



City of Warrenton City Commission Agenda

City Hall, 225 S. Main Warrenton, OR 97146

Tuesday, August 12, 2025

The meeting will be broadcast via Zoom at the following link

<https://us02web.zoom.us/j/5332386326?pwd=VHNVVXU5blkxbDZ2YmxlSWpha0dhUT09#success>

Meeting ID: 533 238 6326 | Passcode: 12345 | Dial-in Number: 253-215-8782

Public Comment: To provide public comment, participants should register prior to the meeting. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter. Once your public comment is submitted it becomes part of permanent public record.

You may provide public comment using the following methods:

1. In-person: Complete a public comment card and submit to the City Recorder prior to the start of the meeting.
2. Via Zoom: Register with the City Recorder, at cityrecorder@warrentonoregon.us no later than 3pm the day of the meeting. Please ensure that your zoom name matches the name registered to comment.
3. Written comments: Submit via e-mail to the City Recorder, at cityrecorder@warrentonoregon.us, no later than 3:00 p.m. the day of the meeting.

City Commission Regular Meeting 6:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Consent Calendar

- A. City Commission Meeting Minutes 2025.07.22

4. Commissioner Reports

5. Public Comment

6. Public Hearings – None

7. Business Items

- A. Consideration of Ordinance No. 1295; Shopping Carts
- B. Consideration of Change Order #1 – Raw Waterline Replacement RP-2 Project; Construction Contract

8. Discussion Items

- A. Renaming of NE Iredale Avenue

9. Good of the Order

10. Executive Session

Under the authority of ORS 192.660(2)(h); to consult with counsel regarding pending litigation or litigation likely to be filed.

11. Adjournment

Warrenton City Hall is accessible to the disabled. An interpreter for the hearing impaired may be requested under the terms of ORS 192.630 by contacting Dawne Shaw, City Recorder, at 503-861-0823 at least 48 hours in advance of the meeting so appropriate assistance can be provided.



City of Warrenton City Commission Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Tuesday, July 22, 2025

1. City Commission meeting called to order at 6:00 pm.
2. Pledge of Allegiance

Commission Members	Present	Excused
Gerald Poe	X	
Jessica Sollaccio	X	
Tom Dyer		X
Paul Mitchell	X	
Henry Balensifer, Mayor	X	

Staff Members Present	
City Manager Esther Moberg	Deputy City Recorder Hanna Bentley
Police Chief Mathew Workman	Public Works Director Kevin Gorman
Fire Chief Brian Alsbury	Police Officer James Blanton
Finance Director Jessica Barrett	John Whal
Division Chief of Operations Scott Watson	Seasonal and volunteer firefighters

3. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the City Commission.

- A. Commission Meeting Minutes 2025.07.08
- B. Police Department Monthly Report – June 2025
- C. Monthly Finance Report – May 2025

Motion:	Move to approve the consent calendar as presented.				
Moved:	Mitchell				
Seconded:	Sollaccio	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

4. Badge Pinning and Oath of Office – Officer Blanton

Police Chief Mathew Workman introduced Police Officer James Blanton. Chief Workman gave a brief overview of the history of the police badge. Mayor Balensifer conducted the oath of office and the swearing in of Police Officer James Blanton.

5. Commissioner Reports

Commissioner Sollaccio discussed the Clatsop Communities Active in Disaster (COAD) meeting and the Clatsop Economic Development Resources (CEDR) meeting she attended.

Commissioner Mitchell echoed on Commissioner Sollaccio's comments. He discussed the Spruce Up Warrenton meeting he attended and noted that the Fall Festival will not be happening this year due to lack of manpower. He thanked Dan Arnoth for his work during the 4th of July parade.

City Manager Esther Moberg noted the work that staff has done with the community garden and the trail signs. She noted there will be ribbon cutting for both projects announced soon. She stated a new city website will be rolled out before the end of the year.

Mayor Balensifer discussed a meeting he had with Oregonians for Floodplain Protection. He noted that the draft environmental impact statement should be announced around Labor Day.

6. Public Comment – None

7. Public Hearings – None

8. Business Items

A. Consideration of Request to Advertise for Bids – Refuse Truck:

Public Works Director Kevin Gorman reviewed his staff report. He noted that the current garbage truck is experiencing a significant number of issues and the necessity for a side loader garbage truck. There was brief discussion on what would happen if a corporation were to take over garbage services and what would happen with the trucks. It was noted that the sale of assets would be included.

Motion:	Move to authorize moving forward for the bids for a replacement refuse truck.				
Moved:	Mitchell				
Seconded:	Poe	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

B. Consideration of Request to Award Construction Contract for Iredale Culvert Replacement Project (Phase 2):

Public Works Director Kevin Gorman reviewed his staff report. The contract is for Phase 2 of the Iredale Culvert Replacement project with Big River Construction, Inc., in the amount of \$841,240.00. Moberg noted they are requesting approval of the lowest responsive bid and that they cannot execute the contract until any protests are resolved. There was brief discussion on the project.

Motion:	Move to enter into contract with the lowest responsive bidder for the Iredale Culvert Replacement project after the appeal period.				
Moved:	Sollacio				
Seconded:	Mitchell	Aye	Nay	Abstain	Recused
Vote:	Poe	X			
	Sollaccio	X			
	Mitchell	X			
	Balensifer	X			
Passed:	4/0				

9. Discussion items

Mayor Balensifer requested to move item 9.B before Item 9.A; there was unanimous consent.

