I would contend that more recently activities that Mayor Thalhoffer may have felt were part of his Mayoral duties or responsibilities are now in the hands of City staff, such as economic development and social media, which we would have called public relations in the past. My understanding is that there was a subsequent Mayor who felt entitled to the stipend as income and expected expense reimbursement in addition. The \$500.00/month for Mayor seemed intended to put a "cap" on what could be disbursed, for either purpose. The problem with an unaccounted-for stipend is that it is essentially a salary, and the citizens have never been asked if they want a paid Council. No member of Council should be expected to suffer unreimbursed out of pocket expenses. However, the stipend shouldn't be a source of supplemental personal income either, unless the voters have chosen to provide that. An example would be the childcare expense reimbursement enacted by Ordinance #871. That's a legitimate expense that a Council member should be reimbursed for. There should be a detailed list of what other expenses are eligible for reimbursement rather than simply a flat amount that can be spent at the Council member's discretion. Although the stipends apply to both Mayor and Councilors, my main issue is with the relative level of the Mayor's. I'd consider the \$50.00/month that Councilors are eligible for as simply "petty cash". The Mayor's figure at ten times that leaves room for income to exceed expenses, from a purely reimbursable standpoint. I seriously doubt that any of the Mayors since 2005 have had out of pocket expenses of \$24,000 during their terms. In the interest of transparency expenses should be documented, or the salary model should be submitted to the voters. One might ask why this has become an issue after being in effect for nearly twenty years. I would attribute it to staff's having proposed increasing the amount of the stipends in recent budget cycles, and Council in turn considering implementing those increases.

I don't expect anything to come of this, but I didn't want all my background research to be a waste of time, and public awareness is important. Also, this being a Mayoral election year, voters should be cognizant of the stipend policy.

In summary, Council compensation should either require expense documentation, or voter approval of a paid Council. I have provided separately copies of Council meeting minutes related to the issue for historical context.

Submitted by:

Paul Wilcox

Troutdale

7-9-24



Troutdale City Council

Larry Bekkedahl, Senior Vice President Strategy and Advanced Energy Delivery

July 9, 2024

Introduction

We are privileged to serve Oregon communities with essential electricity service. For more than 130 years, PGE has been powering people's lives with safe, reliable, and affordable power

We focus our investments on customer needs. Reliable electricity drives economic development from the ground up, especially in the Pacific Northwest

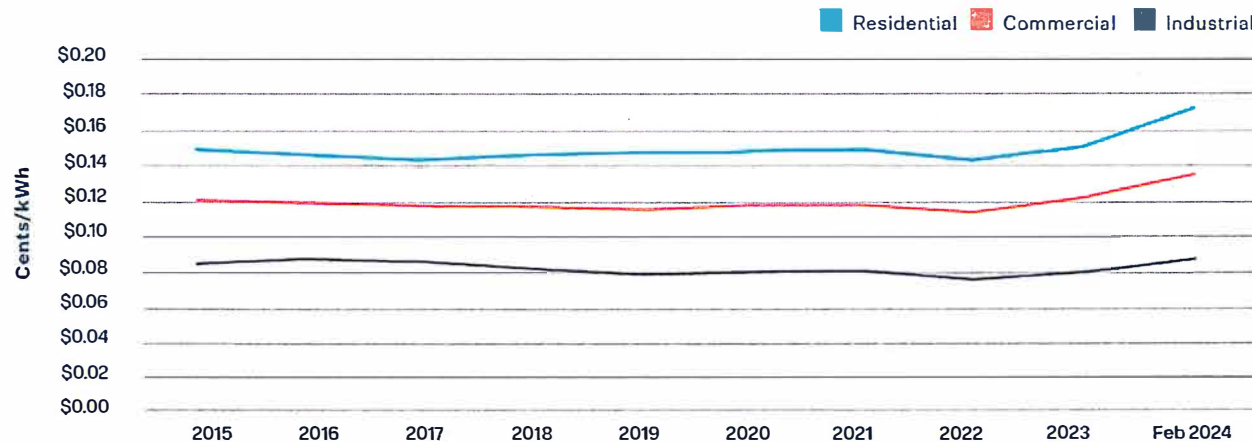
PGE and utilities across the nation are confronting new challenges as we work to update aging infrastructure, modernize the grid to enhance customer experience, and keep communities safe in the face of extreme weather and wildfire risk

PGE is making necessary investments to meet growing demands for electricity, mitigate wildfire risk, bolster reliability and modernize the grid for improved resilience and flexibility to support changing customer needs.

Customer Price History

Average prices by customer class (adjusted for inflation)

2014 - February 2024*



*February 2024 data is a single month average of actual usage and revenue. All other data points represent 12 month averages

PGE prices increased 16.4% overall (18% residential) in January 2024 – the result of a public rate review process in 2023. This followed a 12.4% increase that went into effect in 2023.

2014-2019:

- Customer price changes remained within a 3% range due to a drop in power costs.

2020-2022:

- PGE did not ask for a full rate case during, or immediately following, the pandemic in 2020, 2021, or 2022 despite continued inflation.

2022 onwards:

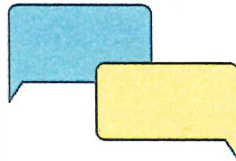
- PGE has experienced inflationary impacts, coupled with rising power costs in the Mid-Columbia region while continuing to invest in important resource acquisitions and grid resiliency to meet customer needs and mitigate impacts of climate change.

Rate Case Regulatory Process

As a publicly regulated utility, PGE's electricity prices are determined through a public process governed by the Oregon Public Utility Commission. This process begins when the utility files a rate review case.

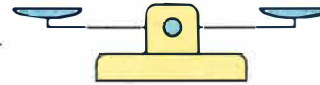


- 1 **PGE** files a rate review with the Oregon Public Utility Commission (OPUC) to recover investments, power and operating costs

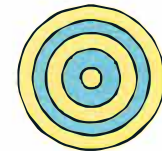


- 2 **Customers** and **consumer advocates** have the opportunity to review the request, express their opinion, and submit testimony.

- Public comment hearing to be scheduled by OPUC
- Parties submit testimony per OPUC procedural schedule



- 3 The **OPUC** holds hearings, reviews the request and listens to all testimony.



- 4 After extensive review, the **OPUC** makes a final decision on the rate review.

- Process involves up to 5 rounds of testimony by parties
- Review may take up to 10 months

PGE 2024 Rate Review Filing

In February, PGE proposed a 7.3% overall rate increase for 2025 in a recent filing with the OPUC

Capital investments account for 75% of the proposed increase. This includes:

- New battery installations to reduce the risk of outages and the need to purchase energy from the power market during times of peak demand. This has both a cost and carbon benefit for customers
 - Improvements to transmission and distribution systems to enhance current lines and update aging ones to allow for safer, more reliable service and enable regionally diverse resources to be added to the system to accommodate load growth
-
- ❖ We continue to find ways to reduce customer bill impacts including renewable energy acquisitions, like our Clearwater Project, that diversify and bolster our power portfolio and reduce the need to buy energy on the power market.
 - ❖ We're collaborating with utilities across the west through organized market and partnerships to expand our resource footprint and serve our customers with the least cost resources available in our region

Supporting Customers

PGE supports customers with tools and programs to manage their energy costs



Payment help

- Payment extensions and equal pay program



Income-Qualified Bill Discount program

- Discounts up to 60% based on household size and income



Energy Assistance Programs

- Weatherization upgrades and electric bill assistance, including Low Income Home Energy Assistance Program (LIHEAP) and Oregon Energy Assistance Program (OEAP) funding
- Delivered via Community Action Agencies



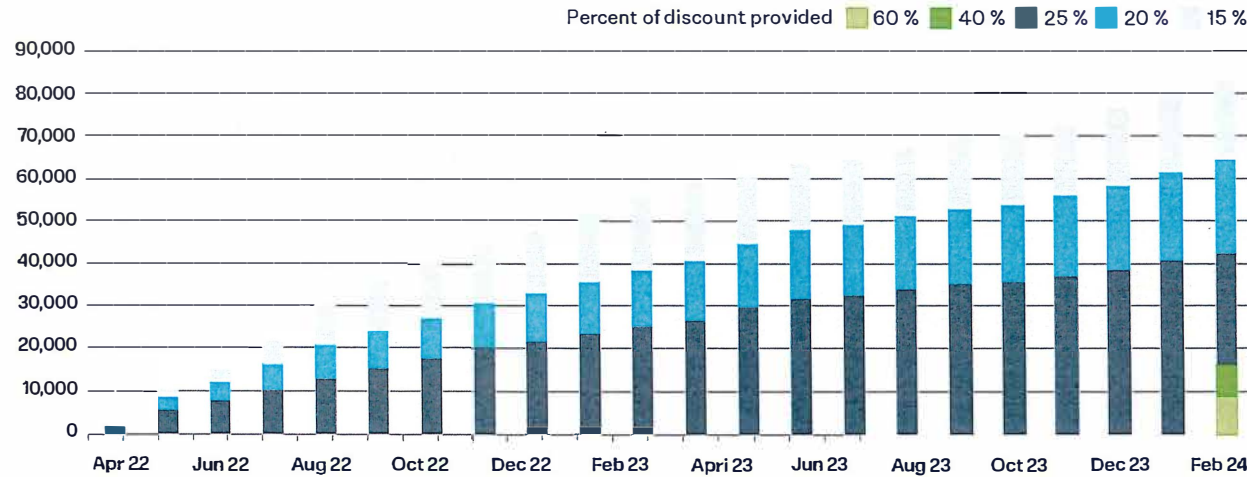
Efficiency, Load Management & Weatherization support

- Tools to manage energy usage such as Energy Tracker
- Energy Efficiency and Load Management incentives
- Weatherization assistance

PGE Bill Discount Program

Enrollment in PGE's Income Qualified Bill Discount program

At the start of 2024, PGE expanded its Income Qualified Bill Discount program (IQBD), offering up to a 60% discount. PGE was the first large utility in Oregon to provide income-based assistance when it launched the IQBD program in 2022, with initial discounts up to 25%.



Public Safety Power Shutoff

What is a Public Safety Power Shutoff?

If extreme weather conditions threaten our ability to safely operate the electrical grid, we may turn off power in certain high-risk areas to help protect public safety. This last-resort safety measure is called a Public Safety Power Shutoff, or PSPS.

We consider many factors when we're deciding whether a PSPS is necessary, including:



High winds



Low humidity levels



Vegetation moisture/
dry vegetation



Real-time observations
from the field



Fire threat to electric
equipment



Fire Precaution Levels/
Red Flag Warning



Temperature



Collaboration with local
and regional agencies

Because Public Safety Power Shutoffs can last several hours or multiple days, it's important that we're all prepared and you have an emergency plan in place.

Here's what you can expect

If we need to activate a PSPS, we work to minimize the number of people impacted and the length of time they're without power.

KEEPING YOU INFORMED

Before, during and after a PSPS, we'll provide information and updates about what's happening in many ways. Be sure to update your contact information with us so we can stay in touch.

SUPPORTING OUR COMMUNITY

During a PSPS, our Community Resource Centers will provide information, water, charging for electronic devices and Wi-Fi access.

