



Oregon

Tina Kotek, Governor

Department of Environmental Quality

Western Region Salem Office

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Salem, OR 97302

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TTY 711

July 7, 2025

Kie Cottam, Acting City Manager
City of Sheridan
120 SW Mill Street
Sheridan, OR 97378

Re: Pre-Enforcement Notice
Sheridan STP
2025-PEN-9933
NPDES Permit #101625, EPA ID OR0020648
File 80920
WQ-Yamhill County

Dear Kie Cottam,

DEQ has completed a records review for the City of Sheridan to determine compliance with the conditions of National Pollutant Discharge Elimination System permit number 101625 issued by DEQ on October 27, 2023. The findings are summarized below.

Records Review

I reviewed records from September 2023 through May 2025. The City has submitted most monthly discharge monitoring reports (DMRs) on time in NetDMR. The September 2023 DMR was submitted 8 days late.

Schedule A Violations

1. Schedule A of the permit requires the City to meet permit limits as listed in Table A1. City of Sheridan violated their permit as indicated in the following tables.

Table 1 – Total Suspended Solids Concentration Limit Violations

Exceeded monthly average and/or weekly average limits of 50 and 75 mg/L, respectively, as follows.

Monitoring Period	Limit	Reported or Corrected Value	Percentage Over Limit	Violation Class
February 2025	Monthly average	65 mg/L	30%	II

Violating a TSS concentration limit is a Class II violation if the discharge level exceeds the limit by 20% or more but less than 50% per OAR 340-012-0055(2)(a).

Table 2 – WQBEL Total Ammonia as N Limit Violations

Exceeded monthly average concentration or daily maximum concentration of 3.1 and/or 8.0 mg/L respectively, as follows.

Monitoring Period	Parameter	Reported Value	Twice the limit?	Was receiving stream flow greater than 136 cfs?	Violation Class
December 1, 2023	Daily maximum, mg/L	8.5	No	cfs was 366	I
December 7, 2023	Daily maximum, mg/L	8.7	No	cfs was 7418	I
December 28, 2023	Daily maximum, mg/L	8.5	No	cfs was 1966	I
December 2023	Monthly average, mg/L	8.0	Yes	Average month was 2914 cfs	I
January 2024	Monthly average, mg/L	3.3	No	Average month was 4317 cfs	I
March 2025	Monthly average, mg/L	5.4	No	Average month was 4262 cfs	I

WQBEL means Water Quality Based Effluent Limit. Exceeding a WQBEL is a Class I violation per OAR 340-012-0055(1)(1).

Schedule F Violations

- Schedule F condition A1 requires the City to comply with all conditions of the permit. One of those conditions is to conduct quarterly monitoring while discharging effluent to South Yamhill River. The City failed to monitor for Quarter 2 analytes during the April 2025 discharge window. Failure to submit a complete discharge monitoring report is a Class III violation per OAR 340-012-0055(3)(a).
- The City notified DEQ on 06/25/2025 that the missed monitoring has been completed, and submitted into NetDMR on 06/23/2025.

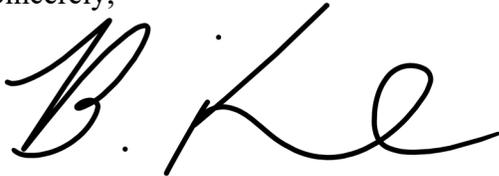
These are serious violations and, accordingly, they are being referred to DEQ’s Office of Compliance and Enforcement for formal enforcement action. Formal enforcement action may result in assessment of a civil penalty and/or DEQ order. Civil penalties can be assessed for each day of violation.

If you believe any of the facts in this pre-enforcement notice are in error, you may provide information to me at the office at the address shown at the top of this letter. DEQ will consider the new information you submit and take appropriate action.

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July 7, 2025
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If you have any questions, please contact me in writing at brenda.kuiken@deq.oregon.gov or by phone at (503) 893-0924.

Sincerely,

A handwritten signature in black ink, appearing to read 'B. Kuiken', with a stylized flourish at the end.

Brenda Kuiken
WQ Compliance Specialist

cc: DEQ Salem Office file

ec: Ranei Nomura, Manager, Western Region DEQ
Oregon Records Management Solution
Brent Pierzina, Wastewater Operator