B. Fire Department Safety Fees

Fire Chief Brian Alsbury reviewed his staff report. Alsbury reviewed possible ways to generate funds for the fire department: commercial water meter fee, business license fee, false alarm fee, sales tax and an operations tax levy. There was discussion on the options presented. There was brief discussion on what the levy would go towards; Alsbury noted the most important priority would be getting staff that can respond 24 hours a day.

There was support for pursuing a levy and commercial water meter fees. Commissioner Sollacio shared her concerns with schools being included in the commercial water meter fees. There was consensus on the second bracket of water meter fees as presented. There was discussion on the challenges with business licenses as they are self-reporting and some businesses do not report correctly. Mayor Balensifer asked to table business licenses to a later time at a work session; there were no objections. Moberg noted that there are currently 3 work sessions scheduled, and it would not come back for a while. There was discussion on false alarm fees and revenue generating methods. Alsbury stated that he would bring something back to the commission. There was discussion on sales tax. Commissioner Sollaccio spoke in favor of a sales tax. Mayor Balensifer and Commissioner Mitchell noted their concerns with the sales tax. There was consensus to hold a town hall to get feedback from the voters on public safety fees. There was consensus for staff to move forward with water meter fees.

Mayor Balensifer noted that Chief Alsbury made a presentation several months ago about EMS service and asked where we are at with that for the record. Are we in a better relationship with Medix? Do we still feel like we need to stand one up?

Alsbury stated we are in a somewhat better relationship, but we are now seeing delays again. Their general manager just resigned, and I do not want to paint this bad picture of ambulance

company, but I feel that there is some decline. We've seen quite a few more delayed responses. I know that staffing has gone back down again so; I don't know if we are on this up and down wave of them.

Mayor Balensifer asked if our ambulance ready to respond if we want to; what's holding us up from filling in the small backfills; Alsbury stated it would be getting an agreement with Medix to be able to do that unless we just want to take it from them, but we do not have the staff to do that. Brief discussion followed on staffing and availability.

A. Shopping Cart Ordinance

Police Chief Mathew Workman briefly discussed the history of the police levy. Workman reviewed the changes made to the draft ordinance noting it was rewritten by the City Attorney's office to incorporate previous comments from the commission; brief discussion followed. Discussion followed on the ability to prosecute individuals taking shopping carts. There was consensus to bring the ordinance forward.

10. Good of the Order

Commissioner Sollacio asked where information on the community garden is located; Moberg responded.

Commissioner Mitchell noted the grass in Hammond planting strip needs mowing around the trees.

Mayor Balensifer asked about potholes in the city and requested an update; Moberg noted the Public Works Director will follow up at the next meeting.

Commissioner Sollacio congratulated the City Manager on finishing her master's in public administration.

11. Executive Session

12. Adjournment

There being no further business, Mayor Balenisfer adjourned the meeting at 7:55 pm.

Respectfully prepared and submitted by Hanna Bentley, Deputy City Recorder.

Approved:

Attest:

Henry A. Balensifer III, Mayor

Dawne Shaw, CMC, City Recorder



Shopping Cart Ordinance Feedback

From Chris DeLong <chrisandkarladelong@gmail.com>

Date Mon 8/11/2025 8:48 PM

To Dawne Shaw <dshaw@warrentonoregon.us>

Dear City of Warrenton,

Let's call a spade a spade: there is no problem of shopping carts magically taking off on their own and ending up on city property because their company managers just didn't teach or manage them well. Under any honest definition, this is theft—specifically, homeless theft. No business wants to lose carts that cost hundreds of dollars apiece to a ditch. None.

I strongly oppose the proposal requiring businesses to bear the financial burden for shopping carts stolen from their premises. This measure is flawed in both logic and fairness. Charging the victim rather than the perpetrator sets a dangerous precedent. By that logic, McDonald's should be fined for littering if someone tosses their packaging into the street. This ordinance imposes a different—and unjust—standard on businesses when carts are stolen.

The proposal for required additional signage is equally misguided. Signs do not deter theft. If they did, a "Do Not Steal" placard at every store entrance would end shoplifting—or a giant banner in the town square reading "Do Not Break Any Laws in Gearhardt" could replace the entire police force. Mandating more signs only adds costs to businesses already struggling with rising crime, inflation, and labor expenses—and let's be honest, the thief does not care.

Equally impractical is the requirement for stickers on carts. Most carts have no proper location for them; the only flat spot is usually on the child seat, where safety instructions are posted. Covering those creates liability concerns, and weather and daily use would make the stickers unreadable within weeks. Who will enforce this—will the city hire a "cart sticker police" force? This is yet another "feel-good" measure that lets officials claim they've done something while accomplishing nothing.

Similarly, the proposed 1-800 number requirement is a solution to a non-problem. Nearly everyone today—even those without permanent housing—has a cell phone, and local calls rarely incur long-distance charges. Is it truly difficult to find the phone number for Costco, Walmart, Home Depot, or Safeway in Gearhardt, Oregon? This is a town of 1,800 people and 11 square miles. This is bureaucracy for bureaucracy's sake.