RESTORING YOUR POWER SAFELY

When it's safe to do so, our crews visually inspect our lines and equipment mile-by-mile for damage and make necessary repairs, working as quickly as safety allows to restore power.

You can find more details at portlandgeneral.com/wildfireoutages.

How we prepare for wildfires year-round

We take extra precautions to protect people, property and natural environments. Every year, we look at our PSPS areas and assess the need for enhanced tree and brush clearing. We modify or replace equipment where needed to increase fire resistance and reduce the risk of an ignition.

Stay informed

Visit portlandgeneral.com/wildfireoutages for the latest updates or call us at **503-228-6322**. Our customer service advisors can assist you in more than 200 languages.

Thank You

**ATTN City Manager**

City of Troutdale
 219 E. Historic Columbia River Hwy.
 Troutdale, OR 97060 - 2099
 Ph (503) 665-5175

NOISE CONTROL ORDINANCE **VARIANCE APPLICATION**

Applicant Name Brennan Burbank, Resident Engineer, Oregon Department of Transportation

Address 63055 N Highway 97, Bldg M; Bend OR 97703

Email Address brennan.burbank@odot.oregon.gov

Phone No. 971.701.3342 Date, time, length of event 28 nights between 3/1/25 to 6/1/27

Event Type Sidewalk construction Event Location I-84 and NE Marine Dr

Number of People Unknown Amplified Sound ☐ Yes ☒ No

Reason for Variance Request (See Ordinance TMC 8.24) ODOT entered a 15 year settlement agreement on 11/2/2016 to make state highways more accessible to people with disabilities. The agreement contains requirements to identify locations of ADA non-compliant or missing curb ramps where ODOT agrees to remediate. "Project Curb Ramps" are those non-compliant or missing curb ramps at signalized and non-signalized intersections and mid-block crossings on or along the State Highway system within the Project Area. Closing lanes during the day would create traffic backups as well as create safety concerns for the contractor and the traveling public. Doing the work at night minimizes these issues.

Applicant must submit with the application:

- o Application fee of \$50.00.
- o Names & address of property occupants within 300 feet of potential source of noise (Obtain at Multnomah County Assessment & Taxation 501 SE Hawthorne, Portland / 503. 988-3326)
- o Names & addresses of any officially recognized neighborhood organizations within geographical boundary where involved sound is likely to be heard

Written notice shall be mailed to occupants as indicated above and they may submit written comments for consideration by the City Manager, or designee, in this application process. Notices are mailed within 14 days of the receipt of the application. Responses and comments are due no more than seven calendar days after the date of the notice. A notice is posted on the property involved as the potential noise source.

Brennan Burbank

Applicant Signature

10/17/2024

Date

For the City of Troutdale Use:

Date Received: _____ Received by: _____ Fee Paid, Receipt #: \$ _____

☐ Approved ☐ Approved with Conditions (see attached) ☐ Denied_____
*Ray Young, City Manager, or Designee*_____
Date

Attachment 1

City of Troutdale Noise Variance
K22978 Portland Metra Area ADA Curb Ramps Project

Mitigation Measures

- All equipment used shall have sound control devices no less effective than those provided on the original equipment. No equipment shall have an unmuffled exhaust.
- All equipment shall comply with pertinent equipment noise standards of the U.S. Environmental Protection Agency.
- The contractor may install temporary or portable barriers around stationary construction noise sources should a specific noise impact complaint occur.
- Idling equipment will be turned off when not in use.

Statement of Work

Update existing curb ramps to ADA standards. Install new ADA-compliant curbs ramps where there are none.

General Noise Impacts

Equipment list: Chain Saw, Compactor (ground), Compressor (air), Concrete Mixer Truck, Concrete Saw, Dump Truck, Excavator, Generator, Jackhammer, Paver, Pickup Truck, Pneumatic Tools, Roller, Vibratory Concrete Mixer.

Distance	L_{max}	L_{eq}
50 feet	90 dBA	89 dBA
100 feet	84 dBA	83 dBA
150 feet	80 dBA	80 dBA
200 feet	78 dBA	77 dBA

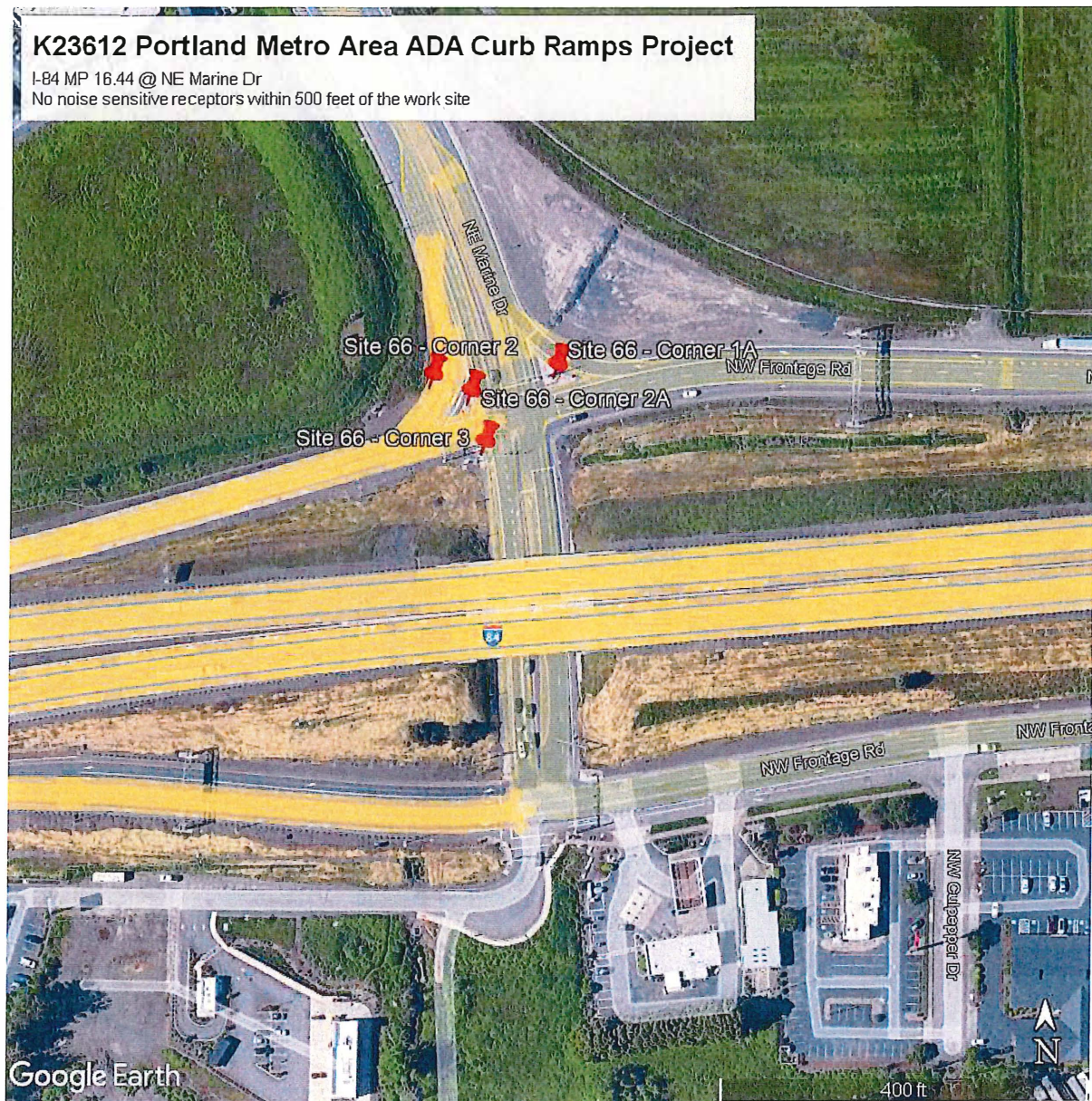
Common Outdoor and Indoor Noises

Common Outdoor and Indoor Noises			
Outdoor Noises	Sound Pressures (uPa)	Sound Pressure Levels (dB)	Indoor Noises
Jet Flyover at 300 m	6,324,555	110	Rock Band at 5 m
Gas Lawn Mower at 1 m	2,000,000	100	Inside Subway Train (New York)
Diesel Truck at 15	632,456	90	Food Blender at 1 m
Noisy Urban Daytime	200,000	80	Garbage Disposal at 1 m
Gas Lawn Mower at 30 m	63,246	70	Shouting at 1 m
Commercial Area	20,000	60	Vacuum Cleaner at 3 m
Quiet Urban Daytime	6,325	50	Normal Speech at 1 m
Quiet Urban Nighttime	2,000	40	Large Business Office
Quiet Suburban Nighttime	632	30	Dishwasher Next Room
Quiet Rural Nighttime	200	20	Small Theatre, Large Conference Room (Background)
	63	10	Library
	20	0	Bedroom at Night
			Concert Hall (Background)
			Broadcast and Recording Studio
			Threshold of Hearing

**FWHA, Common Outdoor and Indoor Noises*

Noise impacts

There are no noise sensitive receptors within 500 foot of the work site.



A Council Meeting History Regarding Council Stipends and Expenses

Prepared and provided by:

Paul Wilcox

Troutdale

July 9, 2024

Councilor Daoust stated this is a good project. We get a lot of bicyclists coming through town heading east and west. This will help the bicycle traffic.

Councilor Gorsek stated I agree and I support the motion.

Mayor Thalhofer stated I am a tough sell on whether or not that bridge is historic. I am not sure that it is but I am going to support the motion.

Councilor Canfield stated I kind agree with the Mayor. It is such a tiny bridge. That bike trail is really tricky when you are going across right now and I do appreciate the County's cooperation in fixing this in a way that will keep the bridge historic.

Councilor Kyle stated I am going to support this because that bridge gets a lot of joggers and bikers going across it.

VOTE: Councilor Daoust – Yes; Councilor Gorsek – Yes; Councilor Ripma – Yes; Councilor Thomas – Yes; Mayor Thalhofer – Yes; Councilor Canfield – Yes; Councilor Kyle – Yes.

Motion Passed Unanimously.

<p>7. PUBLIC HEARING / ORDINANCE (Introduction): An Ordinance adopting a new Section 2.08.245 of the Troutdale Municipal Code approving budgeted stipends for the Mayor.</p>

Mayor Thalhofer opened the public hearing at 8:30pm and read the ordinance title.

Kathy Leader, Finance Director stated this ordinance will authorize the city to provide the Mayor with a stipend when there is authority through the adopted budget. This issue came up during the budget committee meetings in recognition of the extensive amount of time that the Mayor spends in his duties with the City as a way to compensate the Mayor for his lost wages due to the time commitment to the City. During the adopted budget process there was approval of a \$6,000 stipend for the Mayor for Fiscal Year 2005-06.

Councilor Canfield stated this stipend was shoveled at light speed through the budget committee with virtually no discussion. Can you give me some background of how this came to be?

Kathleen Leader stated I am new to the city but I know that at one point the Mayor did receive a stipend and it was included in the language in the Municipal Code. I am not sure at what point that was removed by the council and new language was added only allowing reimbursement of expenses for council members. This proposed change is a result of a recommendation by a budget committee member; it was not included in the proposed budget. It was discussed at the budget committee and a majority of the members agreed to include the \$6,000 stipend for the Mayor.

