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A. Ulrich



# Oregon Department of Environmental Quality SSO Reporting Form



This information must be submitted within 5 days of becoming aware of the overflow.  
Please complete online and print for signature. Be sure to fill out all fields.

FACILITY/CONTACT INFORMATION		
Name of Permittee: City of Medford		
Contact Name: Patrick Percy		
Phone:	Email:	County:
541-774-2602	patrick.percy@cityofmedford.org	Jackson <input type="checkbox"/>
DEQ Permit # (see permit face page): 100985		DEQ File #: 55125
OERS Incident #: 2025-1871	Date Reported to OERS: 7/24/2025	
Date Reported To DEQ: 7/24/2025	Today's Date: 7/25/2025	
Date SSO Started (if known): 7/23/2025	Time Started (if known):	
Date SSO Stopped (if known): 7/23/2025	Time Stopped (if known): 9:00 pm	
SSO Location: Manhole	<input checked="" type="checkbox"/> SSO also came out of private cleanout	
SSO Nearest Address: 3069 Crater Lake Ave		
City: Medford	Zip Code: 97501	
SSO Latitude (if known):	Longitude (if known):	
Estimate of Quantity Overflowed: +/- 2500 gallons		(Gallons) <a href="#">Link to estimation method</a>
Did the SSO discharge to surface water? No <input checked="" type="checkbox"/>		
Name of waterbody:		
PUBLIC NOTIFICATION		
Notified downstream drinking water sources (List Below)? N/A <input checked="" type="checkbox"/>		
Name of drinking water facility:		
Signs Posted?		
Media contacted?		
Who?		
List any other steps taken to notify the public or state/federal agencies: Reported to OERS.		
CAUSES		
Cause or suspected cause of the overflow: Other (explain): <input checked="" type="checkbox"/> <i>If needed, attach additional sheets</i> Contractors by-pass set-up. See additional incident report		
Rainfall in the 24 hours prior to SSO (for storm-related overflows):		(inches)
Source of rainfall data: <i>If needed, attach additional sheets</i>		

RECEIVED

JUL 31 2025

DEQ-SALEM OFFICE

1-in-5 year 24 hour rainfall for the sewerage system area (if known): (in/24hr)

**EMERGENCY RESPONSE AND MIGRATION**

**List actions taken to stop and mitigate the impact of the SSO.**

For overland flow:	Taped off affected area? No <input type="checkbox"/>
	Cleaned up affected area? Yes <input type="checkbox"/>
For SSO to surface water:	Bacteria samples taken to confirm impact? No <input type="checkbox"/>
	Follow up bacteria samples taken to confirm end of impact? No <input type="checkbox"/>

Describe monitoring and results:

For SSOs that impact buildings:	Pumped out flooded buildings? N/A <input type="checkbox"/>
	Disinfected?

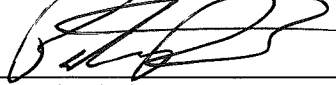
Other measures taken (describe):  
 Contractor ordered to clean areas of spill including private storm drains. Both locations were in private property paved parking lots. At time of day spill was investigated temperatures were in high 90 degrees in direct sunlight indicating surface UV disinfection likely occurring.

Steps taken or planned to reduce, eliminate, and prevent the reoccurrence of the overflow and schedule for those steps:  
 City of Medford Utilities Engineer indicated contractor would be issued an illicit discharge violation.

**COMMENTS**

Please see attached incident report detailing course of events.

I CERTIFY UNDER PENALTY OF LAW THAT THIS DOCUMENT AND ALL ATTACHMENTS WERE PREPARED UNDER MY DIRECTION OR SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHER AND EVALUATE THE INFORMATION SUBMITTED. BASED ON MY INQUIRY OF THE PERSON OR PERSONS WHO MANAGE THE SYSTEM, OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION, THE INFORMATION SUBMITTED IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, ACCURATE, AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT FOR KNOWING VIOLATIONS.

	7-25-2025
Patricia Percy	541-774-2602
Authorized Signature	Date
Name (print)	Phone Number

\*You may attach additional information to this report before sending to DEQ as needed to explain the circumstances of the overflow. This information may include but is not limited to: maintenance records and bacteria monitoring results.