If this ordinance passes, businesses will be forced to report every cart theft to the police and press charges as a matter of protocol. Will the city respond? Will those found in possession of stolen property be cited or arrested? If not, why require more from businesses when enforcement is already lacking?

I am deeply concerned that the chief of police and a lawyer are the architects of this proposal. These professions are supposed to call balls and strikes, distinguish right from wrong, and identify the perpetrator—not blame the victim. Yet this ordinance does exactly that.

In 2025, Warrenton will receive \$3.8 million in state funding to address homelessness. With fewer than 100 unhoused residents locally, that's over \$38,000 per person. For perspective, a durable wagon suitable for transporting belongings costs \$76 at Costco. Allocating just 0.2% of that funding—about \$7,600—could provide a sturdy wagon to every unhoused individual in Gearhardt each year. The alternative? Forcing businesses to spend thousands complying with a poorly written policy that punishes victims instead of solving the problem.

I'm not claiming homelessness is easy to solve. But this proposal is so far off the mark that it's hard to believe the chief of police, legal counsel, and now the city manager of Warrenton are even considering it. It's misguided, unfair, and destined to fail.

Chris DeLong



Outlook

Re: Shopping Cart Ordinance

From Ryan Jacobsen <w01059mgr@costco.com>

Date Tue 8/12/2025 11:46 AM

To Dawne Shaw <dshaw@warrentonoregon.us>; Henry Balensifer <hbalsifer@warrentonoregon.us>; Esther Moberg <emoberg@warrentonoregon.us>; Mathew Workman <mworkman@warrentonoregon.us>; City Manager <citymanager@warrentonoregon.us>

We received the update to the shopping cart ordinance. This still feels like a broad stroke approach to dealing with a theft problem, and a select few businesses that don't value their assets. We continue to oppose the requirement of more signage on our property, as well as the cost and maintenance of labeling 600+ carts that have constant friction with how they nest together and live in harsh coastal conditions.

A few questions:

- Is there a specific vendor that has been identified to produce cart labels that will withstand our conditions?
- When will all of this signage/labeling be required to be in place?
- Who will be enforcing the installation of signage and cart labels?
- What will be enforced if a business does not comply with the installation of signs and cart labels?

As always, we value our carts and if one happens to leave the property we promptly retrieve it. We are the only Costco within 80 miles of Warrenton and it is extremely easy to find our contact information, we don't feel that labels are necessary. Adding signage that basically says "taking our property is considered theft" also feels obvious and unnecessary. Any personal or company property taken without permission is stealing and we do not put labels on every single item to remind people of that, so why carts?

Thank you,

Ryan Jacobsen

General Manager

Costco #1059 - Warrenton, OR

(503) 338-4106

On Tue, Jun 24, 2025 at 12:24 PM Ryan Jacobsen <w01059mgr@costco.com> wrote:

To Whom it May Concern:

I am writing in opposition of the shopping cart ordinance being considered by the city of Warrenton. Costco should not be required to take on the cost of adding and maintaining new signage and labeling 600+ carts when we do our part to ensure our property remains on our lot. We rarely have one of our carts leave the premises, but if one does we quickly recover it as we value our company assets.

I live in the area and have personally attended city meetings on this topic in the past. Monitoring the carts abandoned in the community, and taking note of what businesses failed to get involved during previous meetings makes it rather clear which businesses have an issue. These issues should be handled directly with those specific businesses. Taking a broad stroke approach to a problem occurring at a few different locations is not an appropriate solution.

Secondly, It would help if we had some transparency when it comes to policing the root of the problem, people stealing the carts. Are individuals being stopped and cited if they are in possession of a stolen shopping cart? While understanding that there is a problem, holding businesses accountable for being the victim of theft feels a bit misguided. An increased focus on the act of theft would be preferred, rather than punishing the victim(s).

I appreciate the open dialogue and am always happy to be involved with keeping Warrenton the great place that it is. Thank you for keeping us in the loop.

Thank you,

Ryan Jacobsen

General Manager

Costco #1059 - Warrenton, OR

(503) 338-4106



Warrenton City Commission Public Comment Form

Name: Tony Faletti

Address: P.O. Box 188 Warrenton OR 97146 Hwy 101

Email: _____

Does your comment have to do with an agenda item? (Y) or N) _____

Briefly describe your topic: regards to change order #1, public
recycle facility, marina's, now trail signs

Please give this card to the city recorder prior to the meeting

Once this card is submitted to the City Recorder, it becomes a part of the permanent public record.



Warrenton City Commission Public Comment Form

Name: Brian Maltman

Address: 1635 SW Sarasota Ct

Email: Brianmaltman78@gmail.com

Does your comment have to do with an agenda item? (Y or N) _____

Briefly describe your topic: Building off Gardenia st Warrenton

Please give this card to the city recorder prior to the meeting

Once this card is submitted to the City Recorder, it becomes a part of the permanent public record.