Councilor Canfield stated if I could ask the committee member that made this proposal how this came about I would feel a lot more comfortable about it.

Councilor Thomas stated I brought this issue up at the budget committee. After working with the Mayor for the last two years, and also understanding that at one time he did receive a stipend, I have seen the amount of hours that he puts in to support the city at the risk of his own wellbeing as far as his ability to earn money in his chosen profession. He spends a lot of time during the day attending meetings so I felt it was necessary to try and compensate the Mayor for some of the time that he puts into supporting the city.

Councilor Kyle stated under fiscal impacts in your report, could you explain item B to me.

Kathleen Leader stated the way the ordinance is drafted the amount of the stipend for the Mayor would be established during the budget process each year.

Councilor Daoust asked so this is a yearly thing?

Kathleen Leader stated my assumption would be that each year we would include the stipend in the proposed budget and it would up to the budget committee and council to evaluate it each year.

Councilor Kyle asked when was the previous stipend discontinued?

Mayor Thalhofer replied January 1, 2001. It had been in existence since 1969.

Councilor Kyle asked why was it discontinued?

Mayor Thalhofer stated some of the budget committee members felt that no elected official should be compensated.

Mayor Thalhofer asked is there anyone here that would like to speak to us on this issue?

No testimony received.

Mayor Thalhofer closed the public hearing at 8:35 and stated this is the first public hearing on this ordinance. A second public hearing will take place on July 12, 2005.

Mayor Thalhofer called for a break at 8:35pm and reconvened the meeting at 8:50pm.

<p>8. PUBLIC HEARING / ORDINANCE (Introduction): An Ordinance amending Chapter 2.20 of the Troutdale Municipal Code, Committees and Commissions, adding a Public Safety Advisory Committee.</p>
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Mayor Thalhofer opened the public hearing at 8:50pm and read the ordinance title.

Chief Nelson stated as you may recall back on February 22, 2005 during a work session myself and Mike Goss, a resident of Troutdale, presented the idea of creating a public safety

MINUTES
Troutdale City Council – Regular Meeting
Troutdale City Hall – Council Chambers
104 SE Kibling Avenue
Troutdale, OR 97060-2099

Tuesday, July 12, 2005

1. PLEDGE OF ALLEGIANCE, ROLL CALL, AGENDA UPDATE

Mayor Thalhofer called the meeting to order at 7:03pm.

PRESENT: Mayor Thalhofer, Councilor Gorsek, Councilor Ripma; Councilor Thomas, Councilor Canfield, and Councilor Kyle.

ABSENT: Councilor Daoust (unexcused).

STAFF: John Anderson, City Administrator; Jim Galloway, Public Works Director; Rich Faith, Community Development Director; David Nelson, Chief of Police; Marnie Allen, City Attorney; Sarah Skroch, Office Support Specialist; Kathleen Leader, Finance Director.

GUESTS: See Attached.

2. CONSENT AGENDA

2.1 RESOLUTION: A Resolution authorizing the City to enter into an agreement with Fairview for building inspection services.

MOTION: Councilor Ripma moved to adopt the Consent Agenda. Seconded by Councilor Gorsek. Motion Passed Unanimously.

3. PUBLIC COMMENT

None.

4. PUBLIC HEARING / ORDINANCE (Introduced 6/28/05): An Ordinance adopting a new Section 2.08.245 of the Troutdale Municipal Code approving budgeted stipends for the Mayor.

Mayor Thalhofer opened the public hearing at 7:05pm and read the ordinance title.

Kathleen Leader stated this is the second hearing on the amendment to the Municipal Code that would authorize the City to pay the Mayor a monthly stipend based on the adopted budget process. This particular motion was brought forward by a member of the Budget Committee and was approved by the Budget Committee through the budget process by approving an appropriation of \$6,000 in the Adopted Budget for Fiscal Year 2005-06. This was brought forward by the Committee in recognition of the amount of time that the position

of Mayor takes in dealing with city business and the loss of income that he experiences while attending to city business during the day.

Councilor Gorsek asked this is contingent on the year to year status of the budget, is that correct?

Kathleen Leader replied it would go through the budget committee and budget adoption process each year.

Councilor Gorsek stated so that number could fluctuate?

Kathleen Leader replied yes.

Mayor Thalhofer asked is there anyone here that would like to speak to us on this issue?

Dave Munson stated I would support this stipend for the Mayor. Personally, I don't know how he has been able to do this for so long without some assistance from the City. I don't think it is a large amount and a person is not going to get rich from this amount. What I am afraid of is that someone is going to get poor trying to do it.

Dan Froese stated I am President of the Old Sweetbriar Farms Homeowners' Association. I want to commend the Mayor and the Council here for the way they run the City. It is a far cry from what is going on next door in Gresham. I want to encourage each and every one of you. I am here to support the Mayor. I think a stipend of \$500 a month is a small price to pay for the responsibilities and the effort that he puts in. I think that the Mayor has shown, with his tenure, that he is not looking for a free lunch. I thank the Mayor and Councilors for your service to our community.

Rich Brown stated I think \$500 a month for the Mayor Thalhofer is great. He does a lot, many things people just don't see. We are getting a committee together to build a sports facility up at the high school which I think is much needed. He comes to all of our meetings. \$500 a month is a drop in the bucket for what he does for this City.

Glenn White stated I want to take this opportunity to thank the Council. Although we may not always agree on the issues, I think all of you should be paid for the work that you do, especially the Mayor. I am here to support the stipend for the Mayor. I see a lot of you at various meetings and you all have a lot of concern for this town and it shows.

Mayor Thalhofer closed the public hearing at 7:08pm.

MOTION: Councilor Thomas moved to adopt the ordinance adopting a new Section 2.08.245 of the Troutdale Municipal Code approving budgeted stipends for the Mayor. Seconded by Councilor Kyle.

Mayor Thalhofer stated I will not be participating in the debate or the vote because I have an actual conflict of interest.

Councilor Thomas stated the reason I brought this forward to the budget committee was that after working with the Mayor for the last couple of years I have had a chance to appreciate what he does for this City. \$500 a month really isn't payment for the job; It is more like recognition and a thank you for the job that he does for our City. Many of the meetings that he needs to attend are during the day and most of us that work wouldn't have the opportunity to attend those meetings.

Councilor Gorsek asked what is the status of the other cities around us in terms of stipends?

Kathleen Leader replied on the eastside there are no other cities that pay a stipend. However, the League of Oregon Cities did a survey a few years back and there are other communities in the Portland Metropolitan area that do provide stipends, I believe Wilsonville was one city that did pay stipends.

Councilor Gorsek stated I certainly understand why this is being brought forward. The Mayor does a great job. I have some concerns in terms of where the budget is and what its direction has been in the last few years.

Councilor Ripma stated I am very torn on this. I did not favor the appropriation at the budget committee for this item. I am also torn just because I know how much Mayor Thalhoffer does for the city and the time he devotes during the week day at Metro meetings, going down to the legislature, etc. These are things that don't happen in the evening. Personally I believe that the best city government for Troutdale, and for most cities, is citizen volunteers like all of us are. I think that is the best model and I am very leery of paying anything in addition to reimbursing expenses. However, I have to say in recognition of very difficult times and the zeal in which Mayor Thalhoffer represents Troutdale in so many different places (fire service committee, Metro, etc.), all in all I guess I am going to support this ordinance and will leave it up to the budget process each year to decide whether we can afford it or not. I truly don't think we can afford to do without the Mayor's services.

Councilor Canfield stated I voted against this appropriation at the budget committee. I made that decision because it came up at the last minute and there was no debate on the issue. The budget committee voted overwhelmingly for it.

Councilor Kyle asked does this include reimbursement for expenses or is this in lieu of that?

Kathleen Leader replied it is my understanding that this is different from the expense reimbursement.

Councilor Kyle stated I am not going to debate that Mayor Thalhoffer is out there because I know that he is. It takes an incredible amount of volunteer time so I am going to support this.

VOTE: Councilor Gorsek – No; Councilor Ripma – Yes; Councilor Thomas – Yes; Mayor Thalhofer – Abstained; Councilor Canfield – Yes; Councilor Kyle – Yes.

**Motion Passed Yeas: 4
Nays: 1 (Councilor Gorsek)
Abstained: 1 (Mayor Thalhofer)**

5. PUBLIC HEARING / ORDINANCE (Introduced 2/38/05): An Ordinance amending Chapter 2.20 of the Troutdale Municipal Code, Committees and Commissions, adding a Public Safety Advisory Committee.

Mayor Thalhofer opened the public hearing at 7:21pm and read the ordinance title.

Chief Nelson stated this is the second hearing of an ordinance amending Chapter 2.20 of the Troutdale Municipal Code adding a Public Safety Advisory Committee. At the June 28th meeting it was suggested that we change the wording on the position from the Reynolds School District to read, an employee of the Reynolds School District. That change has been included in the ordinance before you this evening.

Mayor Thalhofer asked would you consider changing the number of members of the committee so there wouldn't be a tie in the voting.

Chief Nelson replied if there are a lot of ties or we ran into difficulties we could come back and amend it at that time.

Mayor Thalhofer asked is there anyone here that would like to speak to us on this issue?

No testimony received.

Mayor Thalhofer closed the public hearing at 7:25pm.

MOTION: Councilor Canfield moved to adopt the ordinance amending Chapter 2.20 of the Troutdale Municipal Code, Committees and Commissions, adding a Public Safety Advisory Committee. Seconded by Councilor Thomas.

Councilor Thomas stated I think it is long past due that we have this committee.

Councilor Gorsek stated I support this.

Mayor Thalhofer stated I support this also. However, I really have a problem with an eight member committee.

VOTE: Councilor Gorsek – Yes; Councilor Ripma – Yes; Councilor Thomas – Yes; Mayor Thalhofer – Yes; Councilor Canfield – Yes; Councilor Kyle – Yes.

Motion Passed Unanimously.

ORDINANCE NO. 764

AN ORDINANCE ADOPTING A NEW SECTION 2.08.245 OF THE TROUTDALE MUNICIPAL CODE APPROVING BUDGETED STIPENDS FOR THE MAYOR

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. The Mayor for the City of Troutdale devotes a significant amount of time to mayoral responsibilities. The time required to perform mayoral responsibilities exceeds the time other councilmembers devote to City business. The loss of time interferes with financial earning opportunities.
2. It is in the City's interest to acknowledge the Mayor's time commitment and loss of financial earning opportunities by approving a stipend in an amount that is set forth in the City's adopted annual budget.
3. The Troutdale City Council adopted the Fiscal Year 2005/06 Budget with a stipend for the Mayor in the total amount of \$6,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE

Section 1. A new section 2.08. 245 of the Troutdale Municipal Code is hereby adopted to read as follows:

2.08.245 Mayor Stipend


The Mayor shall receive a stipend in the amount approved in the City's adopted annual budget.

Section 2. Payment of the stipend in fiscal year 2005/06 may be made in monthly payments beginning the effective date of this ordinance, provided that the first payment shall be retroactive back to July 1st 2005.

YEAS: 4

NAYS: 1 Councilor Gorsek

ABSTAINED: 1 Mayor Thalhofer


Paul Thalhofer, Mayor
 Date July 14, 2005


Sarah Skroch, Office Support Specialist
Adopted: July 12, 2005

Ron Garzini stated we wanted to bring this to Council prior to the budget sessions so that we didn't burden that process with this dialog. Our intention is to put the proposed increase in the budget.

