



City of Warrenton Parks Advisory Board

Agenda

City Hall, 225 S. Main Warrenton, OR 97146

Monday, April 14, 2025

The meeting will be broadcast via Zoom at the following link

<https://us02web.zoom.us/j/4187499938?pwd=UWx3dThwdVRYTVB0ZG1rYWZLbEFCDz09&omn=85300829337>

Meeting ID: 418 749 9938 | Passcode: Parks | Dial-in Number: 253-215-8782

Public Comment: To provide public comment, participants should register prior to the meeting. All remarks will be addressed to the whole City Commission and limited to 3 minutes per person. The Commission reserves the right to delay any action, if required, until such time as they are fully informed on a matter. Once your public comment is submitted it becomes permanent public record.

You may provide public comment using the following methods:

1. In-person: Complete a public comment card and submit to the Public Works Executive Secretary prior to the start of the meeting.
2. Via Zoom: Register with the Public Works Executive Secretary, at publicworks@warrentonoregon.us no later than 12pm the day of the meeting. Please ensure that your zoom name matches the name registered to comment.

Parks Advisory Board Regular Meeting 4:00 PM

1. Call to order

2. Pledge of Allegiance

3. Consent Calendar

- A. Parks Advisory Board Meeting Minutes 2025.02.10

4. Reports

- A. Warrenton Kids Inc. –
- B. Public Works Operations – Kevin Gorman, Director of Public Works
- i. Tennis Court Resurfacing Update
 - ii. Carruthers Memorial Dog Park Roof Replacement Update
 - iii. Quincy Robinson Park Lighting Project
 - iv. Seafarer's Park Grand Support
- C. Warrenton Parks Alliance – Brooke Terry
- i. Hammond Community Garden
 - ii. Summer Fundraiser Event
 - iii. Outdoor Exercise Equipment
1. See Exhibit 1
 2. See Exhibit 2

5. Public Comment

6. Business Items

- A. City Website Trails Map List
- B. Community Garden Relocation
- i. City of Warrenton Schedule Update
 - ii. City of Warrenton Fence Installation Update
- C. WIKI Field

7. Discussion Items

8. Adjournment



City of Warrenton Parks Advisory Board

Meeting Minutes

City Hall, 225 S. Main Warrenton, OR 97146

Monday, February 10, 2025

1. Parks Advisory Board meeting called to order at 4:03pm

2. Pledge of Allegiance

Parks Board Members	Present	Excused
Ron Dyer		X
Sammi Beechan	X	
Bert Little	X	
Brooke Terry	X	
Sara Long, Chair	X	

Staff Members Present	
City Manager, Esther Moberg	Public Works Interim Director, Dale McDowell
PW Executive Secretary, Savannah Cummings	

3. Consent Calendar

*Items on the Consent Calendar have previously been discussed and/or are considered routine. Approval of the Consent Calendar requires a motion, a second, and no discussion, unless requested by a member of the Parks Advisory Board.

A. Parks Advisory Board Meeting Minutes – 12.09.2024

Motion:	Move to approve the consent calendar as presented.				
Moved:	Chair Sara Long				
Seconded:	Bert Little	Aye	Nays	Absent	Recused
	Dyer			X	
	Beechan	X			
	Little	X			
	Terry	X			
	Long	X			
Passed:	4/0				

4. Reports

A. Warrenton Kids Inc.

- i. No representatives were present.

B. Public Works Operations – Dale McDowell, Interim Public Works Director

- i. Public Works Interim Director Dale McDowell shared with the board the plans to move forward with resurfacing the tennis courts located at Quincy Robinson Park. After researching the best color for the resurfacing, Public Works recommended resurfacing the courts to be blue, as this color allows better visuals for tennis and pickleball play. The board unanimously agreed that blue courts would be acceptable. Dale McDowell confirmed that the pickleball lines would also be painted on the tennis court in a different color.
- ii. Public Works also reported that quotes for the replacement of the Carruthers Memorial Dog Park restroom roof have been requested. The roof sustained damage in the winter months and has been repaired temporarily until the full roof can be replaced.

C. Warrenton Parks Alliance – Brooke Terry

- i. Brooke Terry reported that the Parks alliance would be meeting Tuesday February 11th and reported that the Parks Alliance is still considering options for barriers to protect Triangle Park in Hammond from car damage. Trees and concrete barriers were discussed. The board was reminded that this location is within the Oregon Department of Transportation right of way, therefore permissions would likely need to be obtained through them. The Warrenton Parks Alliance also presented several options for outdoor fitness equipment, focusing their search on the preferences of the public gathered through survey. Additionally, the Warrenton Parks Alliance is actively pursuing different fundraising opportunities for upcoming events. They are currently working on the logistics of a bottle drop fundraiser and are preparing more ways to raise money for the parks within the community.

5. Business Items

A. City Website Trails Map List

- i. The board was informed of several parks that Warrenton Parks Alliance members were to visit and assess the condition of. The Berma Road Trail is maintained by Ft. Stevens, and Spirit Loop Trail is also not city maintained. Chairperson Sara Long asked that these trails be removed from the city website. Further investigation into the ownership and maintainer of the Creekside Trail will be made in the future. Additionally, Bever Trail will be investigated to ascertain its condition, and inquiries will be made to find the appointed maintainer. Board Member Brooke Terry asked that special attention be given to the Parks and Trails section of the city website and requested that maps and information be updated in the near future.