503-440-7677



City Commission Agenda Memo

Meeting Date: August 12, 2025
 From: Mathew J. Workman, Chief of Police
 Subject: Ordinance 1295 – Shopping Carts

Summary:

Several businesses in Warrenton provide shopping carts for customer use. However, customers often remove or appropriate these carts from the business premises to transport their purchases to bus stops or other locations. Some individuals even take the carts for personal use. Frequently, these carts are abandoned on sidewalks, roadsides, ditches, and campsites, creating an unsightly view for the city and posing hazards for pedestrians and vehicles when blown into the roadway. This issue is not unique to Warrenton; it has been a problem across Oregon, prompting the Oregon Legislature to enact ORS 98.515 and 98.520, which empower local governments to regulate shopping cart usage. Despite efforts by the police and planning departments to address the problem through business cooperation rather than ordinances, the situation has not improved. Therefore, we propose regulating shopping cart use in Warrenton through an ordinance. The attached ordinance, reviewed by the City Attorney's office, was written using several other cities' ordinances for guidance, and includes mandatory language per ORS 98.515 and 98.520. It outlines requirements for businesses, imposes fines for ongoing issues, and offers an option for city staff to return shopping carts for a fee set by the City Manager.

Recommendation/Suggested Motion:

"I move to approve Ordinance No. 1295 adding Chapter 5.16 to the City of Warrenton Municipal Code, and to conduct the first reading by title only."

Alternative:

None recommended

Fiscal Impact:

There will be no fiscal increase as it will be enforced using current budgeted resources, though there will be a slight revenue increase from the fees and fines established by the ordinance.

Attachments:

(All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.)

- Ordinance No. 1295

Approved by City Manager: _____

Esther Moberg

ORDINANCE NO. 1295

Introduced by All Commissioners

AN ORDINANCE ADDING CHAPTER 5.16 SHOPPING CARTS TO THE WARRENTON MUNICIPAL CODE

WHEREAS, ORS 98.515 authorizes local governments to enact or adopt an ordinance to prohibit the unauthorized appropriation of a shopping cart from a business premise and to provide for the salvage or reclamation of an abandoned shopping cart; and

WHEREAS, ORS 98.520 establishes the requirements that local governments must substantially comply with when regulating abandoned shopping carts; and

WHEREAS, the City has several businesses that supply shopping carts for customers to use while shopping at the business; and

WHEREAS, people often remove or appropriate these shopping carts from the business property and leave them at various locations around the city; and

WHEREAS, the shopping carts are both an eyesore and can become a hazard by blowing into traffic, blocking roadways, and blocking sidewalks; and

WHEREAS, the City wishes to enact regulations prohibiting the abandonment of shopping carts; and

NOW, THEREFORE, the City of Warrenton ordains as follows: (Key: new, ~~remove~~)

Section 1. Warrenton Municipal Code Chapter 5.16 Shopping Carts is hereby added to read as follows:

Chapter 5.16 SHOPPING CARTS

5.16.010 Requirements for Shopping Cart Providers.

A person, business, or entity that supplies shopping carts for public use shall:

A. Post signs in sufficient number to:

- 1. Give notice to members of the public entering onto or leaving the business premises that unauthorized appropriation of a shopping cart is a crime under ORS 164.015; and**
- 2. Provide a toll-free telephone number that members of the public may use to report abandoned shopping carts. For the purposes of this chapter, the Warrenton Police Chief, or designee, shall assign a non-emergency, toll-free phone number for use by a person, business, or entity that supplies shopping carts as provided under this chapter.**

B. Identify the person, business, or entity that holds ownership of each shopping

cart and post a sign on the shopping cart that:

1. Notifies any member of the public using the shopping cart that unauthorized appropriation of a shopping cart is a crime under ORS 164.015; and
 2. Provides the City's non-emergency, toll-free telephone number for use in reporting an abandoned shopping cart.
- C. Retrieve, or at their discretion, contract for the retrieval of abandoned shopping carts belonging to the person, business, or entity.

5.16.020 Retrieval and Disposal of Shopping Carts – Fees and Enforcement.

- A. For the purposes of this chapter, a shopping cart shall be determined to be abandoned if it is found off the premises where it is intended for normal business use.
- B. If the City identifies, salvages, takes custody, or reclaims an abandoned shopping cart:
1. If the owner is identifiable, the City shall contact the person, business, or entity to report the existence and location of an abandoned shopping cart. The person, business, or entity shall thereafter have 72 hours to retrieve the abandoned shopping cart.
 2. If the owner is unidentifiable, the shopping cart may be immediately disposed of as the City deems appropriate.
- C. The City may return a shopping cart to the owner, business, or entity of the shopping cart for a fee established and set forth in the City fee schedule (the "Return Fee").
- D. The City may impose a fine of \$50.00 on the owner, business, or entity of the shopping cart if they do not retrieve the shopping cart within 72 hours after they receive a report of its existence (the "Failure to Retrieve Fine"). The City shall release the shopping cart to the owner upon payment of the fine.
- E. The City may take title to an abandoned shopping cart in its custody and dispose of the shopping cart as the City deems appropriate, if the owner does not claim the shopping cart within 30 days.
- F. If the owner, business, or entity of the shopping cart agrees, the City may return a shopping cart to the owner, business, or entity of the shopping cart for a fee established and set forth in the City's fee schedule.
- G. In addition to the Return Fee, if a person, business, or entity that holds ownership on each shopping cart violates the provisions of this chapter on more than five occurrences per calendar year, the person, business, or entity shall be deemed a "habitual offender" and subject to the following fees (the "Habitual Offender Fee"):

1. More than five violations in a calendar year, but less than ten: the habitual offender shall be subject to an additional fee of \$50 per violation.
2. More than ten violations in a calendar year: the habitual offender shall be subject to an additional fee of \$100 per violation.