Charlie Warren stated after the budget process we will bring back the resolutions to the Council to approve the rate increases.

Councilor Daoust stated when you bring those resolutions to the Council also bring back the CPI plus 2% as part of that.

3. Recess the City Council Meeting for an Urban Renewal Agency Work Session.

Ron Garzini stated since we finished Item #2 prior to 8pm, we could address Item #4 and then just adjourn the meeting and go into your Urban Renewal Agency Work Session.

Council agreed.

4. Proposed amendments to Troutdale Municipal Code Sections 2.08.240 – Council Expense and 2.08.245 – Mayor and City Council Stipend.

Councilor Daoust read the proposed amendments to Section 2.08.240 and 2.08.245 of the Troutdale Municipal Code (copy included in the packet).

Councilor Daoust stated I want to go over the impacts of the changes and what it really means to help you understand where the Subcommittee was coming from. The Subcommittee members included Councilor Wand, Tanney Staffenson, Todd Pilcher and me. Some of the items that will no longer be reimbursable, but instead would be covered with your stipend include such things as:

- Meals with individuals, regardless of the purpose or who it is.
- Meetings with individuals not part of a local or regional organization. So if Mayor Kight meets with Mayor Weatherby for lunch that would come out of your stipend and is not a reimbursable expense.
- Expenses related to retirement parties, even if you are representing the city in an official capacity; these will now come out of your stipend.
- Fax line bills, cellular phone bills, and office supplies are not reimbursable expenses.
- Economic development trips such as the one we took to Covanta, if we took our own vehicles that would come out of your stipend.
- Meetings with contractors and developers will come out of your stipend.

Councilor Daoust stated the Finance Director will be approving the reimbursements for our expenses. We added the statement, "All other activities must be approved by the City Council prior to the expense being incurred." So if there is a particular circumstance that you want to do that is not listed as a reimbursable expense, you can come to the council and get approval.

Councilor Daoust stated the Mayor's stipend is still \$500, but it will no longer be a budget committee discussion because we are setting the amount by ordinance. The only way the amount could be changed in the future would be by ordinance. The reason that we added a \$50/month stipend for the councilors is because we came to the conclusion that each councilor spends way more than that each month and a lot of us never even ask for reimbursement. We think that this is equitable and fair.

Mayor Kight asked what kind of expenses is the \$50 stipend for?

Councilor Daoust replied all of the items I just listed above we would need to use the stipend instead of submitting for reimbursement. In other words we could not claim meals with individuals, or if we were meeting with a mayor from another city we could not claim that either.

Councilor Thomas stated or even when we meet with each other.

Councilor Daoust replied yes.

Councilor Hartmann stated it has to be a public entity or a non-profit organization; just no private entities.

Councilor Daoust replied yes. We had a lot of discussion about each one of these and the proposed language took a lot of back and forth discussion.

Councilor Daoust stated the next item we discussed was the purchase cards. We each have available to us a purchase card, but I don't think that anyone but the Mayor has used one. The Committee's recommendation on purchase cards is not to have one, including the Mayor. We did ask if personal credit cards were used for city expenses would that become a public record; in other words would we get caught up in having to provide personal credit card information. David Ross checked into that and basically his answer was probably not. An easy way around that would be to submit a separate original receipt to the city for reimbursement. That receipt becomes the public record and not the credit card statement. Some of the reasons we are making this recommendation is there is a possibility of improper use of purchase cards which is why a lot of businesses and governmental agencies are cutting back on them and restricting them to a few individuals. There is a truing-up that occurs when a person incurs an expense and asks for reimbursement for that expense at the time it happens. City advances are available to those who don't have credit cards. Submitting receipts for reimbursement is more transparent versus charging items to a city credit card that automatically gets paid. Credit cards are monthly and record keeping can be less deliberate. The bottom line is that after a fruitful discussion about this we decided that everybody should be in the same boat regarding purchase cards and we are proposing to direct the City Administrator to work with the Finance Director to reduce the purchase card quantity for everyone, not just us but also city employees. The purpose is to limit cards to only those employees where it is absolutely essential for them to have a card to conduct their day-to-day duties. Coming from my experience with the Federal

Government that is exactly what we are doing there as well. There are only a handful of people in an office of 500 employees that have purchase cards.

Councilor Thomas asked is it acceptable if the City Administrator picks up our tab for us. For example if we go to a meeting and the City Administrator pays for our meals, how does that fit?

Councilor Kyle stated like EMEA for instance.

Councilor Daoust replied that would be okay.

Ron Garzini stated you would be covered twice. EMEA would fit under meetings of local or regional organizations. So even if you paid for it yourself it would be covered as reimbursable.

Mayor Kight stated let me give you an example. Today we met with a representative of Union Pacific Railroad and this representative was here for the express purpose of discussing Drovers Trail Road. Mr. Garzini was part of the group that met at the local restaurant. If I understand it correctly, that wouldn't be covered.

Councilor Daoust replied it would come out of your stipend.

Mayor Kight stated so that is not going to happen. The meeting wouldn't have taken place.

Councilor Daoust asked why?

Mayor Kight replied if I am taking somebody out and it is to the direct benefit of the City that shouldn't be coming out of the stipend. That hasn't happened in the past and so what is happening is you are changing the whole complexion of the stipend.

Councilor Daoust stated that is right.

Mayor Kight stated it is a disincentive to meet people over lunch from my perspective.

Councilor Daoust stated it further defines what the stipend is to be used for. The stipend, according to what this committee talked...

Mayor Kight interrupted and stated but I am just saying from a reality perspective, and this is where the rubber meets the road, at least from my perspective we are changing the total complexion of this and it has been that way for the last sixteen years where the stipend went to the Mayor but not for the purpose of covering his expenses. I am just saying chances are those types of events are simply not going to happen.

Councilor Thomas stated if you look at the history of the stipend it went away for several years in lieu of...

Mayor Kight interrupted and stated not as long as I have been on this council.

Councilor Thomas stated it went away for like 2 or 3 years and then it was brought back.

Mayor Kight stated but what I am saying is that it has been around for a very long time. Another example is that I was asked by Councilor Hartmann to attend a Boy Scout event in downtown Portland, and according to the proposed language that wouldn't be covered either. Am I right?

Councilor Daoust replied it is a non-profit organization.

Mayor Kight stated but it was for the express purpose of fundraising. Am I right? So that wouldn't take place either.

Councilor Daoust stated if it was a fundraising event and you choose to go it would be covered from your stipend. The City would not reimburse you for that. \$500 a month is a lot to cover expenses that are not reimbursable.

Councilor Hartmann stated I was at that same meeting and my donation was my personal donation. That is not something that I would burden the taxpayers with.

Mayor Kight stated I didn't say I was making a donation on behalf of the city. I was saying to cover the cost of the meal. This just changes it rather dramatically from what has happened in the past.

Councilor Daoust stated for the Mayor it does. It is clarifying the definition of what a stipend is. The definition of a stipend in the dictionary is to cover expenses that are non-reimbursable.

Mayor Kight stated it may be, but the history of it is that it has been more of what you would refer to as an honorarium.

Councilor Daoust stated that is true.

Mayor Kight stated I would like someone to make a case for the \$300 a month that is going to be put out for the councilors. I have asked to have all of the councilors email me when they attend meetings. Other than Councilor Thomas that simply hasn't happened in the last six months so I am a little confused as to the meetings that you are attending or going to on a monthly or weekly basis where you are putting out expenses.

Councilor White stated I don't think I have been to a meeting where you haven't been there yourself, which is why I haven't emailed you.

Mayor Kight stated but if you go to EMEA you are covered because usually the City Administrator pays for that. Other than EMEA where have you been?

Councilor White stated I have been to several meetings.

Councilor Daoust stated it is not just mileage; it is all of the expenses we incur being part of the city council.

Councilor Hartmann stated the positions where we sit as liaisons of the city on other public agencies, those events are reimbursed. I think it cleans up our accountability to ensure that if we are dealing with a private party, or if we are dealing with any kind of charitable organization that those extracurricular activities are personal, and it is very clearly defined. If we need to have a city based meeting or city focused meeting it brings it back to the city unless you want to make it a personal expense. I think that ensures a little bit better accountability and safer practices for us as elected officials to ensure that there isn't this gray area.

Councilor Daoust stated I drive all over the place without telling you or without claiming reimbursement. I quit work early so that I can meet with Ron Garzini. I do some extra traveling for the city council that I never tell you about, and that I never claim reimbursement for. It was the opinion of the committee that every single councilor does that, and most of us don't submit those expenses for reimbursement. To offset that tendency to not file a claim, because we all have that except for the Mayor who files for everything, we decided that the councilors should receive a \$50/month stipend to cover those costs and expenses that we all incur and don't claim.

Mayor Kight stated why couldn't the councilors follow the same process that I do?

Councilor Daoust stated we would.

Mayor Kight stated I list all of my mileage of where I have went and the meeting and then I turn it into the City Administrator and if there are any expenses I also submit the receipt. Why couldn't the councilors do the same?

Councilor Daoust stated everybody will be under these same rules that are being proposed.

Mayor Kight stated what you are saying is that the stipend is to cover expenditures. What I am saying is that it may be more than \$50, so you may be actually shorting yourself so why not put in for the actual amount of your mileage and your expenses like meals.

Councilor Hartmann stated it is only for those expenses that are not public or non-profit.

Councilor Daoust stated the reason we did that was because it was unclear which expenses would be reimbursable and which ones were not. It was not that clear. That

is why we took the effort to have a subcommittee rewrite this. This makes it very clear what is reimbursable and what is not and the stipend covers the rest for all of us. You have \$500 a month that you can use to cover your lunches, dinners, meetings with folks or whatever. This is what the committee is recommending to the council for adoption. Tanney, do you want to say anything as a member of the committee?

Tanney Staffenson stated Councilor Daoust and Councilor Wand did not ask for the \$50 stipend, that was actually our idea. I think each and every one of us who does any type of volunteer work has personal expenses and it is really tough for you to get reimbursed for anything. You are held to a higher standard than a lot of the rest of us are. You have things that you pay for out of your own pocket, you always have and you probably always will, and you don't get reimbursed for them. You are in a difficult spot so we are trying to give you a little bit of something just to cover some of the expenses. The \$50 or the \$500 won't always cover everything. You don't want to see anybody go bankrupt to be a mayor or a councilor. It was really tough to decide what was and was not going to be covered and where to draw the line. It is your choice, this is just our recommendation.

Councilor Daoust stated at the meeting each one of the four members stated what we do at our place of employment, and this is the same kind of policy we all are working under. The stipend amount varies by city. Hood River gives their mayor \$100/month stipend and the council gets \$50/month. Lebanon is the only one on the list of cities that we checked that gives their mayor \$500/month, and their councilors receive \$250/month. Cornelius gives the mayor and councilors \$50/month. The rest of the cities give zero to both the mayor and councilors.

Councilor Daoust stated this is what the Committee is proposing to the Council and I knew it would not be easy because it is a change.

Councilor Thomas stated I think we ought to move this forward to the next regular council meeting.

