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**RE: list of SWOC operator files ready for destruction, exp. 2004, A-J**

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**From** YELLESETTY Leela \* DEQ <leela.yellesetty@deq.state.or.us>

**Date** Tue 11/2/2021 9:51 AM

**To** YELTON-BRAM Tiffany \* DEQ <Tiffany.YELTON-BRAM@deq.oregon.gov>; CARSON Paula \* DEQ <Paula.CARSON@deq.oregon.gov>

**Cc** MERCER Kristen \* DEQ <Kristen.MERCER@deq.oregon.gov>

Approved, thank you!

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**From:** YELTON-BRAM Tiffany \* DEQ <tiffany.yelton-bram@deq.state.or.us>

**Sent:** Tuesday, November 2, 2021 9:11 AM

**To:** CARSON Paula \* DEQ <paula.carson@deq.state.or.us>; YELLESETTY Leela \* DEQ <leela.yellesetty@deq.state.or.us>

**Subject:** RE: list of SWOC operator files ready for destruction, exp. 2004, A-J

Reviewed and approved! Thanks.

Tiffany Yelton Bram (Pronouns : she/her/hers)  
WQ Source Control Manager  
Northwest Regional Office  
Oregon Department of Environmental Quality  
700 NE Multnomah St., Suite #600  
Portland OR 97232

Desk 503 229 5219  
Mobile 503 975 0046

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**From:** CARSON Paula \* DEQ <[paula.carson@deq.state.or.us](mailto:paula.carson@deq.state.or.us)>

**Sent:** Monday, November 01, 2021 10:35 PM

**To:** YELTON-BRAM Tiffany \* DEQ <[tiffany.yelton-bram@deq.state.or.us](mailto:tiffany.yelton-bram@deq.state.or.us)>; YELLESETTY Leela \* DEQ <[leela.yellesetty@deq.state.or.us](mailto:leela.yellesetty@deq.state.or.us)>

**Subject:** list of SWOC operator files ready for destruction, exp. 2004, A-J

Please review and approve destruction of this box of files, operators expired in 2004, (A-J).

Paula Carson

Wastewater System  
Operator Certification Program  
Oregon DEQ, NW Region  
700 NE Multnomah St., Suite #600  
Portland, OR 97232

phone: 503-229-5161  
[paula.carson@deq.state.or.us](mailto:paula.carson@deq.state.or.us)

<https://www.oregon.gov/deq/wq/wqpermits/Pages/Wastewater-Operator-Certification.aspx>

# DEQ Records Destruction Authorization Form

**Before** destroying records, email this form to your manager & agency records officer (Leela Yellesetty) to obtain authorization.

Authorization is by email only, no signatures required.

[Records destruction procedure](#)

[DEQ Retention Schedule](#)

[State General Retention Schedule](#)

	<b>Program/section name:</b>	Wastewater Operator Certification Program/WQ Source Control			<b>Date approved by records officer:</b>	
	<b>Program staff requesting destruction:</b>	Paula Carson			<b>Date destroyed:</b>	
	<b>Approving Manager:</b>	Tiffany Yelton-Bram				
item #	Schedule Name/ # (select from dropdown)	Series # (from schedule)	Series Name (from schedule)	Retention period (from schedule)	Contents: one file per person's name	Date file expired:
	DEQ: 2008-0028	344	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Adams, Irene E.	6/30/2004, inactive
	DEQ: 2008-0029	345	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Agee, Robert B.	6/30/2004, inactive
	DEQ: 2008-0030	346	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Akers, David E.	6/30/2004, inactive
	DEQ: 2008-0031	347	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Anderson, Donald N.	12/31/2004, inactive
	DEQ: 2008-0032	348	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Atanasova, Elena S.	exam no show, 3/26/2004 (TI). Not in L2K
	DEQ: 2008-0033	349	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Atkinson, Scott B.	6/30/2004, inactive