- H. An order requiring payment of a Return Fee or a Habitual Offender Fee must be in writing and shall state the basis for the fee and the authority under which the order is being issued. The order shall be served personally on the habitual offender, or else by certified and regular mail. If the fee order is to be served by certified and regular mail, it must be postmarked within 30 days of the return occurrence or violation.
- I. A Return Fee or a Habitual Offender Fee shall be due and payable no later than 30 days after the date of receipt of the fee order. Any fees remaining unpaid after the due date will accrue interest at one percent per month, compounded daily from the due date.
- J. All fees imposed by this chapter will be a debt due and owing to the City and may be collected by civil action in the name of the City. In lieu of filing an action for the recovery, the City may, at its sole discretion, submit any outstanding amount due to a collection agency, provided, however, that such action shall only be allowed if a fee imposed under this chapter is more than 30 days delinquent.
- K. A person, business, or entity may appeal a Return Fee, a Failure to Retrieve Fine, or a Habitual Offender Fee order issued under this chapter pursuant to the provisions of ORS 34.010-34.102.

Section 2. This Ordinance shall become effective thirty days after its adoption.

First Reading: August 12, 2025

Second Reading: August 26, 2025

ADOPTED by the City Commission of the City of Warrenton, Oregon, this 26th day of August 2025.

APPROVED

ATTEST

Henry A. Balensifer III, Mayor

Dawne Shaw, CMC, City Recorder

NOTICE

**REMOVAL OF
SHOPPING CARTS
FROM THIS PROPERTY
IS THEFT UNDER
ORS 164.015 AND
VIOLATORS WILL BE
PROSECUTED.**

**TO REPORT ABANDONED SHOPPING
CARTS SEEN OFF OF THIS PROPERTY,
CALL 503-861-2235 OPTION 9.**

NOTICE

**REMOVAL OF SHOPPING CARTS
FROM THIS PROPERTY IS THEFT
UNDER ORS 164.015 AND
VIOLATORS WILL BE PROSECUTED.**

**TO REPORT ABANDONED SHOPPING
CARTS OFF OF THIS PROPERTY, CALL
503-861-2235 OPTION 9.**



City Commission Agenda Memo

Meeting Date: August 12th, 2025
From: Kevin Gorman, Public Works Director
Subject: Change Order No. 1 – Raw Waterline Replacement RP-2 Project – Construction Contract

Summary:

Staff requests approval of Change Order No. 1 to the construction contract with Trench Line Excavation for the Raw Waterline Replacement RP-2 Project. Potholing at the connection point revealed that the existing pipe is approximately 9 feet deep, opposed to the 3 to 4 feet originally assumed on the plans. This greater depth requires additional excavation and trench shoring to ensure worker safety and comply with OSHA regulations, which do not typically require shoring for depths under 5 feet. The added cost reflects the increased labor and materials needed to safely complete this portion of the project.

Recommendation/Suggested Motion:

"I move to approve Change Order No. 1 to the construction contract with Trench Line Excavation for the Raw Waterline Replacement RP-2 Project, increasing the not-to-exceed contract amount from \$898,181.59 to \$912,803.50."

Alternative:

None recommended

Fiscal Impact:

Sufficient funding is available in the FY 2024–2025 adopted budget under the Raw Waterline Replacement RP-2 project. No additional fiscal impact is anticipated beyond the approved budget.

Attachments:

(All supporting documentation, i.e., maps, exhibits, etc., must be attached to this memorandum.)

- Change Order #1
- Trench Line Change Order Proposal/Cost Estimate

Approved by City Manager: _____

A handwritten signature in blue ink, appearing to read "Kevin Gorman", written over a horizontal line.

City of Warrenton
Project: Raw Waterline Replacement RP-2 Construction Contract

Contract Section
Change Order Form

Change Order No. 1

Date of Issuance: _____

Effective Date: _____

Owner: City of Warrenton	
Project: Raw Waterline RP-2- Construction Contra	City Project #: 029-430-620096
Engineer: Consor Engineering Inc	Engineer's Proj #: WR231024OR
Contractor: Trenchline Excavation	Contractor's #:
Original Contract: 4/29/2025	Notice to Proceed Date: May 29, 2025
City Project Manager: Twyla Vittetoe, Engineer Technician	
Project Location: Raw Water Pipeline on Lewis & Clark Mainline	

The Contract Documents are modified as follows upon execution of this Change Order

Description: Increasing the original contract not-to-exceed price from \$898,181.59 to \$912,803.50

Work shall include:

1. Making connection at STA 38+51 at 9ft rather than 3ft.

2.
3.
4.