Councilor Kyle stated I appreciate the work you put into this. I have been sitting here making a list of all of the expenses in the last eight years that I have just sucked up. I purchased two fax machines and never asked for reimbursement for the machine or the additional expense for the fax line. When I did my taxes I found four parking stubs from different functions that I had attended. Five years of attending meetings of EMEA and paying for those lunches without reimbursement up until this last year.

Councilor Thomas stated there are other meetings like Gresham's Chamber of Commerce at \$20 per meeting.

Councilor Kyle stated I really appreciate your work; this is good.

Councilor Hartmann stated I really appreciate the comparison to the private sector. I have a company credit card and I travel and I rarely exceed a \$500 budget for a

weeklong trip as far as dinners and meals unless we are going to all of the best restaurants. That is an expense that goes back to the customer. My company doesn't pay for me to go out to my non-profit interests. I can't go out and buy dinner for the city council or any of my private extracurricular activities, even the associations that I belong to as part of my career. This proposal seems very reasonable and appropriate.

Mayor Kight stated it is 8:06 and we need to wrap this up so we can start our Urban Renewal Agency meeting. Are there any further questions?

Councilor Thomas stated I don't have any additional questions; I am ready to move this forward to a regular council meeting.

Mayor Kight asked is that the consensus of the rest of the council?

Council agreed to move the proposed ordinance forward to a regular council meeting.

5. Adjourn:

Meeting adjourned at 8:07pm.

Jim Kight, Mayor

Approved June 8, 2010

ATTEST:

Debbie Stickney, City Recorder

Mayor Kight asked if there was anyone in attendance that would like to speak to this issue?

Mike Goss, resident, stated think of Troutdale as a multi-million dollar corporation. The councilors are the board of directors. If this was a multi-million dollar corporation and you determined that your safety and security facility was deficient you would deem it a wise choice to fix it.

Robert Canfield, resident, stated as the Chief pointed out the 1998 City Council had the vision to buy the property for a future police station. I am asking you tonight to take whatever measures you need to do to complete that vision to give Troutdale a new police station. With a \$5 million bond, just remember for the average homeowner that comes out to a latte every two weeks; that is affordable. I have a Face Book page called Fans of Troutdale, Oregon, and I posted the Outlook article and asked for comments. Over 66% of the comments indicated that even though it would cost us more money we need to do it; lets get it done. There is public support out there for the facility this time even though the economy is in a questionable situation. I encourage you to do the right thing; it has to be done so lets just get it done and get it over with.

Jon Lowell, resident, stated I support the measure. I have toured the existing police facility and my wife and I made a video on how difficult it is for a handicapped person to have any access to the police facility. It is hard to believe that the police can even function in the building that exists now.

MOTION: Councilor Thomas moved to direct the Chief to prepare the appropriate documents for a bond measure including building cost estimates, and to bring it back to us at a later date for consideration to place the bond measure on the November 2, 2010 ballot. Seconded by Councilor White.

VOTE: Councilor Wand – Yes; Councilor Thomas – Yes; Mayor Kight – Yes; Councilor White – Yes; Councilor Kyle – Yes; Councilor Daoust – Yes; and Councilor Hartmann – Yes.

Motion Passed 7-0.

7. PUBLIC HEARING / ORDINANCE (Introduction): An ordinance amending the Troutdale Municipal Code Sections 2.08.240, Council Expenses and 2.08.245, Mayor Stipend, adding a provision establishing a city council stipend, and clarifying the purpose of the stipend.

Councilor Daoust stated the Subcommittee (Councilor Wand, Tanney Staffenson, Todd Pilcher and Councilor Daoust) took up the issues of council/mayor expenses and

stipends. We came up with a recommendation and the Subcommittee recommends adoption of the proposed ordinance.

Councilor Daoust read the proposed ordinance language for Sections 2.08.240 and 2.08.245 of the Troutdale Municipal Code. **2.08.240 – Council expenses:** The following expenses shall be reimbursed for the mayor and councilors: 1) parking, mileage and meals at meetings of local or regional public or non-profit organizations when conducting city business or when attending in an official capacity as a representative of the city, however, this does not include fundraising events for other organizations. All other activities must be approved by the city council prior to the expense being incurred. 2) League of Oregon Cities meetings, including registration, lodging, meals, parking and mileage; 3) the mayor shall be reimbursed for meetings of the Oregon Mayor's Association, including registration, lodging, meals, parking and mileage. 4) No other expenses shall be reimbursed unless approved by the city council. The mayor and council shall follow the procedures for reimbursement of incurred expenses applicable to city employees. Expenses will only be reimbursed upon the approval of the finance director. **2.08.245 – Mayor and city council stipend:** The mayor shall receive a monthly stipend in the amount of \$500.00. Each councilor shall receive a monthly stipend in the amount of \$50.00. The stipend is intended to be a reimbursement for expenses not otherwise reimbursed under Section 2.08.240. The amount of the stipend shall not thereafter be increased during the term of office of the mayor or councilor.

Councilor Daoust stated this entails a few changes from how things are right now. We tried to clarify what could be claimed as reimbursable items and what would have to come out of the stipend. We also clarified what the stipend is for. Some of the types of expenses that would not be reimbursable that you would need to use your stipend for include: meals with individuals regardless of the purpose or who it is; meetings with individuals not part of a local or regional organization (including the mileage, parking, meals, and lodging); retirement parties even if you are representing the city; fax line bills; cell phone bills; office supplies; inter-city council get together meetings; meetings that you are interested in attending such as school board meetings; and fact-finding trips. We have included language in the text that gives us opportunity for flexibility which states, "...unless approved by the city council". If there is something that comes up that you are not certain about, or you want to receive permission from the council so you can get reimbursed for the expense, you just need to bring it before the council at a meeting and ask for permission prior to the expenditure being made, hopefully. If this ordinance is adopted the \$500 stipend for the mayor and the \$50 stipend for the councilors would not be part of the budget committee discussion, the only way it could be changed is by ordinance. The Subcommittee discussed the issue of the stipends for councilors. This was not recommended by the councilors on the Subcommittee. Everyone on the Subcommittee felt that councilors spend at least \$50/month on incurred expenses. Typically I don't think a lot of the councilors submit for reimbursement of their expenses. I think that this will level the playing field with the mayor who can cover incurred costs out of the stipend, and now the councilors would be able to cover some of those same costs from the stipend. There are times when the

city administrator may call a meeting and the mayor and/or councilors are involved, and in that case city funds can pay for those meetings

Councilor Wand stated when we were discussing the stipends and the change in the ordinance there were two values that we discussed a lot. One was certainty. Right now we have less certainty in terms of the amount of reimbursements that any individual councilor or the mayor can have. With this proposal we have more certainty. The second item that we discussed a lot is what type of person we want to have representing our city. Did we want to risk excluding folks from being able to partake in this type of public service due to their own financial circumstances? All of us felt strongly that nobody should be denied the opportunity to serve as a public official because they didn't have the means to pay for all of their own expenses. We felt that with a set stipend we could balance those somewhat competing interests. Those are the issues that we wrestled with in very positive, productive discussions.

Councilor Daoust stated regarding the purchasing cards, the bottom-line we came up with was that the mayor and the councilors will not have purchase cards. One of the questions that we had to get out of the way before making that decision was that if we are not going to have a city credit card and instead we will be using our own personal credit card, would we be vulnerable to having our monthly statements become a public record. David Ross researched this and basically the answer is most likely not. Personal credit card bills are not public record, but to be on the safe side the recommendation is that if personal credit cards are used for city expenses then just simply get a separate receipt and submit the receipt for reimbursement. One of the reasons for our recommendation is that there is a tendency to misuse purchase cards; I am not saying that is the case with this council or the mayor. The accountability with just getting a monthly statement is not as good as the accountability you have when you have to submit receipts. We felt that there would be more transparent accountability by submitting receipts for reimbursement. There are advances available from the city for those who may not have a credit card. We also discussed expanding this recommendation to direct the City Administrator to work with the Finance Director to reduce the purchase card quantity to limit the cards to those employees who it is absolutely essential that they have one. We felt that this should come out of the Subcommittee as direction, and we are recommending this to the rest of the Council.

Councilor Daoust stated the Subcommittee thinks this proposal is on track. The City Council has held a work session on these proposed changes and it seemed like the majority of the Council thinks we are on track. The Budget Committee met on April 21st and this was available for discussion and they felt we were on track with the stipends. Tonight we are holding a public hearing. So this has gone through three screens and it seems we are on track. We will have the public hearing tonight and a second hearing in two weeks where we will receive public comment. For the stipends there is a process that can be followed. There will not be a need to submit a monthly request for your stipend. There is a form and the first question is whether or not you elect to receive a monthly stipend. You all have the opportunity or the decision to not take the stipend. If

you elect to receive the stipend you would receive a monthly check that would be mailed to you and at the end of the year you would receive a 1099 form for your taxes.

Councilor White asked would it be possible to donate our stipend to a charitable organization?

Councilor Daoust stated I think that is a discussion we will need to have with staff before the next hearing.

Mayor Kight asked is there anyone who would like to comment on this issue?

No public testimony received.

Mayor Kight closed the public hearing at 8:04pm and stated this is just the introduction of this ordinance and we will be taking this issue up again.

8. RESOLUTION: A resolution increasing the Storm Sewer Utility Fee and rescinding Resolution No. 1606.

Charlie Warren, Public Works Director, stated there are three resolutions that you are going to be considering this evening regarding increases to the user fees for the storm water, sanitary sewer and water. You have heard in previous work sessions detailed analysis of our budget in each of these three funds showing that we have significant deficiencies. Last year you considered these same issues but were not able to raise the rates primarily because of the economy. However, this year those rates are even under greater pressure because of projects that are in much need. We detailed the need in the water system for significant repairs in Reservoir #4 on Strebin Road. We detailed in the sanitary sewer system that the solids in our lagoon are backing up and it is getting to the point where it is critical to remove them. The storm water is not in quite as critical position, but is also suffering from many years without a rate increase. Also as part of the presentation we showed that the City of Troutdale has one of the lowest rates in all three of the categories compared to the surrounding cities that are comparable. The recommendation of staff is that you approve the rate increases of 4.1% for water, 4% for sanitary sewer and 8% for storm sewer.

Council had no questions.

MOTION: Councilor Daoust moved to adopt a resolution increasing the storm sewer utility fee and rescinding Resolution No. 1606. Seconded by Councilor Kyle.

VOTE: Councilor Wand – Yes; Councilor Thomas – Yes; Mayor Kight – Yes; Councilor White – Yes; Councilor Kyle – Yes; Councilor Daoust – Yes; Councilor Hartmann – Yes.

Motion Passed 7 – 0.

behind our houses. I think there might be a lot of erosion from the creek, but it seems like that area is very fragile.

Mayor Kight stated Tri-Met's layover location at Glenn Otto Park is temporary while the Arch is being constructed. This Council is going to be taking up the issue of finding a different location for the layover somewhere in the downtown area. We appreciate your comments.

Anthony McDowell, founder of Sergeant McDowell's Military Relief, stated I wanted to introduce myself and my organization to the City of Troutdale. I am a 24-year veteran. I have been to the Persian Gulf and Iraq. I took the oath of a non-commissioned officer years ago and my job is to take care of soldiers. I am continuing to do so by starting up this corporation out of my own pocket. My corporation does not take any fees/wages from this, 100% goes to the soldiers. I just want to let the community know that I could use any support that they can give us to help these soldiers out in their time of need.