**Upon completion, print out this form and send to the appropriate DEQ Address:**

<b>Portland-Permit Coordinator</b> 700 NE Multnomah St., Suite 600 Portland, OR 97232	<b>Salem-Permit Coordinator</b> 4026 Fairview Industrial Dr. SE Salem, OR 97302	<b>Pendleton-Permit Coordinator</b> 800 SE Emigrant, #330 Pendleton, OR 97801
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**FOR DEQ PERSONNEL ONLY**


- Pre-Enforcement Notice
- Warning Letter

**No enforcement action was warranted because:**

- The SSO was caused by unpreventable vandalism or similar force majeure; or
- The SSO is allowed as an exception to the permit as maintenance; or
- The cause of the current SSO was beyond reasonable control AND we do not expect the permittee to prevent similar SSOs in the future; or
- The SSO was 400 gallons or less, spilled to the ground and not reaching surface water; permittee properly reported, cleaned up, and took appropriate public notice measures; and the SSO was not part of a chronic problem.

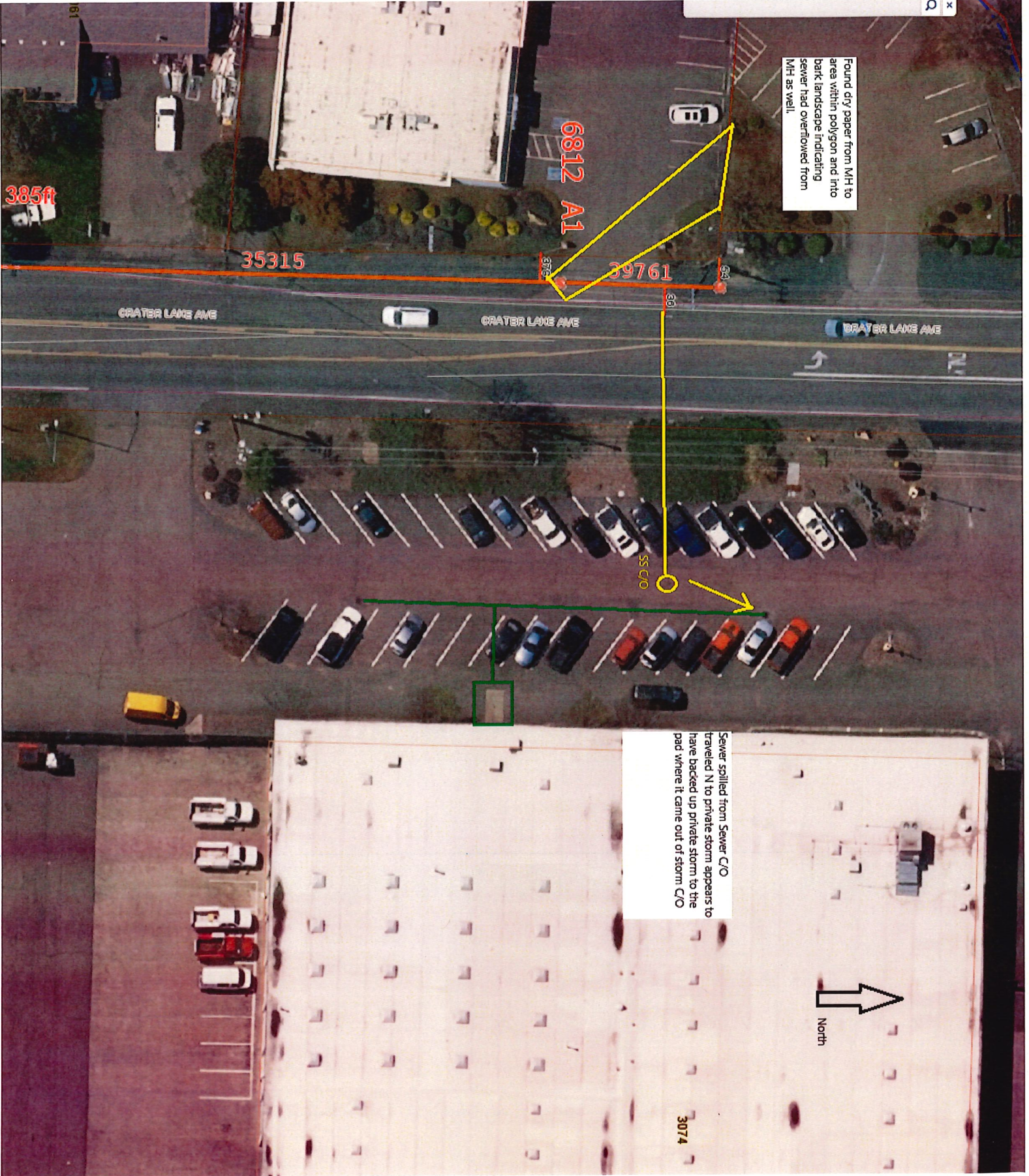
**COMMENTS**

# Public Works Department INCIDENT REPORT

DATE	7/25/2025	TIME	7:00 am	REPORT WRITER	Patrick Percy 
DATE OF INCIDENT	7/23/2025	TIME OF INCIDENT	9:30-10:00 pm	SUPERVISOR	
REPORTING PARTY	Jeff Dwire		PHONE NUMBER OF		
LOCATION OF INCIDENT	3069 and 3074 Crater Lake Ave				
CITY DEPARTMENT(S) and/or EMPLOYEES INVOLVED	Public Works Operations and Engineering Inspection staff				
CITY OWNED EQUIPMENT INVOLVED					
CITY OWNED INFRASTRUCTURE	Sewer Collections system				
DESCRIPTION OF INCIDENT					
<p>I was notified at 10pm on July 23 by Jeff Dwire that there was an overflow that occurred due to the by-pass operation performed by Pilot Rock excavation while working on P-25 (Capital improvement project upside). He said he arrived on site while they were setting up an additional pump, they said there appeared to be an issue with the pump keeping up and the line on Delta Waters was surcharged. They showed Jeff an area in the parking lot of 3074 CLA where sewage had backed up from a cleanout. He said they had fixed the issue and the sewage went away back