Original contract times: 150 Days

☐ Working days

Calendar days

5. Extend contract days _____

New contract days

N/A

Substantial Completion Date: 09/30/2025

This will require substantial completion by: 09/30/2025

Attachments: Contractor's request and invoices

Current Contract Price:	\$	898,181.59
Increase of this Change Order:	\$	14,621.91
Contract Price incorporating this Change Order:	\$	912,803.50

The above prices and specifications of the change order are satisfactory and are hereby accepted. This change order amount and extension of time constitutes total compensation for the change, including compensation for all impacts and delays relating to the change and their cumulative effect on the project to date. All work shall be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

RECOMMENDED
Justin Reeves
City of Warrenton
2025.08.12 11:57:19-0700

ACCEPTED:

ACCEPTED:

Engineer signature

Contractor signature

Owner Signature/Title

Date:

Date:

Date:

Approved by Funding Agency (if applicable):

Agency:

Title:

Date:

Project Status Form

Owner: **City of Warrenton**
 Project: **Raw Waterline RP-2- Construction Contract** 0 City Project #: 029-430-620096
 Engineer: **Consor Engineering Inc** 0 Engineer's Proj #: WR231024OR
 Contractor: **Trenchline Excavation** 0 Contractor's #: 0
 Original Contract: **\$898,181.59** 0 Notice to Proceed Date: **May 29, 2025**
 City Project Manager: **Twyla Vittetoe, Engineer Technician**
 Project Location: **Raw Water Pipeline on Lewis & Clark Mainline**

CO	Change Order Amount/ Allowance Amt.	C.O. Days	Commission Date	REASON FOR CHANGE
	New Contract Amount	New Total	New Comp. Date	
#1	\$ 14,621.91			Connection depth at station 38+51 was 9ft rather than 3ft.
	\$912,803.50	N/A	N/A	
#2				
#3				
#4				
#5				
#6				
#7				
#8				
#9				
#10				
#11				
#12				
#13				

Project Summary		
Contract amount	Contract days	Completion Date
\$ 912,803.50	N/A	N/A



33871 SE Eastgate Circle
Corvallis, Or. 97333
CCB # 105905
541.752.0481
541.207.3669

Change Proposal #1
Price Breakdown

PROJECT: Raw Waterline Replacement RP-2 Project
DATE: 6/18/2025

DESCRIPTION OF WORK -

Below is the extra cost associated with making the connection at STA 38+51 at the depth of 9ft rather than how the plans showed it at 3ft. The below extra cost is in addition to the connection to existing bid item as the below cost only reflects the additional cost of installation and not the entire connection that was quoted at time of bid.

LABOR	UNIT PRICE	Additional Depth at Connection Cost			TOTAL UNITS	TOTAL COST
Superintendent	\$ 85.00				0	\$ -
OT/Night	\$ 127.50				0	\$ -
Foreman	\$ 75.70	10			10	\$ 757.00
OT/Night	\$ 113.55				0	\$ -
Operator (2 of them)	\$ 75.70	20			20	\$ 1,514.00
OT/Night	\$ 113.55				0	\$ -
Laborer (2 of them)	\$ 57.71	20			20	\$ 1,154.20
OT/Night	\$ 86.57				0	\$ -
Project Manager	\$ 85.00	1			1	\$ 85.00
Flagger	\$ 85.00				0	\$ -
OT/Night	\$ 127.50				0	\$ -

EQUIPMENT

Foreman Pick Up / Small Tools	\$ 250.00	1			1	\$ 250.00
Hand Compactor / Saws	\$ 30.00				0	\$ -
Traffic Control - Signs (EA/Day)	\$ 50.00				0	\$ -
					0	\$ -
299 Skid Steer / Sweeper	\$ 105.00				0	\$ -
IT Loader	\$ 130.00	10			10	\$ 1,300.00
Roller	\$ 50.00				0	\$ -
304 Excavator	\$ 100.00				0	\$ -
305 Excavator	\$ 105.00				0	\$ -
305.5 Excavator	\$ 105.00				0	\$ -
305/305.5 w/ Breaker OR Hoe-Pack	\$ 130.00				0	\$ -
308 Excavator	\$ 110.00				0	\$ -
308 w/ Breaker OR Hoe-Pack	\$ 140.00				0	\$ -
315 Excavator	\$ 135.00				0	\$ -
316 Excavator	\$ 135.00				0	\$ -
316 Excavator w/ Pinwheel	\$ 150.00				0	\$ -
320 Excavator	\$ 140.00				0	\$ -
325 Excavator w/ Hoe-Pack	\$ 220.00	10			10	\$ 2,200.00
End Dump Truck	\$ 150.00	10			10	\$ 1,500.00
Truck & Tilt Deck Trailer	\$ 260.00				0	\$ -
Shoring Rental	\$ 2,000.00	1			1	\$ 2,000.00
Spot Box Shoring per day	\$ 175.00				0	\$ -
Steel Sheet (each per day)	\$ 50.00				0	\$ -

MATERIALS

Rock (Price per TN)	\$ 15.85	69			69	\$ 1,093.65
Dump (Price per CY)	\$ 10.50	47			47	\$ 493.50
					0	\$ -
					0	\$ -

					0	\$ -
					0	\$ -

SUBCONTRACTORS

					0	\$ -
					0	\$ -
					0	\$ -
					0	\$ -

TOTALS					
	Cost Totals	Mark Up Percent	Mark Up Amount		Subtotal
Labor	\$ 3,510.20	22%	\$ 772.24		\$ 4,282.44
Equipment	\$ 7,250.00	17%	\$ 1,232.50		\$ 8,482.50
Materials	\$ 1,587.15	17%	\$ 269.82		\$ 1,856.97
Subcontracts	\$ -	17%	\$ -		\$ -