4. PUBLIC HEARING/ORDINANCE (Introduced May 11, 2010): An ordinance amending Troutdale Municipal Code Sections 2.08.240, Council Expenses and 2.08.245, Mayor Stipend, adding a provision establishing a city council stipend, and clarifying the purpose of the stipend.

Mayor Kight read the ordinance title.

Councilor Daoust stated we have discussed this topic a few times now, and tonight is the final public hearing. Back in October of 2009 a Subcommittee was formed to look into the council expense policy. The members of the Subcommittee include: Councilor Wand, Tanney Staffenson, Todd Pilcher and me. The Subcommittee held meetings in January and March. We presented our recommendation to the Council at a work session on April 6th. The Budget Committee also discussed this issue during their April meetings and we had the first public hearing on the ordinance two weeks ago. The purpose of the Subcommittee was: 1) to recommend changes to the Council to clarify those mayoral and council expenses which are eligible to be reimbursed; 2) to clarify the purpose of the stipend; 3) to set the amount of the mayor's stipend (\$500/month) and 4) establish a stipend for the councilors (\$50/month). We are recommending that this ordinance be adopted.

Councilor Wand stated we had a very productive discussion about a number of policy objectives including making sure that the ability to serve as a councilor or the mayor is open to people from all backgrounds, and that taxpayers have certainty about issues such as reimbursements so that everybody involved has a chance at knowing exactly what is going on and why, and the taxpayers are also protected. We put this together as a package deal and we are recommending it on that basis as well.

Council had no questions.

Mayor Kight opened the public hearing at 7:12pm.

Mike Goss, resident, stated at first blush you look at something being added and as a taxpayer it looks like I get to spend more money. When you look deeper into it, as a

taxpayer I am spending less money. Right now the cost of a councilor turning in an expense report, by the time you have it approved and three or four people handle it, cut a check, make the postings to the general ledger we have already spent more than \$50 which is the amount of the councilor's stipend being approved. In reality this is a better deal than not having the stipend. The \$50 doesn't need to have an expense report. You will probably get a 1099 at the end of the year and as long as you claim it on your personal taxes, that is it, end of conversation. The city hasn't spent additional money that they would have had to spend. I think the stipend is a way to save money. The mayor gets ten times what the councilors get. I am in favor of this.

Mayor Kight closed the public hearing at 7:14pm.

MOTION: Councilor Hartmann moved to adopt the ordinance amending Troutdale Municipal Code Sections 2.08.240, Council Expenses and 2.08.245, Mayor Stipend, adding a provision establishing a city council stipend and clarifying the purpose of the stipend. Seconded by Councilor Thomas.

VOTE: Councilor Thomas – Yes; Mayor Kight – Abstained; Councilor White – Yes; Councilor Kyle – Yes; Councilor Daoust – Yes; Councilor Hartmann – Yes; Councilor Wand – Yes.

Motion Passed 6 – 0 – 1.

5. RESOLUTION: A resolution establishing a business incentive program.

Ron Garzini, Interim City Administrator, stated I need to make one correction to the staff report. We have stated 300,000 square feet of vacant space; the appropriate number should be 160,000 square feet. 160,000 square feet is a very large amount of vacant commercial space in a community. It has a lot of consequences that people may not think about. For example, it very much damages the economics of any new development. These vacant spaces are problems for banks, they are problems for the small businessmen who invest in them, and they are potential magnets for vandalism and loitering. We have had our eye on this problem. Recently there was a stimulus proposal done by the City of Molalla and we have looked at that, but it really wasn't the proper solution for us. It dealt with system development charges for housing, primarily large apartment complexes. When the City of Gresham came out with their vacant storefronts proposal it looked like a really good idea to us. David Eatwell, our Economic Development Director, Rich Faith and I tried to figure out if we could do something with Gresham's proposal that would work for Troutdale. We have taken Gresham's proposal and added to it. We feel that in Troutdale particular facilities like the former Thriftway store, Saturn facility and the Culpepper facility are also problems. We put together a proposal and presented it to the Economic Development Subcommittee, and it is now before you this evening. There is more than one problem with vacant storefronts. The fees charged by the City are certainly a barrier and they affect the economics of redeveloping. But an equally challenging barrier is how these firms are received; how are proposals received when they come to the city. We sat down and we have come up with a new standard operating procedure (SOP) that identifies how we are going to respond when folks bring a proposal to us. In the course of talking about that, Dick Bohlmann and I came

ORDINANCE NO. 800

AN ORDINANCE AMENDING THE TROUTDALE MUNICIPAL CODE SECTIONS 2.08.240, COUNCIL EXPENSES AND 2.08.245, MAYOR STIPEND, ADDING A PROVISION ESTABLISHING A CITY COUNCIL STIPEND, AND CLARIFYING THE PURPOSE OF THE STIPEND.

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

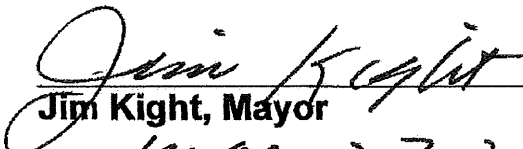
1. Questions relating to which expenses incurred by the mayor and city councilors are eligible to be reimbursed arise from time to time.
2. The chapter relating to council expenses has not been reviewed in a number of years.
3. The council determined that it was in the best interest of the city to appoint a committee to study the issues of expense reimbursement and to thereafter make a recommendation to council.
4. The committee met several times and, after extensive discussion and debate, recommended to council that the provisions relating to expense reimbursement be modified in order to more explicitly delineate those mayoral and council expenses which are eligible to be reimbursed, to establish a city council stipend in addition to the mayoral stipend, and to clarify the purpose for which the stipends are intended.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TROUTDALE

Section 1. Troutdale Municipal Code, Sections 2.08.240 and 2.08.245, are amended to read as shown in Attachment A.

Section 2. This ordinance shall become effective July 1, 2010.

YEAS: 5
NAYS: 0
ABSTAINED: 1 Mayor Kight



Jim Kight, Mayor
Date May 27, 2010



Debbie Stickney, City Recorder

Adopted: May 25, 2010

ATTACHMENT A**2.08.240 – Council expenses**

The following expenses shall be reimbursed for the mayor and councilors: 1) parking, mileage and meals at meetings of local or regional public or non-profit organizations when conducting city business or when attending in an official capacity as a representative of the city, however, this does not include fundraising events for other organizations. All other activities must be approved by the city council prior to the expense being incurred. 2) League of Oregon Cities meetings, including registration, lodging, meals, parking and mileage; 3) the mayor shall be reimbursed for meetings of the Oregon Mayor's Association, including registration, lodging, meals, parking and mileage. 4) No other expenses shall be reimbursed unless approved by the city council. The mayor and council shall follow the procedures for reimbursement of incurred expenses applicable to city employees. Expenses will only be reimbursed upon the approval of the finance director.

2.08.245 – Mayor and city council stipend

The mayor shall receive a monthly stipend in the amount of \$500.00. Each councilor shall receive a monthly stipend in the amount of \$50.00. The stipend is intended to be a reimbursement for expenses not otherwise reimbursed under Section 2.08.240. The amount of the stipend shall not thereafter be increased during the term of office of the mayor or councilor.

Mayor Kight called for a break at 8:10pm and reconvened at 8:21pm.

6. PUBLIC HEARING / ORDINANCE (Introduction): An ordinance amending Troutdale Municipal Code Section 2.08.240, Council Expenses.

Councilor Daoust stated this has been going on for a couple of years but I think we are at an ending point now and have something that we can work with that is very clear and simple. We have discussed amendments to the Council Expenses, Section 2.08.240 of the Troutdale Municipal Code (TMC). We had made some changes in May of 2010 after a series of discussions that took place. Since May of 2010 there has still been issues with the wording; it is too ambiguous and there were some questionable reimbursements being made because the wording was not concise. We went at it again and came up with some intermediate products. There has been a lot of Council discussion, and discussion with staff, to get to the point where we are right now. In the past year we have had a lot of questions arising about which expenses incurred were eligible for reimbursement. We discussed it most recently at our July 12th meeting and at that meeting the Council seemed to all agree that further clarifications to Section 2.08.240 of the TMC were needed to provide clearer direction. We are only talking about expenses that would be reimbursed. We are in no way talking about which meetings you can go to and can't go to. We all receive a stipend. The Mayor receives a \$500/month stipend and Councilors that choose to receive it receive a \$50/month stipend. The stipend is meant to cover expenses like this. The ordinance only addresses the expenses that the City will reimburse. We went through a couple of iterations on whether to consider committees that everyone belongs to and reimbursing expenses for those meetings and that seemed to be a bit cumbersome to track who was on what committee and who would be reimbursed for a committee meeting if multiple people went. We started to list different meetings that we thought might be reimbursable, but eventually ended up saying that there are two definite meetings that we all agree to that should be reimbursable. The rest of them raised some questions because most of them are local meetings within a very short distance of Troutdale. There was a consensus among the subcommittee that these short trips to Fairview and Gresham should not be reimbursed by the City; they should come out of your stipend. When you take all of the short trips out of consideration it boils down to the longer trips and bigger meetings that we should all be reimbursed for to attend. There was some consideration also given to the amount of staff time it takes to administer this. We did not want staff to have to sit down and write a check to someone for \$5.38 because they took a trip to Fairview. That kind of staff time is not necessary. The Finance Director had some input as to how much time it takes to administer this program. This all came together to narrow down and refine the ordinance we have in front of us. It also emphasizes and follows the definition of the stipend and why we receive a stipend as a mayor and council members. This ordinance before us is fairly simple, easy for staff to administer and it is very clear. I don't think there is any ambiguity about the ordinance. The proposed ordinance reads:

"The following expenses shall be reimbursed for the mayor and councilors: 1) registration, lodging, meals, parking and mileage for attending the League of Oregon Cities Annual Conference" Councilor Daoust stated we have all agreed to this, and

these conferences are held around the state. "2) the mayor shall be reimbursed for registration, lodging, meals, parking and mileage for attending the Oregon Mayor's Association (OMA) Annual Conference." Councilor Daoust stated we all agree to that and we think that Jim should be reimbursed for going to those meetings. "3) No other expenses shall be reimbursed unless approved by the city council." Councilor Daoust stated that statement says that we all have the right to come before the Council and request specific reimbursement for a specific trip before the trip is taken. "The mayor and council shall follow the procedures for reimbursement of incurred expenses applicable to city employees. Expenses will only be reimbursed upon the approval of the finance director."

Councilor Daoust stated the Finance Director gets the final stamp of approval, but this makes it very clear for the Finance Director to feel very comfortable in approving all of the reimbursement requests because it is very clear and he/she doesn't have to make any judgments as to who should get reimbursed and who shouldn't and whether it is a valid trip or not.

Councilor Thomas stated when you were referring to number 3 of the recommended changes you talked about no other expenses would be reimbursed unless approved by the City Council and you wanted that to be done prior to the expense being made. I am wondering if we should add language like "unless preapproved by the City Council" to clarify that.

