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# Warrenton Urban Renewal Agency

## Meeting Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Tuesday, June 10, 2025

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1. Urban Renewal Agency meeting called to order at 6:34 pm.

2. Roll Call

Commission Members	Present	Excused
Gerald Poe	X	
Jessica Sollaccio	X	
Tom Dyer	X	
Paul Mitchell	X	
Henry Balensifer, Chair	X	

Staff Members Present	
Executive Director Esther Moberg	City Recorder Dawne Shaw
Finance Director Jessica Barrett	

3. Consent Calendar

\*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the Urban Renewal Agency.

A. Urban Renewal Agency Meeting Minutes 2025.04.22

<b>Motion:</b>	Move to approve the consent calendar presented.				
<b>Moved:</b>	Poe				
<b>Seconded:</b>	Dyer	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>
	Sollaccio	X			
	Dyer	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
<b>Passed:</b>	5/0				

4. Public Hearing

A. Adoption of Fiscal Year 2025-2026 Budget:

Chair Balensifer opened the public hearing on Resolution No. 25-02; adoption of the Warrenton Urban Renewal Agency FY 2025-2026 Budget. Formalities followed. Commissioner Sollaccio noted she is a recipient of a URA grant, however not for this budget year; no conflict was noted. Mayor Balensifer noted his family has received a grant in the past. No conflicts of interest or ex parte contacts were reported. Finance Director Jessica Barrett noted the total appropriations for the

Urban Renewal budget is \$4,722,873. Chair Balensifer asked for public comment. No one spoke in favor, opposition or neutral. There being no further comments, Chair Balensifer closed the public comment period and closed the public hearing.

<b>Motion:</b>	Move to adopt the FY 2025-2026 Budget as approved by the Warrenton Urban Renewal Agency Budget Committee as set forth in Resolution No. 25-02.				
<b>Moved:</b>	Mitchell				
<b>Seconded:</b>	Dyer	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>
	Sollaccio	X			
	Dyer	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
<b>Passed:</b>	5/0				

**5. Business Items**

A. Consideration of Amendment to Audit Services Contract:

Barrett discussed an amendment to the audit services contract to extend for two additional two year terms.


<b>Motion:</b>	Move to amend the contract with Isler CPA to include the option to extend for two additional two year terms.				
<b>Moved:</b>	Poe				
<b>Seconded:</b>	Sollaccio	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Recused</b>
	Sollaccio	X			
	Dyer	X			
	Poe	X			
	Mitchell	X			
	Balensifer	X			
<b>Passed:</b>	5/0				

**6. Executive Session - None**

**7. Adjournment**

There being no further business, Chair Balensifer adjourned the meeting at 6:38 pm.

Attest:

  
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 Dawne Shaw, Secretary

Approved:

  
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 Henry A. Balensifer III, Chair