TOTAL PRICE	\$ 14,621.91
--------------------	---------------------



AGENDA MEMORANDUM

TO: The Warrenton City Commission
 FROM: Jeffrey B. Adams, Planning Director
 DATE: August 12, 2025
 SUBJ: Discussion: Renaming NE Iredale Avenue of the City of Warrenton

BACKGROUND:

Warrenton Municipal Code (WMC) § 12.24.040(D)(1) specifies that the City is to avoid duplicating street names in the City. Currently there are three streets sharing the Iredale name, as follows:

Iredale Street in the Hammond Area

In 1890 the plat for New Astoria was approved in the Hammond Oregon area, which included a north-south "Harrietta Street" crossing Pacific Avenue; Harrietta Street was subsequently changed in a civil survey (CS AA 6299) to "Iredale Street" on or around February 3, 1978.

Peter Iredale Road in the Fort Stevens Area

Fort Stevens was decommissioned in 1947; the land around Fort Stevens was acquired from Clatsop County and the U.S. Army Corps of Engineers by Oregon State Parks between 1955 and 1974 and was gradually transformed into a state park.

Peter Iredale Road itself was constructed as a short access road within Fort Stevens State Park, leading directly to the beach where the Peter Iredale shipwreck rests.

Peter Iredale Road appears on USGS topographic maps from the 1980s onward, but not on earlier maps from the 1950s, suggesting it was built sometime between.

NE Iredale Avenue in the Harbor Drive/Skipanon River Area

In 1897 East Warrenton First Extension was platted, with a north-south "Arthur Street" traversing the Astoria and South Coast Railway (A&SCR) line; the railroad

line has since been abandoned and NE Harbor Drive was established as an arterial street; Arthur Street was renamed NE and SE Iredale Avenues on a 1999 survey. NE Iredale Avenue serves a City of Warrenton-owned mini-storage and a privately owned warehouse. SE Iredale Avenue remains undeveloped. The City of Warrenton property is the only one containing a NE Iredale Avenue address (60 NE Iredale Ave, Warrenton, OR 97146).

CODE REQUIREMENTS:

Per Warrenton Municipal Code (WMC) § 12.24.040(A)(2) “All . . . *proposed streets between Highway 101 and Main Avenue shall have a “nautical” name*” (see also WMC § 16.216.020(J)); while it is not specified in code, streets parallel to and east of Main Avenue are generally arranged alphabetically, as follows:

- | | | |
|------------------|-------------------|-------------------|
| a. <i>Anchor</i> | g. <i>Galena</i> | m. <i>Marlin</i> |
| b. <i>Bay</i> | h. <i>Heron</i> | n. <i>Neptune</i> |
| c. <i>(N/A)</i> | i. <i>Iredale</i> | o. <i>(N/A)</i> |
| d. <i>(N/A)</i> | j. <i>(N/A)</i> | p. <i>Pacific</i> |
| e. <i>Ensign</i> | k. <i>King</i> | |
| f. <i>(N/A)</i> | l. <i>Lake</i> | |

We are looking to replace the name of the street in the “I” position— “Iredale” — with another nautical term that begin with the letter “I.” Unfortunately, such terms are relatively rare, and either unappealing or inappropriate for street names, as follows:

Ship & Sailing Terms

- Inboard – Toward the centerline of a ship; opposite of outboard.
- Ironclad – A warship covered with iron or steel armor plates. [however: Ironhorse Road; SE Ironwood Avenue]
- In Irons – A sailing term meaning a vessel is stuck head-to-wind and cannot maneuver.

Navigation & Positioning

- Isobath – A line on a chart connecting points of equal depth below water.
- Isobar – A line on a weather map connecting points of equal atmospheric pressure, important for marine forecasting.

Weather & Oceanography

- Iceberg – A large floating mass of ice detached from a glacier.
- Ice Floe – A flat sheet of floating ice.
- Ice Pack – A large area of floating ice formed in polar seas.

Other Options

Another option is using the name of a famous historic oceangoing vessel (some possible candidates have been bolded for convenience):

Historic ship names beginning with the letter “I”

U.S. Navy Ships

- *Intrepid* – Several ships bore this name, including:
 - USS *Intrepid* (CV-11): An aircraft carrier active in WWII and later conflicts.
 - USS *Intrepid* (1874–1892): A training ship.
- *Impeccable* (AM-320) – A minesweeper used during WWII.
- *Ingersoll* (DD-652) – A destroyer named after Rear Admiral Royal R. Ingersoll.
- *Independence* (CVL-22) – A light aircraft carrier used in WWII.