Councilor White stated I was thinking the same thing.

Mayor Kight stated I think that is a good idea.

Councilor Daoust stated that was the intent.

Councilor Ripma stated that would be clearer.

David Ross stated there may be instances, as just occurred, where you don't meet for several weeks. You may want to take that into consideration.

Mayor Kight asked is there a way that councilors could weigh in on a particular expense? We can't do it via email can we, so there is really no way to do that except for at a regular meeting.

David Ross replied if it requires a council vote that would be accurate.

Mayor Kight asked are you recommending that we don't put that in?

David Ross stated I am not recommending policy; I am just bringing up a situation.

Councilor Daoust stated if we did change the wording to pre-approved it would be an obligation of the person seeking reimbursement to do it in a timely manner knowing

what the schedule is for our council meetings. The intent is to have the expense pre-approved.

Councilor Allen stated my concern on the preapproval would be the instances that Representative Wand asked the Mayor to go to Salem to testify and there is usually not enough warning in advance to pre-approve that expense. I do like how simple this is and that there is no room for judgment; it is clear-cut.

Councilor Ripma stated that, in my opinion, is what the stipend is for. It is \$500/month for the Mayor and \$50/month for Councilors. Those things don't come up monthly, maybe once a year. My concern would be if we tried to make it part of an exception then we are putting another burden on the Finance Director to know whether this one qualifies or not. In the interest of simplicity, clarity, and also because we have these stipends, I don't favor that. I recognize the situation that you are talking about. It might come up once and awhile. I do not think any of us would be out any money for our efforts. If it turned out, for example, that it was going to be a series of trips down to Salem for something having to do with the City those could be pre-approved. The advantage of having it this way is that the Finance Director knows exactly what is okay.

Councilor Allen stated wouldn't the Finance Director wait until it was voted on before signing off on it.

Councilor Ripma stated I am favoring adding pre-approved to number 3 of the proposed text. Yes the Finance Director would be waiting to pay the expense until the proper paperwork is submitted per the ordinance.

Councilor Allen asked is the concern that the money is spent and then it is not approved for reimbursement?

Councilor Ripma stated my concern is a situation where one of us ends up saying I didn't have enough time to ask in advance for pre-approval to go somewhere and I needed to go or make a judgment call whether I go and I don't have time to ask for pre-approval, so can I have approval afterwards. I do not favor carving out some sort of exception where there wasn't time because that puts a burden on staff to decide if this was an occasion where there wasn't time to ask. We are trying to pass an ordinance that is nice and clear. My answer is that the stipend should be used for those occasions because they won't come up very often. I favor the way it is with the addition of pre-approval on number 3.

Councilor Anderson stated I can only speak for myself, but if a decision to go to Salem and testify on behalf of our city is decided upon \$47.50 of mileage reimbursement, that is a priority issue. I would use my stipend. What I don't want to have happen is have council meetings hijacked to go over \$5.38 for Councilor Ripma, \$9.12 for Councilor Thomas; that can tie up all kinds of our time and we have bigger issues to address. I think the ordinance is clearly written and it is very self-explanatory. We all get stipends should we elect to receive them and I say we move forward as written.

Councilor Allen stated I could agree with that.

Mayor Kight asked do we want to include the word pre-approved or leave it as it is?

Councilor Ripma stated I favor pre-approved and one reason is what Councilor Anderson just said.

Councilor Thomas stated I favor pre-approved.

Councilor Daoust stated it sounds like the majority agrees, if not everybody.

Mayor Kight opened the Public Hearing at 8:40pm and asked is there anyone here to speak to us on this issue?

Dalton Williams stated it is about time that we put a close to this.

Mayor Kight closed the Public Hearing at 8:41pm and stated that this will come back for a second hearing on September 27th.

7. DISCUSSION: An update regarding the Tri-Met downtown bus stops.

This item was heard after Agenda Item #8

8. DISCUSSION: Mt. Hood Scenic Byway matching grant program for a visitor center.

Charlie Warren, Public Works Director, stated this topic is being brought to you to discuss the possibility of a kiosk located in Troutdale. We have provided you with a handout of a PowerPoint Presentation that you will be seeing tonight (attached as Exhibit B). It is our desire that you hear the presentation tonight and at the pleasure of the Council we can discuss this further at a later date. Here this evening is Kristen Stallman who is the ODOT Columbia River Gorge National Scenic Area Coordinator, Jeannine Breshears with Clackamas County Tourism, and Gerald Kubiak, coordinator for the Mt. Hood Scenic Byway.

Jeannine Breshears stated we are here tonight to give you an overview of the Scenic Byway Program and a potential proposal that could have a positive impact for Troutdale.

Gerald Kubiak stated this is a continuation of a discussion that we had with Mayor Kight and at his suggestion he wanted us to make a presentation to the full Council. We want to do a quick overview of the two scenic Byways which intersect here in Troutdale. We are hoping to get your support for further consideration of a kiosk, or entry portal, that would serve both Byways, and talk about possible sites and designs. Lastly we want to touch on the National Scenic Byways grant program.

Councilor White stated we had an interesting flood event with all of the trees lining up on the bridge. You folks did an outstanding job of clearing that. Have you made any changes to that process?

Ron Reisdorf replied that was a 25 year event. The large amount of debris that went into the river was clear up stream by Zigzag and only about half of that material made it down here. We removed approximately 140 truckloads of logs out of the stream. The contractor has to have the eastbound work bridge out of the stream by November I believe.

Councilor White stated have we received an accurate number for the base flood elevation that is going to be lower once the new bridge is in place because there will be fewer pilings that are going to actually be in the river?

Ron Reisdorf replied I don't have that number. I know it is lower.

Councilor White stated I would be interested in getting that.

Ron Reisdorf stated I can see that the FEMA maps will need to be updated once the job is done because it will probably be lowered by a couple of feet.

Councilor White stated there has been some talk of possibly getting some art added to the bridge. Has that gone anywhere?

Ron Reisdorf replied on the east end there may be a place for some art. We do not have a resolution on that yet.

Mayor Kight stated Troutdale Elementary and Sweetbriar Elementary split the \$2,500 for their athletic program. Since Troutdale is at the west end of the Columbia Gorge hopefully this won't just be another bridge and it will have some architectural features to it. We have a local artist, Rip Caswell, who has met with some of your staff. We would like to see, if not his artwork, some kind of artwork as an entrance either coming into Troutdale or leaving Troutdale at the beginning of the bridge.

<p>6. PUBLIC HEARING / ORDINANCE (Introduced 9/13/2011): An ordinance amending Troutdale Municipal Code Section 2.08.240, Council Expenses.</p>
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Mayor Kight read the ordinance title.

Councilor Daoust stated I think we have an amendment that we can agree on to clarify those expenses that would be reimbursed for the Mayor and Council. We have been through this at several meetings. The first reading on this ordinance took place two weeks ago and at that meeting we made a minor change to the ordinance. I think the language is clear and easy to understand so that we all know what expenses can be reimbursed.

Councilor Daoust read the proposed amended language: **2.08.240 – Council expenses**
 - The following expenses shall be reimbursed for the mayor and councilors: 1) registration, lodging, meals, parking and mileage for attending the League of Oregon Cities Annual Conference; 2) the mayor shall be reimbursed for registration, lodging, meals, parking and mileage for attending the Oregon Mayor's Association (OMA) Annual Conference; 3) No other expenses shall be reimbursed unless pre-approved by the city council. The mayor and council shall follow the procedures for reimbursement of incurred expenses applicable to city employees. Expenses will only be reimbursed upon the approval of the finance director.

Councilor Daoust stated if we follow this ordinance I think it will make it easy for the Finance Director to approve expense reimbursements.

Council had no questions.

Mayor Kight opened the Public Hearing at 7:34pm and asked is there anyone here that would like to speak to us on this issue?

No testimony received.

Mayor Kight closed the Public Hearing at 7:34pm.

MOTION: Councilor Anderson moved to adopt an ordinance amending Troutdale Municipal Code Section 2.08.240, Council Expenses. Seconded by Councilor Allen.

VOTE: Councilor Ripma – Yes; Councilor Anderson – Yes; Councilor Thomas – Yes; Mayor Kight – Yes; Councilor White – Yes; Councilor Allen – Yes; Councilor Daoust – Yes.

Motion Passed 7 – 0.

<p>7. PUBLIC HEARING / ORDINANCE (Introduced 6/14/2011): An ordinance adopting a new Chapter 8.36 of the Troutdale Municipal Code relating to business recycling requirements.</p>

Mayor Kight read the ordinance title.

Amy Pepper, Civil Engineer, stated this ordinance was first introduced at the June 14th City Council meeting. The staff report presented at that time, and at previous work sessions, provided a more detailed explanation of the rationale for the proposed ordinance. At the June 14th meeting Council had some questions about the ordinance and suggested some revisions. In response to Council's concerns staff proposed some changes to the ordinance presented at that meeting and discussed those changes with the Economic Development Subcommittee at their August 23, 2011 meeting. One additional change was proposed that was found to be acceptable by Metro staff and

ORDINANCE NO. 811

AN ORDINANCE AMENDING THE TROUTDALE MUNICIPAL CODE SECTION 2.08.240, COUNCIL EXPENSES.

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. Questions relating to which expenses incurred by the mayor and city councilors are eligible to be reimbursed have continued to arise from time to time.
2. The City Council amended the chapter relating to council expenses in May 2010 at the recommendation of the Mayor and Council Expense Policy Committee.
3. The City Council has determined that the expense reimbursement language adopted in May of 2010 needs further clarification to more explicitly delineate those mayoral and council expenses which are eligible to be reimbursed.


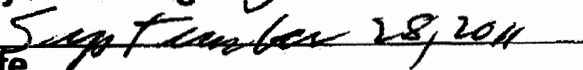
NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TROUTDALE

Section 1. Troutdale Municipal Code, Section 2.08.240 is amended to read as follows:

2.08.240 – Council expenses

The following expenses shall be reimbursed for the mayor and councilors: 1) registration, lodging, meals, parking and mileage for attending the League of Oregon Cities Annual Conference; 2) the mayor shall be reimbursed for registration, lodging, meals, parking and mileage for attending the Oregon Mayor's Association (OMA) Annual Conference; 3) No other expenses shall be reimbursed unless pre-approved by the city council. The mayor and council shall follow the procedures for reimbursement of incurred expenses applicable to city employees. Expenses will only be reimbursed upon the approval of the finance director.

YEAS: 7
NAYS: 0
ABSTAINED: 0


Mayor Jim Kight

Date


Debbie Stickney, City Recorder

Adopted: September 27, 2011

VOTE: Mayor Lauer – Yes; Councilor White – Yes; Councilor Moon – Yes; Councilor Glantz – Yes; Councilor Ripma - Yes; Councilor Caswell – Yes and Councilor Kranz - Yes.

Motion passed 7-0.

MOTION: Councilor Ripma moved to adopt the ordinance adopting the Housing Needs Analysis with the ordinance as amended. Seconded by Councilor Glantz.

VOTE: Mayor Lauer – Yes; Councilor White – Yes; Councilor Moon – Yes; Councilor Glantz – Yes; Councilor Ripma - Yes; Councilor Caswell – Yes and Councilor Kranz - Yes.

Motion passed 7-0.

