

MINUTES

BEAUTIFICATION AND TREE COMMITTEE MEETING

June 2, 2025

VIA ZOOM/IN PERSON

PRESIDING: John Nelson

MEMBERS PRESENT: John Nelson, Chuck Gomez, Jann Oldenburg

ABSENT: Debi Ferrer

Staff Liaison: Abby Jara, Staff Liaison

Also in attendance: Cinthya Keever, Ex Officio Member

CALL TO ORDER

Nelson called the meeting to order at 3:00 pm.

ROLL CALL

Executive Assistant Abigail Jara conducted roll call; Nelson, Gomez, Oldenburg present
Ferrer absent

APPROVAL OF AGENDA

It was moved by Oldenburg and seconded by Gomez to approve the agenda as presented. The motion carried 3 to 0; Oldenburg, Gomez, Nelson voting in favor; none opposed; Ferrer absent

APPROVAL OF MINUTES

It was moved by Oldenburg and seconded by Gomez to approve the April 21, 2025 minutes as presented. The motion carried 3 to 0; Oldenburg, Gomez, Nelson voting in favor; none opposed; Ferrer absent

It was moved by Oldenburg and seconded by Gomez to approve the May 19, 2025 minutes as presented. The motion carried 3 to 0; Oldenburg, Gomez, Nelson voting in favor; none opposed; Ferrer absent

BEAUTIFICATION & TREE COMMITTEE

“To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.”

MINUTES

Beautification and Tree Committee Meeting

June 2, 2025

Page 2 of 3

COMMITTEE REPORTS

Nelson provided an update on the Beautification Garden Award. A garden at 605 W. 3rd St. was selected, and a ceremony was scheduled for June 6th, with the Mayor in attendance.

Oldenburg noted she had seen the Residential Tree Grant mentioned in the Chamber of Commerce Newsletter and expressed appreciation that it was being advertised to the public. Jara confirmed there had been 11 applicants to date.

Oldenburg suggested the committee follow up with Downtown Grant applicants to remind them to submit the required documents. Jara confirmed she had been sending reminders prior to the deadline. The committee discussed potential alternatives for applicants who did not submit the necessary documentation.

Gomez discussed with the committee the status of notifying City Council about Beautification & Tree Committee updates and the distribution of postcards for well-maintained gardens. Jara informed the committee they were welcome to provide an update during the City Council meeting's audience participation or request the City Manager to include it in the staff report. She also noted that Beautification & Tree postcards were available for the committee to distribute as needed.

ACTION ITEMS

Purchase of Trash Grabbers for Second Saturday Clean-Ups

Nelson discussed the number of trash grabbers needed for the Second Saturday Clean-Ups, noting he would be attending in June. Jara shared that Ferrer had communicated the pricing and the potential quantity that could be purchased. The committee agreed the grabbers were helpful during Saturday events.

It was moved by Oldenburg and seconded by Gomez to approve the need for the Purchase of Trash Grabbers, no more than \$300 as presented. The motion carried 3 to 0; Oldenburg, Gomez, Nelson voting in favor; none opposed; Ferrer absent

Purchase of Mulch—Trevitt Triangle

Jara explained that Keever communicated with her regarding the need for mulch for the Trevitt Triangle and a quote was given from Dirt Huggers. Jara confirmed the amount given is within the committee's budget. The committee discussed further in detail.

Gomez wanted to ensure it was known on how beautiful the Trevitt Triangle turned out.

It was moved by Oldenburg and seconded by Gomez to approve the Purchase of 6 yards of

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MINUTES

Beautification and Tree Committee Meeting

June 2, 2025

Page 3 of 3

Mulch for the amount of \$312 for Trevitt Triangle as presented. The motion carried 3 to 0; Oldenburg, Gomez, Nelson voting in favor; none opposed; Ferrer absent

DISCUSSION

Next Meeting: June 16, 2025

Items for Next Meeting:


ADJOURNMENT

Being no further business, the meeting was adjourned at 3:35 pm.

Submitted by/

Abigail Jara, Executive Assistant

SIGNED:


John Nelson, Chair

ATTEST:


Abigail Jara, Executive Assistant

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