B. Community Garden Relocation

- i. Public Works Interim Director Dale McDowell reported that Public Works is also working on getting quotes for the fencing surrounding the community gardens as this work will need to be contracted out to ensure quality and longevity of the fence. The fence will be 8 feet tall to help prevent wildlife from entering the garden. Prior to the meeting, City Manager Esther Moberg sent an email out with the anticipated schedule for the community gardens schedule of work in anticipation of an early May grand-opening. Public Works will dedicate time to finish clearing out the land and prepare for the installation of the fence. Public Works will also install two hose faucets within the fenced area.

C. WIKI Field

- i. Board member Bert Little reported that the fields are getting dragged and prepped for baseball. There were no major updates regarding the sprinkler system on field two as board member Ron Dyer was absent from the meeting.

6. Discussion Items

A. Adopt-A-Park Policy

- i. This discussion item was mistakenly left on the agenda. Per the previous Parks Advisory Board Meeting held on December 9 2024, this topic will be tabled until more information is presented. No discussion was had on this topic.

7. Adjournment

There being no further business, Chairperson Sara Long adjourned the meeting at 4:57 p.m.

Approved:

Attest:

Sara Long, Parks Advisory Board Chair

Savannah Cummings, Public Works Executive Secretary



City of Warrenton Public Comment Form

Name: Jennifer Fowler

Address: 906 Pacific # 252, Hammond, OR 97121

Email: jenfowler@gmail.com

Does your comment have to do with an agenda item? (Y or N) Y

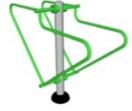
Briefly describe your topic: Warrenton Parks Alliance
plan - outdoor exercise equipment

Please give this card to the Secretary prior to the meeting

Once this card is submitted to the Secretary, it becomes a part of the permanent public record.

Outdoor Exercise Equipment



 SSUB Sit-Up Bench <i>*Does Not Require Impact Attenuating Surfacing</i>	 PUDS Push-Up / Dip Station <i>*Does Not Require Impact Attenuating Surfacing</i>	 BE Back Extension <i>*Does Not Require Impact Attenuating Surfacing</i>	 CUB WC Accessible 2-Person Pull-Up Bars <i>*Requires Impact Attenuating Surfacing Fall Height: 75"</i>	
\$2,654	\$2,664	\$1,869	\$2,076	+ \$4,500 est. freight = \$13,763

Park Specific

Park specific recommendations provide actions steps for each park in Warrenton. These recommendations were developed through a visioning process with community stakeholders in 2010. The main goal of park specific recommendations is to provide a unified vision for each park that will guide development for years to come.

Quincy & Bessie Robinson

- Recommendation 3.1:** Develop a concept plan and accompanying feasibility study
- Recommendation 3.2:** Install security lighting

Seafarer's Park

- Recommendation 3.3:** Develop a concept plan and feasibility study, based upon the initial concept plan, that includes improvements to parking areas, utilities, access, and restrooms

LCYSA Soccer Fields

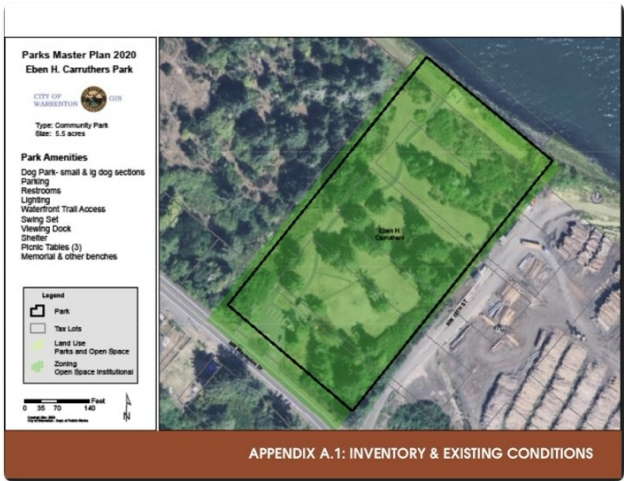
- Recommendation 3.4:** Explore partnership opportunities between the City of Warrenton, Clatsop County, and LCYSA to prepare a long-term Master Plan for the development of the facility

Fort Stevens Parade Grounds

- Recommendation 3.5:** Install a sand volleyball court
- Recommendation 3.6:** Develop a concept plan to guide future development

Eben H. Carruthers Park

- Recommendation 3.7:** Repair river viewing area
- Recommendation 3.8:** Install new playground equipment
- Recommendation 3.9:** Plant a visual barrier along the East boundary of the property to separate the park from the sight of the adjacent neighboring mill
- Recommendation 3.10:** Install adult outdoor exercise stations
- Recommendation 3.11:** Construct additional walking paths within the interior of the park

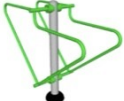


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Sit-Up Bench
**Does Not Require Impact Attenuating Surfacing*

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Back Extension
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\$1,869



CUB
WC Accessible 2-Person Pull-Up Bars
**Requires Impact Attenuating Surfacing
Fall Height: 75"*

\$2,076

+ \$4,500 est. freight = \$13,763