down the cleanout, I told him I would follow up in the morning. On 7/24 I notified local DEQ of a small spill from a cleanout but after looking into it further I found that the line on Delta Waters surcharging could not have caused the issue as 3074 ties into the main on CLA not Delta. This indicated to me it had to do with the discharge side of their by-pass. I visited the site and found an additional location of sewage overflow from a manhole on the west side of CLA where dried paper was visible in an asphalt parking lot and landscaped bark. Additionally in the parking lot of 3074 I found where the spill had originated from a sewer cleanout then flowed to a private storm inlet that then discharged from a storm cleanout which is the location they originally showed the inspector. I made a second call to local DEQ letting them know it was more than I had indicated earlier, and I would evaluate further and update them. I met with Jeff on site at approximately 9 pm on 7/24 to verify the locations of the contractors by-pass pump set-up and route to the discharge side. It is my opinion given the facts that the contractor installed their discharge hose incorrectly and forced water up the dead-end system not the downstream side which resulted in the spillage from the manhole and private cleanout. To me this is the most likely explanation of what would have caused the overflow, however I was not on-site for the incident and did not have the opportunity to speak with any of the contractors as they were not working on the evening of 7/24 when I was on-site with Jeff Dwire.</p>					
INVESTIGATOR	Patrick Percy				
ATTACHMENTS	Aerial maps				
PHOTOS					
REFERRED TO	OERS, local DEQ, Appropriate City staff.				
NOTES/COMMENTS					



Found dry paper from MH to area within polygon and into bark landscape indicating sewer had overflowed from MH as well.



385ft

35315

6812 A1

39761

3076

30

SS C/O

Sewer spilled from Sewer C/O traveled N to private storm appears to have backed up private storm to the pad where it came out of storm C/O

North

3074

CRATER LAKE AVE

CRATER LAKE AVE

CRATER LAKE AVE