Royal Navy Ships

- *Illustrious* – A name used for several ships, including aircraft carriers.
- *Implacable* – A WWII aircraft carrier.
- *Invincible* – A battlecruiser sunk at Jutland, and later an aircraft carrier class.
- *Iron Duke* – A battleship that served in WWI. [however: Ironhorse Road; SE Ironwood Avenue]

Warrenton Municipal Code (WMC) § 12.24.040(D) details names to avoid, as follows:

1. Street names being a duplicate of an existing street in the City of Warrenton or in Clatsop County shall be avoided. [Above names have been checked for duplicates]
2. Similar sounding names such as Beach Avenue and Peach Avenue, Maywood Court and Maywood Lane shall be avoided. [such as Ironhorse; Ironwood]
3. Cumbersome, corrupted or modified names, discriminatory or derogatory names, from the point of view of race, sect, color, creed, political affiliation or other social factors shall be avoided. [?]
4. Names for public streets that could be construed as advertising a particular business shall be avoided. [?]
5. The reuse of a former street name should be discouraged because of the confusion this causes in property records management and fire and police protection. [?]

Street Type

Warrenton Municipal Code (WMC) § 12.24.040(E) outlines street type designations, as follows: Depending on roadway function, length and configuration, exist to define the character of a street. The following designations shall be used:

1. *Avenue*. A public or City right-of-way that *runs in a north-south direction* (except for the Hammond area, which has avenues going east-west).

All the existing names mentioned above have been designated "Avenue." We would suggest retaining the "Avenue" designation for the new street name.

DISCUSSION:

NE Iredale Avenue, which intersects NE Harbor Drive, appears to be the best candidate for a name amendment, for the following reasons:

- 1) NE Iredale Avenue is a relatively unknown street; changing it would affect the fewest number of people
- 2) NE Iredale Avenue only has one addressee—the City of Warrenton
- 3) NE Iredale Avenue only contains two very short road segments (see attached map)
- 4) Renaming the NE Iredale Avenue segments would help alleviate confusion with the other Iredale streets
- 5) Renaming NE Iredale Avenue would facilitate the work of emergency responders and others being able to navigate the area

Staff has prepared a DRAFT Ordinance proposing a street name amendment for NE and SE Iredale Avenues for your consideration.

CM approval:
- *Entire McHenry*

Ordinance No. XXXX
Introduced by All Commissioners;

AN ORDINANCE RENAMING NE IREDALE AVENUE IN THE CITY OF WARRENTON

WHEREAS, Warrenton Municipal Code (WMC) § 12.24.040(D)(1) specifies that the City is to avoid duplicating street names in the City; and

WHEREAS, there are currently three streets sharing the Iredale name; and

WHEREAS, in 1890 the plat for New Astoria was approved in the Hammond Oregon area, which included a north-south "Harrietta Street" crossing Pacific Avenue; Harrietta Street was subsequently changed in a civil survey (CS AA 6299) to "Iredale Street" on or around February 3, 1978; and

WHEREAS, Fort Stevens was decommissioned in 1947; the land around Fort Stevens was acquired from Clatsop County and the U.S. Army Corps of Engineers by Oregon State Parks between 1955 and 1974 and was gradually transformed into a state park; and

WHEREAS, Peter Iredale Road itself was constructed as a short access road within Fort Stevens State Park, leading directly to the beach where the Peter Iredale shipwreck rests; and

WHEREAS, Peter Iredale Road appears on USGS topographic maps from the 1980s onward, but not on earlier maps from the 1950s, suggesting it was built sometime between; and

WHEREAS, In 1897 East Warrenton First Extension was platted, with a north-south "Arthur Street" traversing the Astoria and South Coast Railway (A&SCR) line; and

WHEREAS, the railroad line has since been abandoned and NE Harbor Drive was established as an arterial street; and

WHEREAS, Arthur Street was renamed NE and SE Iredale Avenues on a 1999 survey; and

WHEREAS, NE Iredale Avenue serves a City of Warrenton-owned mini-storage and a privately owned warehouse; and

WHEREAS, SE Iredale Avenue remains undeveloped; and

WHEREAS, The City of Warrenton property is the only one containing a NE Iredale Avenue address (60 NE Iredale Ave, Warrenton, OR 97146); and

WHEREAS, at their xx xx xxxx public meeting, the Warrenton Planning Commission reviewed the current street name and believes that it has the potential to cause confusion with future developments; and

WHEREAS, Oregon Revised Statutes Section 227.120 authorizes a municipality to rename a public street after a public hearing; and

WHEREAS, the only affected property owner is the City of Warrenton, as only the City of Warrenton has an existing structure addressed to and impacted by the proposed street name change; and

NOW, THEREFORE, the city of Warrenton ordains as follows:

Section 1. NE Iredale Avenue is hereby renamed XXX (See Attachment B).

Section 2. Effective Date. This ordinance takes effect upon the county receipt of this ordinance.

ADOPTED by the City Commission of the City of Warrenton, Oregon this ____ day of _____ 2025.

APPROVED:

Henry A. Balensifer, Mayor

ATTEST:

Dawne Shaw, City Recorder

Overview Map

Item: NE Iredale Avenue Rename
Applicant: City of Warrenton
File # Ordinance

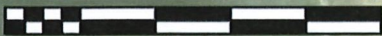


Legend

- NE Iredale Avenue
- Iredale Hammond and Fort Stevens



0 100 2,620 5,240 7,860 10,480



Feet



Vicinity Map

Item: NE Iredale Avenue Rename
Applicant: City of Warrenton
File # Ordinance



Legend

City Streets

Parcel Lines

NE Iredale Avenue



10050 0 100 200 300 400

Feet