8. PUBLIC HEARING / ORDINANCE (Introduction): An ordinance amending the Troutdale Municipal Code Section 2.08.240: Council Expenses.

<1:11:03>

Erich Mueller, Finance Director, gave a brief overview of the staff report.

Councilor Kranz stated this is a component of life that precludes certain people from being able to potentially serve. She doesn't think this is excessive in any way. It's hard to do City Council and childcare at the same time.

<1:16:33>

Mayor Lauer stated he's all for the stipend and thinks it will help with diversity on the Council and people who feel they might not have the opportunity with certain life expectations.

Councilor Glantz stated it seems like the bare minimum and she wouldn't be opposed to minimum wage so there is more flexibility. She added it probably should be at least 12-15 hours.

Councilor Moon stated \$15/hr is like buying plywood 3 months ago. It's a lot more than that. He thinks it should be increased to \$20/hr with 10-15 hours.

Councilor Ripma stated he doesn't mind increasing to \$20/hr and 10 hours.

<1:23:10>

Councilor Caswell stated she can appreciate this item and that the job of parenthood is one of the greatest jobs we have in society. She views the position of councilor as a volunteer position and not something that she expects to gain from and voting for an increase in pay doesn't seem right. It doesn't feel right for the Council to vote on, it should go to the voters. She would just as soon not have a stipend.

Councilor Glantz stated she's been in a fair amount of diversity training and providing childcare is an area that needs to be available to have a diverse representation.

<1:26:51>

Councilor White stated the \$50 per Councilor was a way to save staff time. There used to be more things to get reimbursed for, but it took a lot of steps and time. It costs more than \$50 to be a Councilor.

Mayor Lauer opened the public hearing at 8:29pm.

Paul Wilcox read a prepared statement (attached as Exhibit C).

Mayor Lauer closed the public hearing at 8:33pm.

Councilor Ripma stated an ordinance reimbursing Councilors is different from raising the stipend and would be okay. He is okay with Councilor Moon's proposal.

Councilor Glantz stated it's optional and it's public. If it's overused or inappropriate, then the public would have their say at the next election. She likes the idea of having it available to those who need it.

Mayor Lauer stated he would be okay with adjusting it to \$20/hr and 10 hours a month.

9. PUBLIC HEARING / RESOLUTION: A resolution providing for a supplemental budget for fiscal year 2020-2021, budget transfers and making appropriation changes.

<1:37:57>

Erich Mueller gave a review of the staff report.

Councilor White asked if this money is coming out of contingency.

Erich Mueller replied much of it is coming from contingency but some of it is based on the additional resources like the \$596,000 CARES money and it's showing as income and then expense.

Mayor Lauer opened the public hearing at 8:46pm.

Mayor Lauer closed the public hearing at 8:47pm.

Erich Mueller reported that an additional expenditure item arrived just after the meeting packet was published and requested an amendment to the proposed resolution. The food cart pod development known as the Troutdale Station was provided a \$30,000.00 Town Center Sewer SDC subsidy under the existing program.

VOTE: Councilor White - Yes; Councilor Moon - Yes; Councilor Glantz - Yes; Councilor Ripma - Yes; Councilor Caswell - Yes; Councilor Kranz - Yes and Mayor Lauer - Yes.

Motion passed 7-0.

MOTION – AGENDA ITEM #7: Councilor Glantz moved to adopt the ordinance adopting Zoning Map amendments on approximately 19.27 acres of land located in the Urban Renewal Area. Seconded by Councilor Moon.

VOTE: Councilor White - Yes; Councilor Moon - Yes; Councilor Glantz - Yes; Councilor Ripma - Yes; Councilor Caswell - Yes; Councilor Kranz - Yes and Mayor Lauer - Yes.

Motion passed 7-0.

8. PUBLIC HEARING / ORDINANCE (Introduced 6/22/21): An ordinance amending the Troutdale Municipal Code Section 2.08.240: Council Expenses.

<2:10:11>

Erich Mueller, Finance Director, gave a brief overview of the staff report. He stated the document needs to be updated to add URA meetings since it was not included, and he would not be allowed to reimburse for those without the addition/update. Exhibit B in the packet is the form that would be used to claim a reimbursement.

Councilor Glantz asked if an age on the children really needs to be given. There are some children who are older and handicapped still at home.

Erich Mueller replied yes because age is specified in the ordinance.

Mayor Lauer stated he would like to remove the age section.

Councilor Kranz stated maybe there's some type of ADA literature type of standard that can be added which states something or legal term independent of disability.

Councilor Moon stated suggested a future council deal with the age section.

Councilor Kranz stated this request comes from Councilor A to Babysitter B, Councilor A pays Babysitter B, Councilor A goes to City C and then City C pays Councilor A and Councilor A pays Babysitter B. There is no raise that's going to be happening for the Councilor. The Councilor is simply the pass through and it's only a reimbursement for childcare costs during the meetings. There's a zero-net benefit to the Councilor.

Councilor Caswell stated she thinks logically there are a lot of things that can pull a Councilors time away from Council. She respects the role of mothers, but she can't support taking anymore funds as a Councilor to benefit.

Councilor White stated it allows people the ability to get involved. He doesn't like doing something for Council and not for other committees.

Councilor Kranz stated she brainstormed about getting with Mollie King to talk to her about Parks and Rec and present something that is more inclusive for all volunteer groups to possibly see more diversity on the volunteer committees.

Mayor Lauer opened the public hearing at 9:21pm.

Paul Wilcox, Troutdale resident, stated since Councilor White raised the issue of volunteers, he wanted to mention that the example provided by Councilor Kranz from Hood River, they do include volunteer committee members in their ordinance.

Mayor Lauer closed the public hearing at 9:22pm.

MOTION: Councilor Ripma moved to adopt the ordinance amending the Troutdale Municipal Code Section 2.08.240: Council Expenses. Seconded by Councilor Moon.

VOTE: Councilor White - Yes; Councilor Moon - Yes; Councilor Glantz - Yes; Councilor Ripma - Yes; Councilor Caswell - No; Councilor Kranz - Yes and Mayor Lauer - Yes.

Motion passed 6-1.

9. RESOLUTION: A resolution extending the temporary Sewer System Development Charge Subsidy for development of new and expanded food and beverage establishments in Troutdale.

<2:23:54>

Ray Young gave a brief overview of the staff report.

<2:26:08>

Councilor Ripma stated he likes the resolution as drafted.

Councilor Caswell agreed with Councilor Ripma.

Councilor Glantz stated she thinks 100% is too much. At 100% there would only be money for 1 restaurant.

TROUTDALE CITY COUNCIL MINUTES

8 of 14

July 13, 2021

Exhibit A - Historic Landmarks Commission handouts from Erin Janssens - Item #2

Exhibit B - Presentation from University of Oregon Sustainable City Year Program - Item #4

Exhibit C - Metro Regional Supportive Housing Services Presentation - Item #5

Exhibit D - Multnomah County Joint Office of Homeless Services Presentation - Item #5

Exhibit E - Statement from Paul Wilcox - Item #6

Exhibit F - Statement from Paul Wilcox - Item #9

ORDINANCE NO. 871

AN ORDINANCE AMENDING THE TROUTDALE MUNICIPAL CODE SECTION 2.08.240: COUNCIL EXPENSES.

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. That by Ordinance. No. 800 on May 24, 2010 the Council revised the Troutdale Municipal Code (TMC) to closely regulate permitted council expenses by specifically identifying the expenditures which are allowed for elected officials to be reimbursed by the City.
2. That the Council further revised the TMC Section 2.08.240 Council Expenses through Ordinance. No. 811 on September 27, 2011.
3. That it has been requested to add childcare expense to the specifically listed expenses permitted under TMC Section 2.08.240 Council Expenses.
4. That the specifically listed expenses permitted under TMC Section 2.08.240 Council Expenses, are apart from TMC Section 2.08.245 Mayor and city council stipend.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TROUTDALE:

Section 1. In accordance with the findings set forth above, the Troutdale City Council, hereby amends Troutdale Municipal Code, Section 2.08.240, inserting the **bold and underlined** text following 3), such that the Section shall read as follows:

“2.08.240 - Council expenses.

The following expenses shall be reimbursed for the mayor and councilors:

- 1) registration, lodging, meals, parking and mileage for attending the League of Oregon Cities Annual Conference;
- 2) the mayor shall be reimbursed for registration, lodging, meals, parking and mileage for attending the Oregon Mayor's Association (OMA) Annual Conference;
- 3) **Childcare expense actually incurred by a council member or mayor needed during times the elected official is attending official City Council meetings and events, Urban Renewal Agency Board meetings, and non-city committees when appointed by the mayor to represent the city. Childcare shall only be reimbursed for care for children under the age of 10, and shall not exceed \$20 an hour, and shall be limited to a maximum of 10 hours per month.**

4) No other expenses shall be reimbursed unless pre-approved by the city council. The mayor and council shall follow the procedures for reimbursement of

incurred expenses applicable to city employees. Expenses will only be reimbursed upon the approval of the finance director.”

Section 2. This Ordinance shall be effective on the thirtieth day after its adoption.

YEAS: 6

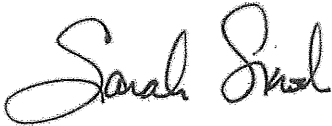
NAYS: 1 Councillor Caswell

ABSTAINED: 0



Randy Lauer, Mayor

Date: July 14, 2021



Sarah Skroch, City Recorder

Adopted: July 13, 2021

2.08.240 - Council expenses.

The following expenses shall be reimbursed for the mayor and councilors: 1) registration, lodging, meals, parking and mileage for attending the League of Oregon Cities Annual Conference; 2) the mayor shall be reimbursed for registration, lodging, meals, parking and mileage for attending the Oregon Mayor's Association (OMA) Annual Conference; 3) Childcare expense actually incurred by a council member or mayor needed during times the elected official is attending official city council meetings and events, urban renewal agency board meetings, and non-city committees when appointed by the mayor to represent the city. Childcare shall only be reimbursed for care for children under the age of ten, and shall not exceed twenty dollars an hour, and shall be limited to a maximum of ten hours per month; 4) No other expenses shall be reimbursed unless pre-approved by the city council. The mayor and council shall follow the procedures for reimbursement of incurred expenses applicable to city employees. Expenses will only be reimbursed upon the approval of the finance director.

(Ord. 733 § 3, 2003; Ord. 691 § 1, 2000; Ord. 608 § 2 (part), 1994)

(Ord. No. 800, § 1(Att. A), 5-25-2010; Ord. No. 811, § 1, 9-27-2011; Ord. No. 871, § 1, 7-13-2021)

2.08.245 - Mayor and city council stipend.

The mayor shall receive a monthly stipend in the amount of five hundred dollars. Each councilor shall receive a monthly stipend in the amount of fifty dollars. The stipend is intended to be a reimbursement for expenses not otherwise reimbursed under Section [2.08.240](#).

The amount of the stipend shall not thereafter be increased during the term of office of the mayor or councilor.

(Ord. 764 § 1, 2005)

(Ord. No. 800, § 1(Att. A), 5-25-2010)

Editor's note— Ord. No. 800, § 1, adopted May 25, 2010 changed the title of § 2.08.245 from mayor stipend to mayor and city council stipend.