	DEQ: 2008-0035	351	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bailey, Timothy Paul	12/31/2004, inactive
	DEQ: 2008-0034	350	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bates, Cary J.	6/30/2004, inactive
	DEQ: 2008-0036	352	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Baum, Dwight L.	12/31/2004, inactive
	DEQ: 2008-0035	351	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bell, Kyle C.	took exam 9/23/2004, not in L2K, incomplete app
	DEQ: 2008-0036	352	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bell, Robert D.	CI score expired 3/29/2004, not in L2K
	DEQ: 2008-0037	353	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bennett, Steven C.	6/30/2004, inactive
	DEQ: 2008-0038	354	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Benson, Joseph S.	exam 3/30/2001. scores expired ~2004. Not in L2K
	DEQ: 2008-0039	355	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bergerson, Bryan N.	6/30/2004, inactive
	DEQ: 2008-0040	356	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bergum, Eric E.	6/30/2004, inactive
	DEQ: 2008-0041	357	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Blomberg, David A.	12/31/2004, inactive
	DEQ: 2008-0042	358	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bolerjack, Britt M.	12/31/2004, inactive
	DEQ: 2008-0043	359	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Borths, Gerald F. Jr.	6/30/2004, inactive
	DEQ: 2008-0044	360	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Buffum, Gary M.	6/30/2004, inactive
	DEQ: 2008-0045	361	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Bushnell, Robert A.	6/30/2004, inactive

	DEQ: 2008-0046	362	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Butler, Ronald J.	exam fail 3/26/2004. Not in L2K
	DEQ: 2008-0047	363	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Carter, Kent T.	6/30/2004, inactive
	DEQ: 2008-0048	364	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Christensen, H. Neil	12/31/2004, inactive
	DEQ: 2008-0049	365	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Connolly, Richard A.	12/31/2004, inactive
	DEQ: 2008-0049	365	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Conrad, James E.	scores exp 3/29/2004, not in L2K
	DEQ: 2008-0050	366	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Cooper, Thomas R.	6/30/2004, inactive
	DEQ: 2008-0051	367	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Dolan, David L.	incomplete app letter, 6/11/2004; not in L2K
	DEQ: 2008-0052	368	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Douglas, Louis L.	12/31/2004, inactive
	DEQ: 2008-0053	369	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Duback, John D.	6/30/2004, inactive
	DEQ: 2008-0009	325	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Eckerman, William P.	6/30/2004, inactive
	DEQ: 2008-0010	326	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Emmett, Gene D.	12/31/2004, inactive
	DEQ: 2008-0010	326	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Finck, William R.	12/31/2004, inactive
	DEQ: 2008-0011	327	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Galaktionoff, Michael N.	6/30/2004, inactive
	DEQ: 2008-0014	330	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Gary, Todd J.	6/30/2004, inactive
	DEQ: 2008-0012	328	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Glowacki, Jeffrey A.	12/31/2004, inactive

## Destruction Form

WQ,SWOC,OperatorFiles,expired,2004,A-J

	DEQ: 2008-0013	329	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Gray, William B.	6/30/2004, inactive
	DEQ: 2008-0014	330	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Green, Charles E.	12/31/2004, inactive
	DEQ: 2008-0015	331	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Gronewold, A. Lorren	12/31/2004, inactive
	DEQ: 2008-0016	332	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Grossnickle, Timothy K.	12/31/2004, inactive
	DEQ: 2008-0015	331	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Harth, Gary W.	exam fail 3/26/2004; not in L2K
	DEQ: 2008-0016	332	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Haston, Robert F.	12/31/2004, inactive
	DEQ: 2008-0017	333	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Hoglin, Steven M.	12/31/2004, inactive
	DEQ: 2008-0018	334	Sewage Treatment / Collection Plant Operator Certifications	Retain 5 years, destroy & shred	Jones, Ted F.	exam no show, 3/26/2004; not in L2K
